

ADMINISTRATIVE STAFF POSITIONS

All administrative and supervisory positions in Colorado Springs School District 11 (the District) shall be established initially by the Colorado Springs School District 11 Board of Education (the Board).

The Board shall approve the broad purpose and function of the position in harmony with state laws and regulations and approve a statement of job requirements as recommended by the Superintendent.

The Board delegates to the Superintendent the task of ensuring that job descriptions are created for District positions, which must include any physical capabilities required for specific positions. The Superintendent shall continuously maintain a comprehensive, coordinated set of job descriptions for all such positions so as to promote efficiency and economy in the staff's operations.

The duties and responsibilities of all administrative and supervisory employees shall be defined in accordance with job descriptions.

Adopted September 1972
Revised January 1985
Revised March 1988
Reviewed May 2012
Revised November 9, 2016
Reviewed November 13, 2019

LEGAL REFS.: C.R.S. 22-32-110 (1)(h)
 C.R.S. 22-63-103

Note: Job descriptions for all staff are available in the Human Resources office or can be located on the District's career web page.