

Colorado Springs School District 11
Superintendent Dr. Michael J. Thomas
Division of Business Services
Deputy Superintendent/CFO Glenn E. Gustafson, CPA
Director of Financial Services Laura Hronik, MBA

DAC Budget Subcommittee

Web page: [District Accountability Committee \(DAC\)](#)
Chairman Michael Reyes

Meeting Notes

November 12, 2019

6:00 p.m.

Administration Building Board Room

Members present: Chair Michael Reyes, Vice-Chair Jan Rennie, Clara Hoellerbauer, Ken Pfeil, Amanda Huber, Jenny Courtier, Trish Nixon, Robert Grossman, Carl Schueler, Jason Rockwood, Bruce Cole, Kathy Box, Karin Lindt, Bob Null, Sandra Park, Colleen Pearl

Members absent: Pete Lee, Donna Ecks, Logan Laszczyk

Ex-officio members present: Glenn Gustafson, Laura Hronik, and Anna Monroe

Guests: Dr. Parth Melpakam, Board of Education Director Ms. Julie Ott, DAC Chair Velvet Stepanek, Conner Sargent

Chairman Reyes brought the meeting to order at 6:00 p.m. Mr. Reyes began by asking members to approve the meeting agenda for this meeting. Vice-Chair Rennie seconded the motion, and six members also approved. None were opposed.

Chairman Reyes then gave the floor to the D11 CFO, Glenn Gustafson. Mr. Gustafson began by explaining how the mid-year budget process works, as well as the budget committee's role in making determinations on which mid-year modifications to accept. He explained that the list of modifications being presented to the committee had already undergone extensive review by the Executive Cabinet, and that the requests had already been evaluated and dwindled down to the most urgent, necessary ones. He further explained that the district would allow up to \$5 million in requests to be approved, and that the requests are currently at \$4.95 million. The District also wants to limit the amount of recurring requests since recurring funds have to be allocated to the budget each year. He also explained the reason why there is excess funding available this year, stating that there were additional revenues from extra funding grants, car registration fees, and staffing vacancies. He elaborated on the staffing vacancies and explained that the District currently has a shortage of some positions, freeing up funding until those positions are filled.

The mid-year modification packet review was next on the agenda. Mr. Gustafson headed this discussion. Each request was quickly evaluated one-by-one, but made brief so that there would be ample time to get through of each request. Committee members were asked to limit questions to budget related issues, and to save any other questions for the next meeting when a more in-depth analysis would occur.

Mid-Year Budget Modifications Requests FY19-20:

- ALL-1 Implementation of Naviance Course Planner
- ALL-2 Create Coordinator Position, Career & Technical Education
- ALL-3 Tuition & Fees Payment for Concurrent Enrollment & Dual Credit Options
- ALL-4 School Supplies Purchase, Provide Basic School Supplies Package to Students
- ALL-5 Create Project Manager Position at Mitchell High School
- ALL-6 Out-of-District Placement Tuition for SPED Students
- IT-1 Implementation of School Management System
- IT-2 Increase FTE for Inventory Assistant
- IT-3 Additional Salary for TOSA to Close Out Online Assessments District-Wide
- BS-1 Procure Modern Facilities Management Software
- BS-2 Improve Storm Run Off

BS-3 Replace Snow Removal and Lawn Care Equipment
BS-4 Replace Portable Air Compressor
BS-5 Maintain Heating, Ventilation, AC Systems, Plumbing, & Mechanical System
BS-6 Replace Support Vehicles in Poor Condition
BS-7 Increase School Bus Driver Pay District-Wide
BS-8 District Health Plan Compensation
PSS-1 Crisis Prevention Intervention Certification Program, Licensure & Supplies

After the quick review of each mid-year modification request, the committee decided that they would have speakers come to the next meeting on December 3rd, 2019 to present on six of the requests. Presentations will be around 5 minutes per request, and then a Q&A will be held at the end so that committee members can ask questions to the requestors to get clarification on any aspects of the requests that they have questions about.

The committee then moved to discussing the programs that they have been reviewing. They decided that they would wait to discuss Gifted & Talented at a later date due to time, and the committee was asked to do homework on the program for discussion at a later meeting. They then jumped into AVID. Vice-Chair Rennie began the discussion of AVID, and stated that it was time for the committee to start planning to make a recommendation to the Board of Education. Ms. Rennie further states that she feels that, in her experience with the program, that some of the schools that have implemented the program are using it extremely well, however, the concern is that some of the schools who have AVID are not using with fidelity. Committee members debated about what to do with the program, and made statements with their ideas of the issues and how to potentially resolve them. Members expressed concerns about inequity of the program, about the fact that there is not quantifiable data to evaluate, the issues related to the fact that the implementation of the program varies per school making it challenging to effectively evaluate its success, and how funding is given to schools for the program but no one knows if the programs use at each school is actually successful or not. Members suggested that there be an assessment done on a per school basis, and that each fiscal year, schools have to demonstrate a measurable plan for their use of the program so that funding is allocated only to schools who have a strong plan. This would also help the District better track the program's use and attain quantifiable data each year about it.

The committee decided that they would like to have the AVID facilitators come and speak on the program on February 3rd, 2020 so that the committee members can express their concerns related to the program and ask questions.

Mr. Reyes moved to accept the meeting notes from October 22, 2019. Two confirmed members seconded the motion and the notes were approved. They will be posted to the DAC web page on the District 11 website as well as on the subcommittee's Office 365 page.

The meeting adjourned at 7:31 p.m.

Next Meeting: December 3rd at 6:00 p.m. in the administration building boardroom.