



# SNOQUALMIE VALLEY

SCHOOL DISTRICT

## ESA Caseload Overload Form

### Article 40 of SVEA CBA

Employee Name: \_\_\_\_\_ Location: \_\_\_\_\_

Position/Grade: \_\_\_\_\_ FTE: \_\_\_\_\_

District caseload average: \_\_\_\_\_

Caseload on count day: \_\_\_\_\_ # of students in overload: \_\_\_\_\_

Caseload will be calculated on the fifteenth school day of each quarter.

Term:  Quarter 1     Quarter 2     Quarter 3     Quarter 4

#### Relief Selection—choose one

- \$405.00 per overload student (complete computation below)  
 Number of students in overload \_\_\_\_\_ X \$405 = \_\_\_\_\_ total compensation
- One-half day of planning per overload student (if a teacher selects additional planning time, they will work with the building administrator to arrange when the time will be used)
- 1 hour of paraeducator time per overload student per week
- other remedies as determined by the Principal and teacher(s) and approved by the Superintendent. Describe \_\_\_\_\_

#### Caseload triggers

|                                 |                |
|---------------------------------|----------------|
| Occupational Therapist          | More than 1:35 |
| Physical Therapist              | More than 1:35 |
| Speech and Language Pathologist | More than 1:45 |

Account Code (enter 4-digit location code)                      0100-27-2132-\_\_\_\_\_-0000-0000-1

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Completed form to be submitted to Payroll**

Updated 8/10/2023