



JES PTO Meeting Minutes from August 22, 2023
JES Library 6:30pm

Attending were Kristin Braun, Sara Boehman, Sara Gerber, Tiffany Estabrook, Kent Taylor, Brenda Schnell, Audra Jahn, Brooke Klem, Tayler Seger, Beth Phillips, Kamasia Schnaus, Erin Huebner, Heather Breslin, Chasity Ingle, Ashley Mundy, Ashley Downes, Emily Woodard, Meghan Buchta, Katie Zink, Kasie Krodel, Austin Hopf, Brock Moeller, Sara Becker, Adrienne Nyberg, and Alie White.

Meeting began with executive board introductions

Incoming President - Kristin Braun. Outgoing VP – Sara Boehman. Treasurer – Jade Marinin. Secretary – Sara Gerber. Raise Right Coordinator – Tiffany Estabrook.

We are working on a job description for a possible assistant treasurer.

Finance Update and Budget Proposal – Kristin (in Jade’s absence)

Current income:

Kona Ice @ Meet the Teacher Night \$113 profit

Dues - around \$3000 rec’d so far

Apparel Sale – always open and will change out offerings. 2 batches each month.

Next fundraiser – Paragon

Expenses:

School supplies are the largest expense, \$26k

Headphones \$2400

Leader in Me \$5k

Misc supplies

No upcoming expenses before we meet again in Sept.

Budget:

School supplies are the largest expense. We may use a company for school supplies next year – looking at classroom kits vs individual supplies.

Teachers – holiday reimbursement, teacher supply reimbursement.

Leader in Me \$5k/year

Field trips – PTO will pay for bus drivers and fuel cost, chaperones and students will be responsible for their own admission fee

Math and Spell bowl – raised budget by \$100

Senior breakfast – raised budget

Income:

Wildcat Walk – kept at \$50k goal

Giving Tuesday (using Give Butter platform) - \$1500 is the goal.

Teachers are good with reimbursements and field trips.

School supplies discussion – teachers have heard kids and parents like purchasing their own supplies. Consider purchasing for free and reduced lunch only. We could also give the **option** for the parents to purchase the kits. For younger kids, it’s nice to say “get out yellow folder” – makes it easier. We will

discuss this more with teacher reps. It means a lot from our school's perspective that we take care of our kids/parents and supplies. Like the uniformity.

Adrienne – can help with wholesale pricing and options.

No objections – budget approved.

Committees Overview - Kristin

Sign up Genius is open to sign up for

committees: <https://www.signupgenius.com/go/10C094FABA922A3FAC16-iespto>

Welcome & School Culture is a new committee this year - open to ideas of what this committee could manage.

Kristin would like to meet twice a year with each committee.

Volunteers – we want to increase our volunteer base this year – could be grandparents, etc.

All must have background check. The background check lasts the duration that your kids are in the school or 5 years. You can find the link on the JES webpage.

Fundraising Update - Kristin

Paragon – begins Sept 12th. Merchandise pick up is Oct 25. Need volunteers to help with this.

We've signed a 3 year contract – starting this year.

Traci Catt is the head of the Paragon committee. Looking for a few others to help her.

We can not offer a buy out under current contract.

There is an option to donate – we need to find out if we get all the money from donations.

Apparel Sale is ongoing. Items will change according to the season. Orders are processed twice/month and shipped to school (or home if

preferred). <https://jasperelementaryspiritstore.itemorder.com/shop/home/>

Raise Right update – Tiffany

Online platform to purchase gift cards. % goes into an account – PTO gets half, student gets the other half. All money goes into student's lunch account. Last year PTO rec'd \$2827, \$3091 was paid out in rebates back to students lunches.

Raise Right keeps a wallet of all your gift cards – when shopping just use your gift cards instead of debit card. Most e-cards you can reload. There are also local vendor options – purchase these online, let Tiffany know and she will purchase the card and give to the student.

Consider making a video for parents to see how to reload your card in real time.

Raise right funds are kept in a separate bank account.

Looking for an assistant to learn from Tiffany.

Need to come up with policy/procedure for teachers and reimbursement for classes.

Funds accumulate yearly – will go to lunch fees for the following year.

Only 49 kids use it in the entire school corporation today.

When downloading the app, list the child you want to give the cards to at school.

Code: A9L615B88978

Communication Update - Kristin

JES newsletters are sent on Monday's primarily via Mr. Taylor.

PTO meeting schedule for the year are as follows – all meetings will begin at 6:30pm.

Tuesday, August 22nd

Thursday, September 21st (NEW DATE: Sept 20th)

Wednesday, November 8th

Wednesday, January 17th

Tuesday, March 5th

Thursday, April 25th

Check out the [PTO Webpage](#) on the JES website - meeting agendas and minutes will be posted there.

Please communicate with your teacher frequently! Help build a relationship with them and reach out if you have questions, concerns, or want to volunteer in the classroom throughout the year.

Upcoming - Kristin

Parent Teacher Conferences - Sept. 27 and Oct. 4th. Teacher Appreciation Committee to organize snacks for these nights. These conferences will be conducted via Zoom again.

Book Fair Sept. 25 - Oct. 4th - Mrs. Peters is looking for volunteers to help. Stay tuned on exact time frames help is needed for.

JES Family Leadership Night is October 11th 5:30-7:00

Principals Update – Mr. Taylor

Endowment – started with \$30k, goal is to grow to fund the Leader in Me program. We signed 5 year contract.

We received a gift over the summer - \$5k for endowment from John and Jane Chappel.

A letter was sent to a list of possible donors - we will do this again. It is tax deductible.

Next meeting is on September 20th at 6:30pm in JES Library.