

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

July 22, 2021

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, July 22, 2021.

CALL TO ORDER:

The meeting was called to order at 7:13 p.m. Mr. Eric Larson read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting on the front entrances at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; by filing with the County Superintendent of Schools, 300 North Avenue, East, Westfield and the County Clerk of Union County, Elizabeth, and advertising in the STAR LEDGER, Newark, all in New Jersey. It should be noted that this meeting was held remotely using a call-in number.

ROLL CALL:

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	Ms. Christine Guerriero
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	Ms. Sheenaider Guillaume
Mountainside	
New Providence	
Plainfield	Ms. Lynn Anderson-Person
Rahway	
Roselle	
Roselle Park	
Scotch Plains/Fanwood	
Springfield	
Summit	
Union	Ms. Mary Lynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Amy Root
Winfield	
Acting Superintendent	Mr. Michael Kowalski
Board Secretary	Mr. Eric Larson

SALUTE TO THE FLAG:

RECOGNIZE THE PUBLIC:

CLOSED SESSION:

It was moved by Ms. Guerriero, seconded by Ms. Williams, and carried by roll call vote, to move into Executive Session at 7:15 p.m. for the purpose of discussing legal matters and personnel. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:55 p.m. on motion of Ms. Ryan, and seconded by Ms. Root, and carried by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Guerriero, seconded by Ms. Williams, and carried by a unanimous voice vote, to approve the following:

- A. Motion to approve the following Executive Committee Action taken on June 18, 2021  
Personnel Agenda 6.18.21 (Att. A)
- B. Motion to approve the following Executive Committee Action taken on June 18, 2021  
ESY Personnel Agenda-External 6.18.21 (Att. B)
- C. Motion to approve all Executive Committee Action reflected on the July 12, 2021  
Executive Agenda (Att. C)

Ayes: Mesdames; Aklonis, Guerriero, Best, Panichi, Guillaume, Anderson-Person, Williams, Ryan, Root; Messr: Dreyer

Nays: None Abstain: None

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Ms. Best, seconded by Ms. Anderson-Person, and carried by a unanimous voice vote, to approve the following:

- A. Motion to approve the minutes of the Board of Directors Meeting of June 2, 2021  
(Att. 1)

Abstain: Guerriero

It was moved by Ms. Ryan, seconded by Ms. Root, and carried by a unanimous voice vote, to approve the following:

- B. Motion to approve the minutes of the Reorganization Meeting of the Representative Assembly of June 2, 2021  
(Att. 2)

SUPERINTENDENT’S REPORT:

It was moved by Ms. Root, seconded by Ms. Williams, and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the Report of the Superintendent for June 2021  
(Att. 2)

FINANCE:

It was moved by Ms. Guillaume, seconded by Ms. Root, and carried by roll call vote, to approve the following agenda items:

- A. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of June 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

- B. Motion to add Roselle and its representative, Dr. Courtney Washington, to the Board of Directors until the next Reorganization meeting and to remove Berkeley Heights from the Board of Directors

Ayes: Mesdames; Aklonis, Guerriero, Best, Panichi, Guillaume, Anderson-Person, Williams, Ryan, Root; Messr: Dreyer

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Guillaume, seconded by Ms. Anderson-Person, and carried by roll call vote, to approve the following agenda items:

- A. Motion to approve the "Plan for Safe Return to In-Person Instruction and Continuity of Services" as submitted to the New Jersey Department of Education on June 22, 2021  
(Att. 4)
- B. Motion to affirm the HIB Report of Investigation 21-03 as presented by the Superintendent in Executive Session on June 2, 2021

Ayes: Mesdames; Aklonis, Guerriero, Best, Panichi, Guillaume, Anderson-Person, Williams, Ryan, Root; Messr: Dreyer

Nays: None Abstain: Guerriero (B)

PERSONNEL:

It was moved by Ms. Williams seconded by Ms. Ryan, and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve Michael Kowalski's 2021-2022 Assistant Superintendent contract and the Acting Superintendent Addendum to the Assistant Superintendent contract, as approved by the Executive County Superintendent
- B. Motion to approve the 2021-2022 contract of Eric Larson, Business Administrator/Board Secretary, as approved by the Executive County Superintendent
- C. Motion to approve the Memorandum of Agreement for the period July 1, 2020 through June 30, 2023 between the Westlake Education Association ("WEA") and the UCESC Board of Directors as ratified by the WEA on July 1, 2021
- D. Motion to approve the adjusted hourly rates for the 2021 ESY WEA staff (Att. 5)
- E. Motion to approve the Personnel Agenda dated July 22, 2021 as recommended by the Superintendent (Att. 6)
- F. Motion to approve a stipend of \$1,000 per month for Carrie Dattilo to serve as the Pandemic Recovery Liaison effective July 1, 2021 as deemed necessary by the Acting Superintendent

Ayes: Mesdames; Aklonis, Guerriero, Best, Panichi, Guillaume, Anderson-Person, Williams, Ryan, Root; Messr: Dreyer

Nays: None Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, September 1, 2021 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On motion of Ms. Williams, seconded by Ms. Root, and carried voice vote, the meeting was adjourned at 8:15 p.m.



Eric Larson, Board Secretary