

**Colorado Springs School District 11**  
Superintendent Dr. Nicholas M. Gledich  
**Division of Business Services**  
Deputy Superintendent/CFO Glenn E. Gustafson, CPA  
Director of Budget and Planning Kenneth L. Wieck, CPA

**DAC Budget Subcommittee**

Web page: [District Accountability Committee \(DAC\)](#)  
Chairman John Roebke

**Meeting Notes**

February 13, 2018

6:00 p.m.

**Members present:** Deborah Boisselle, Bruce Cole, Jamie Cushenbery, Tom Hunt, Bob Miner, Trish Nixon, Bob Null, Ken Pfeil, Jan Rennie, Michael Reyes, John Roebke, Carl Schueler, and Elisa Villarruel

**Members absent:** Lara Crowell, Dan Fox, Andrew Hug, AJ LaFrancis, Pete Lee, Kim Polomka, and Toni Seberger.

**Ex-officio members present:** Ken Wieck, Glenn Gustafson, and Becky Moore

**Guests:** DAC chairman Dr. Parth Melpakam, Board of Education Directors Theresa Null and Julie Ott

Chairman John Roebke brought the meeting to order at 6:05 p.m. Members were welcomed. Ms. Boisselle made a motion to approve the meeting notes from January 23, 2018. Ms. Cushenbery seconded the motion. The notes will be posted to the DAC web page and the subcommittee's Office 365 page.

The DAC meeting for February 15, 2018 will include:

- Presentation regarding the Achieve Team by Jeremy Koselak
- Uniform District Improvement Plan review

The question was asked if General William Mitchell High School has a school accountability committee. Dr. Melpakam volunteered to double check and let the subcommittee know. Other requests for information were the number of Achieve Team coaches and the rate of pay for teachers who teach summer school and summer enrichment. Also Mr. Roebke asked if anyone else on the subcommittee had received a card in the mail from Academy District 20 advertising their school district. He stated that he would send Public Information Officer Devra Ashby a copy of said card. Ms. Rennie pointed out that the chairman of the Audit Committee, Mr. Jeff Ingram, owns Channel 4 and would sponsor advertising for the District. She stated she believed Mr. Ingram had done so in the past.

It was announced that the next meeting of the subcommittee would take place in the south administration building's IT A and B conference rooms. These rooms are just inside the doors with the big round window on the left. Information will be posted to the main administration building to guide members for the next meeting.

The group turned to a discussion of permits out of the District and reasons for why students are moving out of District 11. The members talked of forming an ad hoc committee to conduct phone surveys or a link on the District website to answer two or three short questions for sampling. Mr. Reyes suggested tasking college students for survey polling to neutralize any bias against the District. Mr. Pfeil suggested looking at what the competition is offering to attract students. Also discussed was asking the Capacity Committee to provide this information. The subcommittee may add this topic to their list of charges for next year's committee work. Mr. Pfeil will compose the charge for review of permits out of the District.

The subcommittee turned to a budget process update from Mr. Wieck. The preliminary budget development assumptions spreadsheet, aka "green sheet" was brought up on the monitors for review. Mr. Wieck pointed out that the figures are very early and incomplete at this time. Line items of particular review included the following:

- The inflation factor – 3.4 percent, up from last year's 2.8 percent, should add funding at the base
- Per pupil funding both before and after the negative factor
- Changes in employee FTE
- Changes in funded pupil count

- Per pupil revenue increase over FY18
- Funded pupil account added through average
- Increase in school finance formula
- Adjustments due to charter school enrollment and administration fees and buyback revenues
- Adjustments to capital reserve transfer, risk management transfer and preschool fund allocation
- Utilities and storm water fees adjustments

Many lines remain blank as it is too early to make other adjustments or to add budget modification requests. These pieces of information will be included once they are known.

Mr. Gustafson took the floor to demonstrate the budget balancing tool in Excel that he and Mr. Wieck have created. The subcommittee chose several different scenarios to work the tool and understand how it works. This prompted discussion of charter schools, House Bill 17-1375, paying down bonds, and employee salary increases.

There was further debate about student permits out as well as why staff leave the District. The group would like to have the handout from the last meeting, created by the Pikes Peak Area School Business Officials, to have access to this spreadsheet. If an original Excel and be obtained, the chairman would like it posted to the subcommittee's 365 page on the District 11 web site. The subcommittee feels strongly that the reasons for the flight of students to other districts should be of utmost important to the District.

Due to the lateness of the meeting, discussion of the budget modification process and form was changed to having members study the handout and send in any questions or comments they may have for future review.

The meeting adjourned at 7:50 p.m.

**Next Meeting: February 27, 2018 at 6:00 p.m. in the south administration building IT Conference Rooms A and B.**