

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING
October 6, 2021

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Attendance Roll Call
2. Salute to the flag
3. **Cranford Jaycees to present a check to Josh Bornstein, Director of Special Projects, for the Work Readiness Academy from the proceeds from their Annual Golf Outing**

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee actions:

September 9, 2021	Executive Committee Agenda	(Att. A)
September 9, 2021	Motion	(Att. B)
September 13, 2021	Executive Committee Agenda	(Att. C)
September 13, 2021	Motion	(Att. D)
September 13, 2021	Motion	(Att. E)
October 1, 2021	Executive Committee Agenda	(Att. F)
October 1, 2021	Motion	(Att. G)

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of September 1, 2021 (Att. 1)

SUPERINTENDENT REPORT:

6. Motion to approve the report of the Superintendent for October 2021 (Att. 2)

FINANCE:

7. Motion to approve the Secretary's Financial Reports:

Board Secretary Report dated August 2021 (Att. 3)
Budget Report dated September 30, 2021 (Att. 4)
Check Register for the month ended September 2021, in the amount of \$5,229,595.66 (Att. 5)
Budget transfers for September 2021 (Att. 6)

8. Motion to approve the attached September 30, 2021 check register for the School Lunch Account with a total of \$5,424.56 (Att. 7)

9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

10. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver from September 1, 2021 - June 30, 2022

11. Motion to appropriate **\$112,278** in unanticipated revenue into the following Non-Public Nursing grant line items in the 2021-2022 budget:

Acct 20-000-213-100-0-624-000 \$81,903 Non-Public Salaries
Acct 20-000-291-220-0-624-000 \$2,834 Non-Public Social Security
Acct 20-000-291-241-0-624-000 \$18,822 Non Public Retirement Contributions
Acct 20-000-291-250-0-624-000 \$260 Non Public Unemployment Compensation
Acct 20-000-291-260-0-624-000 \$5,048 Non-Public Workman's Compensation
Acct 20-000-213-600-0-624-000 \$3,411 Non-Public Supplies

12. Motion to approve the attached agreement for the Non-Public EANS program and the associated increase of \$3,892,471.12 in unanticipated revenue to the following line items in the 2021-2022 budget:

<u>Amount</u>	<u>Description</u>	
\$3,892,471.12	20-140-100-610-0-700-700 EANS Allocation	(Att. 8)

13. Motion to accept an Emergency Connectivity Fund Grant of \$58,752 from the Universal Service Administrative Company (USAC) to purchase internet connected devices and mobile internet hotspots for students who would otherwise lack access to technology sufficient to engage in remote learning during the COVID-19 pandemic.

(Att. 9)

FINANCE: (Cont'd)

14. Motion to accept an American Rescue Plan Elementary and Secondary Schools Emergency Relief Grant (ARP ESSER) from the New Jersey Department of Education in the amount of \$175, 854 to fund academic, social-emotional, and mental health programs to support the safe return to full-time in person learning and address the negative impact of the COVID-19 pandemic
15. Motion to approve the use of Fund 30, up to insurance coverage, to account for facility related expenditures and related insurance proceeds associated with damage to 1571 Lamberts Mill Road resulting from hurricane IDA on Sept 1, 2021
16. Motion to continue to provide a suitable specialized alternative education program with the Elizabeth Board of Education for Hillcrest Academy South and Hillcrest Academy North for the 2020-2021 school year for a tuition per student of \$22,578 for 204 students totaling \$4,605,912. This is the second year of a five-year contract

PROGRAMS:

17. Motion to affirm the HIB Report of Investigation 22-01 as presented by the Superintendent in Executive Session on September 1, 2021
18. Motion to approve a catering agreement between the UCESC and UCVTS for student meal preparation at a cost of \$4.15 per breakfast and lunch plus 100% of labor costs. This arrangement has been approved by the NJ DOE
19. Motion to approve an affiliation agreement between Union County Educational Services Commission and Seton Hall University to offer clinical practicum experiences for graduate students enrolled in the Applied Behavior Analysis Program during the 2021-2022 school year **(Att. 10)**
20. Motion to approve the District Professional Development Plan for the 2021-2022 school year **(Att. 11)**
21. Motion to approve an agreement between Union County Educational Services Commission and Allied Universal Security Services to provide substitute security guard staffing in UCESC schools at a rate of \$22.00/hour, as needed for the 2021-2022 school year **(Att. 12)**

TRANSPORTATION:

22. Motion to approve Amendments to Existing Transportation Contracts dated October 6, 2021, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 13)**
23. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the costs indicated **(Att. 14)**
24. Motion to approve the attached Emergency/Negotiated Contracts **(Att. 15)**

POLICIES AND REGULATIONS:

25. Motion to approve the following policy for a first reading:

P 2425 Emergency Virtual or Remote Instruction Program

26. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption:

Bylaw 0131 Bylaws, Policies and Regulations
P 1521 Educational Improvement Plans (ABOLISHED)
P 1648 Restart and Recovery Plan (ABOLISHED)
P 1648.02 Remote Learning Options for Families (ABOLISHED)
P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (Abolished)
P 1648.11 The Road Forward – COVID 19 – Health and Safety
P 1648.13 School Employee Vaccination Requirements
P 1649 Federal Families First Coronavirus (COVID 19) Response Act
(ABOLISHED)
P 2421 Career and Technical Education
R 2421 Vocational – Technical Education (ABOLISHED)
P 3134 Assignment of Extra Duties
P & R 3142 Nonrenewal of Nontenured Teaching Staff Member
P & R 3221 Evaluation of Teachers
P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and
Administrators
P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals and
Assistant Principals
P & R 3224 Evaluation of Principals, Vice Principals and Assistant Principals
P & R 4146 Nonrenewal of Nontenured Support Staff Member
P & R 5460.02 Bridge Year Pilot Program
P & R 6471 School District Travel
P 8561 Procurement Procedures for School Nutrition Programs

TRAVEL AND RELATED EXPENSES:

27. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 16)**

PERSONNEL:

28. Motion to approve the Personnel Agenda dated October 6, 2021 as recommended by the Superintendent **(Att. 17)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be November 3, 2021 at 7:00 pm.in the second floor conference room at 45 Cardinal Drive, Westfield, NJ

EXECUTIVE SESSION:

29. Motion to move into executive session for the purpose of discussing personnel and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

ADJOURNMENT: