



Board approved 8/22/23

August 2023

North Shore School District 112

e-Learning Day Plan

An e-Learning Day provides the opportunity for educational experiences, aligned to grade level curriculum, to be facilitated through technology on a school day that otherwise would have been disrupted by unexpected events. *On August 22, 2023, the Board approved a Resolution authorizing the use of e-Learning Days with the following stipulations: (1) e-Learning Days should be used after 5 emergency days have been exhausted; (2) The decision to declare the use of an e-Learning Day will be made in consultation with the Board President; and (3) if two or more consecutive e-Learning days are needed, the Board will be required to ratify the decision.*

This memo contains procedural information for the use of e-Learning days in North Shore School District 112 including general and special education expectations and communication procedures.

Notification: An e-Learning announcement will be shared through various District communication sources including email, text, website, and social media. The District's e-Learning plan will be posted on the District's website and individual school websites.

Collective Bargaining: The District established an agreement with the North Shore Education Association regarding e-Learning.

Administrators:

- Administrators will establish and maintain an e-Learning Committee that will meet at least annually to review and monitor the district's e-Learning Plan and adjust based on feedback from staff, students, and families.
- Administrators will ensure that families and staff have access to reliable Internet services and will provide Internet hotspots as needed.
- Administrators will provide print material resources to students, as needed, when Internet services are inaccessible.
- Administrators will review e-Learning expectations with staff at the beginning of the school year and will provide incremental opportunities for continued learning throughout the school year.
- Administrators will review all e-Learning plans posted in the Learning Management System to ensure that instructional lessons are rigorous and aligned to grade-level expectations.
- Administrators will be available during the established school day times during the e-Learning day to respond to questions from families, students, and staff.

Teachers:

- All teachers in the district have a district-issued technology device.
- Teachers will provide students with practice opportunities during the school year to utilize the technology that is used on an e-Learning day.
- Teachers will create a student schedule based on the times below:

Elementary Schedule		
Average Daily Time	Content	Mode of Learning
120 Minutes	English Language Arts Spanish Language Arts	Synchronous and/or Asynchronous Lessons
80 Minutes	Math	Synchronous and/or Asynchronous Lessons
40 Minutes	Science and Social Studies	Asynchronous Lessons
30 Minutes	Art, Music, and Library	Synchronous and/or Asynchronous Lessons
Total Time = 5 Hours		

Middle School Schedule		
Average Daily Time	Content	Mode of Learning
30 Minutes	Social Studies	Synchronous and/or Asynchronous Lessons
30 Minutes	Science	Synchronous and/or Asynchronous Lessons
30 Minutes	Physical Education	Synchronous and/or Asynchronous Lessons
90 Minutes	English Language Arts	Synchronous and/or Asynchronous Lessons
60 Minutes	Math	Synchronous and/or Asynchronous Lessons

30 Minutes	Creative Arts	Synchronous and/or Asynchronous Lessons
30 Minutes	World Language / Spanish Language Arts / Math Plus/ Reading Plus /	Synchronous and/or Asynchronous Lessons
Total Time = 5 Hours		

- Teachers will use the Learning Management System to post instructional lessons for each content area by 7:55 am at the middle schools and 8:40 am at the elementary schools on each e-Learning day.
 - Lessons will be equivalent to a typical classroom lesson.
 - Lessons will be aligned to grade-level standards and utilize district curricular resources.
 - Lessons will be age and developmentally appropriate and consider appropriate engagement times.

Special Education and Related Services

- Students with an IEP or 504 Plan will receive all services, and learning accommodations will be provided by case managers and service providers.
- If related services cannot be provided during the e-Learning days, those services will be made up in a reasonable time frame.

Students:

- Students will have access to a district-issued technology device.
- Students will submit completed assignments on the next school day.
- Student attendance will be verified through attendance during each class
- Students will be required to check the learning management system each day.