

**BOARD Meeting Activity
December 8, 2021**

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SPECIAL REPORTS

Superintendent's Report

Dr. Thomas presented the following:

- Spark Online Academy Principal Julie Johnson who presented a mid-year update on success and challenges of the school.
- Audubon Elementary School for the following project:
The Audubon Student Council wrote a variety of letters to community partners in October to see if there were ways they could partner with them. Ascension Lutheran, met with the student council to develop a plan to help a local family respite center that had recently been flooded due to broken pipes and had lost many resources and supplies. The student council started a “Penny War” fundraising drive at the school and encouraged classes to donate loose change that would then be given to KPC Respite Center. They raised over \$750. After the “penny wars”, they also helped supply a drive during November for baby and small child items to help families in need. They helped donate diapers, baby wipes, formula, and other supplies to help start replenishing their stock. The entire project was put together with student leaders at Audubon and one community partner.
- COVID-19 update.

CONSENT ITEMS

Approval of Board Meeting Minutes

Certified copies of the Board of Education's official minutes may be obtained from the Records Management Center. The cost of copying will be borne by the requester, per Board Policy BEDG.

The Board of Education approved the minutes of the November 10, 2021, regular board meeting, November 17, 2021, special meeting, and December 1, special meeting. All minutes are available in BoardDocs through the Board of Education District website, after approval by the Board of Education.

Personnel Recommendations – December 8, 2021

The Board of Education approved the Personnel Recommendations for December 8, 2021.

Policy JLDBA, Suicide Awareness, Prevention, Intervention and Postvention Crisis Response
The Board adopted the revised version of JLDBA, Suicide Awareness, Prevention, Intervention and Postvention Crisis Response.

ACTION ITEMS

Contract Award - Triennial Assessment of the Mill Levy Override Spend Plan (8th Review)
Dr. Thomas introduced the topic and turned the presentation over to Executive Director of Procurement and Contracting Kris Odom who provided the following information:

As required by the Mill Levy Election Ballot question approved on November 7, 2000, the District entered into a contract with KPMG in March 2001 to develop an Academic Performance Plan, now known as the Comprehensive District Performance Plan. Subsequent to the development of the initial Comprehensive District Performance plan the District has developed a 7-element Business Plan that acts as the umbrella for the four critical underlying plans: Instructional Plan, Financial Plan, Technology Plan and Mill Levy Override Plan. Together, these plans constitute the District's Comprehensive Performance Plan.

Pursuant to the Mill Levy Election Ballot question and governance document, the District is required to perform a review of the Comprehensive Performance Plan.

On April 22, 2015, the Board of Education approved by vote to extend the frequency of the performance reviews from biennially to at least every three years to more effectively utilize resources.

The last review (7th) used the new Strategic Plan, in lieu of the previous "Comprehensive Performance Plan" to assess the Mill Levy progress and performance. The contract for the most recent review was awarded to PCG Consulting and their report was completed in August 2019.

Through a competitive best value selection process, the Mill Levy Override Oversight Committee participated in the evaluation and selection of Public Consulting Group Inc. as the contractor for the 8th assessment. Contract performance will start January 2022 and end June 1, 2022.

The Board of Education approved contract C2022-0071, to Public Consulting Group Inc. in the amount of \$85,000.

Contract Award - HVAC Replacement at Carver Elementary School

Dr. Thomas introduced the topic and turned the presentation over to Executive Director of Procurement and Contracting Kris Odom who provided the following information:

Carver Elementary has a building automation system that is outdated, not supported, and difficult to maintain. The existing roof top units will be 23 years old at time of replacement and are starting to have regular breakdowns. The current roof top units have been working extra hard due to the extended ventilation as D11 is bringing in extra air, at a higher energy cost. The designed

units will lower utility cost while maintaining better ventilation for a healthy environment. The existing units do not use demand control ventilation; the new units will do so.

The District selected Schendt Engineering, through a competitive process in April 2021, to design a multi-zone HVAC replacement system and to develop drawings and specifications. D11 used Schendt's documents to compete the project construction in October 2021. Schendt's continuing services will include construction administration, document and submittal reviews, as well as providing "as-built" drawings once the project is complete in August 2022.

The District issued an RFP for the HVAC equipment and Building Automation System (BAS) replacement at Carver Elementary School. The evaluation team, including functional experts in the Facilities Department, reviewed and scored all responsible, responsive proposals received. HVAC Solutions, Inc. received the highest technical score. They provided a thorough approach with complete and competitive pricing and a high past performance confidence rating. Therefore, the evaluation team selected the HVAC Solutions, Inc. as the best value offering for the Carver project.

Pending Board of Education approval, the work will begin December 9, 2021 for timely equipment ordering, with final construction completion scheduled no later than August 1, 2022. The equipment delivery window is longer in this current construction environment.

The Board of Education approved contract C2022-1013-C and award to HVAC Solutions, Inc. in the amount of \$1,343,493 and allow an additional 10% cost increase for any approved contract modifications without further Board contract approval. The period of performance will begin December 9, 2021 (for equipment ordering), and on-site performance to begin May 24, 2022 with a final completion date of August 1, 2022.

Contract Award - HVAC Replacement at Keller Elementary School

Dr. Thomas introduced the topic and turned the presentation over to Executive Director of Procurement and Contracting Kris Odom who provided the following information:

Keller Elementary has a building automation system that is outdated, not supported, and difficult to maintain. The existing roof top units are aging and starting to have regular breakdowns. The current roof top units have been working extra hard due to the extended ventilation as D11 is bringing in extra air, at a higher energy cost. The designed units will lower utility cost while maintaining better ventilation for a healthy environment. The existing units do not use demand control ventilation; the new units will do so.

The District selected Schendt Engineering, through a competitive process in April and May of 2021, to design a multi-zone HVAC replacement system and to develop drawings and specifications. D11 used Schendt's documents to compete the project construction in October 2021. Schendt's continuing services will include construction administration, document and submittal reviews, as well as providing "as-built" drawings once the project is complete in August 2022.

The District issued an RFP for the HVAC equipment and Building Automation System (BAS) replacement at Keller Elementary School. The evaluation team, including functional experts in

the Facilities Department, reviewed and scored all responsible, responsive proposals received. American Mechanical Services of Colorado Springs, LLC. received a high technical score. They provided a thorough approach with complete and competitive pricing and a high past performance confidence rating. Therefore, the evaluation team selected American Mechanical Services of Colorado Springs, LLC. as the best value offering for the Keller project.

Pending Board of Education approval, the work will begin December 9, 2021 for timely equipment ordering, with final construction completion scheduled no later than August 1, 2022. The equipment delivery window is longer in this current construction environment.

The Board of Education approved contract C2022-1013-K awarded to American Mechanical Services of Colorado Springs, LLC. in the amount of \$1,240,537 and allow an additional 10% cost increase for any approved contract modifications without further Board contract approval. The period of performance will begin December 9, 2021 (for equipment ordering), and on-site performance to begin May 24, 2022 with a final completion date of August 1, 2022.

Budget Transfer, Appropriations, and FTE Approvals

There were no Budget Transfers, Appropriations or FTE Approvals.

Resolution 2022-21 Mill Levy Rates Component Certification

Dr. Thomas introduced the topic and turned the presentation over to Chief of Business/Operational Services Brian Cortez who provided the following information:

By statute, the District's mill levy rates must be certified by December 15 of each calendar year. The certification resolution is attached and references the District's mill levy rates. The mill levy rates presented are based on assessed valuations as provided by the El Paso County tax assessor. The Budget Office determines the final mill rates and reserve projections after receiving the certification of assessed valuation from the El Paso County tax assessor.

The mill levy is the instrument used by local governments to levy property taxes to be collected by the county and remitted to the school district. District 11 has five different components of its mill levy:

- General Fund Levy - set by the Colorado Department of Education
- Bond Levy - voter-approved increase in debt, November 1996 and 2005
- Education Plan Levy - voter-approved mill levy override, November 2000
- Education Plan Levy - voter-approved mill levy override, November 2017 (note that this levy has an optional inflation clause)
- Abatement Levy - set by El Paso County for prior year uncollected property taxes

The mill levy rates are based on information from El Paso County, the Colorado Department of Education, the District's estimates of uncollectible taxes, and interest earnings. The calculated mill levy rates provided to the Board of Education are in compliance with state statutes, GO bond regulations, and the ballot questions that were approved by the voters.

The Board of Education approved the 2022 Mill Levy Rates for certification to the El Paso County Treasurer.

NON-ACTION ITEMS

Instructional Materials and Secondary Courses Approval

Dr. Thomas introduced the topic and turned the presentation over to Director of Curriculum & Instruction Karol Gates who provided the following information:

The Board expects its staff to regularly review and evaluate the educational program, to recommend modifications of practice, changes in curriculum content, and the addition of new curriculum/courses to the educational program.

Curriculum development, review, and evaluation shall be guided by such factors as:

- 1.) Studies and information concerning the academic needs of students in the District.
- 2.) Current research, theory, and proven practices.
- 3.) Consideration of achievement results, educational equity, curriculum content, instructional practices.
- 4.) Assessment of District-adopted academic standards.

Once approved by the curriculum facilitator (or curriculum committee as applicable), the request is submitted to the Director of Curriculum and Instruction for approval.

All course proposals submitted for approval or deletion have completed the required process of the Division of Achievement, Learning, & Leadership. Board of Education Policy IGA (Curriculum Development) states, "Curriculum development, review, and evaluation shall be the responsibility of the District staff ... After development, review and/or evaluation by a curriculum committee, all new curriculum, programs and courses of study as well as changes resulting in the elimination or extensive alteration of the content of the current curriculum, programs, or courses of study, shall be presented by the Superintendent/designee (Deputy Superintendent/Director) to the Board for its consideration and action."

Community review of materials requested for adoption by the Board of Education will be held during each approval period. Notification of the community reviews is posted for each period on the District 11 website and through the District 11 Loop messaging system.

Teachers, teacher-leaders, principals, and content facilitators participate collaboratively in a selection process to bring materials and courses forward for Board of Education approval.

Once materials are approved, building, central, and Mill Levy Override budgets may be used to purchase materials.

It is requested that the Board of Education approve the instructional materials, new or amended courses as submitted at the next regular board meeting.

The Board agreed to move the item to action on the Jan. 12 regular meeting.

BOARD MEMBER REPORTS

The Board members reported on their various activities.

FUTURE MEETING/WORK SESSIONS

The Board of Education will meet on the following dates:

Wed., December 15, Board retreat, location and time to be determined

Winter Break: December 20-January 4

Wed., January 5, 2022, work session, video conference, 4:00 p.m.

Wed., January 12, 2022, regular meeting, boardroom, 5:30 p.m.

ADJOURNMENT

The meeting was adjourned at 8:58 p.m.