



## **APPROPRIATE USE OF DISTRICT TECHNOLOGY RESOURCES AND INTERNET SAFETY RESPONSIBLE USE BY STUDENTS**

The Internet and electronic communications have vast potential to support curriculum and learning. A variety of accounts are provided to improve learning through interpersonal communication, access to information, research, and collaboration. Student access to the Internet and electronic resources in the District as an educational resource is automatic unless a parent or guardian notifies the school in writing as required by Colorado Springs School District 11 Board of Education Policy IMBB, Exemptions from Required Instruction. User accounts are to be used mainly for identified educational purposes. Limited personal use is permitted if the use imposes no tangible cost on the District, does not unduly burden the District's computer or network resources, and has no adverse effect on a student's academic performance. Students shall use District devices and resources in a responsible, efficient, ethical and legal manner. Users will be held responsible at all times for the proper use of accounts, and may not record or post instruction or interactions or any other situations with students and/or staff without consent of the person or persons being recorded.

The District adopts the approach of helping students become responsible users of digital media. All users of District devices, electronic resources and networks are expected to abide by all District policies.

### **Appropriate use of technology, Internet and electronic resources includes:**

- *Abiding by all Internet filtering applications designed to protect from harmful material and information.*
- *Access only my authorized accounts and therefore not allowing others access to my passwords, etc.*
- *Keeping all personal information about myself and other confidential.*
- *Protecting District devices and systems from vandalism, damage, and viruses designed to hinder performance. Ensuring all copyrighted information has proper permission granted before use including software.*
- *Protecting the destruction of property and life against violence.*
- *Respecting school and District resources ensuring device and systems are used for instructional purposes.*
- *Utilizing only permissioned access to information and systems.*
- *Obtaining express permission from the Director of Technical Services or designee to move technology equipment to another building.*
- *Accessing and using only provided instructional systems, wireless and wired networks, peripherals and other devices such as printers and hosted servers.*
- *Keeping device(s) intact.*

### **Inappropriate use includes but is not limited to:**

- *Posting, sending, accessing, or displaying, transmitting, retransmitting or forwarding information electronic mail, chat rooms and other forms of direct electronic communication that are abusive, obscene, sexually oriented, threatening, harassing, cyber bullying, or other illegal activity.*
- *Recording instruction or interactions or any other situation with students and/or staff without consent of the person or persons being recorded. Students may not post any sort of recordings without consent to social media or anywhere else, as such an action may subject the student to disciplinary action by the District and/or criminal action by law enforcement.*
- *Conducting business activities for personal gain using District resources and devices.*

I agree to abide by the provisions listed above and understand that consequences for inappropriate use include suspension of access to the system and revocation of the computer system account and/or other disciplinary or legal action in accordance with the Student Conduct, Discipline and Attendance Handbook and applicable laws.