

Colorado Springs School District 11
Superintendent Dr. Nicholas M. Gledich
Division of Business Services
Deputy Superintendent/CFO Glenn E. Gustafson, CPA
Director of Budget and Planning Kenneth L. Wieck, CPA

DAC Budget Subcommittee

Web page: [District Accountability Committee \(DAC\)](#)
Chairman John Roebke

Meeting Notes

April 24, 2018

6:00 p.m.

Members present: Bruce Cole, Lara Crowell, Tom Hunt, AJ LaFrancis, Bob Miner, Trish Nixon, Jan Rennie, Michael Reyes, John Roebke, and Elisa Villarruel

Members absent: Deborah Boisselle, Jamie Cushenbery, Dan Fox, Andrew Hug, Pete Lee, Bob Null, Ken Pfeil, Kim Polomka, Carl Schueler, and Toni Seberger

Ex-officio members present: Becky Moore

Guests: DAC Chairman Dr. Parth Melpakam, DAC Membership Committee Chairman Dr. Wendy Chiado, Board of Education Directors Julie Ott and Nora Brown

Chairman Roebke brought the meeting to order at 6:05 p.m. The DAC discussion items from their last meeting included an update on the superintendent search, school funding and legislation, the teacher evaluation process, as well as subcommittee updates. As soon as there was a quorum, Mr. Miner entered a motion to approve the March 6 meeting notes, seconded by Mr. Reyes and the notes were unanimously approved. Mr. Reyes made a motion to approve the March 13 meeting notes, seconded by Mr. Miner. The notes were unanimously approved. Both meeting notes will be placed on the DAC webpage on the District 11 website as well as the subcommittee's Office 365 page.

Dr. Chiado was introduced to the subcommittee as the chairman of the DAC Membership Committee and Vice-Chair of the DAC. Dr. Chiado attended the meeting to make an appeal for continued membership and new membership on the DAC and the various subcommittees. She explained the recruitment process for membership and asked for any contact information from neighbors, friends, or family of current members who may be interested in serving next year. Dr. Chiado also briefed the group on current and future methods of advertising as well as board policy. Interested members should contact Mr. Roebke, Dr. Chiado, and the Budget Office to indicate interest in continuing to serve next year as well as serving as chairman for any DAC subcommittees. School accountability committees (SAC) and their roles were discussed.

Mr. Roebke turned the group to the subcommittee's draft report to the Board of Education. Each of the current year's charges were brought forth for discussion.

1. Participate in the budget review and creation process for 2018-19.
 - Draft items were reviewed at length and revised accordingly.
 - Provide more detail as to what happens after approved budget modifications move forward as well as approved preliminary budget development assumptions items.
2. Review and submit recommendations with regard to budget modifications before they are approved by the Board of Education, as applicable.
 - Draft items were reviewed at length and several revisions/additions were made to include a request more detailed backup documentation and scope of projects detail.
 - No "nearly blank" sections on the budget modification requests – would like to return requests for further information before consideration of approval if the request is lacking data or support.
 - Longer lead time to review budget requests and other budgetary or charge topics.
 - More detail as to the reasons the requests is necessary.

3. Review reports on optimization of utilization and capital replacement plans, as well as budgetary impact of programs related to concurrent Enrollment Career Pathways, Odyssey Early College and Career Options, subsidization of International Baccalaureate and advance placement fees, and summer enrichment.
 - Overall the subcommittee was pleased with the reports received and the information provided.
 - The subcommittee discussed the capacity report and its value to the District.
 - Permits and enrollment were discussed.
 - Differences in information provided by the District and information provided in the Gazette was pointed out.

4. With emphasis on budgetary and financial performance, review tools and practices to promote accurate and clear representation of District budgetary needs for its constituents as relates to the potential state of school finance challenges and associated alternative methods of resources.
 - Discussion of attracting and retaining students.
 - Permits data for review.
 - Proposed tablet/laptop program as a recruiting tool.

The subcommittee discussed potential charges to bring forth for the 2018-19 school year, which included:

- Study permits data
- Study methods to improve student enrollment
- Study the general fund contingency account
- Study student fees

Due to the time, Mr. Roebke asked members to send in any ideas they may have for potential charges for next school year or place them on the Office 365 page. An email will go out to all members so that this appeal would reach those members unable to attend this evening's meeting.

Other topics of discussion included:

- Black mold at General William Mitchell High School
- The roofing project at Mitchell High School
- Lack of a SAC at Mitchell High School
- This year's tour of Mitchell High School's facility issues
- Accountability as to what is proposed to be spent and what is actually spent
- Board of Education's current work on enrollment decline
- Contacting district staff for information and getting responses
- Other district committees' responsibilities

The meeting adjourned at 7:55 p.m.

Next Meeting: May 8, 2018 at 6:00 p.m. in the administration building boardroom.