



# Walled Lake Consolidated Schools

Educational Services Center  
850 Ladd Road, Building D  
Walled Lake, MI 48390  
Phone: 248/956-2014

## DISTRIBUTION OF MEDICATION AT SCHOOL

Dear Parent/Guardian:

Ideally, all medication should be given to students at home. However, since that is not always possible, school personnel can assist a student during the day. Only those medications which are necessary to maintain the student in school, and which must be given during school hours, will be administered. In order for school personnel to administer medication to a student, the school district's [2007 AR \(Medication\) Authorization to Administer Medication](#) form must be completed and on file in the school office. This form must be completed annually for students receiving ongoing medications.

Our schools take every precaution that medication taken by children in our care is prescribed and controlled in such a manner as to avoid oversights that might endanger a student's health. Medication(s) will not be administered to your student without the 2007 AR (Medication) Authorization to Administer Medication form, completed by your physician. Please note that District Board Policy prohibits staff to administer any medication (including non-prescription drugs such as cough medicine, ear drops, aspirin, etc.) not prescribed by your physician.

Should you have any questions, please review the District Board Policy, 2007 Health & Safety, at <https://www.wlcsd.org/about-us/board-of-education/district-board-policy>. Your understanding and cooperation are appreciated.

Sincerely,

A handwritten signature in cursive script that reads 'Michael A. Lonze'.

Michael Lonze, Ph.D.  
Deputy Superintendent of Schools