

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING

August 2, 2023

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on August 2, 2023 at 4:07 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California.

#### Trustees present:

Karen M. Sher, President  
Genevieve Flores-Haro, Vice President  
Linda Baker Torres, Clerk  
Elizabeth M. Botello, Member  
Dr. Steve Hall, Member

#### Administration present:

Dr. Tom McCoy, Superintendent  
Dr. Deborah Salgado, Assistant Superintendent Human Resources  
Roger Adams, Assistant Superintendent Educational Services  
Richard Urias, Assistant Superintendent Business Services  
Sylvia M. Diaz, Executive Assistant

#### Translator:

Ana Rangel, Moira Gallo

#### Guests present:

No guests.

#### 2. LAND ACKNOWLEDGEMENT

President Sher read the land acknowledgement.

#### 3. PLEDGE OF ALLEGIANCE

President Sher asked Dr. McCoy to lead the Pledge of Allegiance to the flag.

#### 4. ADOPTION OF AGENDA

Moved by Trustee Botello to adopt the agenda of August 2, 2023 Regular Board meeting, pulling Consent Calendar item 7A, purchase order A24-00407 (district office \$6,200) as this item is for MICOP interpretation services and Trustee Flores-Haro is their Associate Director; therefore, she had to recuse herself from voting on this item and asked her fellow Trustees to consider the item separately. Seconded by Trustee Baker Torres and carried unanimously by a vote of 5:0.

#### 5. APPROVAL OF MINUTES

Moved by Trustee Baker Torres to approve the minutes of the June 28, 2023 Regular Board meeting and the amended minutes of the June 22, 2022 Regular Board meeting, as presented. Seconded by Trustee Botello and carried by a vote of 5:0. The June 22, 2022 minutes were amended to comply with a rule from California Department of Education (CDE) to verify in the minutes that Trustees received the report out on Local Indicators for the 2021-2022 school year.

#### 6. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

No comments were received.

#### 7. CONSENT CALENDAR

Motion: Moved by Trustee Hall to approve the consent calendar pulling item 7 A, p.o. B24-00407 (district office \$6,200), as this p.o. is for MICOP translation services and Trustee Flores-Haro is their Associate Director; therefore, she had to recuse herself from voting on this item. Seconded by Trustee Botello and carried by a vote of 5:0.

A. Consideration of Approval of Purchase Orders and Direct Pays, June 19 - July 23, 2023

Purchase Orders totaling \$11,142,831.38 and Direct Pays totaling \$223,948.38 be approved, as presented.

Motion: Trustee Hall moved to approve 6 A, purchase order B24-00407 (district office \$6,200) for MICOP translation services. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro stepped out of the room and didn't vote.

*Approved*

- B. Consideration of Approval of Donations, June 8 - July 24, 2023  
It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations June 8 - July 24, 2023, as presented.
- C. Consideration of Renewal of Agreement between Oxnard Union High School District and VCOE Special Education Transportation Services for School Year 2023-2024  
It is the recommendation of the Administrative Team that the Board of Trustees approve the Consideration of Renewal of Agreement between Oxnard Union High School District and VCOE Special Education Transportation Services for school year 2023-2024, as presented.
- D. Consideration of Approval of Jensen Design & Survey, Inc.'s Proposal for Engineering Services Construction Cost Split for Offsite Improvements for DSHS - DSHS Start-Up Fund  
It is the recommendation of District Administration that the Board of Trustees Approve Jensen Design & Survey, Inc.'s Proposal for Engineering Services Construction Cost Split for Offsite Improvements for DSHS, as presented.
- E. Consideration of Approval of Contract Renewal with Lozano Smith Attorneys At Law on As Requested Basis  
It is the recommendation of District Administration that the Board of Trustees approve renewal with Lozano Smith Attorneys At Law contract, as presented.
- F. Consideration of Approval of Purchase of Additional Servers and Switches from NIC Partners for DSHS - DSHS Start-Up Fund  
It is the recommendation of District Administration that the Board of Trustees Approve the Purchase of Additional Servers and Switches from NIC Partners for DSHS, as presented.
- G. Consideration of Approval of Bid Award to Sunbelt Rentals for Interim Power Supply for DSHS, Bid 679 - DSHS Start Up Fund  
It is the recommendation of District Administration that the Board of Trustees approve the bid award to Sunbelt Rentals for Interim Power Supply for DSHS, Bid 679, as presented.
- H. Consideration of Approval of Utility Easement for Southern California Edison Company from Oxnard Union High School District for DSHS  
It is the recommendation of District Administration that the Board of Trustees Approval Utility Easement for Southern California Edison Company from Oxnard Union High School District for DSHS, as presented.
- I. Consideration of Approval of Contract Award to Wright Sawing and Breaking to Repurpose CIHS Foundation where Portables were Demolished - RRM  
It is the recommendation of District Administration that the Board of Trustees approve the contract award to Wright Sawing and Breaking to repurpose CIHS foundation where portables were demolished, as presented.
- J. Consideration of Approval of Contract Award to Charter Spectrum to Relocate Communication Vaults to Assist DSHS with Offsite Scope - DSHS Start-up  
It is the recommendation of District Administration that the Board of Trustees approve the Consideration of Approval of Contract Award to Charter Spectrum to Relocate Communication Vaults to assist DSHS with Offsite Scope, as presented.
- K. Consideration of Approval of Contract Adjustment to Parsons Constructors, Inc to Finish the 2022-23 Agreement for HVAC Projects - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve the contract adjustment to Parsons Constructors, Inc., as presented.
- L. Consideration of Approval of Contract Award to Flewelling & Moody to Complete Closeout of District Projects - RRM  
It is the recommendation of District Administration that the Board of Trustees approve the contract award to Flewelling & Moody to complete closeout of District projects , as presented.

- M. Consideration of Approval of Payment to Belfor Property Restoration for HHS Cafeteria Insurance Claim GHC0043622 - Cost Covered by Insurance  
It is the recommendation of District Administration that the Board of Trustees approve payment to Belfor Property Restoration for Hueneme High School Cafeteria associated to insurance claim GHC0043622, as presented.
- N. Consideration of Approval of Contract Adjustment #13 to Viola Construction for Added and Unforeseen Conditions throughout at RMHS - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Viola Construction Company, as presented.
- O. Consideration of Approval of Final Contract Adjustment for Work Performed by Viola Construction for Added Services at CIHS - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Viola Construction Company, as presented.
- P. Consideration of Approval of AP Construction Proposal for Heat Exchanger Replacement at Building E Chiller at RCHS - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to AP Construction Company, as presented.
- Q. Consideration Approval of Contract to Jensen Design & Survey, Inc. for Added Services for Offsite Improvement Requirements at DSHS - DSHS Start-Up Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to Jensen Design and Survey, Inc.; as presented.
- R. Consideration of Approval of Notice of Completion for Nazerian Group for Security Fencing Project at RMHS Bid 661  
It is the recommendation of District Administration that the Board of Trustees approve Notice of Completion for Nazerian Group; as presented.
- S. Consideration of Approval of Contract Adjustment to A&B Construction for HVAC Additional Unforeseen Work and Materials Required at ACHS - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to A&B Construction, as presented.
- T. Consideration of Approval of Proposal Smith Mechanical & Plumbing for New HVAC Split Units in the Principal's Office at ACHS - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Smith Mechanical, as presented.
- U. Consideration of Approval of Hoffman, Vance & Worthington, Inc. Proposal of Engagement for Appraisal of Maulhardt Ranch  
It is the recommendation of District Administration that the Board of Trustees approve contract by Hoffman, Vance and Worthington, Inc. for Services to Provide Appraisal of the Maulhardt Ranch, as presented.
- V. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 4th Quarter  
It is the recommendation of District Administration that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 4th Quarter, as presented.
- W. Consideration of Approval to Purchase Kognity's All-In-One Learning and Teaching Platform for the IB Diploma Programme - LCAP Funded  
It is the recommendation of District Administration that the Board of Trustees approve the purchase of Kognity's all-in-one learning and teaching platform for the IB Diploma Programme - LCAP Funded, as presented.

- X. Consideration of Renewal to Purchase AP Test Prep Software, Albert IO for Student Access to Online AP Test Preparation for College Board AP Exam(s) - LCAP Funded
- It is the recommendation of District Administration that the Board of Trustees renew the Purchase of AP Test Prep Software, Albert IO for Student Access to Online AP Test Preparation for College Board AP Exam(s) - LCAP Funded, as presented.
- Y. Consideration of Approval of Adult Education Course for A-22 as Approved by the California Department of Education for the School Year 2023-2024
- It is the recommendation of District Administration that the Board of Trustees approve Adult Education Course for A-22 as Approved by the California Department of Education for the School Year 2023-2024, as presented.
- Z. Consideration of Approval of Memorandum of Understanding (MOU) Between Oxnard Union High School District, Oxnard Adult School and U.S. Coast Guard Auxiliary to Provide Boating Safety Classes
- It is the recommendation of District Administration that the Board of Trustees approve Memorandum of Understanding (MOU) Between Oxnard Union High School District, Oxnard Adult School and U.S. Coast Guard Auxiliary to Provide Boating Safety Classes, as presented.
- AA. Consideration of Approval to Purchase AVA Software for OUHSD Deaf and Hard of Hearing (D/HH) Students for School Year 2023-2024 - SELPA Funded
- It is the recommendation of District Administration that the Board of Trustees approve the Purchase of AVA Software for OUHSD Deaf and Hard of Hearing (D/HH) Students for School Year 2023-2024 - SELPA Funded, as presented.
- BB. Consideration of Renewal of Agreement Between Oxnard Union High School District and Ventura County Behavioral Health (VCBH) for Mental Health and Substance Use Treatment Services in 2023-2024 School Year -SPED IDEA Mental Health Funded
- It is the recommendation of the District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and Ventura County Behavioral Health (VCBH) for Mental Health and Substance Use Treatment Services in 2023-2024 School Year - SPED IDEA Mental Health Funded, as presented.
- CC. Consideration of Renewal of Curriculum Subscription of Unique Learning System and News2You With Oxnard Union High School District for 2023-2024 School Year - LCAP Funded
- It is the recommendation of District Administration that the Board of Trustees renew the Curriculum Subscription of Unique Learning System and News2You With Oxnard Union High School District for 2023-2024 School Year - LCAP Funded, as presented.
- DD. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22
- It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- EE. Consideration of Approval of Personnel Items
- It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- FF. Consideration of Approval of Revisions to Board Policy 6173.1: *Education for Homeless Youth* [First Reading]
- It is the recommendation of District Administration that the Board of Trustees approve the revisions to Board Policy 6173.1: *Education for Homeless Youth* [First Reading], as presented.

## 8. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments were received.

## 9. CLOSED SESSION

At 4:17 p.m. President Sher announced that the Board of Trustees would convene to Closed Session to discuss confidential material relating to the following items noted below.

- A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/Reassignment /Employment Government Code Section 54957(b)(1)
- B. Conference with Labor Negotiator(s): Government Code Section 54957.6
- Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent-Human Resources
  - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)  
ParaEducator Bargaining Units
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
- a. Number of cases: Three
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8)  
PROPERTY: Multiple District-owned parcels, including (1) District Office Campus, 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 1975 Camino Del Sol Oxnard CA 93030 APN 214-0-020-625 & 214-0-020-615  
AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined  
UNDER NEGOTIATION: Price and terms of payment

## 10. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION

The Board reconvened at 5:36 p.m. President Sher reported the Board of Trustees took no action during Closed Session.

## 11. DISCUSSION ITEMS

### 1. DSHS Grand Opening Celebration

The DSHS grand opening celebration will take place on September 14, 2023 at 4:00pm. Trustees requested the following to help announce it and to help celebrate it the day of.

- District Mariachi Students
- Del Sol HS students will give tours of the school site
- Highlight activities and clubs available to students
- Cheer Performances
- Art Canvas for messages to be used
- Translation will be available, including American Sign Language (ASL)
- Newspaper, hard copy, advertisement to run Sunday, September 10, 2023
- Ms. DeLosSantos will invite the media and provide a one page infographic
- Back-to-School Night to follow the grand opening celebration
- Athletic tables available for students at Back-to-school night

### 2. Review of and Progress to 2022-2023 Board Goals

Dr. McCoy shared a PowerPoint with Trustees and the public that contained information regarding the review of and progress to the 2022-2023 Board Goals.

- OUHSD currently works with 26 agencies for the Wellness Center Partners. The district contracts with some and partners with others. Dr. McCoy will provide Trustees with detailed information in the Friday Update.
- There is an effort to reduce the use of single-use items through Director Ribaya's office.
- Dr. McCoy will get feedback from district faculty regarding their moves during construction, from and back to their classrooms.

### 3. 2023-2024 Board Goals

**Board Goal 1 revisions from Trustees:**

- Rephrase subgoal 4 to read as "provide effective online and in person academic interventions."

- Strike “Research” and add “Implement” in subgoal 5.
- Add “and prepare students to engage with our partners.” to the end of subgoal 7.

**Board Goal 2 revisions from Trustees:**

- Add “continue to sustain and improve” to the beginning of the sentence and strike “create” in subgoal 2.
- Add “therapeutic” between the words “wraparound” and “services” and add “clinical and non-clinical” before “therapeutic” in subgoal 2.
- Strike the word “develop” and add “implement, sustain and grow”.
- Add something about community partners to subgoal 6.
- Add “and assess” to subgoal 4.
- Advertise and include that translation services would be provided to subgoal 7.

**Board Goal 3 revisions from Trustees:**

- Replace the word “develop” with the word “implement” in subgoal 1.
- Add language that states “reducing the use of single use items” to subgoal 3.
- Rephrase subgoal 4 to read as “complete Measure A projects.”
- Dr. McCoy will work on revised language for the area below the actual goal language.
- Add “and accessible” after “safe” in the language below the goal language.
- Remove the language in subgoal 1 that refers to the Special Education infrastructure.

**Trustees agreed to remove Board Goal 4 as Del Sol HS will open August 16, 2023**

Add subgoals to Board Goal 3 that refers to Del Sol’s FF&E, playfields and provide for the next three years growth.

**Board Goal 5 revisions from Trustees:**

- Add language such as “linguistically competent” to the language below the actual goal.
- Dr. McCoy will work to combine subgoals 2, 3 & 4 that states “culturally sustaining communications” or “culturally relevant communications”.
- Trustee would like to include “print media”.
- Trustees agreed to add a fiscal goal.
- Trustees requested a revision of Board Policy 3100: *Budget* to include a minimum of five percent to be spent on routine restricted maintenance, specific direction about funding the transportation plan and direction to fund the technology refresh.

President Sher called for a break at 7:36pm and the meeting resumed at 7:52pm

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| 4. Board Communications                            | No action was taken.   |
| 5. Employee Housing Feasibility Study              | <ul style="list-style-type: none"> <li>• Trustees asked Dr. McCoy to survey OUHSD staff and see if there is an interest in teacher workforce housing to acquire qualitative and quantitative data.</li> <li>• Trustees requested a Board Report on Legislation regarding housing at the same time the survey results are presented.</li> <li>• Dr. McCoy noted that he would need to get a legal opinion to acquire direction but it would not be at the same cost of the actual feasibility study.</li> </ul> |
| 6. Fiscal Reporting Calendar and Board Policy 3100 | <ul style="list-style-type: none"> <li>• Trustees were grateful for the 2023-24 financial reporting calendar for Board meetings.</li> <li>• Trustees asked to have our local legislators contacted to see what is forthcoming for County Teacher workforce housing; a feasibility study would include this.</li> <li>• AB2295 states what the restrictions are around zoning and is in effect from January 1, 2024 to January 1, 2033.</li> </ul>  |
| 7. Stipends for Trustees                           | <ul style="list-style-type: none"> <li>• Trustees are allowed a 5% annual stipend increase; therefore, Trustees agreed to consider taking action on this item at a future Board meeting.</li> <li>• The public was made aware that Trustees haven’t received a stipend increase for at least 10 years and OUHSD staff have received significant raises in the last couple of years.</li> </ul>   |
| 8. Travel and Conference Per Diem Revision         | A revision of Board Policy 3350: <i>Travel Expenses</i> will be brought to a future Board meeting so Trustees can discuss and take action on the per diem amount and the mode of travel stated in the Board Policy.  |

## 12. ACTION ITEMS

A. Consideration of Approval of an Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend

Motion: Trustee Hall moved to approve the List of Memberships, Conferences, Workshops or Meetings Board Members May Attend, removing Ventura County Women's Political Council and add American Association of University Women (AAUW) and Models of Pride. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

*Approved*

## 13. BOARD REPORT AND COMMUNICATIONS

A. Trustee Sher

- Attended the New Teacher Orientation luncheon August 2 and was excited to see all of the energy from those in attendance.
- Appreciative of faculty and staff feedback of being happy to be a part of OUHSD.
- Thanked Dr. Jeanne Greer and her staff for speaking about the CSUCI Masters Programs.
- Attended the Ventura County Housing Authority meeting.
- Attended an AAUW meeting regarding pro public school Board candidates at the home of Supervisor Kathy Long; appreciative of the organization's support for this.
- Attended the NEA Representative Assembly in Florida where OUHSD was highlighted.
- Had lunch with CVUSD Trustee, Lisa Powell, and they're doing great work there.
- Attended the West Ventura County Business Alliance *Meet Your Elected* event.
- Wished everyone a happy 2023-2024 school year.
- Looking forward to the opening of DSHS. Happy OUHSD can give the city this gift and hopes the City of Oxnard celebrates with us.
- Welcomed all of the students. Thanked all of the faculty and staff, including the Superintendent and his executive cabinet, for making every other profession possible.

B. Trustee Flores-Haro

- Welcomed everyone back to the 2023-24 academic school year.
- Attended the New Teacher Orientation luncheon; liked the energy and excitement.
- Looking forward to working with this year's Student Representative to the Board.
- August 9, 2023 is National Peoples Indigenous Day.

C. Trustee Baker Torres

- Welcomed everyone back to the 2023-24 academic school year and is excited to return.
- Attended and enjoyed the New Teacher Orientation luncheon.
- Looking forward to seeing all of the exciting events that will take place this school year.

D. Trustee Botello

- Welcomed everyone back to the 2023-24 academic school year.
- Attended the New Teacher Orientation luncheon as it was great to connect with all.
- Appreciative to return this school year and excited to see DSHS open this school year.
- If anyone is in need of support or help, please feel free to reach out to her.

E. Trustee Hall

- No report.

## 14. ITEMS FOR FUTURE CONSIDERATION

Trustees reviewed the items for future consideration.

## 15. ADJOURNMENT

President Sher announced the meeting was adjourned at 8:53 p.m.

Approved as presented  
August 23, 2023

BOARD OF TRUSTEES

Linda Baker Torres, Clerk

Dr. Tom McCoy, Secretary and Superintendent

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>

