

**Colorado Springs School District 11**  
**DAC (District Accountability Committee) Accreditation Subcommittee**  
<https://www.d11.org/Page/6992>

**DAC Accreditation Meeting Minutes**  
**Monday, May 10, 2021 (5:00pm-6:30pm)**

*(Recording of meeting commenced at 4:57pm)*

**Meeting Attendees:**

Alexis Knox-Miller, Chris Wallis, David Khaliqi, Jan Rennie, Jane Tucker, Julie Ott, Lyman Kaiser, Parth Melpakam, Stacy Brisben, Trish Nixon, Velvet Stepanek

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Today is the final meeting for this school year.

**Agenda discussion:**

**I. SAP (Strategic Alignment Plan- The One Plan) and USIPs – Dr. Khaliqi**

We are working to make it more robust and usable. We want to make this a real living document. This plan has the following areas of attention: Data Analysis, School Overview, Contributing Factors, Major Improvement Strategies (1-3). This is a collaborative effort with other departments.

The Data Analysis area includes Demographics, Attendance, Behavior, Perception (primarily 5Essentials Data), Social Emotional Learning Data (S.E.L.), Local Assessment, State Assessment, K-12 Grades including CTE and Workforce Readiness.

The School Overview area includes Stakeholder Participation, Collective Responsibility, Prior Year Reflection, Equity

The Contributing Factors area includes focusing on performance challenges and significant contributing factors

The Major Improvement Strategies area is tied to 5Essentials focus (Ambitious Instruction), Annual Goals, Student Focus, Financial Resources (Funding Sources), External Support, Implementation and Action, Evidence and Artifacts (upload data points)

We will now have all of this information and documentation all in one place for all schools. This will be the core tool for the Summer Symposium. We have hired two UCCS undergrads on a temporary contract (one is from Counseling, one is from Education) that will be trained to take the data from the Hoonuit tool, and they will make the transfer under our guidance over to the CDE USIP tool. So now principals won't have to do this piece. We will take the information and use it to populate the school improvement plans over the summer. And then when buildings are back up and running in August, we will do a quick review and quality check with principals. This tool is a way to have a one stop shop for principals to find all of their data.

**II. Equity out of Data - Alexis Knox Miller**

Equity Audit- Co-interpretation process. We split up into different groups that were looking at certain aspects that we wanted the consultants to look at and we developed some key

findings based on that data. We were able to look at some of those key findings together and some of the key findings to me, situated around professional development for teachers. How do we hire, retain and recruit quality teaching staff. The next step will be pulling people from that big co-interpretation group, about 15 folks from that group and have a root cause analysis with AIR consultants. After that, at the end of May, they should have a key findings report with their strategies and implementation strategies that they feel like we should implement as a district. The timeline for the root cause analysis is mid to end of June.

### **III. School District Accreditation Contract**

Our contract expires in June. We are listed as “Improvement” with regard to School District Accreditation. We will review the language of the contract followed by the Superintendent and Board of Ed President signing the contract to be returned to the CDE. The contract expects assurances that we have systems in place to commit to reporting (School Performance Frameworks ratings).

### **IV. 2021-2022 Committee Participation – Dr. Khaliqi**

DAC Accreditation meetings will continue on the second and fourth Mondays during the school year and will continue to be held virtually. The first meeting of the Fall semester will be held Monday, August 23<sup>rd</sup>, 2021.

Parth Melpakam thanked Jane Tucker for Chairing the committee over the past two years along with everyone who participated on the committee.

Dr. Khaliqi agreed with Parth’s sentiments and that Jane has helped to push the work forward. He apologized for the “cold send-off” as there were no in person meetings to be able to celebrate and appreciate each other in person.

Jane Tucker appreciated Dr. Khaliqi’s collaboration and all of the committee members participation.

Dr. Khaliqi requested committee members to submit their opinions of the committee this year via this survey link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=FjeitSMEM0u6mmGKVudqGM4fX6IbY0NPgG-gcNPPHaVUMkiZNzBXNjZERVlwOFpCNVZYNktMRkZCWS4u>

2021-2022 DAC Accreditation meetings will take place virtually via WebEx.

#### ➤ **Fall Meeting Schedule (2<sup>nd</sup> and 4<sup>th</sup> Mondays):**

August 23, 2021  
September 13, 2021  
September 27, 2021  
October 11, 2021  
October 25, 2021  
November 8, 2021  
December 13, 2021

➤ **Spring Meeting Schedule** (2<sup>nd</sup> and 4<sup>th</sup> Mondays):

January 10, 2022

January 24, 2022

February 14, 2022

February 28, 2022

March 14, 2022

March 28, 2022

April 11, 2022

April 25, 2022

May 9, 2022

DAC Accreditation meeting minutes can be found in the DAC Drop box:

<https://www.dropbox.com/login?cont=https%3A%2F%2Fwww.dropbox.com%2Fh>

Meeting adjourned at 6:26pm