

**Colorado Springs School District 11**  
 Superintendent Dr. Michael J. Thomas  
**Division of Business Services**  
 Deputy Superintendent/CFO Glenn E. Gustafson, CPA  
 Director of Financial Services Laura Hronik, MBA

**DAC Budget Subcommittee**

Web page: [District Accountability Committee \(DAC\)](#)  
 Chairman Michael Reyes

**Meeting Notes**

December 10th, 2019  
 6:00 p.m.  
 Administration Building Board Room

**Members present:**, Vice-Chair Jan Rennie, Clara Hoellerbauer, Ken Pfeil, Amanda Huber, Jenny Courtier, Robert Grossman, Carl Schueler, Jason Rockwood, Bruce Cole, Kathy Box, Karin Lindt, Colleen Pearl, Trish Nixon

**Members absent:** Chair Michael Reyes, Pete Lee, Donna Ecks, Bob Null, Sandra Park, Logan Laszczyk

**Ex-officio members present:** Glenn Gustafson, Laura Hronik, and Anna Monroe

**Guests:** Dr. Parth Melpakam, Julie Ott, Conner Sargent

Vice-Chairman Rennie led this meeting since Chairman Reyes was out of town. She brought the meeting to order at 6:00 p.m. She asked for approval of today's agenda, and the motion was seconded by two committee members. We then proceeded to vote on the Mid-Year Modification Requests.

Vice-Chair Rennie started the voting by explaining how the process would work. She would go down the list of requests, ask if there were any questions or discussion for each, and then once the discussion concluded, have members thumb up for a YEA vote, thumb sideways for a NEUTRAL vote, and thumb down for a NO vote.

Below are the voting results for each request, along with the comments and concerns raised by members.

Catalog #	Description	\$ Amount	R/N	Voting Results			Comment or Concern
				Yea	Nay	Neutral	
ALL-1	Implementation of Naviance Course Planner	21,594	R	14	0	0	Concern about Naviance being potentially replaced by SMS software capabilities.
ALL-2	Create Coordinator Position, Career & Technical Education	105,000	R	11	0	3	Broad range of duties for one position to manage. Finding the correct candidate to fill position.
ALL-3	Tuition & Fees Payment for Concurrent Enrollment & Dual Credit Options	355,000	N	14	0	0	Cost trending upward annually, yet request is non-recurring. More funds will likely need to be approved next fiscal year.
ALL-4	School Supplies Purchase, Provide Basic School Supplies Package to Students	209,000	R	14	0	0	Understand the significance of providing supplies to make education equitable for all students in D11 when they start their school year.
ALL-5	Create Project Manager Position at Mitchell High School	105,000	R	12	1	1	Broad range of duties for one position to manage. Is this position the right use of these funds to aid Mitchell HS?
ALL-6	Out-of-District Placement Tuition for SPED Students	84,000	R	14	0	0	Concern that cost will continue to increase annually as the number of kids using these services continues to rise.
IT-1	Implementation of School Management System	2,000,000	N	14	0	0	Concern about budget dollar amount needed, but understand the impact that an SMS system would have on the district processes related to efficiency and instructional benefits.
IT-2	Increase FTE for Inventory Assistant	3,740	R	14	0	0	Understand need to increase position FTE. No major concerns.

IT-3	Additional Salary for TOSA to Close Out Online Assessments District-Wide	8,113	R	14	0	0	Understand need for additional duty of this TOSA. No major concerns.
BS-1	Procure Modern Facilities Management Software	21,000	N	14	0	0	Understand need for modern software.
BS-2	Improve Storm Run Off	67,622	N	13	0	1	This is maintenance that the district is required to do. Committee understands necessity.
BS-3	Replace Snow Removal and Lawn Care Equipment	61,300	N	14	0	0	Understand importance of property maintenance equipment needs.
BS-4	Replace Portable Air Compressor	22,620	N	14	0	0	Understand need for equipment.
BS-5	Maintain Heating, Ventilation, AC Systems, Plumbing, & Mechanical System	250,000	N	14	0	0	Concern with costs of outsourcing work to vendors in comparison to in-house. Questioned the number of man hours that this funding would cover and the number of district projects it would fund.
BS-6	Replace Support Vehicles in Poor Condition	400,000	N	14	0	0	Understand necessity of replacement of white fleet vehicles. No current replacement plan in place to fund this.
BS-7	Increase School Bus Driver Pay District-Wide	192,340	R	14	0	0	Since the increase in pay will make the district more competitive in the market, the committee expressed interest in knowing how much more competitive we will be in comparison to other districts' pay. Asked what other benefits and programs we offer to drivers in addition to increased compensation.
**BS-8	District Health Plan Compensation	1,000,000	N	14	0	0	Understand reason for funding needs. Majority of committee expressed positive opinion of the district health plan in general.
PSS-1	Crisis Prevention Intervention Certification Program, Licensure & Supplies	40,000	R	14	0	0	Understand need to fund this program and pay for licensure and training since it is required.

Once the voting was concluded, Vice-Chair Rennie then asked the committee to determine the agenda topics for the next meeting which is scheduled for January 14<sup>th</sup>, 2019. Glenn Gustafson stated that this meeting's primary purpose would be for Laura Hronik and himself to present the Mid-Year budget review to the committee.

Vice-Chair Rennie moved to accept the meeting notes from December 3rd, 2019. Three confirmed members seconded the motion and the notes were approved. They will be posted to the DAC web page on the District 11 website as well as on the subcommittee's Office 365 page.

The meeting adjourned at 7:15 p.m.

**Next Meeting: January 14<sup>th</sup> at 6:00 p.m. in the administration building boardroom.**