

Colorado Springs School District 11
Yearly Summative Use of Restraint Form (JKA-E-3)
(To be completed by Personnel Support Services)

Name of School: _____ School Year: _____ Today's Date: _____

Name and Title of Administrator Completing Form: _____

Administrator Signature: _____

This form is to be used to document the total number of times that restraint was used this school year. Restraint is defined as any method or device used to involuntarily limit freedom of movement, including, but not limited to, physical force, retreat, mechanical devices, chemical restraint, and physical restraint (*i.e.*, a hold for one minute or more).

_____ Total number of times restraint occurred during this school year.

_____ Physical force

_____ Physical restraint (a hold for one minute or more)

_____ Mechanical devices

_____ Retreat

_____ Chemical restraint

_____ Number of times student was continuously monitored during restraint.

_____ Number of times the parent was orally notified within one school day for each restraint.

_____ Number of times the parent received written notification of the restraint within 36 hours.

_____ Number of staff trained or certified in a continuum of prevention techniques and restraint.

_____ Number of times restraint was used by District staff trained in the appropriate use of restraint.
(Restraint may only be used by District staff trained in the appropriate use of restraint.)

_____ Average staff to student ratio when restraint occurred.

Description of alternative techniques used: _____

Number of times restraint was used in the following environments.

_____ classroom

_____ cafeteria

_____ outside

_____ office

_____ hallway

_____ restroom

_____ other

Number of students restrained in: _____ Regular Education _____ Special Education _____ 504 _____ Total

Please summarize post-restraint discussions that occurred regarding the use of alternative strategies and recommendations for the adjustment of procedures.