



School Board Services

Trenace B. Riggs, Chair
District 1 – Centerville

Carolyn D. Weems, Vice Chair
District 9

Beverly M. Anderson
At-Large

Kathleen J. Brown
District 10

Michael R. Callan
District 6

David Culpepper
District 8

Jennifer S. Franklin
District 2 – Kempsville

Victoria C. Manning
At-Large

Staci R. Martin
District 4

Kimberly A. Melnyk
District 2

Jessica L. Owens
District 3 – Rose Hall

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES
Tuesday, August 8, 2023

Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453
(757) 263-1000

- 1. Administrative, Informal, and Workshop:** Chair Riggs convened the Administrative, Informal, and Workshop session at 3:31 p.m. on the 8th day of August 2023 and announced members of the public will be able to observe the School Board meeting through live streaming on schoolboard.vbschools.com/live, broadcast on VBT Channel 47, and on Zoom; welcomed members of the public both in person and online.

In addition to Donald E. Robertson, Ph.D., Chief of Staff, standing in for Superintendent Spence, the following School Board members were present in the Holland Road Annex/Einstein Lab: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens.

- A. School Board Administrative Matters and Reports: Chair Riggs shared some comments regarding the last School Board meeting; January 2023 selection of School Board Chair and Vice Chair; hope for School Board; helping students, staff, and parents of Virginia Beach; challenges faced; having diverse viewpoints; leadership; frustrations; apologized if actions negatively impacted members of the School Board; Vice Chair assisting in responding to emails; over next months, School Board commit to working together, as professionals and demonstrating respect to each other; signed Code of Ethics.
- B. Return to School Administration Building Update: Melisa A. Ingram, Executive Director of Facilities Services, provided the School Board a timeline for staff to return to the School Administration Building from Holland Road Annex; completed improvements at School Administration Building: move School Administrative Building off City's Hot Water Loop, HVAC and Boiler replacements, electrical modifications, School Board Room – ceiling, lighting, and VBTV replacements, front lobby – ceiling and lighting replacements; reviewed timeline: September 26, 2023 – last School Board meeting at Holland Road Annex, staff offices will move from September 27 – October 16, and October 10, 2023 – first School Board meeting at School Administration Building; the presentation continued with brief comments and questions regarding reminders to the public about location change; larger turnout of people attending meeting; need to be prepared for overflow at School Administration Building.
- C. School Board Meeting Management Solution: David Din, Chief Information Officer, Department of Technology provided the School Board information on the Open Meeting board management solution meets the remote voting requirement and is able to display the results for all board members and the public on a dashboard. The results dashboard can be easily shown in chambers, via Zoom and cable TV. It also provides additional functionality that may help to make school board meetings more efficient; brief overview of prior voting system used; meeting management system – allows for remote voting, roll call, motions and discussion participation, more enhanced participation, public dashboard will display voting results and additional information; reviewed financial impact - one-time installation and setup: \$6,250, annual license: \$3,500; customized for our processes, personal 1-on-1 onboarding, ongoing training and support, ongoing updates and enhancements; overview of meeting management system: discussion manager (Chair), clerk meeting manager (School Board Clerk), member app (School Board

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members) and public display; will required School Board members to have their device for meetings and log into the meeting system; shared examples of member screens – roll call, agenda item details, voting, public dashboard – voting, voting results, discussion, public comment, discussion manger – Chair view; shared a video of product; next steps – with Board approval: implement system this fall, provide training and information through SharePoint and 1-on-1 training.

The presentation continued with questions and comments regarding voting counts for specific items – can it be customized; learning curve for new program; system designed for functionality; learning curve is low; extra devices available for School Board members, if needed; programming for Bylaws verses policies; making substitute motions and amendments; will discuss with vendor; being able to hear remote participants; able to see votes and backup verbally; prior system does not allow for remote participation; getting into the queue with new system; availability of funds; training can be posted to School Board SharePoint site.

After the presentation, Chair Riggs mention an additional administrative matter regarding School Board members scheduling monthly meetings with Dr. Robertson; sign-up sheet to be passed to School Board members; Dr. Robertson providing the opportunity for School Board members to meet with him.

2. **Closed Session:** At 4:09 p.m., Vice Chair Weems made the following motion, seconded by Ms. Brown that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 2, 3, 7, 8 and 29 as amended, to deliberate on the following matters:
1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
 2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system.
 3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
 7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.
- Namely to discuss:
- A. Superintendent search consulting firm interviews/schedule, Acting Superintendent contract.
 - B. Status of pending litigation or administrative cases.
 - C. Consultation with legal counsel regarding probable litigation and pending litigation matters.
 - D. Discussion on property issues at Princess Anne High School.

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Chair Riggs called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to recess into Closed Session: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed unanimously, 11-0-0.

The School Board recessed into Closed Session at 4:13 p.m. in the Holland Road Annex/Einstein Lab.

Individuals present for discussion in the order in which matters were discussed:

D. Discussion on property issues at Princess Anne High School: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Chief of Staff; Jack Freeman, Chief Operations Officer; Melisa Ingram, Executive Director, Office of Facilities Services; Carla Smith, Director of Procurement, Office of Procurement Services; Regina M. Toneatto, School Board Clerk.

David Din, Chief Information Officer, Department of Technology was present in the Closed session at 4:16 p.m. then left the Closed Session at 4:17 p.m.

At 4:34 p.m., the following staff members left the Closed Session: Donald E. Robertson, Ph.D., Chief of Staff; Jack Freeman, Chief Operations Officer; Melisa Ingram, Executive Director, Office of Facilities Services. David Din, Chief Information Officer, Department of Technology, returned to the Closed Session at 4:34 p.m.

A. Superintendent search consulting firm interviews/schedule: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Carla Smith, Director of Procurement, Office of Procurement Services; David Din, Chief Information Officer, Department of Technology; Regina M. Toneatto, School Board Clerk.

At 5:00 p.m., the following staff members left the Closed Session: Carla Smith, Director of Procurement, Office of Procurement Services; and David Din, Chief Information Officer, Department of Technology.

B. Status of pending litigation or administrative cases; and

C. Consultation with legal counsel regarding probable litigation and pending litigation matters: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 5:33 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Vice Chair Weems made the motion, seconded by Ms. Melnyk for Certification of Closed Session. Chair Riggs called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion for Certification of Closed Session: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed unanimously, 11-0-0.

- 3. **School Board Recess:** Chair Riggs adjourned the Administrative, Informal, and Workshop session at 5:34 p.m.
- 4. **Formal Meeting (Holland Road Annex – School Board Room/Auditorium) 6:00 p.m.**

5. **Call to Order and Roll Call:** Chair Riggs convened the meeting of the School Board at the Holland Road Annex, School Board Room/Auditorium at 6:01 p.m. on the 8th day of August 2023 and welcomed members of the public both in person and online.

In addition to Donald E. Robertson, Ph.D., Chief of Staff, standing in for Superintendent Spence, the following School Board members were present in the Holland Road Annex, School Board Room/Auditorium: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens.
6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
 - A. **Virginia's Best School Bus Technician – Transportation and Fleet Management Services:** The School Board recognized Don Ertel, from the Office of Transportation and Fleet Management Services, who won Virginia's Best School Bus Technician competition from the Virginia Association for Pupil Transportation.
 - B. **National Guard Cup for Academic Activity – Princess Anne High School:** The School Board recognized representatives from Princess Anne High School who recently won the National Guard Cup for VHSL academic activities. There were five academic activities involving team champions – scholastic bowl, creative writing, debate, theater, forensics, and robotics.
8. **Adoption of the Agenda:** Chair Riggs called for a motion to approve the agenda. Vice Chair Weems made the motion, seconded by Ms. Franklin. Without discussion, Chair Riggs called for a vote to approve the agenda. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the agenda. The motion passed unanimously, 11-0-0.
9. **Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings):** Chair Riggs noted there was no Superintendent's Report this evening, but there were recognitions. Dr. Robertson introduced the following appointments which were voted on and approved at the July 25, 2023 School Board meeting: Chelsea L. Bax, Administrative Assistant, Virginia Beach Middle School as Assistant Principal, Landstown Middle School; Taylor D. Lovejoy, Teacher, Great Neck Middle School as Assistant Principal, Brandon Middle School; Kelly J. Foster, Administrative Assistant, Green Run High School as Assistant Principal, Green Run High School; Carrie E. Gantt, Ed.D., Administrative Assistant, Ocean Lake High School as Assistant Principal, Frank W. Cox High School; Crystal Lewis-Wilkerson, Ed.D., Principal, Thalia Elementary School as Director, K-12 and Gifted Programs, Department of Teaching and Learning; and Melanie J. Hamblin, Ed.D., Principal, Windsor Woods Elementary School as Senior Executive Director of Elementary Schools, Department of School Leadership.
10. **Approval of Meeting Minutes**
 - A. **July 25, 2023 Regular School Board Meeting:** Chair Riggs called for any modifications to the July 25, 2023 regular School Board meeting minutes as presented. Hearing none, Chair Riggs called for a motion to approve the July 25, 2023 meeting minutes as presented. Ms. Brown made the motion, seconded by Mr. Callan. Without discussion, Chair Riggs called for a vote to approve the July 25, 2023 meeting minutes as presented. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the July 25, 2023 meeting minutes as presented. The motion passed unanimously, 11-0-0.
11. **Public Comments (until 8:00 p.m.)**

Chair Riggs announced the School Board will hear public comments until 8:00 p.m. on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and School Division. Chair Riggs mentioned information regarding speaker process and submitting comments via group email. There were forty-two (42) in person speakers (including seventeen (17) student speakers) and two (2) online speakers: topics discussed were 2023 model policies; protect every child; respect all students; student rights; basic human rights; preferred name/pronoun; student-teacher relationship and trust; Owens resolution; equality; gender identity; school as a safe place; individual needs of students; safety in school; gun violence; 1st Amendment; Christian beliefs; ODS admission process; amendments to gifted plan; July 25 School Board meeting; parental roles; protecting families; parental rights; committee assignments; Bylaw 1-47; transgender students; how to follow and how to implement model policies; Policy 5-7; Manning's resolution; ODS selection process; guidance counselors; student speakers; School Board Chair; Oath of Office; keeping parents informed; and School Board members.

The Public Comments were suspended at 8:00 p.m., to continue with the formal meeting and items on the information agenda.

12. Information

- A. Gifted Learning Plan Amendment: Lorena L. Kelly, Ph.D., Executive Director of Elementary Teaching and Learning provided the School Board information for the proposed amendment to the 2020-2025 Local Plan for the Education of the Gifted; brief recap of the June 27, 2023 School Board presentation: reviewed the gifted identification and Old Donation School (ODS) selection processes, highlighted that the number of students with top ratings exceeded the number of open seats available at ODS, identified the need to amend the Local Plan for the Education of the Gifted, outlined next steps to guide the work moving forward; actions taken based on June 27, 2023 School Board meeting: hired a Director of K-12 and Gifted Programs, developed an amendment of the Local Plan for the Education of the Gifted, conducted two summer Gifted Community Advisory Committee meetings to discuss recommended amendment; actions in progress based on June 27, 2023 School Board meeting: create a comprehensive communication plan to share 2024-25 ODS selection process and timeline with all stakeholders, create a task force to initiate process for the new Local Plan for the Education of the Gifted, a comprehensive formal evaluation of our gifted resource-cluster program will be shared during the 23-24 SY; noted School Board has been provided with the amendment to reflect current practices that the community and Board were made aware of in August 2022, the Gifted Community Advisory Committee offered input and recommendations; reviewed some of the amendment changes in the plan (pages 70 and 72, 80 – 81, 82, 84, 86, 116); page 82 - noted the term eligibility for enrollment; page 84 – removed the section “selection for ODS” paragraph and the three bulleted questions; page 86 – rating scale, Gifted CAC recommendation – to adopt a process to score candidates in a more objective way to achieve greater differentiation with the goal of top candidates not exceeding the number of open seats; page 116 – additional statements for the amendment: school administration is authorized to make reasonable adjustments and interpretations to this plan as necessary due to annual review that do not substantially impact the outcome with notice to the School Board, when plan is silent, school administration has authorization to make reasonable interpretation with notice to the School Board.
- The presentation continued with questions and comments regarding amendments; top candidates; rating scale; individual ratings – not consensus; VDOE regulation; transparency to the public; opt-out versus written consent from parents; parental rights; page 6 – top candidates; services in home school with Gifted Resource Teacher (GRT); rating scale: 5-point scale versus 4-point scale; number of raters on team; differentiation; distinguish the profoundly gifted; application process; opportunity for students to be included in the application process (auto-generated application based on scores – first grade students); need to differentiate more; gifted cluster program; percentile cut-off – could it be changed from 90% to 94%; page 82 – space available and top candidates; how to differentiate students; purpose of ODS; gifted program and gifted cluster; parental input; increase in number of gifted students; and thanks to School Board for input.
- B. Resolution: Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia’s Public Schools: Ms. Manning mentioned Policy 5-7 and the section regarding the Superintendent or designee is directed to develop regulations, practices and trainings related to compliance with Code of Virginia § 22.1-23.3; implementation of model policies; noted the date in the resolution of August 21, 2023 would need to be adjusted since the resolution is under information and would not be voted on tonight; Ms. Manning read the following resolution:

RESOLUTION

Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia’s Public Schools

WHEREAS, Policy 5-7 of the School Board of the City of Virginia Beach (hereinafter “School Board”) directs the Superintendent or designee to develop regulations, practices and trainings related to compliance with Code of Virginia § 22.1-23.3, as amended.

WHEREAS, on September 18, 2021, the Superintendent of Virginia Beach City Public Schools (hereinafter “VBCPS”) adopted regulation 5-7.1 in compliance with § 22.1-23.3 and the 2021 Model Policies for the Treatment of Transgender Students in Virginia’s Public Schools.

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WHEREAS, on July 18, 2023, the Virginia Department of Education (hereinafter “VDOE”) released the Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia’s Public Schools (hereinafter “2023 Model Policies”) that align with statutory provisions of Code of Virginia §22.1-23.3, as amended.

WHEREAS, with the adoption of the 2023 Model Policies, the VDOE has withdrawn the 2021 Model Policies, which have no further force and effect; and

NOW, THEREFORE, BE IT

RESOLVED, the School Board directs the Superintendent or designee to replace the entire current regulation 5-7.1 with the 2023 Model Policies for Virginia Beach City Public Schools document attached to this resolution, without modification, no later than August 21, 2023; and be it

FURTHER RESOLVED, the School Board directs the Superintendent or designee to modify regulation 5-44.2 to be in compliance with the 2023 Model Policies; and be it

FURTHER RESOLVED, that no future changes are to be made to regulation 5-7.1 without School Board approval by majority vote; and be it

FURTHER RESOLVED, that this resolution will supersede any other past resolutions adopted by the School Board pertaining to this matter; and be it

FURTHER RESOLVED, that a copy of this Resolution be spread across the official minutes of this Board.

A discussion followed regarding the model policies; Governor Northam’s policies – did not adopt all of the policies; formal opinion; take portions in question and have PRC review; conflicts with Virginia Human Rights Act; concerns about teachers; not ready to adopt resolution; can utilize some items; how to implement; unfunded mandates; single use restrooms; need legal and PRC to work through; privacy issue; model policies not law; what works with students/parents; need guidance from School Board; June 13 resolution; being in compliance; topic discussed over the past few months; keeping parents informed; estimated costs to implement; legal opinion from other attorneys; communicating information to staff; discussing model policies at PRC meeting; protecting teachers; utilizing counselors; resolution doesn’t change policies; date to be updated in resolution with consult with administration.

13. Return to public comments if needed: The Public Comments resumed at 10:26 p.m., and concluded at 10:47 p.m. See agenda item #11 for topics discussed.

14. Consent Agenda: Chair Riggs read the following items on the Consent Agenda:

A. New Courses:

1. Unmanned Systems (Drones): Recommendation that the School Board approve the proposed course, Unmanned Systems, and corresponding course objectives for implementation in the 2023-2024 school year.
2. Nail Technician: Recommendation that the School Board approve the proposed course, Nail Technician, and corresponding course objectives for implementation in the 2025-2026 school year.
3. TV Production I & II: Recommendation that the School Board approve the proposed course, TV Production I & II and corresponding course objectives for implementation in the 2023-2024 school year.
4. Introduction to Landscaping I & II: Recommendation that the School Board approve the proposed course, Introduction to Landscaping I & II, and corresponding course objectives for implementation in the 2024-2025 school year.
5. Building Maintenance I & II: Recommendation that the School Board approve the proposed course, Building Maintenance I & II, and corresponding course objectives for implementation at the Renaissance Academy in the 2024-2025 school year.
6. BUS 240 – Business Law: Recommendation that the School Board approve the changes to Tidewater Community College’s (TCC) associate’s degree program in Business Administration offered for dual enrollment at the Entrepreneurship and Business Academy (EBA) at Kempsville High School and approve all courses necessary to conform to this and future updates to previously approved degree and certificate programs from TCC. The course outlined in this request is, BUS 240 Business Law. This change is for implementation in the 2023-2024 school year.

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7. BUS 224 – Business Statistics: Recommendation that the School Board approve the changes to Tidewater Community College's (TCC) associate's degree program in Business Administration offered for dual enrollment at the Entrepreneurship and Business Academy (EBA) at Kempsville High School and approve all courses necessary to conform to this and future updates to previously approved degree and certificate programs from TCC. The course outlined in this request is, BUS 224 Business statistics. This change is for implementation in the 2023-2024 school year.
8. BUS 274 – Foundations of Entrepreneurship: Recommendation that the School Board approve changes to Tidewater Community College's (TCC) associate's degree program in Business Administration offered for dual enrollment at the Entrepreneurship and Business Academy (EBA) at Kempsville High School and approve all courses necessary to conform to this and future updates to previously approved degree and certificate programs from TCC. The course outlined in this request is, BUS 274 Foundations of Entrepreneurship. This change is for implementation in the 2023-2024 school year.
9. English as a Foreign Language IV: Recommendation that the School Board approve the proposed English as a Foreign Language (EFL) IV course for high schools in the 2023-2024 school year.

After reading the items on the Consent Agenda, Chair Riggs asked if there are any objections to voting on the Consent Agenda items. Hearing none, Chair Riggs called for a motion to approve the items on the Consent Agenda as presented. Ms. Brown made the motion, seconded by Ms. Manning. Chair Riggs called for a vote to approve the items on the Consent Agenda as presented. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the items on the Consent Agenda as presented. The motion passed unanimously, 11-0-0.

15. **Action**

- A. Personnel Report / Administrative Appointments: Chair Riggs called for a motion to approve the August 8, 2023 personnel and administrative appointments. Ms. Melnyk mad the motion, seconded by Ms. Anderson that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the August 8, 2023 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion, Chair Riggs called for a vote to approve the August 8, 2023 personnel and administrative appointments. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the August 8, 2023 personnel report and administrative appointments. The motion passed unanimously, 11-0-0.

Donald E. Robertson, Ph.D., Chief of Staff mentioned the following: Michala D. Cardwell, Ed.D., Assistant Principal, W.T. Cooke Elementary School as Principal, Windsor Woods Elementary School; Romona S. Harps, Administrative Assistant, W.T. Cooke Elementary as Assistant Principal, W.T. Cooke Elementary School; Nicole M. Keros, Assistant Principal, Point O'View Elementary School as Principal, Thalia Elementary School; Molly M. Lewis, Assistant Principal, Windsor Oaks Elementary School as Principal, Windsor Oaks Elementary School; Chelyse V. Miller, Administrative Assistant, Diamond Springs and Seatack Elementary Schools as Assistant Principal, Creeds Elementary School; Angela D. Norell, Administrative Assistant, College Park and Thalia Elementary Schools as Assistant Principal, Point O'View Elementary School; and Eugene F. Soltner, Ed.D., retired former Chief School Officer, Department of School Leadership as Chief of Staff, Office of the Superintendent.

16. **Committee, Organization or Board Reports**: Chair Riggs mention the Sister Cities trip to Germany, she did not attend due to airline problems, the trip was intended to see how students work with academics and work force development readiness; Mr. Callan attended a WHRO meeting and watched the movie, *The Right Read*, movie was insightful and informative, science of reading; Chair Riggs also mentioned attending the DTAL (Department of Teaching and Learning) Summer Conference, excellence conference and well attended, great sessions and speakers; Ms. Melnyk noted the Governance Committee meeting scheduled for Wednesday, August 9 at 1:00 p.m. and the Internal Audit Committee meeting scheduled for Thursday, August 10 at 1:00 p.m.; Ms. Brown shared a reminder about the Back to School Care Fair on August 12 from 12 p.m. to 2:00 p.m. at the Virginia Beach Convention Center; Chair Riggs mentioned New Teacher Orientation on Monday, August 14 at Salem High School, reminder regarding attending summer school graduations on August 23 – to let Ms. Odgen know if you will be attending; and Dr. Robertson mentioned the state scores for SOLs, more information will be forthcoming.

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- 17. Return to Administrative, Informal, Workshop or Closed Session matters:** There was no Closed Session needed. See agenda item #2.
- 18. Adjournment:** Chair Riggs adjourned the meeting at 11:00 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Trenace B. Riggs, School Board Chair