

**INSTRUCTIONAL RESOURCES SELECTION, ADOPTION, ACQUISITION,
RECONSIDERATION AND DISCARDING
(General Use, Supplemental Use)**

I. Scope

The Colorado Springs School District 11 Board of Education (the Board) is legally responsible for the adoption of instructional resources which are to be used in the implementation of Colorado Springs School District 11's (the District) most current core instructional framework (see Policy IHA, Basic Instructional Program). This framework shall be accessible to the public.

The Board believes in a transparent process in which school staff, administrative staff, parents/guardians and the community at large have the opportunity to propose, review and respond to new instructional resources and utilize an appeal process for resources denied approval. In addition, the Board supports the use of varied review processes based on the scope and scale of impact of the requested resources.

The District recommends that instructional resources be integral to the District's instructional programs and supportive of its vision and state-District-adopted educational standards. Instructional resources shall be selected in accordance with District guidelines and procedures.

The Board recognizes the future use of digital licenses and learning management systems will result in the need for District administration to set new parameters for compatibility, as well as monitor and remove resources that no longer:

- meet state academic standards;
- meet learning management and student information system integration specifications and/or;
- fall under the District approved supplement and intervention menu of options.

The intention of this policy is to encourage collaboration between schools and administration to:

- Bring to the Board instructional resources intended for general, selected, and supplemental usage that meet the needs of diverse learners aligned to applicable instructional policies, the District's Equity Policy, Strategic Plan, and core instructional framework and curriculum (see Policy IHA) for each grade level, subject and course.
- Work collaboratively to make needed adjustments in the approval status of online resources that have annual updates to content.
- Work collaboratively to ensure resources for approved specialized programming are aligned to required/recommended resource listings of the sponsoring organization (e.g. AP-College Board, IB-International Baccalaureate Organization, CTE-Colorado Community College System).
- Ensure staff has access to clear guidance and an accurate, annually updated database of approved resources.

- Determine appropriate approval processes aligned to scope and scale of request.

School personnel may request special, temporary approval to track effectiveness of a new instructional resource for up to a maximum of one school year through the Short-cycle of Innovation process. Should the school wish to continue using the instructional resource, the resource must be approved by the Board. (See Regulation IJJ-R and the Instructional Resources Selection, Adoption, Acquisition, Reconsideration, and Discarding Handbook for specific procedures).

All instructional resources shall be available for review and comment by the public prior to adoption by the Board. All adopted materials shall be made available for inspection by the public if requested.

The Board directs the Superintendent or designee to develop a selection, adoption and reconsideration and discarding of instructional resources process to be included in the accompanying regulation IJJ-R and supporting documents.

Adopted: December, 2000
Revised: March 18, 2015
Revised: February 9, 2022

LEGAL REFS.: C.R.S. 22-1-104 (2)
C.R.S. 22-7-1005 (PK-12 aligned standards)
C.R.S. 22-7-1005 (6) (PK-12 standards review and revision)
C.R.S. 22-7-1008 (Postsecondary and Workforce Readiness-PWR)
C.R.S. 22-7-1118 (graduation guidelines PWR)
C.R.S. 22-10-1273 (arts education for workforce development act)
C.R.S. 22-32-109 (l) (t)
C.R.S. 22-32-110 (1) (r)
C.R.S. 22-54-105 (l)

CROSS REFS.: AD, School District Vision, Mission, and Strategic Planning
AG, Equity Policy
DJ, Procurement and Contracting
EGAD, Copyright Compliance
IB, Academic Freedom
IGA, Curriculum Development
IGC, Pilot Projects
IHAL, Teaching About Religion
IHAM, Comprehensive Health Education
IHAMA, Teaching about Drugs, Alcohol and Tobacco
IHAQ and IHAQ-R, Postsecondary and Workforce Readiness Education (Career and Technical Education)
IHBA, Special Education Programs for Student with Educational Disabilities
IHBAA, Multi-Tiered System of Supports
IHBB and IHBB-R, Gifted and Talented Education

IHBK and IHBK-R, Colorado Springs School District 11 Preparation for Postsecondary and Workforce Readiness Individual Career and Academic Plan)

IJJ-R, Instructional Resources Selection, Adoption, Acquisition, Reconsideration, and Discarding (Regulation to Policy IJJ, Instructional Resources Selection, Adoption, Acquisition, Reconsideration, and Discarding).

IJK, Use of Supplemental Materials with Instruction

IJL, Library Media Selection, Adoption, Acquisition and Reconsideration

IJL-R, Regulation to Policy IJL, Library Media Selection, Adoption, Acquisition and Reconsideration

IJL-E-1, Request for Reconsideration of Library Media, Exhibit 1 to Policy IJL, Library Media Selection, Adoption, Acquisition and Reconsideration

IJL-E-2, Appeal of Reconsideration of Library Media, Exhibit 2 to Policy IJL, Library Media Selection, Adoption, Acquisition and Reconsideration

IJL-E-3, Board of Education Appeal of the Use of Library Media, Exhibit 3 to Policy IJL, Library Media Selection, Adoption, Acquisition and Reconsideration

IMB and IMB-R, Teaching About Controversial/Sensitive Issues

KEC, Public Concerns/Complaints About Instructional Resources

CONTRACT REF.:

CSEA Master Agreement

SUPPORTING
DOCUMENTS:

D11 Strategic Plan

D11 Current Tier I, Core Instructional Framework

D11 Graduate Profile

MTSS Framework and Guidebook

Board of Education Review Flowchart

Colorado Springs School District 11 Instructional Resources Selection, Adoption, Acquisition, Reconsideration and Discarding Procedures and Guidelines Handbook