

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Organizational and Regular Meeting of July 13, 2023
Early Childhood School Auditorium/Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER Members Present Members Absent	District Clerk Maureen Goodberlet called the meeting to order at 6:30 PM. Bryan Adams, Tim DeLucia, Lisa Kostecki, Elizabeth Mitchell, Adam Snyder Kristin Elliott, Christopher Parks
ENTER EXECUTIVE SESSION	A motion was made by L. Kostecki, seconded by E. Mitchell to enter executive session to discuss the employment history of specific individuals. The motion was carried. 5 yes 0 no 0 abstentions
REGULAR SESSION	A motion was made by L. Kostecki, seconded by E. Mitchell, to return to regular session at 7:12 PM. The motion was carried. 5 yes 0 no 0 abstentions
ELECTION OF OFFICERS	President The District Clerk, called for nominations for Board of Education President. Elizabeth Mitchell nominated Tim DeLucia for President, Lisa Kostecki seconded the nomination. The District Clerk asked if there were any other nominations for Board of Education President, there being none the vote was taken. 5 yes 0 no 0 abstentions The District Clerk declared Tim DeLucia as Board President for the 2023-2024 school year. Vice President The District Clerk called for nominations for Board of Education Vice-president. Lisa Kostecki nominated Christopher Parks for Vice-president, Elizabeth Mitchell seconded the nomination. The District Clerk asked if there were any other nominations for Board of Education Vice-president, there being none the vote was taken. 5 yes 0 no 0 abstentions The District Clerk declared Christopher Parks as Board Vice-president for the 2023-2024 school year
<u>OATH OF OFFICE</u>	District Clerk Maureen Goodberlet administered the Oath of Office to Superintendent of Schools Tim Terranova, he then signed the oath. <i>Mrs. Goodberlet administered the Oath of Office to newly elected Board members Adam Snyder, Bryan Adams and Christopher Parks prior to the July 13, 2023 Board Meeting.</i> Mrs. Goodberlet administered the Oath of Office to Board of Education President Tim DeLucia, he then signed the oath. <i>Dr. Parks, Board of Education Vice-president, will take the Oath of Office and sign the oath book when he returns from vacation. Board President DeLucia took the chair.</i>

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APPROVE AGENDA

A motion was made by L. Kostecki, seconded by E. Mitchell, to approve the meeting agenda. The motion was carried. 5 yes 0 no 0 abstentions

RECOGNITIONS

Boys Varsity Lacrosse Section V Champions

Board President DeLucia introduced Boys Varsity Lacrosse Coach Dan Stone who spoke about their season. Coach Stone thanked the Board of Education for the recognition. He said he is very proud of their season. They set three goals for themselves. The first goal was to win the League Championship and the second was to bring the Sectional Championship back to Victor. They accomplished those two goals. The third goal was a State Championship. He said they started making progress toward that and then the weather changed, and they had a couple of reschedules. He said being privy to some of the communications and correspondences that were going on between Dr. Terranova, Mr. Siesto and Mr. Weimer he complemented all three of them on everything they did to try and make things as normal as possible. Coach Stone said the graduation ceremony that was put together for the seniors was awesome. He received a lot of great feedback from the community and the parents that they really enjoyed it. It was different than the formal celebration they were looking forward to but it was pretty special in its own regard. Coach Stone then introduced the Boys Varsity Lacrosse Section V Champions. The team was presented with a plaque and each athlete was given a certificate acknowledging their accomplishments.

Girls Varsity Lacrosse Section V and New York State Champions

Board President DeLucia introduced Girls Varsity Lacrosse Coaches Jamie Smith and Todd Thompson. Coach Smith talked about the season. She said if you look at their record it was 17 and 4. It looked perfect, however there were highs and lows throughout the season but the team stuck together as a family and they were able to produce a Sectional Championship, a Regional Championship and also a State Championship. Coach Smith thanked the Board of Education, Dr. Terranova, Mr. Weimer and Mr. Siesto for their continued support and commitment to the Victor Girls Lacrosse Program. She said from the first day nothing came easy for the team. They faced adversity early on and were struggling mentally. They felt immense pressure and had a target on their back as defending State Champions; however, they were not the same team. They needed to find themselves and establish who they wanted to be this season. She said the team was the most competitive team she and Coach Thompson have had the privilege to coach. The team had grit, the fight and were determined to be the best that they could be every second of the game. Coach Smith said they are the Class B Sectional Champions, and the New York State Champions as a new team with our own identity. They girls have left a long-lasting impression and legacy at the Victor Girls Lacrosse Program. They demonstrated the importance of teamwork and commitment and are role models for the youth in the Girls Lacrosse Program, which will impact the success of the program for years to come. The team was presented with a plaque and each athlete will be given a certificate to acknowledge their accomplishments.

**VICTOR CENTRAL SCHOOL
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ORGANIZATIONAL ITEMS**

A motion was made by A. Snyder, seconded by B. Adams, to approve upon recommendation of the Superintendent, the organizational items for the 2023-2024 school year.

APPOINTMENT OF DISTRICT OFFICERS

<i>District Clerk</i>	Appointment of Maureen A. Goodberlet as Clerk of the Board of Education
<i>District Treasurer</i>	Appointment of Penny Johnston as District Treasurer;
<i>Deputy District Treasurer</i>	Appointment of Jill Smith as Deputy District Treasurer;
<i>Tax Collector</i>	Appointment of Nicole Ritz as Tax Collector;
<i>Claims Auditor</i>	Appointment of Lynne Lubaszewski as Claims Auditor;

APPOINTMENT OF OTHER POSITIONS

<i>School Attorney</i>	Appointment of Harris Beach PLLC, Ferrara Fiorenza PC, Monroe 2 Orleans BOCES and Hawkins, Delafield & Wood LLP as attorneys;
<i>Attendance Officer</i>	Appointment of Assistant Superintendent for Pupil Services as Attendance Officer;
<i>Purchasing Agent</i>	Appointment of Assistant Superintendent for Business as Purchasing Agent;
<i>Insurance Consultant</i>	Appointment of R.L. Anderson – Van Horne Agency as Insurance Consultant;
<i>External Auditor</i>	Appointment of Mengel, Metzger, Barr, CPA as External Auditor;
<i>Internal Auditor</i>	Appointment of EFPR Group as Internal Auditor;
<i>Records Access / Management Officer</i>	Appointment of District Clerk as Records Access/Management Officer;
<i>LEA Designee</i>	Appointment of Director of School Facilities as Asbestos (LEA) Designee;
<i>Title IX Coordinators</i>	Appointment of Assistant Superintendent for Instruction and Assistant Superintendent for Pupil Services as Title IX Coordinators;
<i>Section 504 Officer</i>	Appointment of Assistant Superintendent for Pupil Services as Section 504 Officer;
<i>Civil Rights</i>	Appointment of Assistant Superintendent for Personnel and Assistant Superintendent for Pupil Services as Civil Rights Compliance Officers;
<i>Compliance Officers</i>	Appointment of Ariel Aranova, Erin Black, Amanda Byrne, Tom Cheevers, Anne Clark, Joseph Costanza, Abby Crimmins, Rob DeRose, Brian Gee, Jennifer Grimes, Emily Hopkins-Ives, Tara Hopson, Kathryn Mandile, Shannon Markin-McMurtrie, James Mauro, Erika Maxwell, Sarah Miller, Ashley Socola, Laura Reynolds, Heidi Robb, Karyn Ryan, Brian Siesto, Amanda Tripp, Dr. Robert Tuite, Tania Zazulak-Angelini as CSE and CPSE Committee Members;
<i>Special Education</i>	
<i>Treasurer – Extra Classroom Activities Account</i>	Appointment of Deputy District Treasurer as Treasurer – Extra Classroom Activities Account;
<i>Dignity Act Coordinators Designated</i>	Appointment of Amanda Byrne, Tom Cheevers, Brian Gee, Karen Finter, Jennifer Grimes, Laura Reynolds, and Laura Westerman as Dignity Act Coordinators;
<i>Educational Official Designated Data Protection Officer</i>	Appointment of the Superintendent of Schools as the Designated Education Official;
<i>McKinney-Vento</i>	Appointment of Director of Technology as the Designated Data Protection Officer;
<i>Homeless Assistance Act Liaison</i>	Appointment of Assistant Superintendent for Pupil Services as the McKinney-Vento Homeless Assistance Act Liaison;

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BONDING OF PERSONNEL

\$100,000 coverage endorsement from a blanket bond for each employee
\$1 million policy for District Treasurer, Deputy District Treasurer, Tax Collector, and Claims Auditor
\$500,000 coverage from faithful performance bonds for Accounts Payable Clerk, Payroll Clerk, and Assistant Superintendent for Business.

DESIGNATIONS

Banks BE IT RESOLVED, that any commercial bank and/or trust company, including but not limited to Canandaigua National Bank and Five Star Bank, having offices in New York State or any bank participating in the Insured Cash Sweep (ICS) or Certificate of Deposit Account Registry Services (CDARS) programs be and hereby are designated as the official depositories for the School District funds during the school year 2023-24 and that the maximum amount which may be kept on deposit in any one bank shall not exceed the District's annual general fund budget.

Official Newspaper Designation of *The Daily Messenger* as official newspaper of the District;

Board of Education Designation of the second Thursday of each month at 7:15 P.M. as the regular

Meeting Dates meeting time for the Board of Education. The Board of Education work sessions will be scheduled for the fourth Thursday of the month as necessary except for November 2023 which will be Thursday, November 30, 2023, February 2024 which will be Thursday, February 29, 2024, and April 2024 which will be Wednesday, April 24, 2024;

Organizational Designation of Thursday, July 11, 2024, as the date of the organizational meeting

Meeting for the 2024-25 school year;

Mileage Establishment, pursuant to Section 2118 of the Education Law, of the mileage

Reimbursement reimbursement rate for employees at an amount equal to the Internal Revenue Service rate.

AUTHORIZATIONS

Payroll Certification Authorization for the Assistant Superintendent for Business to certify the payroll;

Student Services Authorization for the Superintendent, or designee, and Board President or Vice-president to sign contracts for student services (such as health), and tuition contracts;

Contracts

Conference Authorization for the Superintendent or his/her designee to approve attendance of instructional and non-instructional staff at conferences;

Attendance

Petty Cash Authorization for the Assistant Superintendent for Business to establish the following Petty Cash Accounts:

<u>Account</u>	<u>Amount</u>	<u>Custodian</u>
District Office	\$300.00	Asst. Superintendent for Business
Event Admissions (competition start-up cash)	\$2500.00	Athletic Director
School Lunch Fund (start-up cash)	\$175.00	Director of Food Service

Check Signers Authorization for the following individuals to sign checks on behalf of the School District for the accounts designated:

General and School Lunch, Special Aid, Capital Funds: Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer

Payroll Account: Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer;

Extra-Curricular Account: Treasurer-Extra Classroom Activities Account, Assistant Superintendent for Business, District Treasurer, and Deputy District Treasurer;

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Professional Organizations Indemnification	Authorization for the Board of Education and District members to participate in professional organizations; Authorize School District employee and officer indemnification under Public Officer's Law §18;
District-owned Cell Phones	Authorization for the Superintendent of Schools, Night Custodian, and Parent Information Translator to have District-owned cell phones;
Hearing Officer Appointment	Authorization for the President or Vice-president of the Board of Education to independently appoint an Impartial Hearing Officer as necessary for any impartial hearing regarding the placement of a special education student;
Budget Transfers	Authorization for the Superintendent or his/her designee to make all necessary budget transfers in accordance with Section 170.2 (1) of the Commissioner's Regulations and Board Policy 6150;

OTHER ITEMS

Wire Transfers	Authorization for the Assistant Superintendent for Business and District Treasurer or Deputy District Treasurer to execute wire transfers of District funds;
Employment of Staff Members	Authorization for the Superintendent to employ staff members pending Board approval at its next regular meeting;
BOCES Bids	Authorization for the District to participate in all BOCES Cooperative Bids for the 2023-2024 school year;
Investment of Funds	Authorization of the Superintendent and the Assistant Superintendent for Business, District Treasurer, or Deputy District Treasurer to jointly confer, and then invest - if deemed appropriate - such portions of the District money available for time deposit accounts, certificates of deposit, short term government securities, or other investments permitted by law;
Grants	Authorization of the Superintendent to apply for State and Federal Grants in Aid;
Board Conference Attendance	Authorization for Board of Education members to attend conferences, conventions, workshops and standing committee meetings with expenses paid by the School District;
Consultant Services	Authorization for the Superintendent to purchase consultant and professional services;
Civil Service Reports	Authorization for the Assistant Superintendent for Personnel, or (alternate) Assistant Superintendent for Business to sign Civil Service Reports of Personnel Change;
Compensation – Election Workers	Establishment of the compensation rate for members of the Board of Registration and for election inspectors and clerks at minimum wage;
Board of Registration	Appointment of Carrie Fagan, Jennifer Mehigan, and Linda Tice as the Board of Registration for the 2023-2024 school year;
Substitute Rates	Establishment of the following substitute rates:

<u>Position</u>	<u>2023-2024</u>
Accompanist	\$50.00 per hour (2 hour maximum)
Administrator (Per Diem, Not Interim)	\$400 per day
Auto Mechanic Substitute	\$18.09 per hour
Auto Mechanic Helper Substitute	\$17.55 per hour
Bus Driver Substitute	\$20.00 per hour
Bus Driver Trainee	\$15.30 per hour
Bus Monitor Substitute	\$15.00 per hour
Summer Bus Monitor Substitute	\$15.00 per hour
Cleaner Substitute	\$15.00 per hour
District Office Support (Per Diem)	\$15.30 per hour

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Driver Education Teacher	\$38.25 per hour
Driver Education Coordinator	\$500.00 per session (3 sessions total)
Food Service Helper Substitute	\$15.00 per hour
Food Service Laborer Substitute	\$15.00 per hour
Groundskeeper Substitute	\$15.00 per hour
Life Guard (Junior Per Diem Status)	\$15.00 per hour
Life Guard (Senior Per Diem Status)	\$15.87 per hour
Messenger Substitute	\$15.00 per hour
Nurse Substitute	\$160.00 per day
Pool Supervisor (Per Diem)	\$17.80 per hour
Summer Bus Driver	\$25.00 per hour
Summer Grounds Helper	\$15.00 per hour
Student Worker	\$15.00 per hour
Teacher Aide Substitute	\$15.00 per hour
Teacher Substitute NYSTRS Retiree	\$140.00 per day (1-30 days) \$155.00 per day (31+ days)
Teacher Substitute NYS Certified	\$125.00 per day (1-30 days) \$140.00 per day (31+ days)
Teacher Substitute Uncertified	\$115.00 per day
Teacher (Short-term Substitute)	\$220.00 per day
Traffic Support	\$15.00 per hour
Translator (Per Diem)	\$20.00 per hour
Tutor (Per Diem)	\$40.00 per hour
Typist/Clerk Substitute	\$15.00 per hour

Policies	Review of all Board of Education policies;
Policy Review	Review policies including Investments (6240), Purchasing (6700), Code of Conduct (5300), and Parent and Family Engagement (1900) as required by law;
Safety Plan	Adopt the District-level Safety Plan and the Building-level Safety Plan;
Attendance Data	Review building-level student attendance data as required under Commissioner's Regulations section 104.1, and if the data shows a decline in attendance rates, shall review its policy on Attendance (5100); and
Civil Service Standard Work Hours	Civil Service Standard Work Hours Resolution; BE IT RESOLVED, that the Victor Central School District hereby establishes standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system. A motion to approve the foregoing appointments and authorizations was carried. 5 yes 0 no 0 abstentions (end of organizational items)

PUBLIC PARTICIPATION None at this time

CONSENT ITEMS

A motion was made by E. Mitchell, seconded by L. Kostecki, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES Minutes of the Regular Board Meeting on June 8, 2023;

FINANCIAL STATEMENTS Treasurer's Report for the month ending May 31, 2023;

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PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional Probationary Appointments:

The probationary appointment of **Taylor Barrett**, who has certification as a Speech/Language Pathologist, to a probationary position as a Speech/Language Teacher, effective August 30, 2023, at an annual salary of \$58,676, leading towards tenure in Speech/Language Education.

The probationary appointment of **Catherine Kuschel**, who has pending certifications in Childhood Education Grades 1-6 and Social Studies Grades 5-9, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$58,626, leading towards tenure in Elementary Education.

The probationary appointment of **Bryn Kowba**, who has certifications in Student with Disabilities Grades 7-12 and Social Studies Grades 7-12, to a probationary position as a Special Education Teacher, effective August 30, 2023, at an annual salary of \$55,876, leading towards tenure in Special Education.

The probationary appointment of **Sarah Toy**, who has certifications in Childhood Education Grades 1-6 and Early Childhood Education Birth-Grade 2, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$54,976, leading towards tenure in Elementary Education.

The probationary appointment of **Miranda Hoover**, who has certification as an Occupational Therapist, to a probationary position as an Occupational Therapist, effective August 30, 2023, at an annual salary of \$48,526, leading towards a permanent appointment as an Occupational Therapist.

The probationary appointment of **Erin O'Hanlon**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$28,170, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Andrea Burney**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

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The probationary appointment of **Morgan West**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Erin Cole**, who has certifications in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$59,876, leading towards tenure in Elementary Education.

The probationary appointment of **Sarah Wetherbee**, who has certifications in Music, Childhood Education Grades 1-6, and Early Childhood Education Birth-Grade 2, to a probationary position as a Music Teacher, effective August 30, 2023, at an annual salary of \$54,376, leading towards tenure in Music Education.

The probationary appointment of **Lindsay Snyder**, who has certifications as a Mental Health Counselor and Credentialed Alcoholism and Substance Abuse Counselor 2, to a probationary position as a Substance Abuse Counselor, effective July 31, 2023, at an annual salary of \$73,056, leading towards tenure as a Substance Abuse Counselor.

The probationary appointment of **Katie McIntee**, who has pending certifications in Health and Physical Education, to a probationary position as a Health Teacher, effective August 30, 2023, at an annual salary of \$44,929, leading towards tenure in Health Education.

The probationary appointment of **Ashley Zahn**, who has certification as a School Counselor, to a probationary position as a School Counselor, effective August 7, 2023, at an annual salary of \$57,896, leading towards tenure as a School Counselor.

The probationary appointment of **Amelia Paas**, who has certifications in Students with Disabilities Grades 7-12 and English Grades 7-12, to a probationary position as a Tutoring Center Teacher, effective August 30, 2023, at an annual salary of \$46,956, leading towards tenure in Special Education.

The probationary appointment of **Natalie Sonnevile**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, School District Leader, and School Building Leader, to a probationary position as an Intermediate School Assistant Principal, effective August 7, 2023, at an annual salary of \$87,000, leading towards tenure as an Intermediate School Assistant Principal.

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The probationary appointment of **Robert Goodell**, who has certifications in Physical Education and Health, to a probationary position as a .6FTE Physical Education Teacher and .4FTE Health Teacher, effective August 30, 2023, at an annual salary of \$68,568, leading towards tenure in Physical Education and Health Education.

The probationary appointment of **Melissa Tran**, who has certification as a School Psychologist, to a probationary position as a School Psychologist, effective August 30, 2023, at an annual salary of \$66,206, leading towards tenure as a School Psychologist.

Part Time Appointments:

The appointment of **Colleen Dix**, who is certified in Nursery, Kindergarten, and Grades 1-6 and Spanish Grades 7-12, to a part-time (.6fte) position as a Foreign Language Teacher effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$61,483.

The appointment of **Matthew Bauerlein**, who is certified in Industrial Arts, to a part-time (.6fte) position as a Technology Teacher effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$60,103.

Appointments:

The appointment of **Heather Boyle**, who holds certifications in Mathematics Grades 7-12, Mathematics Grades 5-9, English to Speakers of Other Languages, Literacy Birth-Grade 6, School Building Leader, Generalist in Middle Childhood Education, Childhood Education Grades 1-6, and School District Leader, as an Elementary Support Teacher on Special Assignment effective August 30, 2023.

The appointment of **Kristin Guckian**, Teacher Center Director, effective July 1, 2023, at an annual salary of \$23,467.

The appointment of **Susan Utz**, who holds certification in Business and Distributive Education, as a Work Based Learning Coordinator, effective August 30, 2023.

The appointment of the following as Summer Academy Teachers at an hourly rate of \$40.00: **Laura Colcord, Kyle Pecora, Dawn Landes, and Chelsea Riedl**

The appointment of **Kristina Sykes**, Summer Academy Teacher on Special Assignment, from July 24, 2023, through August 10, 2023, at an hourly rate of \$40.00.

Long Term Substitute Appointments:

The appointment of **Quintin Peacock**, who has pending certifications in Social Studies Grades 7-12, to a long term substitute position as a Social Studies Teacher, effective August 30, 2023, and ending December 31, 2023, at an annual salary of \$46,206, which will be prorated based on the length of the assignment.

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The appointment of **Frederick Finter**, who is working towards certification in Students with Disabilities Grades 7-12, to a long term substitute position as a Special Education Teacher, effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$46,169.

The appointment of **Brett Leader**, who has certification in Physical Education, to a long term substitute position as a Physical Education Teacher, effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$47,685.

Leaves of Absence: The granting of a maternity and subsequent childcare leave of absence for **Sarah Lanpher**, Elementary Teacher, effective October 2, 2023, and extending through approximately December 18, 2023.

The granting of a maternity and subsequent childcare leave of absence for **Madison Rzatkiwicz**, Elementary Teacher, effective October 24, 2023, and extending through approximately January 25, 2024.

Resignations: The resignation of **Madeline Knight**, Elementary Teacher, effective June 23, 2023.

The resignation of **Ashley Homan**, Special Education Teacher, effective August 29, 2023.

The resignation of **David Thering**, Assistant Principal, effective July 22, 2023.

The resignation of **Garrett Smith**, Speech/Language Pathologist, effective August 29, 2023.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Strength & Conditioning	Head Coach	Nate VanKouwenberg	2	10
	Volunteer	Connor McJury	-	-
Golf - Girls	Head Varsity	Trevor Sousa	3	16
	JV	Andrew Reddout	5	4
	Volunteer	Brian Bailey	-	-
Soccer - Boys	Head Varsity	Steve Fish	2	30
	Varsity Assistant	Chris Wuest	4	17
	JV	Jeff Schrauer	4	18
	JV Assistant	Joe Carey	5	20
	Modified	Mike Schlueter	6	21
	Modified	Blake Smith	6	15
	Volunteer	William Wuest	-	-
	Head Varsity	Kelly Ahern	2	21
Soccer - Girls	Varsity Assistant	Rena Lindsay	4	15
	JV	Mike Mandrino	4	23
	Modified	Jill Clapp	6	18
	Modified	Erika Eberhardt	6	10

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Swimming & Diving - Girls	Volunteer	Amy Coron	-	-
	Head Varsity	Brett Leader	2	12
	Varsity Assistant	Haley Bridge	4	3
	Varsity Assistant	Lindsay Karl	4	3
Cross Country	Modified	Gina Potenza	6	11
	Head Varsity	Ross Hunkovic	2	9
	Varsity Assistant	Jed Kovalovsky	5	2
	Modified	Chris Levy	5	15
Tennis - Girls	Head Varsity	Krystina Barnum	3	17
	JV	Steve Cronmiller	5	24
	Modified	Andrea Tait	6	8
Football	Head Varsity	Geoff Mandile	1	28
	Associate Head Coach	Sean Rucker	2	28
	Varsity Assistant	Dave Condon	3	40
	Varsity Assistant	Paul Ojeda	3	22
	Varsity Assistant	David Vistocco	3	9
	JV	Jim Andre	3	33
	JV Assistant	Kevin Geno	3	14
	JV Assistant	Pat Lawley	3	25
	Modified	Mark Foeder	3	29
	Modified Assistant	Mark Cain	3	35
	Modified	Craig Kaper	3	18
	Modified Assistant	Bryan Kavanaugh	3	9
	Volunteer	David Eisler	-	-
	Volunteer	Michael Guido	-	-
	Volunteer	Jameson Ricigliano	-	-
	Volunteer	Miklos Szoczel	-	-
	Volunteer	Dave Tantillo	-	-
	Volunteer	Fred Finter	-	-
Cheerleading (Fall)	Head Varsity	Alexandra Dayton	3	11
	Varsity Assistant	Alyssa Dayton	5	16
	JV	Alexa O'Brien	5	7
	Modified	Amini Wright-Patel	6	4
	Volunteer	Dayna Maier	-	-
Volleyball - Boys	Head Varsity	Jake Martin	2	17
	Varsity Assistant	Brian Kinsman	4	2
	JV	Ryan Repich	4	2
	Modified	Carrie Ferreri	6	18
	Volunteer	Peyton Danks	-	-
Volleyball - Girls	Head Varsity	Matt Glover	2	25
	Varsity Assistant	Robert Sarneckis	4	6
	JV	Allyson McFadden	4	2
	Modified	Brian Biro	6	8
	Volunteer	Christopher Swyers	-	-
	Volunteer	Freeman Fessler	-	-
	Head Varsity	Sean Rucker	2	29
Baseball	Varsity Assistant	Mike Ferreri	4	24
	JV	Joe Kurnath	4	13

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	Modified	Pat Lawley	6	28
	Modified	Tim Clapp	6	18
	Volunteer	Jameson Ricigliano	-	-
	Volunteer	Benjamin Lanning	-	-
	Volunteer	Tom Delaney	-	-
	Volunteer	Peter Carrier	-	-
	Volunteer	Michael Guido	-	-
	Volunteer	Hunter Ruthven	-	-
Unified Basketball	Head Coach	David Vistocco	4	9
	Volunteer	Andrew Reddout	-	-
Golf - Boys	Head Varsity	Trevor Sousa	3	16
	JV	Chris Wuest	5	15
	Volunteer	Brian Bailey	-	-
Lacrosse - Boys	Head Varsity	Dan Stone	2	24
	Varsity Assistant	Mark Foeder	4	28
	JV	Bryan Lischerelli	4	30
	JV Assistant	Jim Andre	5	29
	Modified	Kevin Geno	6	14
	Modified	Maxwell Hill	6	4
	Volunteer	Mark Cain	-	-
	Volunteer	Anthony Pezzimenti	-	-
	Volunteer	Jamie Trimboli	-	-
Lacrosse - Girls	JV	Alyssa Sproule	4	2
Softball	Head Varsity	Gina Potenza	2	13
	Varsity Assistant	Jessica Palmer	4	12
	JV	Craig Morley	4	15
	Modified	Bryan Law	6	7
	Modified	Shelby Erhard-Rappold	6	2
Tennis - Boys	Head Varsity	Krystina Barnum	3	17
	JV	Steve Cronmiller	5	23
	Modified	Jeff Pistritto	6	7
Track & Field	Head Varsity	Robert Goodell	2	25
	Head Varsity	Ross Hunkovic	2	14
	Varsity Assistant	Ryan Horst	5	10
	Varsity Assistant	Jerry O'Dell	5	40
	Varsity Assistant	Ryan Ellis	5	3
	Modified	Kathleen Goodberlet	5	9
	Modified Assistant	Stash Merritt	6	3
	Modified Assistant	Lauren O'Dell	6	2
Bowling	Head Varsity	Mark Foeder	3	19
	Volunteer	Jamie LaBrake	-	-
	Volunteer	Bryan Law	-	-
Alpine Skiing	Head Varsity	Jennifer Haggerty	3	24
	Varsity Assistant	Madeline Haggerty	5	5
Nordic Skiing	Volunteer	Brian Lilly	-	-
Swimming & Diving - Boys	Head Varsity	Brett Leader	1	15
	Varsity Assistant	Haley Bridge	4	3
	Modified	Lindsay Karl	4	3

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Basketball - Boys	Head Varsity	Tyler Roberts	1	15
	Modified	Tim Clapp	4	17
	Modified	Tim DiSanto	4	33
	Volunteer	Sean Rutherford	-	-
Basketball - Girls	Head Varsity	Ashley Zahn	1	5
	Varsity Assistant	Blake Smith	3	14
	JV	Brian Hill	3	6
	Modified	Denise Dillman	4	14
	Modified	Nicolette Frunzi	4	5
Indoor Track & Field	Head Varsity	Robert Goodell	2	22
	Varsity Assistant	Jerry O'Dell	4	40
	Varsity Assistant	Ryan Ellis	4	2
	Modified	Kathleen Habecker	5	2
	Modified Assistant	Ryan Horst	5	10
Cheerleading (Winter)	Head Varsity	Alexandra Dayton	2	11
	Varsity Assistant	Alyssa Dayton	3	16
	JV	Alexa O'Brien	3	7
	Modified	Amini Wright-Patel	4	4
	Volunteer	Dayna Maier	-	-
Hockey	Head Varsity	Mike Ferreri	1	24
	Varsity Assistant	Trevor Sousa	3	14
	Volunteer	Bryan Kavanaugh	-	-
	Volunteer	Jason Rich	-	-
	Volunteer	Brian Bailey	-	-
Wrestling	Head Varsity	Craig Kaper	1	24
	Varsity Assistant	Steve Cronmiller	3	12
	JV	Sean Rucker	3	8
	Modified	Stash Merritt	4	25
	Volunteer	Brian Aparo	-	-

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Madison Williams	Elementary/ Special Education
	Truman Mortillaro	Uncertified
	Morgan Knapp	Uncertified
	Karen Brion	Biology/Chemistry/General Science
	Joanne Lowe	Music

Non-Instructional Appointments:

The appointment of **Tashima Ayala**, Full Time Cleaner, effective June 12, 2023, at an hourly rate of \$14.65.

The appointment of **Shamill Muise-Ayala**, Full Time Cleaner, effective June 12, 2023, at an hourly rate of \$14.65.

The appointment of **Makayla Wright**, Extended School Year Teacher Assistant, at an hourly rate of \$17.93.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The appointment of the following as Extended School Year Teacher Aides at their 2023/2024 hourly rate: **Nicole Burger, Jena Tambe, and Peter Slaughter**

The appointment of the following as Extended School Year Teacher Aides at the 2023/2024 teacher aide substitute hourly rate: **Hannah Jacoby, Benjamin Lake, Truman Mortillaro and Owen Myers**

The provisional appointment of **Kimberly Doell**, Public Relations Specialist, effective July 17, 2023, at an annual rate of \$75,000.

The appointment of **Gerald Della Porta**, from Full Time Teacher Aide to Part Time Teacher Aide, effective August 30, 2023.

The appointment of **Gretchel Morales**, Full Time Cleaner, effective June 29, 2023, at an hourly rate of \$14.65.

The appointment of **Meghan Andol**, from Part Time Food Service Helper and Part Time Typist to Full Time Typist, effective August 30, 2023, at an hourly rate of \$17.18.

The appointment of **Stacey Restaino**, Full Time Typist, effective August 1, 2023, at an hourly rate of 17.94.

The appointment of **Tracy Tonias**, from Food Service Helper to Food Service Supervisor, effective September 1, 2023, at an hourly rate of \$17.73.

The appointment of **Lisa Hagen**, Long Term Substitute Payroll Clerk, effective July 1, 2023, at an hourly rate of \$24.75.

Leaves of Absence: The granting of a maternity and subsequent childcare leave of absence for **Paloma Ramirez Medina**, Teacher Aide, effective September 7, 2023, and extending through approximately June 30, 2024.

Resignations: The resignation of **Eugenia Karras**, Food Service Helper, effective June 5, 2023.

The resignation of **Miles Rugg**, Part Time School Bus Driver, effective June 30, 2023.

The resignation of **Faith Rodgers**, Full Time Teacher Aide, effective June 22, 2023.

The resignation of **Morgan Knapp**, Full Time Teacher Aide, effective June 30, 2023.

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The resignation of **Alexander Strahs**, Full Time Teacher Aide, effective June 23, 2023.

The resignation of **Kathryn Mandsager**, Full Time Teacher Aide, effective June 22, 2023.

The resignation, due to retirement, of **Brian Parker**, Custodian, effective September 22, 2023.

The resignation of **Nicole Ritz**, School Tax Receiver, effective August 11, 2023.

The resignation of **Pamela Havill**, Food Service Supervisor, effective July 7, 2023.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Peter Slaughter	School Bus Monitor
	Grayson Natale	Summer Groundskeeper
	Timothy Bader	Summer Groundskeeper
	Joseline Ortiz Orellana	Cleaner
	Timothy Cedar	Food Service Helper
	Lisa Cedar	Food Service Helper

**CSE/CPSE
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of March 1, 15, 16, 20, 22, 23, 24, 27, 28, 29, 30, 31, 2023, April 5, 10, 12, 13, 14, 17, 18, 19, 20, 25, 26, 27, 28, 2023, May 1, 2, 3, 4, 5, 9, 10, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 30, 31, 2023, June 1, 2, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 20, 21, 22, 26, 2023, July 5, 2023 and from the Committee on Preschool Special Education from the meetings of April 17, 2023, May 2, 3, 23, 30, 31, 2023 and June 6, 13, 20, 29, 2023;

DONATIONS

The following donations:

- \$6,210.36 from the Victor Cheerleaders Boosters Association to the Victor Central School District to be applied toward the purchase of cheerleading mats;
- \$11,945.00 from the Victor Swim Club, Inc. to the Victor Central School District to be applied toward materials and equipment for the Aquatic Center;

Mrs. Mitchell offered gratitude and thank you for the donations.

**INCOMPLETE
ATHLETICS TEAM**

The Victor Central School District to compete as an Incomplete Team with the Rush-Henrietta School District Gymnastics Team for the 2023-2024 School Year;

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SURPLUS

Declare the following as surplus:

- T310 Computers with VCS Tag #s 013211, 013212, 013222, 013226, 013231, 013232, 013234, 013240, 013241, 013242, 013243, 013246, 013248, 013249, 013251, 013252, 013254, 013256, 013258, 013259, 013260, 013262, 013264, 013263, 013314, 013315, 013316, 013317, 013318, 013320, 013321, 013322, 013323, 013324, 013325, 013326, 013327, 013328, 013362, 013750, 014222, 014226, 014260, 014282, 014285, 014703, 014712, 311211;
- Xerox AltaLink B8055 Copier with VCS Tag # 015156;

SCHOOL RESOURCE OFFICER CONTRACT

The School Resource Officer Contract for the 2023-2024 school year as submitted;

TRANSPORTATION CONTRACTS

The following Transportation Contracts between the Victor Central School District and Monroe #1 BOCES as submitted;

- 2023 Extended School Year Transportation Contract;
- 2023-2024 School Year Transportation Contract;

REVISED CORRECTIVE ACTION PLAN

The Revised Corrective Action Plan for the External Audit Report for year ended June 30, 2022;

CLEANING AND SANITIZING BID

The Cleaning and Sanitizing Bid from Doc's Facilities Solutions, Inc. as the lowest bidder meeting bid specifications; and

ATHLETIC HALL OF FAME BY-LAWS

The revised Athletic Hall of Fame By-laws as submitted.

The motion to accept the foregoing consent items was carried.
5 yes 0 no 0 abstentions **(end of consent items)**

CAMPUS NEWS

Superintendent Terranova summarized campus news and events that were provided to him by the VCS Administrators.

PROFESSIONAL LEARNING PLAN

Assistant Superintendent for Instruction, Karen Finter provided an overview of the Professional Learning Plan (PLP) for the 2023-2024 school year. The state somewhat dictates the components and the District customizes the plan based on our needs. She thanked the District Curriculum Council, a shared decision-making team, who come together once a month and look at the data to make recommendations about the plan. The PLP provides information regarding the opportunities and arenas for need-based professional development, expectations around educator participation in professional learning, how the District's professional learning aligns to the New York State standards, how the impact of professional learning will be measured and what the Mentoring, Orientation and New Teacher Induction Programs look like. The goals of the PLP align with the Strategic Plan, which also incorporates components of the Management Plan. Mrs. Finter then recapped the progress from the

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PROFESSIONAL LEARNING PLAN Continued

2022-2023 Professional Learning Plan. For the upcoming year the goals of culture, learning and instruction and students supports and opportunities have not changed as the goals remain the pillars of the Strategic Plan. She provided some specifics for each of the goals for the upcoming year. Mrs. Mitchell said she is excited to see the extension of the mentoring for the probationary teachers for the 2nd – 4th year. Is that for teachers that are first year teachers in the profession or first year here at Victor regardless of their past experiences in other districts? Mrs. Finter said over the last few years there have been a massive amount of new educators to Victor. Some have many years of experience and some with no years of experience. She said the District has to think of our resources because the work is intensive work. It's not really an after the school day couple of hours work so release days have to be used. She said they do not want to put too much pressure on the substitute situation or pulling teachers out of the classroom. They are looking for around 30 educators for the first year. Two cohorts with about 12-15 teachers at a time across all grade levels so the program can be administered through release days and then gather feedback from the educators. The goal would be whether they were a brand new teacher or brand new to Victor in the 2-4 year probationary window. Mrs. Mitchell said so that goes past teachers it will include individuals such as service providers and coaches? Mrs. Finter said yes even such people as counselors and social workers.

Motion to adopt the PDP Plan

A motion was made by L. Kostecki, seconded by B. Adams, to adopt the 2023-2024 Victor Central School District Professional Learning Plan as submitted. The motion was carried. 5 yes 0 no 0 abstentions

CAPITAL PROJECT UPDATE

Assistant Superintendent for Business Derek Vallese provided an update on the future capital project. He started out by reviewing the scope of the project. He then talked about the status of the project and why the delay. The State's Building Aid Formula has two components, and they are Building Aid Units (BAUs) for additions and for interior renovations. The interior renovation BAUs are on a cycle you get more interior renovation dollars as the buildings get older and projects age off. There are also BAUs for classrooms and expansions. In the State Education Department (SED) formula the District has maxed out the BAUs for the number of classrooms, in their eyes. Mr. Vallese said they do not take into consideration that the District is looking to bring services back to the District and not send special education students out. Also our English Language Learner (ELL) population is larger than other districts so spaces are also needed to provide services to these students. He said unfortunately the formula does not conform to what we would like to provide for the students. He said the District is currently working with SED to request a one-time increase in BAUs for additions in order to receive state aid on the additional classroom space. As part of the process to ask for the additional BAUs there are two layers of approval. The first approval is from the New York State Education Department Regional Special Education Representative. This includes approval from our BOCES Superintendent and a justification

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CAPITAL PROJECT UPDATE Continued

narrative, which include the special education population. Both have been approved. It also includes pre-construction and post-construction building maps indicating where the classrooms are located and their size. The architect has updated the building maps and has resubmitted them. Once the building maps are approved the second level of approval is from New York State Facilities Planning. This approval includes the pre and post construction drawings and maps, approval from the NYSED Regional Special Education Representative, estimated costs, and the completed application. Mr. Vallese then talked about the next steps. The District will give NYS Facilities Planning until the middle of August to respond. If no response is received by the middle of August Mr. Vallese said he will organize a face-to-face meeting with himself, Dr. Terranova and Wendy Clark at Facilities Planning in hopes to expedite the process. If approval is received in September, the District will start the community communication process with a vote in possibly October or November 2023. If there is a successful vote the design phase with stakeholders will begin. This takes approximately 12 months. Building plans will be submitted to NYS Facilities Planning. Currently their review time is between 24-28 weeks. The District will look to break ground the summer of 2025 with completion June of 2028.

2023-2024 BOARD OF EDUCATION GOALS

Board President DeLucia said they did talk about the goals at their workshop. He wants to verify that the carryover goals 1-3 are goals that the Board wants to keep. He said they have added one additional item on goal 2. Goal 4, Board of Education Professional Development was added. The Board of Education will attend professional development to develop skills and gain knowledge on different topics as well as network with area school board members by attending 10 hours of instruction each school year and attending the Board of Education Retreat with the DISC Assessment for new members and a follow-up for all. Goal 5, Board of Education Letter to the Community, was also added. The Board of Education will enhance communication with the community by placing a letter from the Board of Education in the District Newsletters and posting on social media platforms. Superintendent Terranova recommended removing the second bullet under Goal 1, "Discussing the viability of purchasing 200 S. High Street" as this was already completed. Also, under bullet four it reads "Beginning discussion on a future capital project..." Dr. Terranova recommends it read "Continuing to work on a future capital project...". Mrs. Goodberlet will make those adjustments to the document.

APPROVE TRIPS

A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the following field trips:

- Wrestling Trip to Binghamton to participate in a Dual Meet from 12/27/23 – 12/28/23;
- Senior Class of 2024 Trip to Boston, MA from 3/21/24 – 3/23/24;
- Senior High School, Grades 9-12 to Costa Rica from 3/29/24 – 4/7/24;
- 8th Grade French I Trip to Quebec City from 5/16/24 – 5/29/24;

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The motion was carried. 5 yes 0 no 0 abstentions

POLICY REVIEW Second and Final

A motion was made by B. Adams, seconded by A. Snyder, to adopt the following policy:

- Code of Conduct; Policy 5300

The motion was carried. 5 yes 0 no 0 abstentions

CODE OF ETHICS

Board members received policy 2160, School District Officer and Employee Code of Ethics. Each Board of Education member reviewed and policy. Board members in attendance signed the policy. Those who were not in attendance will sign at a later date.

MEETING REPORTS Monroe County School Boards Association Dues for the 2023-2024 School Year

A motion was made by E. Mitchell, seconded by B. Adams to approve the dues for Monroe County School Boards Association (MCSBA) for the 2023-2024 school year as \$11,415.42.

District Clerk, Mrs. Goodberlet, discussed the rate for the annual dues for MCSBA. The dues for this year are \$11,415.42. The dues for the 2022-2023 school year were \$11,191.59 for an increase of \$223.83.

The motion was carried. 5 yes 0 no 0 abstentions

UPCOMING EVENTS Board of Education Retreat

Mrs. Goodberlet will send out a request to the Board next week to firm up dates and times for the Board Retreat. A discussion took place around the evenings of September 11th and September 12th.

Regular Board Meeting

The next Regular Board meeting will take place on Thursday, August 10, 2023 at 7:15 PM.

New Teacher Orientation

New teacher orientation will take place on Wednesday, August 23, 2023 at 8:00 AM.

Superintendent's Conference Day

Superintendent's Conference Day (Opening Day for Staff) will take place on Wednesday, August 30, 2023 at 8:00 AM.

ADJOURN

A motion was made by E. Mitchell, seconded by L. Kostecki, to adjourn the meeting at 8:37 PM. The motion was carried. 5 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk