

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, AUGUST 22, 2023
5:30 PM FACILITIES COMMITTEE MEETING
6:30 PM PUBLIC HEARING
6:30 PM-BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Rachelle Bateman (Fletcher)-President, Tenneille Brewer-Vice President, Beth Bulkley, Alicia Rath, Thomas Wilson and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer and Autumn Twist

ABSENT: Erik Karlsen

1. OPENING AND MINUTES

1.1 Call to Order at 6:32pm by President Bateman

1.1.1 Pledge of Allegiance

PUBLIC HEARING HELD ANNUAL POLICY REVIEW

1.1.2 Public Hearing- opened at 6:32pm with only one person in attendance. Mr. Rotz reviewed the changes to the policies and answered any questions the BOE members had.

1.1.2.1 District Emergency Response Plan Summary

1.1.2.2 Romulus Code of Conduct Annual Review (Policy #7310)

1.1.2.3 Comprehensive Student Attendance Policy (#7110)

Comments: The Board members had a lengthy discussion on the dress code for both students and staff. Mr. Rotz answered any other questions or concerns the Board had regarding the policies and procedures.

1.1.3 Public Comment- no comments were offered.

Public Hearing ended at 7:18pm

1.1.4 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of August 8, 2023.

Moved: Mr. Wilson Seconded: Mrs. Brewer

Approved unanimously 6/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda with addendum items added.

1.3.1.2 Executive Session was not needed at the beginning of the meeting.

Moved: Mrs. Wolverton Seconded: Mrs. Bulkley

Approved unanimously 6/0.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, September 12, 2023, at 6:30pm in the Board of Education Conference Room

1.5 Other Items

2. **INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.2 Resolutions

DISTRICT EMERGENCY RESPONSE PAN SUMMARY APPROVED

2.2.1 Approved the revisions of the District Emergency Response Plan Summary

CODE OF CONDUCT APPROVED

2.2.2 Approved the revisions of the Romulus Code of Conduct Policy #7310

COMPREHENSIVE ATTENDANCE POLICY APPROVED

2.2.3 Approved the revisions of the Romulus Comprehensive Student Attendance Policy #7110

LOCAL TRANSPORTATION AGREEMENT FOR FOSTER CARE APPROVED

2.2.4 Approved the Local Transportation Agreement for Students in Foster Care (updated contract info and school year dates)

UKULELE RFEO GRANT APPROVED

2.2.5 Approved the Build Your Own Ukulele RFEO Grant as written by Mariah Schrader in the amount of \$2,429.10

BOOK VENDING MACHINE RFEO GRANT APPROVED

2.2.6 Approved the Book Vending Machine RFEO Grant as written by Stacy Merrill in the amount of \$6,200.

INSTRUMENT REPAIR AND RESTORATION RFEO GRANT APPROVED

2.2.7 Approved the Instrument Repair and Restoration RFEO Grant as written by Caelin Kordziel in the amount of \$1,800.

Moved: Mrs. Bateman Seconded: Mrs. Brewer

Approved unanimously 6/0.

2.3 Announcement and Reports

2.4 Other Items

3. **REPORTS TO THE BOARD**

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President's Report- No Report

3.2.2 Board Members Forum- No Report

3.2.3 Superintendent's Report- Mr. Rotz distributed information from our school attorney regarding a Social Media Lawsuit. He also brought the board up to speed on the RFP processes for the approved projects discussed at the last meeting. RFP for the Baseball field work is being prepared by TAMCO and once received will need to be posted for 7 days. The scoreboard purchase and repair work to the one room schoolhouse can be done with comparable quotes since the amount is below the RFP threshold and the scoreboard is listed on a cooperative contract price. The Auditorium lights and sound board can either go as an RFP or as a separate piggyback contract separating the work into two projects. Mr. Rotz also discussed the Electric Bus Contract Bid and alerted the BOE that more information is needed since the new service request only has 3 buses to be

charged and it is a possibility that the district would need 4 times that amount, and the current power grid may not handle the larger request. The District may also want to consider revisiting the possibility of purchasing the bus corral property from the County. Lastly, Mr. Rotz invited the Board to come to lunch with the staff on the first conference day at 11:30am (August 30th)

3.3 Other Items

4. **BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

PREVENTION YOU SERVICES COUNSELING AGREEMENT APPROVED

4.1.1.1 Approved the Cooperative Counseling agreement with Seneca County Community Counseling Center for Prevention youth services at an amount of \$26,475.00 July 1, 2023 through June 30, 2024

CLINICAL SERVICES COUNSELING AGREEMENT APPROVED

4.1.1.2 Approved the Cooperative Counseling agreement with Seneca County Community Counseling Center for Clinical Services at an amount of \$39,252 July 1, 2023 through June 30, 2024.

4.1.1.3 Accepted the Extra Class Monthly report for July 2023

4.1.1.4 Accepted the Treasurer's Report for May 2023

ITEMS DECLARED AS SURPLUS AND ELIGIBLE FOR PURCHASE

*4.1.1.5 Declared the following items as surplus and to accept donations for purchase sold as is and in good used condition.

*4.1.1.5.1 Standing Desk Adapters (4)

*4.1.1.5.2 Floor style student chairs with storage rack

*4.1.1.5.3 Wooden Teacher Desk

*4.1.1.5.4 Various Boxed items from furniture orders missing parts/pieces

RASA CONTRACT APPROVED

*4.1.1.6 Approved and authorized the Superintendent to sign the RASA Contract agreement effective July 1, 2023 through June 30, 2026

Moved: Mrs. Brewer Seconded: Mrs. Rath

Approved unanimously 6/0.

4.2 Announcements and Reports

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

AUTUMN TWIST RESIGNS AS TEACHER ASSISTANT

6.1.1.1 Accepted the resignation of Autumn Twist as Teacher Assistant and LTS Media Specialist effective August 22, 2023 so she may fill the Elementary Teacher position.

AUTUMN TWIST APPOINTED AS ELEMENTARY TEACHER

6.1.1.2 Appointed Autumn Twist on August 23, 2023, who holds an Initial New York Certification that will permit her to teach as an Elementary Teacher in the public schools of New York State to a Full-Time probationary position commencing on August 23, 2023 and ending on August 22, 2027. Tenure is subject to the provisions in the revised NY School Law 3020 effective July 1, 2015. Autumn will have a starting salary of \$49,000 with all rights and benefits as per the RFA negotiated contract. (Kindergarten Teacher)

SEAN SWEENEY APPOINTED AS ELEMENTARY PHYSICAL EDUCATION TEACHER

*6.1.1.3 Appointed Sean Sweeney of Auburn, NY on August 23, 2023, who holds an Initial New York Certification that will permit her to teach as an Elementary Physical Education Teacher in the public schools of New York State to a Full-Time probationary position commencing on August 23, 2023 and ending on August 22, 2027. Tenure is subject to the provisions in the revised NY School Law 3020 effective July 1, 2015. Sean will have a starting salary of \$58,000 with all rights and benefits as per the RFA negotiated contract.

6.1.1.4 To appoint _____ on August 23, 2023, as a LTS Media Specialist for the 2023-2024 school year. _____ will have a starting salary of \$ _____ with all rights and benefits as per the RFA negotiated contract. This was tabled to the next meeting September 12, 2023)

EXCELLUS WELLNESS STIPENDS ADJUSTED

6.1.1.5 Adjusted stipend payment amounts for the Excellus Wellness program for the following appointments (new amount by Excellus):

6.1.1.5.1 LIFT Coordinator Katie Harris-Maxwell at the amount of \$400

6.1.1.5.2 Wellness Co-Coordinator Tara Davis at the amount of \$1,000

6.1.1.5.3 Wellness Co-Coordinator and Wellness Ambassador Lindsay Guy at the amount of \$1,300.

FELICITY FINN AS ELEMENTARY TECHNICAL DIRECTOR REDACTED AND RESCINDED

*6.1.1.6 Redacted and Rescinded Felicity Finn as Elementary Technical Director

STEPHEN PRESUTTI APPOINTED AS ELEMENTARY TECHNICAL DIRECTOR

*6.1.1.7 Appointed Stephen Presutti as Elementary Technical Director at a stipend of \$750.00

FELICITY FINN APPOINTED AS HS MUSICAL HELPER

*6.1.1.8 Appointed Felicity Finn as HS Musical Helper at a stipend of \$375.00

AUTUMN TWIST AS FRIDAY PICKUP ADVISOR REDACTED AND RESCINDED

*6.1.1.9 Redacted and rescinded Autumn Twist as Friday Pickup advisor for the 2023-2024 school year. (Approved on 7/11/23)

Moved: Mrs. Brewer Seconded: Mrs. Wolverton

Approved unanimously 6/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon recommendation for the Superintendent to approve the following personnel issues:

HANNAH MORRELL APPOINTED AS FALL CROSS COUNTRY COACH

6.2.1.1 Approved the change in the coaching assignment for Hannah Morrell from Modified Girls Soccer to fall Cross County Coach for the 2023-2024 season.

MARSHA BURLEW APPROVED AS SUBSTITUTE SUPPORT STAFF WORKERS AS NEEDED

*6.2.1.2 Approved Marsha Burlew as a substitute support staff worker as needed per diem at an hourly rate of \$17.75 for the 2023-2024 school year. (Effective July 1, 2023)

Moved: Mr. Wilson Seconded: Mrs. Bulkely

Approved unanimously 6/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation for the Superintendent to approve the following personnel issues:

THOMAS PEZZULO APPROVED AS SUBSTITUTE TEACHER AS NEEDED

6.3.1.1 Approved Thomas Pezzulo of Fayette, NY as an uncertified substitute teacher effective August 23, 2023 as needed per diem for the 2023-2024 school year. Daily rate of \$120.

CHRISTINIA GOODLIFF APPROVED AS SUBSTITUTE FOOD SERVICE HELPER AS NEEDED

6.3.1.2 Approved Christinia Goodliff of Romulus, NY as a Food Service Helper effective August 23, 2023 as needed per diem for the 2023-2024 school year. Hourly rate of \$17.75

MICHAEL GILL JR APPROVED AS SUBSTITUTE CLEANER AS NEEDED

*6.3.1.3 Approved to continue the appointment of Michael Gill Jr. as substitute cleaner as needed per diem through June 30, 2023. (September 5th through June 30, 2024 at an hourly rate of \$17.75)

CRYSTAL HAMMER APPROVED AS SUBSTITUTE TEACHER AS NEEDED

*6.3.1.4 Approved Crystal Hammer as uncertified Substitute Teacher (certification pending) effective August 23, 2023 as needed per diem for the 2023-2024 school year. Daily rate of \$120 until certified

ALISSA YOUNGS APPROVED AS SUBSTITUTE TEACHER AS NEEDED

*6.3.1.5 Approved Alissa Youngs as an uncertified Substitute Teacher effective August 23, 2023 as needed per diem for the 2023-2024 school year. Daily rate of \$120.

LINDSAY LICAK APPROVED AS SUBSTITUTE NURSE AS NEEDED

*6.3.1.6 Approved Lindsay Licak of Ovid, NY as a Substitute Nurse as needed per diem at the hourly rate of \$25.00 for the 2023-2024 school year. (Previously approved in 2022-2023)

Moved: Mrs. Bateman Seconded: Mrs. Brewer

Approved unanimously 6/0.

6.4 Announcements and Reports

6.5 Other Items

7. **CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 ~~To approve the placement of the Committee on Special Education Minutes- none~~

7.1.1.2 Approved the placement of the Committee on Preschool Special Education from the meeting dated August 14, 2023 (Student Number #67544).

7.1.1.3 ~~To approve the placement of the Section 504 Meeting Minutes- none~~

Moved: Mrs. Brewer Seconded: Mrs. Wolverton

Approved unanimously 6/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

2023-2024 DRIVER BUS ROUTES APPROVED

9.1.1 Approved the 2023-2024 school bus routes and drivers.

9.1.1.1 Head Bus Driver/Mechanic and Substitute Driver not to exceed 8 hours for James Werner

9.1.1.2 Bus #95 Cayuga Street / White Road / Route 96 not to exceed 8 hours for Dallis Gable Jr.

9.1.1.3 Bus #89 BOCES Run (AM/PM) (No late run) not to exceed 8 hours for Terry Moore

9.1.1.4 Bus #91 Special Education Run to Newark / Midlakes not to exceed 6.75 hours for Richard Olson.

9.1.1.5 Bus #96 Yale Farm Road / East Lake Road / Route 96A / Route 336 not to exceed 6 hours for Sally Roloson

9.1.1.6 Bus #02 West Fayette / Route 414 not to exceed 6 hours for Jennifer Kime

9.1.1.7 Bus #100 East Lake Road / Route 96A / Yale Station Road / Leader Road / MacDougal not to exceed 6 hours for LaDonna Costello

9.1.1.8 Bus #97 Lake Hill / East Lake Road / Route 96A / Cranberry Marsh / Shady Lane (AM) Amish not to exceed 6 hours for David Markel

9.1.1.9 Bus #01 Spring Meadows / CR 129 / Bromka Road / Shady Lane (PM) Amish not to exceed 6 hours – substitute Driver

9.1.1.10 Bus #94 Finger Lakes Christian School / Seneca Bible Baptist and Fall/Spring sports shuttle to South Seneca (2:30 and 3:30pm) not to exceed 6 hours for Faith Foulkrod

9.1.1.11 Van #99 Elmira BOCES not to exceed 6 hours for Gentry Brooks

9.1.1.12 Van #98 Marcus Whitman Run not to exceed 6 hours for Richard Goodliff III

9.1.1.13 Driver Trainee not to exceed 6 hours for Adian Costello

9.1.1.14 Driver Trainee not to exceed 6 hours for Thomas Falsey

9.1.1.15 Transportation Dispatch/Typist not to exceed 8 hours for Pam McDonald

9.1.1.16 Bus Monitor not to exceed 5 hours for Charles Costello

9.1.1.17 Substitute School Bus Drivers as needed – per diem

9.1.1.17.1 Clifford Irwin not to exceed 8 hours

9.1.1.17.2 Sharon Scott not to exceed 8 hours

9.1.1.17.3 Stacey Bennett not to exceed 8 hours

APPROVED TRANSPORTATION TO SENECA BIBLE BAPTIST SCHOOL REQUEST

9.1.1.18 Approved the private school out of district transportation request of Michael Brzostek and Olivia Delello for the district to transport Michael Brzostek II to Seneca Bible Baptist School for the 2023-2024. (New arrival into the district)

Moved: Mrs. Rath Seconded: Mrs. Bulkley

Approved unanimously 6/0.

9.2 Announcements and Reports

9.3 Other Items

EXECUTIVE SESSION HELD

10. **EXECUTIVE SESSION** – Mrs. Bateman requested the need of an executive session to discuss personnel and legal counseling matter at 7:50pm. Mr. Rotz was invited to remain for this session with no further action being taken by the BOE this evening.

Moved: Mrs. Rath Seconded: Mrs. Brewer

Approved unanimously 6/0.

Motion to adjourn the executive session at 8:20pm and return to the open meeting.

Moved: Mr. Wilson Seconded: Mrs. Brewer

Approved unanimously 6/0.

11. **PUBLIC COMMENT 2nd Session**- none offered

12. **ADJOURNMENT**

A motion was offered to adjourn at 8:21pm

Moved: Mrs. Rath Seconded: Mrs. Wolverton

Approved unanimously 6/0.

13. **DISTRIBUTIONS**

13.1-13.5 Social Media Information

14. **NEGOTIATIONS COMMITTEE MEETING**- not needed

Respectfully submitted,

Suzanne Nicholson

District Clerk