

**GROTON BOARD OF EDUCATION
REGULAR MEETING
AUGUST 28, 2023 @ 6:00 P.M.
TOWN HALL ANNEX, CR 1**

Mission Statement: Our mission is teaching and learning.

Board Goals: In a richness of cultures and with a respect for all, (1) Provide Dynamic Rigorous Curriculum, (2) Ensure Effective and Engaging Instruction, and (3) Embrace Excellent Learning Environment.

AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance

II. RECOGNITION AND PARTICIPATION OF VISITORS AND DELEGATIONS

- A. CAGE Certificated Board of Education Member – Kim Shepardson Watson
- B. JROTC Senior Naval Science Instructor – Terry Henkle
- C. Food Services Department – Ernie Koschmieder & Team

III. COMMENTS FROM CITIZENS RE: AGENDA ITEMS AND OTHER SUBJECTS OF CONCERN THAT LIE WITHIN THE JURISDICTION OF THE BOARD OF EDUCATION - This is the portion of the agenda where the Board welcomes comments from citizens. Each presentation should be limited to five minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Board members will only ask questions in order to clarify the speaker's presentation and cannot respond during the Comments of Citizens' portion of the Board meeting. Citizens should make their presentations from the podium and state their names and addresses for the record.

IV. RESPONSE TO COMMENTS FROM CITIZENS

V. STUDENT REPRESENTATIVE REPORT

VI. SUPERINTENDENT AND ADMINISTRATION REPORTS

- A. Superintendent & Assistant Superintendent Report
 - 1. Opening of Schools
 - 2. Review Summer Programs
- B. Reports and Information from the Staff
 - 1. Business Manager Report
 - Object Code Summary FY24 (Attachment #1)
 - Health Insurance Report (Attachment #2)
 - 2. Director of Buildings and Grounds
 - Update re: School Facilities

VII. COMMITTEE REPORTS

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|-----------------------|--|
| A. Policy | E. Other |
| B. Curriculum | - Negotiations |
| C. Finance/Facilities | - LEARN |
| D. Communications | - Town & City Council/RTM/BOE Liaison |
| | - AGSA/GEA/BOE Liaison |
| | - Groton Scholarship |
| | - Athletic Fields |
| | - Trails |
| | - Library |
| | - Permanent School Building Committee |
| | - State Council on Educational Opportunities for Military Children
(meets twice a year) |

VIII. ACTION ITEMS

- A. Consent Agenda – all matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Points of clarification will be allowed.
1. Approval of the special meeting minutes of July 17, 2023 (Attachment #3)
 2. Approval of the regular meeting minutes of July 24, 2023 (Attachment #4)
 3. Approval of the special meeting minutes of August 14, 2023 (Attachment #5)
 4. Approval of the special meeting minutes of August 21, 2023 (Attachment #6)
 5. Acceptance of Gifts
 - Costco Wholesale has donated 75 student back packs with school supplies (zippered pencil pouches, pocket style folders, 12” rulers, and erasers) to the Groton Public Schools
- B. Old Business
- C. New Business
1. Discussion and possible action regarding a first reading of policy P 5111.3 - Protection of Undocumented Students (Attachment #7)

MOTION: To approve policy P 5111.3 - Protection of Undocumented Students as a first reading.
 2. Discussion and possible action regarding recognition of National IT Professionals Day

MOTION: To recognize September 19, 2023 as National IT Professionals Day, and to direct the Superintendent of Schools to send a letter of appreciation to the IT staff.
 3. Discussion and possible action re: the Superintendent’s evaluation and compensation - it is anticipated that this item will be held in executive session

IX. INFORMATION AND PROPOSALS (Non-Action Items)

- A. Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

X. ADVANCE PLANNING

- A. Future Meeting Dates and Calendar Items for Board Attention

Date	Meeting	Location	Time
Sept. 5	Finance/Facilities Committee	CO, Room 11	6:00 p.m.
Sept. 11	COW	CO, Room 11	6:00 p.m.
Sept. 12	Policy	Remote	5:00 p.m.
Sept. 18	Curriculum Committee	CO, Room 4	5:00 p.m.
Sept. 18	COW	CO, Room 11	6:00 p.m.
Sept. 26	Special Communications	CO, Room 4	4:45 p.m.
Sept. 26	Regular	CO, Room 11	6:00 p.m.

Meetings w/Town Bodies:

Sept. 7	PSBC	Town Hall Annex, CR 2	6:00 p.m.
Sept. 21	PSBC	Town Hall Annex, CR 2	6:00 p.m.

- B. Suggested Agenda Items

XI. ADJOURNMENT

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
8/23/23 11:37 AM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%
Salaries							
1 Administrators	105-109	5,139,279	808,544	4,120,989	4,929,533	209,746	4.1%
2 Teachers	101-104,123-127,151-152	35,924,586	130,133	204,358	334,492	35,590,094	99.1%
3 Non-Cert Aides	110-111,130-131,136,139	4,621,663	119,020	124,793	243,813	4,377,850	94.7%
4 Substitute - Cert & Non-Cert	120-121	1,057,434	128	0	128	1,057,307	100.0%
5 Clerical	112-114,132-134,144	2,059,296	264,382	0	264,382	1,794,914	87.2%
6 Custodial/Maintenance/Techs	117-118,129,137-138,147-148	3,685,428	529,001	270,511	799,512	2,885,916	78.3%
7 Campus Security/Supervision	128	190,167	4,644	0	4,644	185,523	97.6%
8 Total Salaries	100	52,677,853	1,855,852	4,720,651	6,576,503	46,101,350	87.5%
Benefits							
9 Health Insurance	201-202	6,881,439	1,054,284	0	1,054,284	5,827,155	84.7%
10 Workers Comp & Town Pension	211,213	1,089,758	0	0	0	1,089,758	100.0%
11 Social Security & Medicare	212,214	1,571,584	171,150	0	171,150	1,400,434	89.1%
12 Other Benefits	222-227	394,000	203,601	0	203,601	190,399	48.3%
13 Total Benefits	200	9,936,781	1,429,034	0	1,429,034	8,507,747	85.6%
Purchased Services							
14 Instructional Services	321-324	235,375	7,670	6,977	14,647	220,728	93.8%
15 Professional Services	331	310,731	49,873	12,957	62,830	247,901	79.8%
16 Other Prof Services	332	595,000	40,494	8,125	48,619	546,381	91.8%
17 OT & PT Services	333	750,000	85	0	85	749,915	100.0%
18 Legal	334	71,100	4,872	0	4,872	66,228	93.1%
19 Athletic Officials & Other Athletic Serv	341-342	82,390	25,263	0	25,263	57,127	69.3%
20 Computer Network Services	343	164,483	37,050	0	37,050	127,433	77.5%
21 Total Purchased Services	300	2,209,079	165,307	28,059	193,366	2,015,713	91.2%
Property Services							
22 Water & Sewer	410-411	101,807	15,449	0	15,449	86,358	84.8%
23 Trash & Snow Removal	421-422	138,341	6,118	80,126	86,244	52,097	37.7%
24 Repair/Maintenance	430-435,490-491,499	496,549	94,949	202,512	297,461	199,088	40.1%
25 Rental	441	135,267	11,068	75,898	86,966	48,301	35.7%
26 Total Property Services	400	871,964	127,583	358,537	486,120	385,844	44.3%
Transportation, Insurance, Communications, Tuition							
27 Transportation: Schools	510-513	6,171,636	100,641	0	100,641	6,070,995	98.4%
28 Transportation: Student Activities	587-596	175,933	1,519	15,940	17,459	158,474	90.1%
29 Transportation: Staff	580-584	153,750	3,734	0	3,734	150,016	97.6%
30 Insurance	522,525	457,874	446,402	0	446,402	11,473	2.5%
31 Communications	530-552	155,092	39,773	6,653	46,427	108,666	70.1%
32 Tuition: Special Education	561-563,568	4,068,674	28,979	41,900	70,879	3,997,795	98.3%
33 Tuition: Other	564-567	1,218,720	207,000	0	207,000	1,011,720	83.0%
34 Total Trans, Ins, Comm, Tuition	500	12,401,679	828,048	64,493	892,541	11,509,138	92.8%
Supplies							
35 Instructional Supplies	601-609,613-619,622-623,628	513,243	109,916	88,887	198,803	314,440	61.3%
36 Computer Supplies	610-612	235,650	439,275	181,950	621,224	(385,574)	(163.6%)
37 Electricity & Heating	631-633	1,652,798	178,057	24,531	202,587	1,450,211	87.7%
38 Transportation Supplies	634,656	374,029	0	2,725	2,725	371,304	99.3%
39 Textbooks & Library Books	640-642,645,647	92,618	493	20,384	20,877	71,741	77.5%
40 Facility/Maintenance Supplies	650,652-655,657,659	271,678	61,334	16,541	77,875	193,803	71.3%
41 Other Supplies (staff dev, PPE, etc)	621,624-627,690	89,810	3,503	5,153	8,656	81,154	90.4%
42 Total Supplies	600	3,229,826	792,578	340,169	1,132,747	2,097,079	64.9%
Equipment							
43 Instructional Equipment	730,735	73,934	0	6,740	6,740	67,194	90.9%
44 Non-Instructional Equip	731,736	10,000	1,233	11,933	13,166	(3,166)	(31.7%)
45 Total Equipment	700	83,934	1,233	18,672	19,905	64,029	76.3%
46 Total Dues & Fees	800	99,511	71,211	0	71,211	28,300	28.4%
47 GRAND TOTAL		81,510,627	5,270,847	5,530,582	10,801,429	70,709,198	86.7%

Groton Public Schools

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Salaries							
Administrators							
48 Administrators	105	1,225,814	242,877	965,631	1,208,507	17,307	1.4%
49 Principals	106	1,176,065	160,850	825,687	986,537	189,528	16.1%
50 Asst. Principals/Sp.Ed. Supv	107	2,404,422	353,590	2,047,921	2,401,511	2,911	0.1%
51 6-12 Curriculum Coordinators	108	181,586	27,936	153,649	181,586	1	0.0%
52 Athletic Director	109	151,392	23,291	128,101	151,392	0	0.0%
53		5,139,279	808,544	4,120,989	4,929,533	209,746	4.1%
Teachers							
54 Classroom Teachers	101 & 151	25,434,454	56,544	153,649	210,193	25,224,261	99.2%
55 Sp.Ed Certified	102	8,027,872	28,223	50,709	78,932	7,948,940	99.0%
56 Media Specialist	103	710,122	0	0	0	710,122	100.0%
57 Guidance	104	1,157,759	0	0	0	1,157,759	100.0%
58 Adult Ed	124	42,230	0	0	0	42,230	100.0%
59 Coach Stipends	126	350,867	2,833	0	2,833	348,034	99.2%
60 Other Student Activities	127	138,413	0	0	0	138,413	100.0%
61		35,924,586	130,133	204,358	334,492	35,590,094	99.1%
Other Staff							
62 Reg.Ed Aides - Kindergarten	110 & 130	474,630	42	0	42	474,588	100.0%
63 Sp.Ed Aides - Para I & Para II	111 & 131	3,081,335	56,358	0	56,358	3,024,977	98.2%
64 Tutors	125 & 152	458,450	394	0	394	458,056	99.9%
65 School Bus Aides	136	446,772	29,143	0	29,143	417,629	93.5%
66 Other Non-Certified Personnel	139 & 119	160,476	33,083	124,793	157,876	2,600	1.6%
67		4,621,663	119,020	124,793	243,813	4,377,850	94.7%
Substitute							
68 Substitute Reg.Ed Certified	120	967,567	128	0	128	967,440	100.0%
69 Substitute Spec.Ed Certified	121	89,867	0	0	0	89,867	100.0%
70		1,057,434	128	0	128	1,057,307	100.0%
Clerical							
71 Clerical	112*113*114*132*133*134*143*144	2,059,296	264,382	0	264,382	1,794,914	87.2%
Custodial/Maintenance/Techs							
72 Custodial	117 & 137	1,963,442	299,699	65,945	365,644	1,597,798	81.4%
73 Maintenance	118 & 138	874,573	111,199	64,731	175,930	698,643	79.9%
74 Custodial/Maintenance Overtime	147 & 148	110,500	3,362	0	3,362	107,138	97.0%
75 Technicians	129 & 149	736,913	114,740	139,835	254,575	482,338	65.5%
76		3,685,428	529,001	270,511	799,512	2,885,916	78.3%
Security							
77 Security/Supervision	128	190,167	4,644	0	4,644	185,523	97.6%
78 Total Salaries		52,677,853	1,855,852	4,720,651	6,576,503	46,101,350	87.5%
Benefits							
Health Insurance							
79 Group Ins. Prof	201	5,507,319	1,054,284	0	1,054,284	4,453,035	80.9%
80 Group Ins. Other	202	1,374,120	0	0	0	1,374,120	100.0%
81		6,881,439	1,054,284	0	1,054,284	5,827,155	84.7%
Workers Comp & Town Pension							
82 Worker's Compensation	211	352,258	0	0	0	352,258	100.0%
83 Town Pension	213	737,500	0	0	0	737,500	100.0%
84		1,089,758	0	0	0	1,089,758	100.0%
Social Security & Medicare							
85 Social Security	212	807,754	70,517	0	70,517	737,237	91.3%
86 Medicare	214	763,830	100,632	0	100,632	663,198	86.8%
87		1,571,584	171,150	0	171,150	1,400,434	89.1%
Other Employee Benefits							
88 Retirement Awards	222	242,500	182,103	0	182,103	60,397	24.9%
89 Unemployment	223	35,000	0	0	0	35,000	100.0%
90 Tuition Reimb Certified	224	115,000	19,998	0	19,998	95,002	82.6%
92 Mentor Stipend	227	1,500	1,500	0	1,500	0	0.0%
93		394,000	203,601	0	203,601	190,399	48.3%
94 Total Benefits		9,936,781	1,429,034	0	1,429,034	8,507,747	85.6%

Groton Public Schools

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Purchased Services

Instructional Services

95	Instructional Services	321 & 323	123,500	130	0	130	123,370	99.9%
96	Instruct Improvement Services	322 & 324	111,875	7,540	6,977	14,517	97,358	87.0%
97			235,375	7,670	6,977	14,647	220,728	93.8%

Professional Services

98	Professional Services	331	310,731	49,873	12,957	62,830	247,901	79.8%
99	Other Professional Services	332	595,000	40,494	8,125	48,619	546,381	91.8%
100	OT & PT Services	333	750,000	85	0	85	749,915	100.0%
101	Legal Services	334	71,100	4,872	0	4,872	66,228	93.1%
102			1,726,831	95,324	21,082	116,406	1,610,425	93.3%

Athletic Officials & Other Athletic Services

103	Athletic Officials	341	63,550	21,823	0	21,823	41,727	65.7%
104	Other Athletic Services	342	18,840	3,440	0	3,440	15,400	81.7%
105			82,390	25,263	0	25,263	57,127	69.3%

Computer Network Services

106	Computer Network Services	343	164,483	37,050	0	37,050	127,433	77.5%
107	Total Purchased Services		2,209,079	165,307	28,059	193,366	2,015,713	91.2%

Property Services

Water/Sewer

108	Water	410	66,844	7,941	0	7,941	58,903	88.1%
109	Sewer	411	34,963	7,508	0	7,508	27,455	78.5%
110			101,807	15,449	0	15,449	86,358	84.8%

Trash & Snow Removal

111	Trash Removal	421	88,341	6,118	80,126	86,244	2,097	2.4%
112	Snow Removal	422	50,000	0	0	0	50,000	100.0%
113			138,341	6,118	80,126	86,244	52,097	37.7%

Repair/Maintenance

114	Equipment Repairs	430	129,425	6,739	3,195	9,934	119,491	92.3%
115	Grounds Repairs	431	191,510	46,797	129,812	176,609	14,901	7.8%
116	General Bldg Repairs	432	27,135	0	13,033	13,033	14,102	52.0%
117	Painting	433	5,146	0	0	0	5,146	100.0%
118	Heat & Plumbing	434	48,400	6,628	43,524	50,152	(1,752)	(3.6%)
119	Electrical	435	10,239	0	0	0	10,239	100.0%
120	Extermination Services	490	12,259	2,303	525	2,828	9,431	76.9%
121	Bldg Fire Protection	491	48,289	19,456	7,224	26,680	21,609	44.7%
123	Other Purch Services	499	24,146	13,026	5,200	18,225	5,921	24.5%
124			496,549	94,949	202,512	297,461	199,088	40.1%

Rental

125	Rental	441	135,267	11,068	75,898	86,966	48,301	35.7%
126	Total Property Services		871,964	127,583	358,537	486,120	385,844	44.3%

Transportation, Insurance, Communications, Tuition

Transportation: Schools

127	Reg.Ed Pupil Transportation	510 & 516	3,580,347	0	0	0	3,580,347	100.0%
128	Sp.Ed - Trans - STA	511	1,573,150	0	0	0	1,573,150	100.0%
129	Sp.Ed - Trans - Curtin	512	1,018,139	100,641	0	100,641	917,498	90.1%
130	Pupil Transp Reimbursement	513	0	0	0	0	0	
131			6,171,636	100,641	0	100,641	6,070,995	98.4%

Transportation: Other

132	Transportation - Athletics	587	98,100	419	14,940	15,359	82,741	84.3%
133	Transportation - Field Trips	588	53,988	0	0	0	53,988	100.0%
134	Entry Fees - Athletics	591 & 592	14,475	1,100	1,000	2,100	12,375	85.5%
135	Admission Fees	595	9,370	0	0	0	9,370	100.0%
137			175,933	1,519	15,940	17,459	158,474	90.1%

Transportation: Staff

138	Travel - Education	580 & 581	5,900	47	0	47	5,853	99.2%
139	Travel - Admin	582 & 583	32,000	3,595	0	3,595	28,405	88.8%
140	Travel - Conferences	584	115,850	92	0	92	115,758	99.9%
141			153,750	3,734	0	3,734	150,016	97.6%

Liability & Accident Insurance

142	Liability Insurance	522	442,702	432,992	0	432,992	9,711	2.2%
143	Accident Insurance	525	15,172	13,410	0	13,410	1,762	11.6%
144			457,874	446,402	0	446,402	11,473	2.5%

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Communications

145 Telephone, Telephone Repairs	530	106,400	28,361	0	28,361	78,039	73.3%
146 Postage	531	29,650	2,285	5,000	7,285	22,365	75.4%
147 Advertisement	540	5,000	1,766	1,555	3,321	1,679	33.6%
148 Minority Recruitment	541	0	0	0	0	0	
149 Printing Admin	550	11,542	7,361	98	7,459	4,083	35.4%
150 School Publications	551 & 552	2,500	0	0	0	2,500	100.0%
151		155,092	39,773	6,653	46,427	108,666	70.1%

Tuition: Special Education

152 Sp.Ed Vocational	561	411,956	11,416	0	11,416	400,540	97.2%
153 Sp.Ed BoE Placements	562	2,557,373	12,344	37,483	49,827	2,507,546	98.1%
154 Sp.Ed State Placements	563	329,060	5,219	4,418	9,636	319,424	97.1%
155 Sp.Ed Magnet Choice	568	770,285	0	0	0	770,285	100.0%
156		4,068,674	28,979	41,900	70,879	3,997,795	98.3%

Tuition: Other

157 Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%
158 Gen Ed Magnet Tuition	566	885,801	0	0	0	885,801	100.0%
159 Gen Ed Vo Ag Tuition	567	122,814	0	0	0	122,814	100.0%
160		1,218,720	207,000	0	207,000	1,011,720	83.0%
161 Total Transportation, Insurance, Communication, Tuition		12,401,679	828,048	64,493	892,541	11,509,138	92.8%

Supplies

Instructional Supplies

162 General Classroom	601	159,293	93,808	31,856	125,665	33,628	21.1%
163 Science	602	15,600	68	1,534	1,602	13,998	89.7%
164 Arts & Crafts	603	25,700	2,120	15,371	17,490	8,210	31.9%
165 Phys. Ed	604	11,800	0	3,861	3,861	7,939	67.3%
166 Music	605	22,800	1,951	2,911	4,861	17,939	78.7%
167 Kindergarten	606	4,200	0	0	0	4,200	100.0%
168 Pupil Tests	607	77,700	0	16,459	16,459	61,241	78.8%
169 Tech. Ed	609	12,750	451	4,615	5,066	7,684	60.3%
170 Home Ec Supplies	613	14,500	0	0	0	14,500	100.0%
171 Sp.Ed Supplies	615	56,000	2,286	3,897	6,183	49,817	89.0%
172 Athletic Supplies	616	55,950	8,525	7,004	15,529	40,421	72.2%
173 Math Supplies	617	9,250	0	972	972	8,278	89.5%
174 Health Supplies	618	2,200	0	0	0	2,200	100.0%
175 Other Supplies	619	3,000	0	335	335	2,665	88.8%
176 Health Serv Pathogen	622	5,750	0	71	71	5,679	98.8%
177 School Library Supplies	623	6,250	356	0	356	5,894	94.3%
178 Food, Drink, Snacks	628	30,500	352	0	352	30,148	98.8%
180		513,243	109,916	88,887	198,803	314,440	61.3%

Computer Supplies

181 Computer Supplies	610 & 611	36,500	3,382	10,113	13,495	23,005	63.0%
182 Software	612	199,150	435,892	171,837	607,729	(408,579)	(205.2%)
183		235,650	439,275	181,950	621,224	(385,574)	(163.6%)

Electricity & Heating

184 Electricity	631	1,097,073	141,943	24,531	166,474	930,599	84.8%
185 Propane/Natural Gas	632	338,350	13,176	0	13,176	325,174	96.1%
186 Heating Oil	633	217,375	22,938	0	22,938	194,437	89.4%
187		1,652,798	178,057	24,531	202,587	1,450,211	87.7%

Transportation Supplies

188 Diesel for School Buses	634	330,553	0	0	0	330,553	100.0%
189 Gas for Maintenance	656	43,476	0	2,725	2,725	40,751	93.7%
190		374,029	0	2,725	2,725	371,304	99.3%

Textbooks & Library Books

191 Textbooks	640	46,085	0	10,108	10,108	35,977	78.1%
192 Workbooks	641	16,633	0	10,275	10,275	6,358	38.2%
193 Textbook Rebind	642	500	0	0	0	500	100.0%
194 Library Books	645	27,000	0	0	0	27,000	100.0%
195 Periodicals	647	2,400	493	0	493	1,907	79.4%
196		92,618	493	20,384	20,877	71,741	77.5%

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
8/23/23 11:37 AM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%

Facility/Maintenance Supplies

197	Equipment Repair	650	23,315	3,578	506	4,084	19,231	82.5%
198	Grounds Supplies	651	19,527	780	40	820	18,707	95.8%
199	General Bldg Repair	652	62,839	5,748	203	5,952	56,887	90.5%
200	Painting	653	2,500	172	1,326	1,499	1,001	40.1%
201	Heat & Plumbing	654	34,053	24,614	10,524	35,138	(1,085)	(3.2%)
202	Electrical	655	30,247	1,583	3,551	5,134	25,113	83.0%
203	Safety Supplies	657 & 659	13,047	5,000	0	5,000	8,047	61.7%
204	Custodial Supplies	658	86,150	19,858	391	20,248	65,902	76.5%
205			271,678	61,334	16,541	77,875	193,803	71.3%

Other Supplies

206	Sup Serv Guid Imp Ins	621	26,100	441	1,641	2,081	24,019	92.0%
207	Audio Visual	624 & 625	10,300	0	0	0	10,300	100.0%
208	General Admin Supplies	626	12,110	888	987	1,876	10,234	84.5%
209	School Admin Supplies	627	16,600	1,811	1,428	3,238	13,362	80.5%
210	Professional Materials	690	24,700	364	1,097	1,461	23,239	94.1%
212			89,810	3,503	5,153	8,656	81,154	90.4%
213	Total Supplies		3,229,826	792,578	340,169	1,132,747	2,097,079	64.9%

Equipment

Instructional Equipment

214	Replace Instr Equip	730	27,500	0	896	896	26,604	96.7%
215	Add Instr Equipment	735	46,434	0	5,844	5,844	40,590	87.4%
216			73,934	0	6,740	6,740	67,194	90.9%

Non-Instructional Equipment

217	Replace Non-Instr Equipment	731	10,000	0	11,933	11,933	(1,933)	(19.3%)
218	Add Non-Instr Equipment	736	0	1,233	0	1,233	(1,233)	
219			10,000	1,233	11,933	13,166	(3,166)	(31.7%)
220	Total Equipment		83,934	1,233	18,672	19,905	64,029	76.3%

Dues - Fees

Dues/Fees

221	Dues BoE	810	25,541	22,540	0	22,540	3,001	11.7%
222	General Admin Dues	811	15,725	11,231	0	11,231	4,494	28.6%
223	School Admin Dues	812	44,100	33,840	0	33,840	10,260	23.3%
224	Other Dues	819	14,145	3,600	0	3,600	10,545	74.5%
225	Total Dues/Fees		99,511	71,211	0	71,211	28,300	28.4%

226 Grand Total

81,510,627	5,270,847	5,530,582	10,801,429	70,709,198	86.7%
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Cost vs Budget Dashboard - data through July 2023

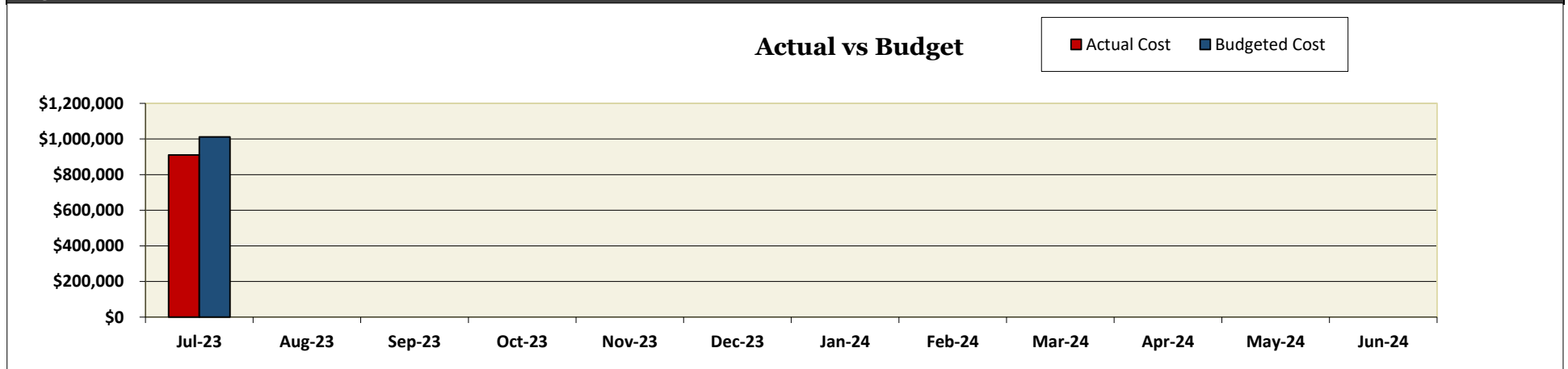
BOE Groups Active & Retired

Self Insured - All Coverages

All Enrollees

Claim/Admin. Cost										
Date	Lives	Net Medical Paid Claims	Rx Paid Claims	Dental Paid Claims	Total Net Paid Claims	Total Fixed Costs	Total Cost	Anthem Renewal Monthly	Variance - Total Cost vs BOE Anthem Renewal	Actual/Estimated BOE Anthem Renewal
Jul-23	495	\$640,990	\$130,728	\$28,381	\$800,099	\$109,857	\$909,956	\$1,011,777	(\$101,821)	89.9%
Aug-23										
Sep-23										
Oct-23										
Nov-23										
Dec-23										
Jan-24										
Feb-24										
Mar-24										
Apr-24										
May-24										
Jun-24										
YTD	495	\$640,990	\$130,728	\$28,381	\$800,099	\$109,857	\$909,956	\$1,011,777	(\$101,821)	89.9%

Budget vs. Actual Cost



Total fixed costs is taken from segmented Anthem Renewal dated 3/13/23 plus Network Access Fees of \$161,700

*BOE monthly renewal based on non-weighted Anthem segmented renewal dated 3/13/23

**GROTON BOARD OF EDUCATION
SPECIAL MEETING MINUTES
JULY 17, 2023 @ 6:45 P.M.
CENTRAL OFFICE, ROOM 11**

MEMBERS PRESENT: Kim Shepardson Watson-Chairperson, Andrea Ackerman-Vice Chairperson, Dean Antipas (Remote), Elizabeth Porter, Matthew Shulman, Rita Volkmann (Remote)

MEMBERS ABSENT: William Horgan, Beverly Washington, Jay Weitlauf

Chairperson Shepardson Watson called the meeting to order at 7:00 p.m. She stated that the purpose of the meeting was to discuss the Superintendent's goals and to conduct the Superintendent's evaluation.

MOTION: Porter, Shulman; To go into executive session at 7:01 p.m. to discuss the Superintendent's goals and to conduct the Superintendent's evaluation.
PASSED UNANIMOUSLY

The Board of Education returned to open session at 9:06 p.m. No action was taken.

MOTION: Ackerman, Volkmann; To adjourn at 9:06 p.m.
PASSED UNANIMOUSLY

GROTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 24, 2023 @ 6:00 P.M.
TOWN HALL ANNEX, CR1

MEMBERS PRESENT: Kim Shepardson Watson-Chairperson, Andrea Ackerman-Vice Chairperson, William Horgan, Matthew Shulman, Beverly Washington (remote), Jay Weitlauf (remote)

MEMBERS ABSENT: Dean Antipas, Elizabeth Porter, Rita Volkmann

ALSO PRESENT: Susan Austin, Phil Piazza, Sam Kilpatrick, Laurie LePine (remote), Rebecca Beyus, Clint Kennedy

I. CALL TO ORDER – Chairperson Shepardson Watson called the meeting to order at 6:05 p.m.

A. Pledge of Allegiance

The first order of business was the Pledge of Allegiance to the flag led by Mr. Danner.

II. COMMENTS FROM CITIZENS

NONE

MOTION: Horgan, Ackerman; To move item 2 under New Business up on the agenda.
PASSED – UNANIMOUSLY

NEW BUSINESS – ITEM 2; Discussion and possible action regarding approval of the Hiking Club's field trip request to the White Mountains, NH scheduled for May 22, 2024, through May 25, 2024.

MOTION: Shepardson Watson, Ackerman; To approve the Hiking Club's field trip request to the White Mountains, NH scheduled for May 22, 2024, through May 25, 2024.
PASSED - UNANIMOUSLY

III. RESPONSE TO COMMENTS FROM CITIZENS

NONE

IV. STUDENT REPRESENTATIVE REPORT

NONE

V. SUPERINTENDENT AND ADMINISTRATIVE REPORTS

A. Superintendent and Assistant Superintendent Report

1. Communications Update – Dr. Kennedy and Mrs. Beyus gave an update on communication in the district.
 - a. New Website – There is a new design template for the website, which will provide a better user experience across all the school's site as well as the district's site.
 - b. ParentSquare – ParentSquare is no different than SchoolMessenger from the parents' perspective. Parents will have more control as to how they receive information. ParentSquare will also serve as the district's Digital Backpack where flyers that were once given to students as hard copies will now be available digitally in ParentSquare.

V. SUPERINTENDENT AND ADMINISTRATIVE REPORTS - cont.

Mrs. Beyus stated that there are a lot of back to school communications being done right now. An ad has been placed in *The Day* newspaper's Education Guide for upcoming jobs in GPS. She stated that partnerships within the community (Branford Manor and the military) are going well. She further stated that there is registration support this summer.

2. FHS Principal Search Update

- Superintendent Austin noted that the search is well underway.
- July 25th will be the first meeting of the search committee, which consists of educators, administrators, teachers, secretaries, paras; there will be 3 rounds of interviews.
- August 7th will be the final deadline to receive applications.
- Dr. Broderick will be running focus groups and using the survey results to create a leadership profile.
- It is anticipated the new Principal will be on board by the end of September/early October. In lieu of having an Interim Principal, Dr. Piazza will be helping out at the high school.
- The funding source will come from the superintendent's budget line 2312-professional services.

B. Reports and information from the Staff

1. Business Manager Report

- a. Object Code Summary FY24 (ATTACHMENT #1) - Mrs. LePine gave an overview of the Object Code Summary dated July 20, 2023, showing an expended balance of \$69,897,656.
 - Mrs. LePine answered questions raised by the Board at the last meeting regarding Object Code Summary dated June 23, 2023, showing an expended balance of \$0.
- b. Health Insurance Report (ATTACHMENT #2) – Mrs. LePine gave an overview of the Health Insurance Report for the month of May. She noted that there should be an updated report by June 30, 2023.

2. Director of Buildings and Grounds

- a. Update re: School Facilities – Mr. Kilpatrick noted:
 - His department has been assisting Dr. Kennedy with some of his projects, such as IT cameras and security
 - Met with the contractor regarding the curtain drain at NEA.
 - HVAC ductwork was cleaned at NEA; CK's HVAC will be cleaned in August.
 - Met with the SLAM architect to reconfigure part of the office at NEA and to divide the music room into two spaces; keyboards in one section and the rest of the class on the other side of the wall
 - Selected a contractor for the GMS pergola project
 - His department is moving classrooms.
 - Our Food Service department had a request from the State to assist Norwich Public Schools with feeding their students throughout the summer. Ernie Koschmieder and some of his staff volunteered to assist Norwich with their summer food project.
 - The FHS sewer project is complete and on budget.

- The field lighting project has been submitted to the Town and we are awaiting materials.
- Still at the same stage regarding the middle school solar panels.

VI. COMMITTEE REPORTS

- A. Policy – There is no report.
- B. Curriculum – There is no report.
- C. Finance/Facilities – There is no report.
- D. Communications – Mr. Shulman noted that the Communications Committee looked over the strategies of the Communications Plan.
- E. Negotiations – Mrs. Shepardson Watson noted that the Negotiations Committee will meet tomorrow on the Paraprofessional contract.
- F. LEARN – There is no report.
- G. Town & City Council/RTM/BoE Liaison Committee – There is no report.
- H. AGSA/GEA/BoE Liaison Committee – There is no report.
- I. Groton Scholarship – There is no report.
- J. Athletic Fields – There is no report.
- K. Trails – There is no report.
- L. Library – Mr. Shulman noted that the Library Committee met last week and discussed how the One Card program was going. He also reported that just like our schools, the Public Library has a list of books that they recommend to their readers and thought it would be useful to have their recommended list of books appear in some of our schools and vice versa
- M. PSBC – There is no report.
- N. State Council on Education Opportunities for Military Children – There is no report.

VII. ACTION ITEMS

A. Consent Agenda

MOTION: Shulman, Horgan; To approve the Consent Agenda.
PASSED – UNANIMOUSLY

B. Old Business

1. Discussion and possible action regarding the second reading of policy P 6146.1 Examination/Grading (ATTACHMENT #3)

MOTION: Shulman, Horgan; To approve policy P 6146.1 Examination/Grading as a second reading.

MOTION: Ackerman, Shulman; To amend the motion to read “The Board will comply with State law.

PASSED – UNANIMOUSLY

VOTE ON MAIN MOTION AS AMENDED: Shulman, Ackerman
PASSED - UNANIMOUSLY

VII. ACTION ITEMS – cont.

C. New Business

1. Discussion and possible action regarding approval of Groton Public Schools Communications Plan.

MOTION: Horgan, Ackerman; To approve the Groton Public Schools Communications Plan.

PASSED – UNANIMOUSLY

VIII. INFORMATION AND PROPOSALS

A. Letters and communications

- Dr. Horgan noted communications regarding the principal position and candidates.
- Mr. Shulman noted audibility problems with Channel 19.
- Dr. Ackerman noted that she had dinner with a former CMS student and had positive comments regarding the schools former staff.

IX. ADVANCE PLANNING

A. Future Meeting Dates and Calendar Items - As noted in the agenda.

B. Suggested Agenda Items - None

X. ADJOURNMENT

MOTION: Ackerman, Horgan; To adjourn at 7:23 p.m.
PASSED UNANIMOUSLY

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
7/20/23 9:56 AM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%
Salaries							
1 Administrators	105-109	5,139,279	433,273	4,650,143	5,083,416	55,863	1.1%
2 Teachers	101-104,123-127,151-152	35,924,586	50,646	2,810,161	2,860,807	33,063,779	92.0%
3 Non-Cert Aides	110-111,130-131,136,139	4,621,663	28,755	136,306	165,062	4,456,601	96.4%
4 Substitute - Cert & Non-Cert	120-121	1,057,434	128	0	128	1,057,307	100.0%
5 Clerical	112-114,132-134,144	2,059,296	128,315	0	128,315	1,930,981	93.8%
6 Custodial/Maintenance/Techs	117-118,129,137-138,147-148	3,685,428	263,639	295,103	558,742	3,126,686	84.8%
7 Campus Security/Supervision	128	190,167	3,334	0	3,334	186,833	98.2%
8 Total Salaries	100	52,677,853	908,090	7,891,714	8,799,804	43,878,049	83.3%
Benefits							
9 Health Insurance	201-202	6,881,439	600,380	0	600,380	6,281,059	91.3%
10 Workers Comp & Town Pension	211,213	1,089,758	0	0	0	1,089,758	100.0%
11 Social Security & Medicare	212,214	1,571,584	83,913	0	83,913	1,487,671	94.7%
12 Other Benefits	222-227	394,000	194,377	0	194,377	199,623	50.7%
13 Total Benefits	200	9,936,781	878,671	0	878,671	9,058,110	91.2%
Purchased Services							
14 Instructional Services	321-324	235,375	1,685	5,230	6,915	228,460	97.1%
15 Professional Services	331	310,731	41,274	6,174	47,448	263,283	84.7%
16 Other Prof Services	332	595,000	11,017	328	11,344	583,656	98.1%
17 OT & PT Services	333	750,000	0	0	0	750,000	100.0%
18 Legal	334	71,100	0	0	0	71,100	100.0%
19 Athletic Officials & Other Athletic Serv	341-342	82,390	0	22,263	22,263	60,127	73.0%
20 Computer Network Services	343	164,483	28,125	0	28,125	136,358	82.9%
21 Total Purchased Services	300	2,209,079	82,101	33,995	116,095	2,092,984	94.7%
Property Services							
22 Water & Sewer	410-411	101,807	1,636	0	1,636	100,171	98.4%
23 Trash & Snow Removal	421-422	138,341	0	86,008	86,008	52,333	37.8%
24 Repair/Maintenance	430-435,490-491,499	496,549	54,772	166,032	220,804	275,745	55.5%
25 Rental	441	135,267	498	81,316	81,814	53,453	39.5%
26 Total Property Services	400	871,964	56,906	333,356	390,262	481,702	55.2%
Transportation, Insurance, Communications, Tuition							
27 Transportation: Schools	510-513	6,171,636	1,375	0	1,375	6,170,261	100.0%
28 Transportation: Student Activities	587-596	175,933	0	550	550	175,383	99.7%
29 Transportation: Staff	580-584	153,750	1,912	0	1,912	151,838	98.8%
30 Insurance	522,525	457,874	0	446,402	446,402	11,473	2.5%
31 Communications	530-552	155,092	9,770	8,549	18,319	136,773	88.2%
32 Tuition: Special Education	561-563,568	4,068,674	380	0	380	4,068,294	100.0%
33 Tuition: Other	564-567	1,218,720	207,000	0	207,000	1,011,720	83.0%
34 Total Trans, Ins, Comm, Tuition	500	12,401,679	220,436	455,501	675,937	11,725,742	94.5%
Supplies							
35 Instructional Supplies	601-609,613-619,622-623,628	513,243	77,641	71,195	148,836	364,407	71.0%
36 Computer Supplies	610-612	235,650	363,589	71,665	435,254	(199,604)	(84.7%)
37 Electricity & Heating	631-633	1,652,798	2,139	27,717	29,856	1,622,942	98.2%
38 Transportation Supplies	634,656	374,029	0	0	0	374,029	100.0%
39 Textbooks & Library Books	640-642,645,647	92,618	493	13,663	14,156	78,462	84.7%
40 Facility/Maintenance Supplies	650,652-655,657,659	271,678	20,604	30,196	50,800	220,878	81.3%
41 Other Supplies (staff dev, PPE, etc)	621,624-627,690	89,810	240	2,165	2,406	87,404	97.3%
42 Total Supplies	600	3,229,826	464,707	216,602	681,309	2,548,517	78.9%
Equipment							
43 Instructional Equipment	730,735	73,934	0	0	0	73,934	100.0%
44 Non-Instructional Equip	731,736	10,000	0	1,233	1,233	8,767	87.7%
45 Total Equipment	700	83,934	0	1,233	1,233	82,701	98.5%
46 Total Dues & Fees	800	99,511	66,161	3,500	69,661	29,850	30.0%
47 GRAND TOTAL		81,510,627	2,677,072	8,935,900	11,612,971	69,897,656	85.8%

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
7/20/23 9:56 AM							
		FY24 Budget			FY24 Actual	Remaining Balance	%
Account	Object #s	2023-2024	Expenditures	Encumbered	Total		
Salaries							
Administrators							
48	Administrators	105	1,225,814	148,212	1,186,673	1,334,885	(109,071) (8.9%)
49	Principals	106	1,176,065	85,779	1,072,086	1,157,865	18,200 1.5%
50	Asst. Principals/Sp.Ed. Supv	107	2,404,422	173,668	2,084,021	2,257,689	146,733 6.1%
51	6-12 Curriculum Coordinators	108	181,586	13,968	167,617	181,586	1 0.0%
52	Athletic Director	109	151,392	11,646	139,746	151,392	0 0.0%
53			5,139,279	433,273	4,650,143	5,083,416	55,863 1.1%
Teachers							
54	Classroom Teachers	101 & 151	25,434,454	17,406	2,046,677	2,064,083	23,370,371 91.9%
55	Sp.Ed Certified	102	8,027,872	2,102	633,670	635,772	7,392,100 92.1%
56	Media Specialist	103	710,122	0	53,188	53,188	656,934 92.5%
57	Guidance	104	1,157,759	0	76,626	76,626	1,081,133 93.4%
58	Adult Ed	124	42,230	0	0	0	42,230 100.0%
59	Coach Stipends	126	350,867	2,833	0	2,833	348,034 99.2%
60	Other Student Activities	127	138,413	0	0	0	138,413 100.0%
61			35,924,586	50,646	2,810,161	2,860,807	33,063,779 92.0%
Other Staff							
62	Reg.Ed Aides - Kindergarten	110 & 130	474,630	42	0	42	474,588 100.0%
63	Sp.Ed Aides - Para I & Para II	111 & 131	3,081,335	1,352	0	1,352	3,079,983 100.0%
64	Tutors	125 & 152	458,450	0	0	0	458,450 100.0%
65	School Bus Aides	136	446,772	11,119	0	11,119	435,653 97.5%
66	Other Non-Certified Personnel	139 & 119	160,476	16,241	136,306	152,548	7,928 4.9%
67			4,621,663	28,755	136,306	165,062	4,456,601 96.4%
Substitute							
68	Substitute Reg.Ed Certified	120	967,567	128	0	128	967,440 100.0%
69	Substitute Spec.Ed Certified	121	89,867	0	0	0	89,867 100.0%
70			1,057,434	128	0	128	1,057,307 100.0%
Clerical							
71	Clerical	112*113*114*132*133*134*143*144	2,059,296	128,315	0	128,315	1,930,981 93.8%
Custodial/Maintenance/Techs							
72	Custodial	117 & 137	1,963,442	147,797	71,940	219,737	1,743,705 88.8%
73	Maintenance	118 & 138	874,573	56,174	70,615	126,790	747,783 85.5%
74	Custodial/Maintenance Overtime	147 & 148	110,500	1,695	0	1,695	108,805 98.5%
75	Technicians	129 & 149	736,913	57,973	152,548	210,521	526,392 71.4%
76			3,685,428	263,639	295,103	558,742	3,126,686 84.8%
Security							
77	Security/Supervision	128	190,167	3,334	0	3,334	186,833 98.2%
78	Total Salaries		52,677,853	908,090	7,891,714	8,799,804	43,878,049 83.3%
Benefits							
Health Insurance							
79	Group Ins. Prof	201	5,507,319	600,380	0	600,380	4,906,939 89.1%
80	Group Ins. Other	202	1,374,120	0	0	0	1,374,120 100.0%
81			6,881,439	600,380	0	600,380	6,281,059 91.3%
Workers Comp & Town Pension							
82	Worker's Compensation	211	352,258	0	0	0	352,258 100.0%
83	Town Pension	213	737,500	0	0	0	737,500 100.0%
84			1,089,758	0	0	0	1,089,758 100.0%
Social Security & Medicare							
85	Social Security	212	807,754	33,766	0	33,766	773,988 95.8%
86	Medicare	214	763,830	50,147	0	50,147	713,683 93.4%
87			1,571,584	83,913	0	83,913	1,487,671 94.7%
Other Employee Benefits							
88	Retirement Awards	222	242,500	182,103	0	182,103	60,397 24.9%
89	Unemployment	223	35,000	0	0	0	35,000 100.0%
90	Tuition Reimb Certified	224	115,000	10,775	0	10,775	104,226 90.6%
92	Mentor Stipend	227	1,500	1,500	0	1,500	0 0.0%
93			394,000	194,377	0	194,377	199,623 50.7%
94	Total Benefits		9,936,781	878,671	0	878,671	9,058,110 91.2%

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
7/20/23 9:56 AM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%

Purchased Services

Instructional Services

95	Instructional Services	321 & 323	123,500	0	130	130	123,370	99.9%
96	Instruct Improvement Services	322 & 324	111,875	1,685	5,100	6,785	105,090	93.9%
97			235,375	1,685	5,230	6,915	228,460	97.1%

Professional Services

98	Professional Services	331	310,731	41,274	6,174	47,448	263,283	84.7%
99	Other Professional Services	332	595,000	11,017	328	11,344	583,656	98.1%
100	OT & PT Services	333	750,000	0	0	0	750,000	100.0%
101	Legal Services	334	71,100	0	0	0	71,100	100.0%
102			1,726,831	52,291	6,502	58,792	1,668,039	96.6%

Athletic Officials & Other Athletic Services

103	Athletic Officials	341	63,550	0	18,823	18,823	44,727	70.4%
104	Other Athletic Services	342	18,840	0	3,440	3,440	15,400	81.7%
105			82,390	0	22,263	22,263	60,127	73.0%

Computer Network Services

106	Computer Network Services	343	164,483	28,125	0	28,125	136,358	82.9%
107	Total Purchased Services		2,209,079	82,101	33,995	116,095	2,092,984	94.7%

Property Services

Water/Sewer

108	Water	410	66,844	1,636	0	1,636	65,208	97.6%
109	Sewer	411	34,963	0	0	0	34,963	100.0%
110			101,807	1,636	0	1,636	100,171	98.4%

Trash & Snow Removal

111	Trash Removal	421	88,341	0	86,008	86,008	2,333	2.6%
112	Snow Removal	422	50,000	0	0	0	50,000	100.0%
113			138,341	0	86,008	86,008	52,333	37.8%

Repair/Maintenance

114	Equipment Repairs	430	129,425	4,341	3,768	8,109	121,316	93.7%
115	Grounds Repairs	431	191,510	23,570	150,934	174,504	17,006	8.9%
116	General Bldg Repairs	432	27,135	0	2,333	2,333	24,802	91.4%
117	Painting	433	5,146	0	0	0	5,146	100.0%
118	Heat & Plumbing	434	48,400	0	0	0	48,400	100.0%
119	Electrical	435	10,239	0	0	0	10,239	100.0%
120	Extermination Services	490	12,259	1,064	175	1,239	11,020	89.9%
121	Bldg Fire Protection	491	48,289	18,620	6,600	25,220	23,069	47.8%
123	Other Purch Services	499	24,146	7,177	2,222	9,399	14,747	61.1%
124			496,549	54,772	166,032	220,804	275,745	55.5%

Rental

125	Rental	441	135,267	498	81,316	81,814	53,453	39.5%
126	Total Property Services		871,964	56,906	333,356	390,262	481,702	55.2%

Transportation, Insurance, Communications, Tuition

Transportation: Schools

127	Reg.Ed Pupil Transportation	510 & 516	3,580,347	0	0	0	3,580,347	100.0%
128	Sp.Ed - Trans - STA	511	1,573,150	0	0	0	1,573,150	100.0%
129	Sp.Ed - Trans - Curtin	512	1,018,139	1,375	0	1,375	1,016,764	99.9%
130	Pupil Transp Reimbursement	513	0	0	0	0	0	
131			6,171,636	1,375	0	1,375	6,170,261	100.0%

Transportation: Other

132	Transportation - Athletics	587	98,100	0	0	0	98,100	100.0%
133	Transportation - Field Trips	588	53,988	0	0	0	53,988	100.0%
134	Entry Fees - Athletics	591 & 592	14,475	0	550	550	13,925	96.2%
135	Admission Fees	595	9,370	0	0	0	9,370	100.0%
137			175,933	0	550	550	175,383	99.7%

Transportation: Staff

138	Travel - Education	580 & 581	5,900	47	0	47	5,853	99.2%
139	Travel - Admin	582 & 583	32,000	1,865	0	1,865	30,135	94.2%
140	Travel - Conferences	584	115,850	0	0	0	115,850	100.0%
141			153,750	1,912	0	1,912	151,838	98.8%

Liability & Accident Insurance

142	Liability Insurance	522	442,702	0	432,992	432,992	9,711	2.2%
143	Accident Insurance	525	15,172	0	13,410	13,410	1,762	11.6%
144			457,874	0	446,402	446,402	11,473	2.5%

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
7/20/23 9:56 AM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%

Communications

145 Telephone, Telephone Repairs	530	106,400	8,755	0	8,755	97,645	91.8%
146 Postage	531	29,650	1,015	0	1,015	28,635	96.6%
147 Advertisement	540	5,000	0	1,090	1,090	3,910	78.2%
148 Minority Recruitment	541	0	0	0	0	0	
149 Printing Admin	550	11,542	0	7,459	7,459	4,083	35.4%
150 School Publications	551 & 552	2,500	0	0	0	2,500	100.0%
151		155,092	9,770	8,549	18,319	136,773	88.2%

Tuition: Special Education

152 Sp.Ed Vocational	561	411,956	380	0	380	411,576	99.9%
153 Sp.Ed BoE Placements	562	2,557,373	0	0	0	2,557,373	100.0%
154 Sp.Ed State Placements	563	329,060	0	0	0	329,060	100.0%
155 Sp.Ed Magnet Choice	568	770,285	0	0	0	770,285	100.0%
156		4,068,674	380	0	380	4,068,294	100.0%

Tuition: Other

157 Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%
158 Gen Ed Magnet Tuition	566	885,801	0	0	0	885,801	100.0%
159 Gen Ed Vo Ag Tuition	567	122,814	0	0	0	122,814	100.0%
160		1,218,720	207,000	0	207,000	1,011,720	83.0%
161 Total Transportation, Insurance, Communication, Tuition		12,401,679	220,436	455,501	675,937	11,725,742	94.5%

Supplies

Instructional Supplies

162 General Classroom	601	159,293	77,372	40,069	117,441	41,852	26.3%
163 Science	602	15,600	0	1,602	1,602	13,998	89.7%
164 Arts & Crafts	603	25,700	0	6,261	6,261	19,439	75.6%
165 Phys. Ed	604	11,800	0	3,405	3,405	8,395	71.1%
166 Music	605	22,800	0	2,770	2,770	20,030	87.8%
167 Kindergarten	606	4,200	0	0	0	4,200	100.0%
168 Pupil Tests	607	77,700	0	1,418	1,418	76,282	98.2%
169 Tech. Ed	609	12,750	0	5,066	5,066	7,684	60.3%
170 Home Ec Supplies	613	14,500	0	0	0	14,500	100.0%
171 Sp.Ed Supplies	615	56,000	120	298	418	55,582	99.3%
172 Athletic Supplies	616	55,950	0	9,395	9,395	46,555	83.2%
173 Math Supplies	617	9,250	0	0	0	9,250	100.0%
174 Health Supplies	618	2,200	0	0	0	2,200	100.0%
175 Other Supplies	619	3,000	0	335	335	2,665	88.8%
176 Health Serv Pathogen	622	5,750	0	0	0	5,750	100.0%
177 School Library Supplies	623	6,250	0	434	434	5,816	93.1%
178 Food, Drink, Snacks	628	30,500	150	142	291	30,209	99.0%
180		513,243	77,641	71,195	148,836	364,407	71.0%

Computer Supplies

181 Computer Supplies	610 & 611	36,500	2,012	1,471	3,483	33,017	90.5%
182 Software	612	199,150	361,577	70,194	431,772	(232,622)	(116.8%)
183		235,650	363,589	71,665	435,254	(199,604)	(84.7%)

Electricity & Heating

184 Electricity	631	1,097,073	2,139	27,717	29,856	1,067,217	97.3%
185 Propane/Natural Gas	632	338,350	0	0	0	338,350	100.0%
186 Heating Oil	633	217,375	0	0	0	217,375	100.0%
187		1,652,798	2,139	27,717	29,856	1,622,942	98.2%

Transportation Supplies

188 Diesel for School Buses	634	330,553	0	0	0	330,553	100.0%
189 Gas for Maintenance	656	43,476	0	0	0	43,476	100.0%
190		374,029	0	0	0	374,029	100.0%

Textbooks & Library Books

191 Textbooks	640	46,085	0	8,491	8,491	37,594	81.6%
192 Workbooks	641	16,633	0	5,172	5,172	11,461	68.9%
193 Textbook Rebind	642	500	0	0	0	500	100.0%
194 Library Books	645	27,000	0	0	0	27,000	100.0%
195 Periodicals	647	2,400	493	0	493	1,907	79.4%
196		92,618	493	13,663	14,156	78,462	84.7%

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
7/20/23 9:56 AM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%

Facility/Maintenance Supplies

197 Equipment Repair	650	23,315	3,227	94	3,321	19,994	85.8%
198 Grounds Supplies	651	19,527	0	0	0	19,527	100.0%
199 General Bldg Repair	652	62,839	1,349	1,294	2,644	60,195	95.8%
200 Painting	653	2,500	9	0	9	2,491	99.6%
201 Heat & Plumbing	654	34,053	2,716	20,639	23,355	10,698	31.4%
202 Electrical	655	30,247	753	378	1,131	29,116	96.3%
203 Safety Supplies	657 & 659	13,047	5,000	0	5,000	8,047	61.7%
204 Custodial Supplies	658	86,150	7,549	7,790	15,339	70,811	82.2%
205		271,678	20,604	30,196	50,800	220,878	81.3%

Other Supplies

206 Sup Serv Guid Imp Ins	621	26,100	0	441	441	25,659	98.3%
207 Audio Visual	624 & 625	10,300	0	0	0	10,300	100.0%
208 General Admin Supplies	626	12,110	94	476	570	11,540	95.3%
209 School Admin Supplies	627	16,600	147	1,070	1,216	15,384	92.7%
210 Professional Materials	690	24,700	0	179	179	24,521	99.3%
212		89,810	240	2,165	2,406	87,404	97.3%
213 Total Supplies		3,229,826	464,707	216,602	681,309	2,548,517	78.9%

Equipment

Instructional Equipment

214 Replace Instr Equip	730	27,500	0	0	0	27,500	100.0%
215 Add Instr Equipment	735	46,434	0	0	0	46,434	100.0%
216		73,934	0	0	0	73,934	100.0%

Non-Instructional Equipment

217 Replace Non-Instr Equipment	731	10,000	0	0	0	10,000	100.0%
218 Add Non-Instr Equipment	736	0	0	1,233	1,233	(1,233)	
219		10,000	0	1,233	1,233	8,767	87.7%
220 Total Equipment		83,934	0	1,233	1,233	82,701	98.5%

Dues - Fees

Dues/Fees

221 Dues BoE	810	25,541	22,540	0	22,540	3,001	11.7%
222 General Admin Dues	811	15,725	10,631	0	10,631	5,094	32.4%
223 School Admin Dues	812	44,100	32,840	1,000	33,840	10,260	23.3%
224 Other Dues	819	14,145	150	2,500	2,650	11,495	81.3%
225 Total Dues/Fees		99,511	66,161	3,500	69,661	29,850	30.0%

226 Grand Total		81,510,627	2,677,072	8,935,900	11,612,971	69,897,656	85.8%
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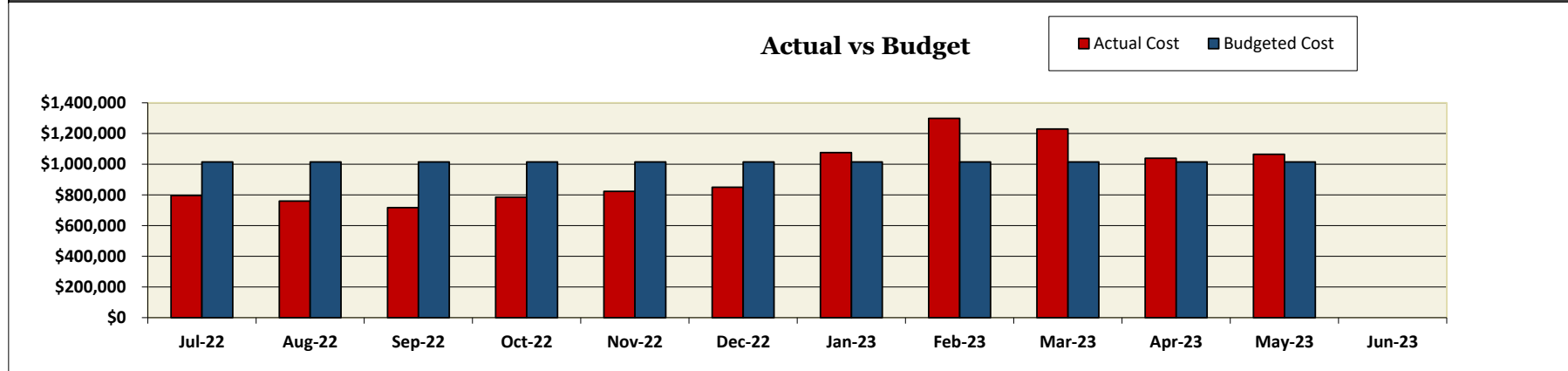
Cost vs Budget Dashboard - data through May 2023

BOE Groups Active & Retired

Self Insured - All Coverages
All Enrollees

Claim/Admin. Cost											
Date	Lives	Net Medical Paid Claims	Rx Paid Claims	Dental Paid Claims	Total Net Paid Claims	Total Fixed Costs	Total Cost	Anthem Renewal Monthly	Variance - Total Cost vs BOE Anthem Renewal	Actual/Estimated BOE Anthem Renewal	Additional Laser Liability \$522,595 Max
Jul-22	520	\$515,691	\$141,902	\$34,113	\$691,706	\$104,766	\$796,472	\$1,014,798	(\$218,326)	78.5%	\$0
Aug-22	517	\$427,675	\$186,699	\$40,532	\$654,906	\$104,250	\$759,156	\$1,014,798	(\$255,642)	74.8%	\$0
Sep-22	507	\$387,069	\$204,284	\$23,500	\$614,854	\$102,531	\$717,384	\$1,014,798	(\$297,414)	70.7%	\$0
Oct-22	507	\$414,509	\$240,565	\$27,418	\$682,493	\$102,531	\$785,023	\$1,014,798	(\$229,775)	77.4%	\$0
Nov-22	505	\$460,910	\$230,840	\$28,895	\$720,645	\$102,187	\$822,832	\$1,014,798	(\$191,967)	81.1%	\$0
Dec-22	505	\$487,228	\$233,867	\$26,231	\$747,326	\$102,187	\$849,513	\$1,014,798	(\$165,286)	83.7%	\$0
Jan-23	499	\$706,902	\$239,890	\$27,164	\$973,955	\$101,155	\$1,075,110	\$1,014,798	\$60,311	105.9%	\$0
Feb-23	500	\$930,417	\$246,463	\$20,173	\$1,197,053	\$101,327	\$1,298,380	\$1,014,798	\$283,581	127.9%	\$0
Mar-23	505	\$818,315	\$286,108	\$22,533	\$1,126,957	\$102,187	\$1,229,143	\$1,014,798	\$214,345	121.1%	\$0
Apr-23	502	\$719,033	\$193,984	\$24,586	\$937,603	\$101,671	\$1,039,274	\$1,014,798	\$24,475	102.4%	\$0
May-23	499	\$681,465	\$260,370	\$22,116	\$963,951	\$101,155	\$1,065,106	\$1,014,798	\$50,308	105.0%	\$0
Jun-23											
YTD	5566	\$6,549,214	\$2,464,971	\$297,262	\$9,311,447	\$1,125,945	\$10,437,392	\$11,162,782	(\$725,390)	93.5%	\$0

Budget vs. Actual Cost



Total fixed costs is taken from segmented Anthem Renewal dated 4/20/22 plus Network Access Fees of \$184,015

*BOE monthly renewal based on non-weighted Anthem proposal dated 4/20/22 less expected claims for Retirees moving to Medicare Advantage plan effective 1/1/22

Stop Loss Laser - Liver transplant; member lasered at \$600,000 (\$77,405 in claims included in expected claim cost)

P 6146.1

POLICY

Instruction

Examination/Grading

The Board of Education (**Board**) seeks, through performance objectives in its instructional program, to make achievement ~~both~~ recognizable and possible for students.

The issuance of grades on a regular basis serves to promote: a process of continuous evaluation of student performance, to inform ~~the student~~ **students**, ~~the student's~~ parents, and counselors of ~~his/her~~ **their** progress; and to provide a basis for bringing about change in student performance, if such change seems necessary. Grades shall reflect academic achievement. ~~Academic achievement~~ **which** may be measured by, but not limited to, ~~the following:~~ test scores, class participation, homework, lab work (~~where appropriate~~), and assigned projects. Grades may not be diminished solely as a result of excessive absence.

~~Each student~~ **Students** enrolled in grades 3-8 shall take a Smarter Balanced Assessment Consortium (SBAC) examination, and **students** in grades 5, 8, and ~~11~~ **10** shall take the **Next Generation Science Standards (NGSS) assessment** ~~science examination provided by and~~ administered under the supervision of the State Board of Education. ~~Grade 11 students will take the SAT as required by State Board of Education. Achievement of a satisfactory score on the SBAC and/or SAT test shall not be a criterion for promotion or graduation. While~~ **students in grade 11 shall take the SAT as required by State Board of Education, achievement of a satisfactory score on the SBAC and/or SAT test shall not be a criterion for promotion or graduation.**

Statewide and District-Wide Assessment

~~The Groton Board of Education will, in all respects, comply with the requirements of state and federal law with regard to the provision of special education and related services to students with disabilities. The Board directs the Director of Special Education or designee to, in accordance with state and federal law, to develop procedures that indicate how District staff shall determine when if a student with a disability is eligible for special education, and staff shall determine when a student with a disability who is eligible for special education and related services under the Individuals with Disabilities Education Act (IDEA) shall partake participate in an alternative assessment(s) particular to statewide and/or district wide assessments of student achievement. Such procedures shall include, but not be limited to, a requirement that all decisions for an individual student to participate in an alternative assessments be made by the particular student's planning and placement team.~~

The Board will comply with the requirements of state and federal law with regard to the provision of special education and related services to students with disabilities. The Board directs the Director of Special Education or designee, in accordance with state and federal law, to develop procedures that indicate how District staff shall determine whether a student with a disability who is eligible for special education and related services under the Individuals with Disabilities Education Act (IDEA) shall participate in an alternative assessment particular to statewide and/or district-wide assessments of student achievement. Such procedures shall include, but not be limited to, a requirement that all decisions for an individual student to participate in an alternative assessment be made by the planning and placement team.

Legal Reference: Connecticut General Statutes
Individuals with Disabilities Education Act, 42 U.S.C. § 1400, et seq. (IDEA)

Policy Approved: September 13, 1993
Revised: May 22, 2017

GROTON PUBLIC SCHOOLS
Groton, Connecticut

GROTON BOARD OF EDUCATION
SPECIAL MEETING MINUTES
AUGUST 14, 2023 @ 5:00 P.M.
REMOTE MEETING

Members Present: Kim Shepardson Watson-Chairperson, Andrea Ackerman-Vice Chairperson, Dean Antipas, William Horgan, Liz Porter, Matthew Shulman, Jay Weitlauf

Members Absent: Rita Volkmann, Beverly Washington

Also Present: Susan Austin, Philip Piazza, Mary Broderick-CABE Consultant

Chairman Shepardson Watson called the meeting to order at 5:18 p.m. The Chairman stated that the purpose of the meeting was to conduct a board retreat and introduced CABE Consultant Mary Broderick who facilitated the retreat.

MOTION: Ackerman, Shulman; to adjourn at 8:15 p.m.
MOTION PASSED UNANIMOUSLY

GROTON BOARD OF EDUCATION
SPECIAL MEETING MINUTES
AUGUST 21, 2023 @ 5:30 P.M.
CENTRAL OFFICE, ROOM 11

MEMBERS PRESENT: Kim Shepardson Watson-Chairperson, Andrea Ackerman-Vice Chairperson (Remote), Dean Antipas, Elizabeth Porter, Matthew Shulman (Remote), Beverly Washington (Remote), Jay Weitlauf (Remote)

MEMBERS ABSENT: William Horgan, Rita Volkmann

ALSO PRESENT: Susan Austin, Phil Piazza, Floyd Dugas-BOE Attorney (Remote)

I. CALL TO ORDER – Chairperson Shepardson Watson called the meeting to order at 5:30 p.m.

II. DISCUSSION RE: PENDING LITIGATION (Kevin Harrilal et al v. Kendra Nelson et al)

MOTION: Porter, Antipas: To go into Executive Session at 5:40 p.m. to discuss pending litigation (Kevin Harrilal et al v. Kendra Nelson et al) and to invite Floyd Dugas, Susan Austin, and Phil Piazza to join.
PASSED – UNANIMOUSLY

The Board returned to Open Session at 6:19 p.m. No action was taken.

III. DISCUSSION AND POSSIBLE ACTION RE: THE SUPERINTENDENT’S EVALUATION AND COMPENSATION

MOTION: Ackerman, Porter: To table item III on the agenda to the Board’s next regular meeting scheduled for August 28, 2023.
PASSED – UNANIMOUSLY

IV. ADJOURNMENT

MOTION: Ackerman, Porter: To adjourn at 6:20 p.m.
PASSED – UNANIMOUSLY

Students

Protection of Undocumented Students

All students have the right to attend public school and enjoy access to equitable educational and programmatic services regardless of the immigration status of the student or of the student's family members.

For the purposes of this policy, "District personnel" includes all District employees, counsel for the District, and any agencies contracting with the District.

District personnel shall not take any steps that would deny students access to education based on their immigration status or any steps that would impede the rights of any students to public education under the U.S. Supreme Court's 1982 ruling in *Plyler v. Doe*, the Family Educational Rights and Privacy Act (FERPA), the Connecticut General Statutes, and any other applicable state and federal law.

Absent any applicable federal, state, local law or regulation or local ordinance or court decision, District personnel shall abide by the following conduct:

- District personnel shall not treat students disparately for District residency determination purposes on the basis of their immigration status.
- All District students who meet the relevant programmatic criteria are entitled to receive all school services, including free lunch, free breakfast, transportation, and educational services, regardless of the immigration status of the student or of the student's family members. This entitlement exists whether or not the student or the student's family members have social security numbers.
- District personnel shall not inquire about, or record in any way, a student's immigration status, nor shall District personnel require documentation of any student's legal status, such as asking for a "green card" or citizenship papers, at initial registration or at any other time, for any purpose.
- District personnel shall not require students to apply for Social Security numbers, nor shall the District require students to supply a Social Security number for any purpose.

If any staff member has questions about an individual's immigration status, that staff member shall not refer them to the Immigration and Customs Enforcement Office ("ICE") or any other government agency.

The District's policy does not allow any individual or organization to enter a school site if the educational setting would be disrupted by that visit. The Board of Education (Board) believes that ICE activities in and around schools, preschool education centers, and adult school facilities would constitute a disruption to the learning environment and educational setting for students. Therefore, any request by ICE to any District personnel to visit a school site shall be forwarded immediately to the Superintendent or designee for review and consultation with legal counsel to ensure the safety of all students as well as compliance with *Plyler v. Doe* and other applicable state and federal laws.

All requests for documents by ICE to the District or any District personnel shall be immediately forwarded to the Superintendent or designee for review and consultation with legal counsel and the Board to ensure the safety of all students, as well as to comply with *Plyler v. Doe*, and other applicable state and federal laws.

The Superintendent or designee shall ensure that copies of this Policy are distributed to all District and school sites.

The Superintendent or designee shall ensure that all teachers, school administrators, and other staff are trained on how to implement this policy and shall ensure that notification with required translation be distributed to families to fully inform them of their rights in the District.

Protection of Undocumented Students – cont.

Legal Reference: Connecticut General Statutes

10-15 Towns to maintain schools

10-15c Discrimination in public schools prohibited

10-76a - 10-76g re special education

10-184 Duties of parents re mandatory schooling for children ages five to sixteen, inclusive

10-186 Duties of local and regional boards of education re school attendance.
Hearings. Appeals to state board. Establishment of hearing board. Readmission, as amended.

10-220h Transfer of student records, as amended.

10-261 Definitions

State Board of Education Regulations

10-76a-1 General definitions (c) (d) (q) (t)

10-204a Required immunizations

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93 568, codified at 20 U.S.C.1232g.).

Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96, and Final Rule 34 CFR Part 99, December 9, 2008, December 2, 2011)

McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.

Phylar v. Doe, 457 U.S.202, 102S. Ct. 2382 (1982)

Policy adopted:

GROTON PUBLIC SCHOOLS
Groton, Connecticut

Students

Protection of Undocumented Students

1. To provide a free public education for all children and to provide a welcoming, safe, and supportive school environment, the following guidelines shall be followed when handling requests and visits from the U.S. Immigration and Customs Enforcement (ICE):
2. If an ICE agent approaches a school asking for student information or for access to a student, that agent shall be referred to the Superintendent or designee.
3. The Superintendent or designee shall immediately contact the District's attorney before taking any action or providing any information in response to a request or visit from an ICE agent. The Superintendent or designee shall ask the ICE agent to state the reasons and authority for the visit, whether the "sensitive locations" policy is being followed, and, if so, why such "sensitive locations" policy permits the visit.
4. The Superintendent or designee shall ask the ICE agent to confirm that the agent has a warrant and to show the warrant. If the agent does not have a warrant, the Superintendent or designee shall prohibit entry to school facilities to the ICE agent.
5. If the ICE agent does have a warrant, the Superintendent or designee shall review it to determine what it authorizes the ICE agent to do and who issued it.
 - a. Note, that depending on the situation, ICE agents may have an "administrative warrant" which is not a court order signed by a judge.
 - b. The Superintendent or designee shall not assume that an ICE agent has the authority to enter school facilities or to obtain information or records based on an administrative warrant.
6. Situations could arise in the school setting, including when ICE agents demand records or information concerning a student in which a warrant signed by a judge or other appropriate court order likely would be required by law. In such situations, the Superintendent or designee shall consult with the District's attorney before taking action.
7. Resources to assist families regarding immigration and to connect them with legal and social services within the community shall be provided and translated in multiple languages
8. Schools participating in the Student Exchange Visitor Program (SEVP) shall continue to comply with the specific requirements of that program.
9. Counselors and mental health support services shall be made available, for any reason, to any students who are experiencing stress or anxiety, as a result of immigration issues.

Protection of Undocumented Students – cont.

RESOURCES

For families:

[ACLU - Know Your Rights: What to Do If Immigration Agents are at Your Door](#)

[Connecticut Students for a Dream](#)

For districts and schools:

[ICE Sensitive Locations Policy](#)

[U.S. Department of Education guidance for supporting undocumented youth](#)

[United We Dream - Deferred Action for Childhood Arrivals guide](#)

[School Counselors Working with Undocumented Students](#)

[U.S. Department of Health and Human Services information on the rights of unaccompanied children to enroll in school and participate meaningfully and equally in educational programs](#)

The following organizations provide direct legal services:

[International Institute of Connecticut](#)

[Integrated Refugee & Immigrant Services](#)

[Catholic Charities Migration, Refugee, and Immigration Services](#)

[Center for Children's Advocacy](#)

[Connecticut Legal Services](#)

[New Haven Legal Assistance](#)

[UConn School of Law Asylum and Human Rights Clinic](#)

[Yale Law School Worker and Immigrant Rights Advocacy Clinic](#)

Policy adopted:

GROTON PUBLIC SCHOOLS
Groton, Connecticut