

Colorado Springs School District 11
Superintendent Dr. Michael J. Thomas
Division of Business Services
Deputy Superintendent/CFO Glenn E. Gustafson, CPA
Director of Financial Services Laura Hronik, MBA

DAC Budget Subcommittee

Web page: [District Accountability Committee \(DAC\)](#)
Chairman Jan Rennie

Meeting Notes

January 8, 2019

6:00 p.m.

Members present: Sally Sue Coddington, Bruce Cole, Lara Crowell, Clara Hoellerbauer, Tom Hunt, Trish Nixon, Bob Null, Sandra Park, Kim Polomka, Jan Rennie, Michael Reyes, Carl Schueler, and Elisa Villarruel

Members absent: Donna Ecks, Pete Lee, and Toni Seberger

Ex-officio members present: Glenn Gustafson and Becky Moore

Guests: Board of Education Director Ms. Nora Brown, Assistant Superintendent Ms. Phoebe Bailey, Executive Director Human Resources Ms. Dani Ewen, Executive Director Alternative Schools Mr. Dan Hoff, Director Learning Resources/Technology Instruction Ms. Melissa Smead, and DAC Membership Committee Chairman Dr. Wendy Chiado

Chairman Rennie brought the meeting to order at 6:00 p.m. Ms. Rennie asked for approval of the agenda. Motion to approve agenda came from Mr. Reyes, seconded by Ms. Villarruel and carried. Also requested was approval of the meeting notes from December 11, 2018. Motion to approve the meeting notes came from Mr. Reyes, seconded by Ms. Nixon and carried. Meeting notes will be published on the DAC web page on the District 11 web site.

The subcommittee was asked to sit in groups of four at different tables with a laptop available as well as informational packets to help with the exercise.

This evening's meeting was participation in the budget balancing exercise, managed by Mr. Glenn Gustafson. Mr. Gustafson welcomed all to the table and thanked the subcommittee for their participation. He made a brief introduction to the exercise about to take place and asked everyone to read and sign the confidentiality statement provided. He then asked that there be an individual at each station to volunteer as the spreadsheet driver and another individual to be a time keeper.

Mr. Gustafson then brought the subcommittee to understand the exercise by providing background information and detailed what the group was being asked to accomplish. Following questions from the subcommittee, each group studied, discussed, and then acted upon each item in the exercise. The majority of tonight's guests were invited as content experts to assist in clarifying any area of the exercise that the members may need.

Following completion of the exercise, each group was asked to fill out a feedback form about the budget balancing exercise.

The subcommittee's agenda for January 22, 2019 will include summer enrichment series discussion.

The meeting adjourned at 7:50 p.m.

Next Meeting: Tuesday, January 22, 2019 at 6:00 p.m. in the administration building boardroom.