N O T I C E

BOARD MEETING OF THE BELLEVUE UNION SCHOOL

DISTRICT BOARD OF TRUSTEES WILL BE HELD ON

Tuesday April 18, 2023

5:30 PM CLOSED SESSION, 6:30PM OPEN SESSION

IN PERSON at 3150 EDUCATION DR

BELLEVUE UNION SCHOOL DISTRICT

3150 EDUCATION DRIVE SANTA ROSA, CA 95407

DATED: April 14, 2023

Michael Kellison
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT

POSTED: April 14, 2023

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
3150 Education Drive
Santa Rosa, CA 95407

Tuesday, April 18, 2023

AGENDA

1. Open Session 5:30pm

   1.1. Call To Order

   1.2. Public Comment on Closed Session Agenda

   The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Persons wishing to comment should complete the public comment form and give it to the Superintendent prior to the start of the meeting. Because this is the time for the public to comment, it is our time to hear from you. Although the Board will not respond, we want you to know that we are listening to you carefully.

2. Adjourn To Closed Session

   2.1. Closed Session Agenda

      2.1.1. Public Employment §54957
      2.1.2. Conference With Labor Negotiator §54957.6
      2.1.3. Conference With Legal Counsel – Existing Litigation (Gov. Code §54956.9(d)(1))
      Case Name Unspecified: Disclosure of case name would jeopardize existing settlement negotiations

3. Reconvene to Open Session 6:30pm

   3.1. Flag Salute

   3.2. Report on Closed Session

   3.3. Consider Agenda Adjustment

4. Public Comment

   At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to comment should complete the public comment form and give it to the Superintendent prior to the start of the public comment.

Because this is the time for the public to comment, it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

5. Discussion
   5.1. SCOE/SRCS Feasibility Study: Reorganization of Santa Rosa City High School District and the Nine Feeder Elementary School Districts

6. Action
   6.1. Consider Approval of Measure C and Measure J Bond Audit Findings by Christy White and Associates for the Year Ending June 30, 2022
   6.2. Consider Approval of Appointment for the Citizens' Bond Oversight Committee for General Obligation Bond, Election of 2020, Measure C
   6.3. Consider Approval of Relinquishment of 24 Allocated Toddler Program Slots for the 2023-2024 School Year
   6.4. Consider Approval of Memorandum of Understanding Between BUSD and Sonoma Ecology Center for Greening of BUSD Schools
   6.5. Consider Approval of Resolution No. 19: Proclaiming May 8-12, 2023 Teacher Appreciation Week And May 2, 2023 National Teacher Day
   6.6. Consider Approval of Resolution No. 20: Proclaiming the Week of May 21-27, 2023 as Classified School Employee Week
   6.7. Consider Approval of Application for Short Term Staff Permit (STSP) and Intent to Employ Elementary Teacher Megan Schaeffer
   6.8. Consider Approval of the Memorandum of Understanding with the California School Employees Association 501 Regarding Summer School Pay
   6.9. Consider Approval of the Memorandum of Understanding with the North Coast School of Education Teacher Program and Bellevue Union School District Regarding Teacher Credentialing
   6.10. Consider Approval of Updated BUSD Wellness Policy
   6.11. Consider Approval of 2023-24 Board Meeting Dates
   6.12. Consider Approval of the Williams Quarterly Uniform Complaint Report Summary (January 1-March 31, 2023)
   6.13. Consider Ratification of Bills and Warrants

7. Consent Calendar
   7.1. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations: 2nd Reading (1st reading: March 7, 2023)
   7.2. Surplus of Obsolete Equipment - Salad Bars
   7.3. Surplus of Obsolete Equipment - Technology
   7.4. Contracts
      7.4.1. Microsoft 1 year subscription
      7.4.2. Google Education Standard 1 year subscription
      7.4.3. GoGuardian 1 year subscription
      7.4.4. Kaseya Spanning Cloud Backup 1 year subscription
   7.5. Board Meeting Minutes
      7.5.1. Regular Board Meeting Minutes March 7, 2023
      7.5.2. Special Board Meeting Minutes March 7, 2023
   7.6. Acknowledge and Accept Grants & Donations
      7.6.1. Donors Choose: 'Bringing Books to Bulldogs' Vending Machine full of books to use for Tk-6th as rewards and incentives to promote reading. $8,425

7.7. Board Personnel Transaction Form
7.7.1. 2023-24 Job Share Notification

8. Reports
8.1. California School Employees Association, Chapter 501
8.2. Bellevue Education Association
8.3. Principal Reports
8.4. Board Reports/Board Items
8.4.1. Correspondence
8.5. Superintendent Report
8.5.1. Attendance/Enrollment

9. Planning

May 16, 2023	Regular Board Meeting	5:30pm	**BUSD District Office** 3150 Education Drive (6:30pm Special Student Marimba Performance at Taylor Mountain Elementary School; Return to BUSD District Office at Conclusion of Performance)

10. Reconvene to Closed Session as Needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Please call (707)542-5197 x2. Orden del día disponible en español si se solicita.Por favor llame al (707)542-5197 x2.

District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of Measure C and Measure J Bond Audit Findings by Christy White and Associates for the Year Ending June 30, 2022

Prepared By: Chris J. Kim, CBO

Background:

Presented for the Board's review and approval are the audit report(s) of the District's financial statements and governmental activities associated with Measure C and Measure J for the 2021/22 fiscal year by Christy White and Associates. In summary, the audit identified no findings or questioned costs for the year ended on June 30, 2022 for both Measure C and Measure J. It should be noted that this is the final year in which Measure J Bond building funds will be audited as funds have been fully expended.

Recommended Action:

Review and Approve as Presented.

Supporting Documents:

Bellevue Union Elementary School District Measure J Bond Building Fund Audit Report for the Year Ended June 30, 2022.

Bellevue Union Elementary School District Measure C Bond Building Fund Audit Report for the Year Ended June 30, 2022.

Representation Letter(s) from Christy White and Associates Dated December 13, 2023

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT

MEASURE J BOND BUILDING FUND

AUDIT REPORT

FOR THE YEAR ENDED
JUNE 30, 2022

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE J BOND BUILDING FUND
TABLE OF CONTENTS
JUNE 30, 2022

	Page
Introduction and Citizens' Bond Oversight Committee Member Listing	1
Independent Auditors' Report	2
FINANCIAL SECTION	
Balance Sheet	4
Statement of Revenues, Expenditures and Changes in Fund Balance	5
Notes to the Financial Statements	6
OTHER INDEPENDENT AUDITORS' REPORTS	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*	8
Independent Auditors' Report on Performance	10
AUDIT PROCEDURES AND RESULTS SECTION	
Audit Procedures and Results	11
SCHEDULE OF FINDINGS AND RECOMMENDATIONS SECTION	
Schedule of Findings and Recommendations	12

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE J BOND BUILDING FUND
INTRODUCTION AND CITIZENS' OVERSIGHT COMMITTEE MEMBER LISTING
JUNE 30, 2022

Bellevue Union Elementary School District ("the District") was established in 1949. The District is in Santa Rosa, California. There was no change in District boundaries during the year. The District operates four elementary schools and one charter school.

On November 8, 2008, the voters of the Bellevue Union Elementary School District approved by more than 55% Measure J, authorizing the issuance and sale of general obligation bonds in an aggregate principal amount not to exceed $19,000,000. On May 28, 2009, the District issued 2008 Series A of the Election of 2008 General Obligation Bonds in the amount of $6,500,000. On September 13, 2011, the District issued 2011 Series A (CAB) of the Election of 2008 General Obligation Bonds in the amount of $378,528. Also on September 13, 2011, the District issued 2011 Series B of the Election of 2008 General Obligation Bonds in the amount of $4,350,000. On August 25, 2010, the District issued 2011 Series C of the Election of 2008 General Obligation Bonds in the amount of $774,040. On June 21, 2018, the District issued 2017 Refunding General Obligation Bonds in the amount of $5,946,811. On December 19, 2017, the District issued 2017 Series D of the Election of 2008 General Obligation Bonds in the amount of $6,996,811.

Measure J was a Proposition 39 bond. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability measures. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

Upon passage of Proposition 39, an accompanying piece of legislation, AB 1908 (Chapter 44, Statutes of 2000), was also enacted, which amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond measure pursuant to the 55% majority authorized in Measure J including formation, composition and purpose of the Citizens' Bond Oversight Committee, and authorization for injunctive relief against the improper expenditure of bond proceeds.

The Citizens' Oversight Committee has no sitting members as of June 30, 2022. The District continues to seek participation through community outreach and partnering with the California Association of Bond Oversight Committees.

INDEPENDENT AUDITORS' REPORT

Measure J Citizens' Oversight Committee and
Governing Board Members of the
Bellevue Union Elementary School District
Santa Rosa, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Measure J Bond Building Fund of Bellevue Union Elementary School District (the "District"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure J Bond Building Fund of Bellevue Union Elementary School District, as of June 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1A, the financial statements present only the Measure J Bond Building Fund and do not purport to, and do not present fairly the financial position of the Bellevue Union Elementary School District, as of June 30, 2022, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards,* we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2023 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters specific to the Measure J Bond Building Fund. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance specific to the Measure J Bond Building Fund.

Report of Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have issued our performance audit dated March 13, 2023 on our consideration of the District's compliance with the requirements of Proposition 39 as it directly relates to the Measure J Bond Building Fund. That report is an integral part of our audit of the Measure J Bond Building Fund of Bellevue Union Elementary School District, as of and for the year ended June 30, 2022, and should be considered in assessing the results of our financial audit.

Christy White, Inc

San Diego, California
March 13, 2023

FINANCIAL SECTION

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE J BOND BUILDING FUND
BALANCE SHEET
JUNE 30, 2022

There were no balance sheet accounts as of June 30, 2022 as the Measure J Bond Building funds were fully expended.

The accompanying notes to financial statements are an integral part of this statement.

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE J BOND BUILDING FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2022

EXPENDITURES		
Current		
Facilities acquisition and construction	$	390,143
Total Expenditures		390,143
NET CHANGE IN FUND BALANCE		(390,143)
Fund Balance - Beginning		390,143
Fund Balance - Ending	$	-

The accompanying notes to financial statements are an integral part of this statement.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Bellevue Union Elementary School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual.* The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

An oversight committee to the District's Governing Board and Superintendent, called the Citizens' Oversight Committee (COC), was established pursuant to the requirements of state law and the provisions of the Measure J bond. The COC is required by state law to actively review and report on the proper expenditure of taxpayers' money for school construction. The COC provides oversight and advises the public whether the District is spending the Measure J bond funds for school capital improvements within the scope of projects outlined in the Measure J bond project list. In fulfilling its duties, the COC reviews, among other things, the District's annual performance and financial audits of Measure J activity.

The statements presented are for the individual Measure J Bond Building Fund of the District, consisting of the net construction proceeds of Election 2008 Series A, 2011 Series A, 2011 Series B, 2011 Series C, 2017 Refunding, and 2017 Series D general obligation bonds, as issued by the District, through the County of Sonoma, and are not intended to be a complete presentation of the District's financial position or results of operations. There are no related parties or component units included in this financial statement presentation.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

C. Cash and Cash Equivalents

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

D. Interfund Balances

Receivables and payables resulting from short-term interfund loans are classified as "Due from other funds/Due to other funds."

E. Accrued Liabilities

In general, payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the fund.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Measure J is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

G. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

H. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

I. Budgetary Data

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

NOTE 2 – COMMITMENTS AND CONTINGENCIES

A. Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2022.

B. Construction Commitments

As of June 30, 2022, the District had no commitments with respect to unfinished capital projects.

OTHER INDEPENDENT AUDITORS' REPORTS

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

Measure J Citizens' Oversight Committee and
Board of Trustees of the
Bellevue Union Elementary School District
Sonoma, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure J Bond Building Fund of Bellevue Union Elementary School District (the "District"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Bellevue Union Elementary School District's basic financial statements of the Measure J Bond Building Fund, and have issued our report thereon dated March 13, 2023.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Measure J Bond Building Fund of Bellevue Union Elementary School District are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of the District as of June 30, 2022, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements of the Measure J Bond Building Fund of Bellevue Union Elementary School District, we considered Bellevue Union Elementary School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements of the Measure J Bond Building Fund, but not for the purpose of expressing an opinion on the effectiveness of Bellevue Union Elementary School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Bellevue Union Elementary School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the Measure J Bond Building Fund are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



San Diego, California
March 13, 2023

REPORT ON PERFORMANCE

Independent Auditors' Report

Measure J Citizens' Oversight Committee and
Governing Board Members of the
Bellevue Union Elementary School District
Santa Rosa, California

We were engaged to conduct a performance audit of the Measure J Bond Building Fund of Bellevue Union Elementary School District (the "District") for the year ended June 30, 2022.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Appendix A contained in the *2021-2022 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the California Education Audit Appeals Panel. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The results of our tests indicated that the District, in all significant respects, expended Measure J Bond Building Fund only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. The procedures performed and the related results are further described in the accompanying audit procedures and results section.

This report is intended solely for the information and use of the District, and is not intended to be and should not be used by anyone other than this specified party.

Christy White, Inc

San Diego, California
March 13, 2023

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AUDIT PROCEDURES AND RESULTS SECTION

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE J BOND BUILDING FUND
AUDIT PROCEDURES AND RESULTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION I – FINANCIAL AUDIT PROCEDURES AND RESULTS

Financial Statements

As mentioned in the Report on Financial Statements, we have issued an unmodified opinion over the financial statements of the Measure J Bond Building Fund as of and for the year ended June 30, 2022.

Internal Control Evaluation

We tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and have determined through our inquiry of management and our evaluation of District processes that no significant deficiencies were noted

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS

Facility Project Expenditures

We selected a representative sample of expenditures charged to the Measure J Bond Building Fund and reviewed supporting documentation to ensure funds were properly expended on specific project(s) listed in the text of the Measure J ballot.

We tested approximately $390,000 of non-personnel expenditures or 99% of total 2021-22 Measure J Bond Building Fund expenditures for validity, allowability and accuracy and concluded that the sampled expenditures were in compliance with the terms of Measure J ballot language, the District approved facilities plan, and applicable state laws and regulations.

Personnel Expenditures

Based on review of expenditure information, we noted that there were no salaries or benefits charged to the Measure J Bond Building Fund during the fiscal year ended June 30, 2022 Audit procedures over personnel expenditures were not applicable.

Contract and Bid Procedures

Based on the review of contract information, we noted that there were no contracts or bid proposals for Measure J. Audit procedures over Contract and Bid Procedures were not applicable.

Contracts and Change Orders

Based on the review of contract information, we noted that there were no change orders for Measure J. Audit procedures over Contracts and Change Orders were not applicable.

FINDINGS AND RECOMMENDATIONS SECTION

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE J BOND BUILDING FUND
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 2022

PART I – FINANCIAL STATEMENT FINDINGS

There were no financial statement findings for the year ended June 30, 2022.

PART II – PERFORMANCE AUDIT FINDINGS

There were no findings or recommendations related to local school construction bonds for the year ended June 30, 2022.

PART III – PRIOR AUDIT FINDINGS

FINDING #2021-001: CITIZENS' BOND OVERSIGHT COMMITTEE

Criteria: In accordance with California Education Code section 15278(b)(1), the Citizens' Bond Oversight Committee shall review and report on the proper expenditure of school construction funds. California Education Code section 15280(b) states that the Citizens' Bond Oversight Committee proceedings shall be open to the public and the oversight committee must issue at least one report on their regular activities. The minutes of these meetings shall be recorded and posted on the District's website. In addition, Senate Bill 581 states that the financial and performance audits be delivered to the Citizens' Bond Oversight Committee at the same time as the governing board.

Condition: During our testing, we identified that the Citizens' Bond Oversight Committee did not hold any meetings during the 2020-21 year. As a result, the Citizens' Bond Oversight Committee did not review and report on the proper expenditure of school construction funds. The Committee did not hold any public meeting nor did they issue an annual report of their regular activities

Perspective/Context: Review of Citizens' Bond Oversight Committee activities for the 2020-21 year.

Cause: Lack of community interest in joining the committee.

Repeat Finding: This is a repeat finding as there was a prior year finding related to lack of bond oversight by the Citizens' Bond Oversight Committee.

Effect: The Citizens' Bond Oversight Committee is out of compliance with Education Code section 15278(b)(1), 15280(b), and Senate Bill 581.

Recommendation: To comply with the Education Code sections and Senate Bill noted above, we recommend that the District convene regular Citizens' Bond Oversight Committee meetings. We recommend that these meetings should be conducted twice a year.

Corrective Action Plan: The District agrees with the finding and will implement the recommendation of the auditor. The District has continued to advertise and solicit membership on its Bond Oversight Committee on a Monthly basis, including undertaking a marketing campaign via our Project Management firm RGMK and Associates.

Current Status: Implemented. District is actively seeking participation to fill the vacant positions.

CHRISTY WHITE
Certified Public Accountants serving K-12 School Districts and Charter Schools throughout California

March 13, 2023

Board of Trustees
Bellevue Union Elementary School District
Santa Rosa, California

We have audited the financial statements of the Measure J Bond Building Fund of the Bellevue Union Elementary School District (the "District") for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 9, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2022. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 13, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

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Significant Audit Matters (continued)

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Restriction on Use

This information is intended solely for the information and use of Board of Education and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Christy White, Inc.
San Diego, California

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE C BOND BUILDING FUND

AUDIT REPORT

FOR THE YEAR ENDED
JUNE 30, 2022

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE C BOND BUILDING FUND
TABLE OF CONTENTS
JUNE 30, 2022

Page

Introduction and Citizens' Oversight Committee Member Listing 1

Independent Auditors' Report 2

FINANCIAL SECTION

Balance Sheet 4

Statement of Revenues, Expenditures and Changes in Fund Balance 5

Notes to Financial Statements 6

OTHER INDEPENDENT AUDITORS' REPORTS

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 11

Independent Auditors' Report on Performance 13

AUDIT PROCEDURES AND RESULTS SECTION

Audit Procedures and Results 14

SCHEDULE OF FINDINGS AND RECOMMENDATIONS SECTION

Schedule of Findings and Recommendations 16

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE C BOND BUILDING FUND
INTRODUCTION AND CITIZENS' OVERSIGHT COMMITTEE MEMBER LISTING
JUNE 30, 2022

Bellevue Union Elementary School District ("the District") was established in 1949. The District is in Santa Rosa, California. There were no changes in District boundaries during the year. The District operates four elementary schools and one charter school.

On March 20, 2020, the voters of the Bellevue Union Elementary School District approved by more than 55% Measure C, authorizing the issuance and sale of general obligation bonds in an aggregate principal amount not to exceed $28,000,000 to finance school facilities. Election 2020, Series A was issued on May 20, 2020 for $9,000,000 with interest rates ranging from 3.125% to 5.00%. The original issuance consisted entirely of current interest bonds. The bonds have a final maturity date of August 1, 2050. Election 2020, Series B was issued in November 2021 for $8,475,000 with interest rates ranging from 0.23% to 4.00%. The original issuance consisted entirely of current interest bonds. The bonds have a final maturity date of August 1, 2050.

Measure C was a Proposition 39 bond. Under the Strict Accountability in Local School Construction Bonds Act passed in November 2000, Proposition 39 amended the California Constitution to include accountability measures. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects. Under California law, all bond funds must be spent locally, to improve the District's local elementary schools, and not for teacher or administrator salaries.

Upon passage of Proposition 39, an accompanying piece of legislation, AB 1908 (Chapter 44, Statutes of 2000), was also enacted, which amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond measure pursuant to the 55% majority authorized in Measure C including formation, composition and purpose of the Citizens' Bond Oversight Committee, and authorization for injunctive relief against the improper expenditure of bond proceeds.

The Citizens' Oversight Committee has no sitting members as of June 30, 2022. The District continues to seek participation from the community through community outreach and partnering with the California Association of Bond Oversight Committees.

INDEPENDENT AUDITORS' REPORT

Measure C Citizens' Oversight Committee and
Governing Board Members of the
Bellevue Union Elementary School District
Santa Rosa, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Measure C Bond Building Fund of Bellevue Union Elementary School District (the "District"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure C Bond Building Fund of Bellevue Union Elementary School District, as of June 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1A, the financial statements present only the Measure C Bond Building Fund and do not purport to, and do not present fairly the financial position of the Bellevue Union Elementary School District, as of June 30, 2022, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards,* we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2023 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters specific to the Measure C Bond Building Fund. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance specific to the Measure C Bond Building Fund.

Report of Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have issued our performance audit dated March 13, 2023 on our consideration of the District's compliance with the requirements of Proposition 39 as it directly relates to the Measure C Bond Building Fund. That report is an integral part of our audit of the Measure C Bond Building Fund of Bellevue Union Elementary School District, as of and for the year ended June 30, 2022, and should be considered in assessing the results of our financial audit.

Christy White, Inc

San Diego, California
March 13, 2023

FINANCIAL SECTION

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE C BOND BUILDING FUND
BALANCE SHEET
JUNE 30, 2022

ASSETS		
Cash and investments	$	14,422,661
Total Assets	$	14,422,661
LIABILITIES		
Accrued liabilities	$	20,329
Total Liabilities		20,329
FUND BALANCES		
Restricted for Measure C Capital Projects		14,402,332
Total Fund Balances		14,402,332
Total Liabilities and Fund Balances	$	14,422,661

The accompanying notes to financial statements are an integral part of this statement.

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE C BOND BUILDING FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2022

REVENUES		
Interest income	$	72,878
Total Revenues		72,878
EXPENDITURES		
Current		
Facilities acquisition and construction		2,956,631
Debt Service - other		137,650
Total Expenditures		3,094,281
Excess (Deficiency) of Revenues Over Expenditures		(3,021,403)
Other Financing Sources (Uses)		
Proceeds from bond issuance		8,475,000
Net Financing Sources (Uses)		8,475,000
NET CHANGE IN FUND BALANCE		5,453,597
Fund Balance - Beginning		8,948,735
Fund Balance - Ending	$	14,402,332

The accompanying notes to financial statements are an integral part of this statement.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Bellevue Union Elementary School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual.* The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

An oversight committee to the District's Governing Board and Superintendent, called the Citizens' Oversight Committee (COC), was established pursuant to the requirements of state law and the provisions of the Measure C bond. The COC is required by state law to actively review and report on the proper expenditure of taxpayers' money for school construction. The COC provides oversight and advises the public whether the District is spending the Measure C bond funds for school capital improvements within the scope of projects outlined in the Measure C bond project list. In fulfilling its duties, the COC reviews, among other things, the District's annual performance and financial audits of Measure C activity.

The statements presented are for the individual Measure C Bond Building Fund of the District, consisting of the net construction proceeds of Election 2020 Series A and Series B, as issued by the District, through the County of Sonoma, and are not intended to be a complete presentation of the District's financial position or results of operations. There are no related parties or component units included in this financial statement presentation.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

C. Cash and Cash Equivalents

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

D. Interfund Balances

Receivables and payables resulting from short-term interfund loans are classified as "Due from other funds/Due to other funds."

E. Accrued Liabilities

In general, payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the fund.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Measure C is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

G. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

H. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

I. Budgetary Data

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

NOTE 2 – CASH AND INVESTMENTS

Cash and investments as of June 30, 2022 consisted of $14,422,661 deposited in the Sonoma County Treasury Investment Pool.

A. Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the state; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; collateralized mortgage obligations; and the County Investment Pool.

NOTE 2 – CASH AND INVESTMENTS (continued)

A. Policies and Practices (continued)

Investment in County Treasury – The District maintains substantially all of its cash in the County Treasury in accordance with *Education Code Section* 41001. The Sonoma County Treasurer's pooled investments are managed by the County Treasurer who reports on a monthly basis to the board of supervisors. In addition, the function of the County Treasury Oversight Committee is to review and monitor the County's investment policy. The committee membership includes the Treasurer and Tax Collector, the Auditor-Controller, Chief Administrative Officer, Superintendent of Schools Representative, and a public member. The fair value of the District's investment in the pool is based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

B. General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies the investment types permitted by California Government Code.

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

C. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains a pooled investment with the County Treasury with a fair value of approximately $13,931,244 and an amortized book value of $14,422,661. The average weighted maturity for this pool is 651 days.

NOTE 2 – CASH AND INVESTMENTS (continued)

D. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investments in the County Treasury are not required to be rated. As of June 30, 2022, the pooled investments in the County Treasury were not rated.

E. Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Sonoma County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at $1.00 net asset value per share.

The District's fair value measurements at June 30, 2022 were as follows:

	Uncategorized
Investment in county treasury	$ 13,931,244
Total fair market value of investments	$ 13,931,244

NOTE 3 – ACCRUED LIABILITIES

Accrued liabilities at June 30, 2022 consisted of $20,329 related to construction expenses.

NOTE 4 – COMMITMENTS AND CONTINGENCIES

A. Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2022.

B. Construction Commitments

As of June 30, 2022, the District had commitments with respect to unfinished capital projects.

OTHER INDEPENDENT AUDITORS' REPORTS

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

Measure C Citizens' Oversight Committee and
Board of Trustees of the
Bellevue Union Elementary School District
Santa Rosa, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure C Bond Building Fund of Bellevue Union Elementary School District (the "District"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Bellevue Union Elementary School District's basic financial statements of the Measure C Bond Building Fund, and have issued our report thereon dated March 13, 2023.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Measure C Bond Building Fund of Bellevue Union Elementary School District are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of the District as of June 30, 2022, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements of the Measure C Bond Building Fund of Bellevue Union Elementary School District, we considered Bellevue Union Elementary School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements of the Measure C Bond Building Fund, but not for the purpose of expressing an opinion on the effectiveness of Bellevue Union Elementary School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Bellevue Union Elementary School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the Measure C Bond Building Fund are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



San Diego, California
March 13, 2023

CHRISTY WHITE
Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

REPORT ON PERFORMANCE

Independent Auditors' Report

Measure C Citizens' Oversight Committee and
Governing Board Members of the
Bellevue Union Elementary School District
Santa Rosa, California

We were engaged to conduct a performance audit of the Measure C Bond Building Fund of Bellevue Union Elementary School District (the "District") for the year ended June 30, 2022.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Appendix A contained in the *2021-2022 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the California Education Audit Appeals Panel. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The results of our tests indicated that the District, in all significant respects, expended Measure C Bond Building Fund only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. The procedures performed and the related results are further described in the accompanying audit procedures and results section.

This report is intended solely for the information and use of the District, and is not intended to be and should not be used by anyone other than this specified party.

Christy White, Inc

San Diego, California
March 13, 2023

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AUDIT PROCEDURES AND RESULTS SECTION

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE C BOND BUILDING FUND
AUDIT PROCEDURES AND RESULTS
FOR THE YEAR ENDED JUNE 30, 2022

SECTION I – FINANCIAL AUDIT PROCEDURES AND RESULTS

Financial Statements

As mentioned in the Report on Financial Statements, we have issued an unmodified opinion over the financial statements of the Measure C Bond Building Fund as of and for the year ended June 30, 2022.

Internal Control Evaluation

We tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and have determined through our inquiry of management and our evaluation of District processes that no significant deficiencies were noted

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS

Facility Project Expenditures

We selected a representative sample of expenditures charged to the Measure C Bond Building Fund and reviewed supporting documentation to ensure funds were properly expended on specific project(s) listed in the text of the Measure C ballot.

We tested approximately $1.27 million of non-personnel expenditures or 41% of total 2021-22 Measure C Bond Building Fund expenditures for validity, allowability and accuracy and concluded that the sampled expenditures were in compliance with the terms of Measure C ballot language, the District approved facilities plan, and applicable state laws and regulations.

Personnel Expenditures

Based on review of expenditure information, we noted that there were no salaries or benefits charged to the Measure C Bond Building Fund during the fiscal year ended June 30, 2022. Audit procedures over personnel expenditures was not applicable.

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS (continued)

Contract and Bid Procedures

We reviewed a listing of contracts awarded during the fiscal year ended June 30, 2022 and selected a sample to ensure that contracts for public projects followed appropriate bidding procedures per applicable Public Contract Code. Additionally, we reviewed overall expenditures by vendor in order to determine if multiple projects under the applicable bidding threshold were identified to suggest any possible bid-splitting.

From a sample of two (2) of nine (9) contracts awarded during the year, we noted that applicable bidding procedures were followed and that contracts were appropriately awarded to the lowest responsible bidder for HVAC Upgrades and Asphalt Repairs.

Based on our review of overall expenditures and projects by vendor, no instances or possible indications of bid-splitting were identified. The District appears to be properly reviewing projects and applying appropriate procedures over contract and bidding procedures.

Contracts and Change Orders

We reviewed a listing of contracts and change orders during the fiscal year ended June 30, 2022 and selected a sample to ensure that change orders were properly approved and in accordance with District policies. Additionally, cumulative change orders for any given contract were reviewed to ensure that total change orders did not exceed ten percent of the total original contract.

We reviewed a total of three (3) change orders (Meadow View ES Asphalt, ELC Restroom Addition, and ELC Office Improvements) to verify that the total of the change orders did not exceed ten percent of the total contract with their respective vendors. One change order was above the 10% threshold and was properly reviewed and approved by management and the governing board in accordance with District policy. The two remaining change orders were properly reviewed and approved by management and the governing board in accordance with District Policy.

FINDINGS AND RECOMMENDATIONS SECTION

BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT
MEASURE C BOND BUILDING FUND
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 2022

PART I – FINANCIAL STATEMENT FINDINGS

There were no financial statement findings for the year ended June 30, 2022.

PART II – PERFORMANCE AUDIT FINDINGS

There were no findings or recommendations related to local school construction bonds for the year ended June 30, 2022.

PART III – PRIOR AUDIT FINDINGS

FINDING #2021-001: CITIZENS' BOND OVERSIGHT COMMITTEE

Criteria: In accordance with California Education Code section 15278(b)(1), the Citizens' Bond Oversight Committee shall review and report on the proper expenditure of school construction funds. California Education Code section 15280(b) states that the Citizens' Bond Oversight Committee proceedings shall be open to the public and the oversight committee must issue at least one report on their regular activities. The minutes of these meetings shall be recorded and posted on the District's website. In addition, Senate Bill 581 states that the financial and performance audits be delivered to the Citizens' Bond Oversight Committee at the same time as the governing board.

Condition: During our testing, we identified that the Citizens' Bond Oversight Committee did not hold any meetings during the 2020-21 year. As a result, the Citizens' Bond Oversight Committee did not review and report on the proper expenditure of school construction funds. The Committee did not hold any public meeting nor did they issue an annual report of their regular activities

Perspective/Context: Review of Citizens' Bond Oversight Committee activities for the 2020-21 year.

Cause: Lack of community interest in joining the committee.

Repeat Finding: This is a repeat finding as there was a prior year finding related to lack of bond oversight by the Citizens' Bond Oversight Committee.

Effect: The Citizens' Bond Oversight Committee is out of compliance with Education Code section 15278(b)(1), 15280(b), and Senate Bill 581.

Recommendation: To comply with the Education Code sections and Senate Bill noted above, we recommend that the District convene regular Citizens' Bond Oversight Committee meetings. We recommend that these meetings should be conducted twice a year.

Corrective Action Plan: The District agrees with the finding and will implement the recommendation of the auditor. The District has continued to advertise and solicit membership on its Bond Oversight Committee on a Monthly basis, including undertaking a marketing campaign via our Project Management firm RGMK and Associates.

Current Status: Implemented. District is actively seeking participation to fill the vacant positions.

CHRISTY WHITE
Certified Public Accountants serving K-12 School Districts and Charter Schools throughout California

March 13, 2023

Board of Trustees
Bellevue Union Elementary School District
Santa Rosa, California

We have audited the financial statements of the Measure C Bond Building Fund of the Bellevue Union Elementary School District (the "District") for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 9, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2022. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 13, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

348 Olive Street
San Diego, CA
92103

O: 619-270-8222
F: 619-260-9085
christywhite.com

Significant Audit Matters (continued)

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Restriction on Use

This information is intended solely for the information and use of Board of Education and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Christy White, Inc.
San Diego, California

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of Appointment for the Citizens' Bond Oversight Committee for General Obligation Bond, Election of 2020, Measure C

Prepared By: Chris J. Kim, CBO

Background:

State law requires districts with Proposition 39 school bond programs to establish a citizens' oversight committee (COC) appointed by the district's elected board of trustees. The purpose of the committee includes:

- To inform the public concerning the expenditure of bond revenues;
- To review and report on the proper expenditure of taxpayers' money for school construction;
- To advise the public as to whether the school district is in compliance with the requirements of the California Constitution with regard to bond expenditures;
- To monitor all bond related projects and expenditures approved by voters;
- To provide appropriate oversight and accountability to ensure funds are used as intended; and
- To report to members of the community on the progress of bond projects.

Duties of committee members will include:

- Providing oversight for ensuring that bond revenues are expended only for the purposes described in the California Constitution;
- Providing oversight for ensuring that, as prohibited by the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses;
- Attending meetings and reading materials sent via email prior to meetings (all meetings are public held at a designated time - typically evenings, typically quarterly);
- Monitoring progress of bond projects and providing oversight for ensuring that funds are being spent according to bond language and state law;
- Reviewing copies of the annual performance and financial audits as required by law;
- Providing information to the public on the progress of bond projects and expenditures.

Please note that the Citizen’s Bond Oversight Committee serves in an oversight capacity. The board of trustees retains its authority to govern all aspects of the bond program within the scope of the bond language approved by the board and ratified by voters. The COC has no authority to approve or

disapprove bond related projects, scheduling, scope, or contacts. This authority resides with the elected board of trustees. The COC's scope and authority, as described in law, pertains only to the items outlined above.

Committee Make-Up:

State law requires that the committee must include one of the following:

- An active member of a business organization representing the business community within the District;
- An active member of a senior citizens' organization;
- An active member of a bona fide taxpayers' organization;
- An active parent member in a district parent-teacher organization; and
- A parent or guardian of a child enrolled in the district.

Recommended Appointees:

- Ms. Esther Lemus - An active member of a senior citizen’s organization.
- Mr. Mark Warren - An active member of a business organization representing the business community within the District.

Recommended Appointees:

Review and Approve as presented.

Supporting Documents:

Resolution No. 15 - Resolution of the Board of Trustees of the Bellevue Union School District Adopting ByLaws Governing Measure C Citizens Oversight Committee

RESOLUTION NO. 15

RESOLUTION OF THE BOARD OF TRUSTEES OF THE BELLEVUE UNION SCHOOL DISTRICT ADOPTING BYLAWS GOVERNING MEASURE C CITIZENS OVERSIGHT COMMITTEE

WHEREAS, Bellevue Union School District (the "District") was successful at the election conducted on March 3, 2020 (the "Bond Election") in obtaining authorization from at least 55% of District voters to issue up to $28 million aggregate principal amount of general obligation bonds (the "Bonds") for the purpose of financing the specific types of school facilities projects set forth in the Measure Cpproved by the voters ("Measure C"); and

WHEREAS, the election was conducted under the provisions of Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act, approved by California voters on November 7, 2000 ("Proposition 39"), and pursuant to Proposition 39, Measure C and, specifically Section 15278 of the Education Code, the Board of Trustees of the District is obligated to establish a citizens' oversight committee (the "Committee") to satisfy the accountability requirements of Proposition 39;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE BELLEVUE UNION SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Approval of Bylaws to Govern Committee. The Committee to oversee expenditures of Measure C bond proceeds is hereby established pursuant to the Bylaws in the form on file with the Superintendent, which are hereby approved and adopted for the purpose of establishing the Committee.

Section 3. Membership. The Board of Trustees will appoint members to the Committee in accordance with Measure C and applicable legal requirements. The Board of Trustee notes that there is currently a state of emergency that exists nationwide and in the State of California due to COVID-19 and as such will appoint members as soon as practicable.

Section 4. Effective Date. This resolution shall take effect on and after its adoption.

* * * * * * * *

PASSED AND ADOPTED on April 21, 2020, by the following vote:

AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0

By: _____
Secretary of the Board
Bellevue Union School District
Sonoma County, California

BELLEVUE UNION SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS
FOR MEASURE C
GENERAL OBLIGATION BONDS

Adopted by the Board of Trustees of the District on April 21, 2020

Section 1. Committee Established. The Bellevue Union School District (the "District") in Sonoma County, California, was successful at the election conducted on March 3, 2020 (the "Bond Election") in obtaining authorization from the District's voters to issue up to $28 million aggregate principal amount of the District's general obligation bonds ("Measure C"). The election was conducted under Proposition 39, chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Proposition 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish this Citizens' Bond Oversight Committee (the "Committee") in order to satisfy the accountability requirements of Proposition 39. The Board of Trustees of the Bellevue Union School District (the "Board") hereby establishes the Committee, to be known as the "Citizens' Bond Oversight Committee for Measure C," which shall have the duties and rights set forth in these Bylaws.

Section 2. Purposes. The purposes of the Committee are set forth in Proposition 39, and these Bylaws are specifically made subject to the applicable provisions of Proposition 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California, Government Code Section 54950 *et seq.* (the "Brown Act"), and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Proposition 39, but without expending bond funds on such support.

The proceeds of general obligation bonds issued pursuant to the authority of the Bond Election are hereinafter referred to as "bond proceeds." The Committee shall confine its review of District expenditures specifically to expenditures of bond proceeds generated under Measure C. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the following duties:

3.1 Inform the Public. The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications of the Committee to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the consensus view of the Committee.

3.2 Review Expenditures. The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in Measure C; and (b) no bond proceeds have been used for teacher or administrative

salaries or other operating expenses.

3.3 Annual Report. At least one time annually, commencing with the end of the first fiscal year in which any bond proceeds are expended, and continuing through the end of the fiscal year in which bond proceeds have been spent in full, the Committee shall prepare an annual written report, the findings of which shall be summarized by the Chair of the Committee to the Board in public session, which annual written report shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

(c) Annual reports shall be posted on the District's website in accordance with Sections 7 and 8 hereto.

3.4 Duties of the Board/Superintendent. Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

(a) Approval of contracts,

(b) Approval of change orders,

(c) Expenditures of bond funds,

(d) Handling of all legal matters,

(e) Approval of project prioritization, project plans and schedules,

(f) Approval of all deferred maintenance plans, and

(g) Approval of the sale of bonds.

3.5 Measure C Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

(a) Projects financed through the State of California, developer fees, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the oversight of the Committee.

(b) The establishment of priorities and order of construction for bond projects, which shall be made by the Board in its sole discretion.

(c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.

(d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent), which shall be determined by the Board in its sole discretion.

(e) The selection of independent audit firm(s), performance and financial audit consultants and such other consultants as are necessary to support the activities of the Committee.

(f) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Proposition 39.

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3, the Committee may engage in the activities authorized under Education Code Section 15278 subsection (c), including:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIIIA of the California Constitution.

(b) Inspect school facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Superintendent.

(c) Review copies of deferred maintenance plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership.

5.1 Number.

The Committee shall consist of at least seven (7) members appointed by the Board upon the recommendation of the Superintendent from a list of candidates submitting written applications, and based on criteria established by Proposition 39, to wit:

- One (1) member shall be the parent or guardian of a child enrolled in the District.
- One (1) member shall be the parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- Two (2) members of the community at-large.

Additional members of the community at-large may be appointed at the Board's sole discretion; however, the Board is only required to appoint seven members meeting the above criteria.

5.2 Qualification Standards.

(a) To be a qualified person, Committee members must be at least 18 years of age.

(b) As specifically prohibited by Education Code Section 15282, the Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

(c) Residency in District boundaries is not required for service on the Committee. However, preference may be given to applicants who reside within District boundaries.

5.3 Ethics Rules Applicable to Committee: No Conflicts of Interest. The prohibitions contained in Article 4 (commencing with Section 1090) and Article 4.7 (commencing with Section 1125) of Chapter 1 of Division 4 of Title 1 of the Government Code (the "Conflicts Laws") apply to members of the Committee. As provided therein, members of the Committee shall not be financially interested in District contracts within the meaning of State law, or engage in any activity for compensation that is in conflict with such member's duties described herein. The Committee is established to inform the public regarding the expenditure of bond proceeds. Committee members are not public officials of a government agency with decision-making authority within the meaning of the Political Reform Act of 1974, and the Committee is not a decision-making authority. By accepting appointment to the Committee, each member agrees to comply with the Committee Ethics Policy attached to these Bylaws, and to complete and file with the District's business official each year the Fair Political Practice Commission Form 700 Statement of Economic Interests.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of

two (2) years, commencing on the date of the first meeting of the Committee. No member may serve more than three (3) consecutive terms. This limitation shall not prevent a former Committee member whose term has expired from serving again following a one-year period from such expiration. In order to stagger the expiration dates of the terms of initial members, at the Committee's first meeting select three members to serve for an initial one (1) year term and the remaining members to serve an initial two (2) year term. To identify members serving initial one-year terms, members will draw lots or take volunteers for the first initial short term.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) the District shall notify the public through its customary forums that it is accepting applications for Committee members, which may include posting at school sites, advertising in the local newspapers, and/or posting notice on the District's website, as well as the solicitation of local groups for applications; (b) applications shall be made available at the District office and/or through the District's web site; (c) the Superintendent will review the applications which have been submitted by the stated deadline; and (d) the Superintendent will make recommendations to the Board with respect to appointment. Appointments shall be made by the Board upon approval by majority vote at an open meeting. Appointments shall be recorded in the Board minutes.

5.6 Removal; Vacancy. The Board may remove any Committee member for cause, which includes failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, the seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. The District shall make best efforts to fill vacancies within 90 days. Members whose terms have expired may continue to serve on the Committee until their successor has been appointed.

In the event the District is unable to appoint members meeting the criteria listed in Section 5.1, the Committee may proceed with one or more vacancies and maintain public notice on its web site regarding ongoing recruitment to fill the vacancy.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board as an individual or, on behalf of the Committee if said member has been authorized to do so by a majority vote of the Committee; and (c) the Committee shall have the right to request and receive only copies of any public records relating to Measure C funded projects.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee shall meet at least once a year, or more frequently as the Committee deems it necessary to discharge its duty, but no more frequently than quarterly. At the end of each meeting, the Committee shall identify the next approximate meeting date.

6.2 Location. All meetings shall be held within the Bellevue Union School District,

located in Contra Costa County, California.

6.3 Procedures. All meetings shall be open to the public in accordance with the Brown Act. Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business.

Section 7. District Support.

7.1 Technical and Administrative Support. As provided by Education Code Section 15280, the District shall provide to the Committee necessary technical and administrative assistance in furtherance of its purposes and to publicize its conclusions. Such support shall include:

(a) preparation of and posting of public notices and agendas as required by the Brown Act, ensuring that all meetings notices and agendas are provided in the same manner as meetings of the District's Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation and copies of any documentary meeting materials, such as agendas, minutes and reports;

(d) providing bond expenditure reports produced by the District for review at each meeting;

(d) retention of all Committee records and reports; and

(e) providing public access to Committee meeting minutes and reports on an Internet website maintained by the District.

7.2 Copies of Bond Audits. Pursuant to Education Code Section 15286, the District shall submit a copy of its annual bond financial audit and performance audit, prepared each fiscal year, to the Committee at the same time such audits are submitted to the Board, and in any event no later than March 31 of each year. In addition, pursuant to Education Code Section 15280(a)(2), if findings, recommendations or concerns are identified in such audits, within three months of receiving the audits, the District shall provide the Committee with responses to such findings.

7.3 Staff Support. A member of the District staff shall attend Committee meetings in order to report on the status of projects and the expenditure of bond proceeds.

Section 8. Reports. The Committee must produce at least one annual report as referenced in Section 3.3. In addition, the Committee may report to the Board from time to time in order in order to inform the Board on the activities of the Committee. Any such reports shall be in writing and shall summarize the proceedings and activities conducted by the Committee. Such reports shall also be made available on the District's internet web site link to Measure C.

Section 9. Officers. The Superintendent shall appoint the initial Chair for purposes of conducting the first meeting of the Committee. At the first meeting, the Committee shall elect by majority vote of its members a Chair and a Vice-Chair, who shall act as Chair only when the Chair is absent. The Chair and Vice-Chair shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee.

Section 10. Amendment of Bylaws. These Bylaws may be amended by the Board of Trustees of the District. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final Annual Report which reflects the final accounting of the expenditure of all Measure C monies.

Adopted on April 21, 2020

CITIZENS' BOND OVERSIGHT COMMITTEE
ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- CONFLICT OF INTEREST. A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds, or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- OUTSIDE EMPLOYMENT. A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- COMMITMENT TO UPHOLD LAW. A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Bellevue Union School District.

- COMMITMENT TO DISTRICT. A Committee member shall place the interests of the District above any personal or business interest of the member.

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category:	Action
Agenda Item Title:	Consider Approval of Relinquishment of 24 Allocated Toddler Program Slots for the 2023-2024 School Year
Prepared By:	Michael Kellison, Superintendent

Background:
The Bellevue Union School District was awarded 24 toddler program slots with the intent to open and operate a toddler program during the 2023-24 school year. Due to facilities constraints, BUSD will be unable to open such a program. In an effort to allow other interested Sonoma County districts the opportunity to apply for these allocated slots, we must formally notify the Department of Social Services of our intent to relinquish these spaces.

Recommended Action:
It is recommended that the Board of Trustees approve

Supporting Documents:
Formal Letter to Department of Social Services with Intent to Relinquish Allocated Toddler Slots for 23-24 school year

Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 95407-7723
Phone: 707-542-5197
Fax: 707-542-6127
www.busd.org

Office of the Superintendent
Michael Kellison

April 14, 2023

Child Care and Development Division
California Department of Social Services
Attn: Genet Talahun
744 P Street M.S. 9-8-360
Sacramento, CA 95814

To Whom It May Concern,

On behalf of the Bellevue Union School District (Vendor #7061), I am writing to initiate the process of relinquishing 24 California Department of Social Services (CDSS) slots for toddlers (18 months to 3 years old) for full day, full year programming (244 days of operations). Due to facilities constraints, the Bellevue Union School District will be unable to house such a program. It is our intent to relinquish these slots for the 2023-2024 school year, effective April 19, 2023, so that they can be accessible to other interested school districts in Sonoma County.

Sincerely,

Michael Kellison
Superintendent

Board of Trustees: Lisa Reyes, John Jarvis, Adele Walker, Jamie Padilla, Irene Rosario

Superintendent: Michael Kellison

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category:	Action
Agenda Item Title:	Consider Approval of Memorandum of Understanding Between BUSD and Sonoma Ecology Center for Greening of BUSD Schools
Prepared By:	Michael Kellison, Superintendent

Background:
The Bellevue Union School District was approached by the Sonoma Ecology Center (SEC) with an opportunity to apply for a planning grant sponsored by Cal Fire. The purpose of the grant is to "green" public schools in an effort to reduce fire risk and to provide additional shade on public school campuses. There are two grant phases, a planning phase and an implementation phase. BUSD and SEC are entering into a MOU to apply for a planning grant that would allow for the adequate and sufficient preparation of plans to add more native trees, create natural play areas and implement outdoor classroom spaces at each of the four BUSD elementary campuses. SEC would apply for the grant on behalf of the District and would facilitate the steps of the process to ensure that plans created would represent the District's interests. If the planning grant was received, it would be the intent of both parties to apply for an implementation grant in the spring of 2024.

Recommended Action:
It is recommended that the Board of Trustees approve

Supporting Documents:
Memorandum of Understanding Between BUSD and Sonoma Ecology Center for Greening of BUSD Schools

Memorandum of Understanding
between the Bellevue Union School District (BUSD)
and Sonoma Ecology Center,
for Greening of BUSD Schools

This agreement is entered into this 18th day of April, 2023, by and between the Bellevue Union School District (DISTRICT) and the Sonoma Ecology Center (SEC), a 501(c)(3) non-profit corporation, collectively referred to as "the parties".

I. **General**

A. The purpose of this agreement is to clarify and establish the roles and responsibilities of each of these two parties in carrying out a comprehensive planning process for greening efforts at 4 BUSD schools. Such efforts may include plans for such actions as tree planting, pocket forest creation, outdoor classrooms, natural play areas, selective hardscape removal, student and faculty involvement, curriculum development, and rainwater capture. These BUSD schools are Bellevue Elementary, Kawana Springs Elementary, Meadow View Elementary, and Taylor Mountain Elementary. This project is intended for funding by Cal Fire based on a proposal to be submitted by SEC.

B. In carrying out this effort, the parties desire to enhance greening of these schoolyards with unique planting and related actions to be defined in the project's planning results, intended to set the stage for subsequent future implementation; provide unique environmental educational opportunities for both students and faculty at these schools; and lay the basis to achieve ecologically-relevant greenhouse gas (GHG) emissions reductions over time. Funding for this planning effort is to be provided primarily by a grant to SEC from Cal Fire, with appropriate supplemental matching funds and/or in-kind efforts to be provided by BUSD. Planned actions will focus on use of local native plant species and plant communities and long-term schoolyard shading to benefit the local and regional natural environment and the public, including BUSD students, faculty, and the greater school community.

C. The parties agree to cooperate at all times so that the planning activities at the 4 schools will proceed as smoothly and easily as possible throughout the duration of the project in order to set the stage for subsequent implementation of the proposed plans to eventually provide maximum enjoyment and education and environmental improvement for students and the general public. The parties agree to keep each other informed of all activities, efforts, and plans relating to or taking place within the project area as the effort proceeds.

Generally, the District's role will be to provide appropriate information to SEC and its subcontractors on the project, and to support their efforts to devise appropriate and workable plans. As the landowner for school properties, the District will also be responsible for developing quotes from subcontractors for all construction work on school property, including managing the bid process if needed, using plans developed collaboratively with Bay Tree Landscape Design and Dialog Architects. SEC's role will be to concentrate on developing detailed plans with relevant budgets for all intended

project actions and their subsequent implementation to achieve designed greening of these schoolyards and education of students and the public about the natural resources of the area.

D. The term of this Agreement shall commence on the date the grant has been awarded and executed by SEC and Cal Fire, and shall continue for the one year from that date, unless sooner terminated as set forth below. We expect the grant awardees to be announced and contracts signed in summer 2023.

E. Either party may terminate this Agreement by giving one hundred twenty (120) days notice to the other party, however all work performed or in process under grants given by state agencies shall be fully honored and protected for the time period required under the grant.

F. This Agreement may only be modified by a written instrument executed by all parties.

G. No assignment or transfer in which or in part of this Agreement shall be made without the prior written consent of all parties.

II. **Specific Understandings**

A. Upon execution of an awarded Cal Fire grant contract, and in consideration of mutual promises made to work toward the success of the intended and anticipated planning for subsequent schoolyard greening efforts, the parties agree to perform the following as specified:

1. ***Planning Process:***

a. SEC and its selected subcontractors shall be generally responsible for preparation of plans for the overall actions to be conducted at each of the 4 BUSD schoolyard sites.

b. Specific locations for pocket forests, shade trees, natural play areas, outdoor classrooms, and other features appropriate for schoolyard greening will be identified during the planning process by BUSD in coordination and consultation with SEC and its subcontractors.

c. Working closely with BUSD, SEC will be responsible for drafting and then finalizing all necessary plans and identifying all appropriate regulatory approvals/permits and CEQA documentation needed to implement those plans prepared under their oversight for the projects at all 4 BUSD sites.

2. ***Educational, Training and Outreach Process:***

a. SEC and its subcontractors will plan, devise and carry out an appropriate public outreach program about the ongoing schoolyard planning project at each of the 4 schools, coordinating closely with BUSD and each school in so doing. This effort is

intended to ensure that plans being devised fully reflect the needs and desires of each school community.

b. SEC and its subcontractors will plan and design the curriculum for a subsequent education and training program relevant to environmental, climate change and related issues for faculty and students to be implemented in the future at each of the BUSD schools, coordinating closely with BUSD and each school in so designing.

c. BUSD will support SEC and its subcontractors in carrying out these educational and training efforts.

3. ***Plans for Analysis and Tracking***

a. SEC and its subcontractors will devise an appropriate plan to carefully assess GHG emissions reductions associated with subsequent implementation of planned project activities.

b. SEC will track other relevant data associated with this planning project's actions and impacts and prepare written summary reports as appropriate.

4. ***Reporting to Cal Fire and Planning for Regulatory Approvals:***

a. SEC, assisted by BUSD as appropriate, will prepare all reports required for the project over its duration. This includes quarterly reports and a final planning report.

b. SEC shall be responsible for planning to subsequently obtain all required permits and regulatory approvals needed to implement the detailed plans prepared under their oversight for restoration and enhancement of project areas at the 4 BUSD schools. In this effort SEC will identify regulatory actions that will be required by other entities (BUSD, CITY, COUNTY, and/or STATE) to obtain permits and related regulatory approvals for projects to be proposed by them in the project's approved plans. This includes required environmental documents for the project on city-owned lands (if any) and preparation of required environmental documents (CEQA and other) for the project on BUSD lands.

5. Planned Identification of Locations for Schoolyard Greening Activities:

a. Specific locations for pocket forests, shade trees, natural play areas, rainwater collection systems and other intended schoolyard greening efforts will be identified by SEC and its subcontractors during the planning process. Such locations and their appropriate design and construction details will be reviewed and approved by BUSD as a key component of the ongoing planning process.

6. ***Materials/Resources:***

a. Water. Plans developed under this project will include defined responsibilities for providing water for adequate irrigation from available water main lines in or near proposed project areas. Water provided for planned projects shall be used in a drought-conscious way, using the least amount of water to ensure native plant survival. Plans will include review of water use on a regular basis to ensure that plantings are irrigated in an efficient manner and identify potential leaks or breaks in the irrigation system. Plans will identify responsibility for providing, installing,

maintaining, moving and removing drip irrigation lines for the provision of water to the plantings.

b. Plants. Plans developed under this project will identify responsibility for providing, installing, and maintaining all plants within the project areas, and for oversight of the planting effort. No plans will include planting of trees closer than 10 feet from bicycle-pedestrian paths, fire access lanes, nor any buildings.

7. ***Security/Liability:***

a SEC shall indemnify, hold harmless, and defend BUSD and its respective officers, agents and employees, from and against any and all claims, damages, losses and expenses, including reasonable costs and attorney fees, arising out of SEC's acts or omissions under this Agreement. This obligation shall continue beyond the term of this Agreement as to any act or omission that occurred during or under this Agreement.

b. SEC shall file with BUSD proof of a policy of liability and property insurance, issued by a company duly and legally licensed to transact business in the State of California, covering personal injuries, including wrongful death and claims for property damage arising from SEC's activities under this Agreement. Said insurance shall be in the following amount: comprehensive general liability insurance in a combined single limit of not less than $1 million on account of any one occurrence.

The insurance policy shall be issued at the cost and expense of SEC and maintained by SEC during the entire term of this Agreement. The insurance policy shall name BUSD and its respective officers, agents and employees as additional insureds. The insurance policy shall not be cancelled, changed or allowed to lapse unless SEC has first provided written notice to BUSD at least thirty (30) days in advance.

III. Contacts:

A. SEC contacts:

- Richard Dale, Executive Director:
  Sonoma Ecology Center
  Office: 707.996.0712. Ext. 106
  Cell: 707.888.1656
  richard@sonomaecologycenter.org

B. BUSD contacts:

- Michael Kellison, Superintendent
  Bellevue Union School District
  3150 Education Drive
  Santa Rosa, CA. 95407
  Office: 707.542.5197
  superintendent@busd.org

IV. Notice

All notices required to be given under this Agreement shall be in writing and shall be served either by personal delivery or by first class mail, postage prepaid, and addressed as follows:

BUSD: Attn: Michael Kellison, Superintendent
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA. 95407

SEC: Attn: _____
_____
_____
_____

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

DISTRICT	SEC
By: _____	By: _____

Abbreviations Used in Document:

Xxx

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category:	Action
Agenda Item Title:	Consider for Approval Resolution No. 19: Proclaiming May 8-12, 2023 Teacher Appreciation Week And May 2, 2023 National Teacher Day
Prepared By:	Michael Kellison, Superintendent

Background:
May 8-12, 2023 Teacher Appreciation Week And May 2, 2023 National Teacher Day. We will be joining school districts locally and nationally as we honor and celebrate teachers.

Recommended Action:
It is recommended that the Board of Trustees approve

Supporting Documents:
Resolution No. 19: Proclaiming May 8-12, 2023 Teacher Appreciation Week And May 2, 2023 National Teacher Day

DATE: 04.18.2023

RESOLUTION OF THE BELLEVUE UNION SCHOOL DISTRICT BOARD OF EDUCATION PROCLAIMING RESOLUTION NO. 19: PROCLAIMING MAY 8-12, 2023 TEACHER APPRECIATION WEEK AND MAY 2, 2023 NATIONAL TEACHER DAY

WHEREAS, an educated citizenry serves as the foundation of our democracy; and,

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, no other profession touches as many people with such lasting effect; and

WHEREAS, good teaching grows in value and pays dividends far beyond the classroom; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

WHEREAS, excellence in our state begins with California's teachers;

WHEREAS, California's teachers are among the best educated, most credentialed and hardest-working educators in the country; and

NOW, THEREFORE, BE IT RESOLVED that the Bellevue Union School District Board of Education and the Superintendent of Bellevue Union School District urge all citizens to observe May 8-12, 2023 Teacher Appreciation Week And May 2, 2023 National Teacher Day by taking time to remember and honor those Bellevue Union School District Teachers who give the gift of knowledge through teaching.

The foregoing resolution was moved by Board Member _____, seconded by Board Member _____, and adopted on roll call vote on April 18, 2023, by the following vote:

Board Member	Lisa Reyes	_____
Board Member	John Jarvis	_____
Board Member	Adele Walker	_____
Board Member	Jamie Padilla	_____
Board Member	Irene Rosario	_____

AYES: _____ NOES: _____ ABSENT/NOT VOTING: _____

I hereby certify the foregoing to be a full, true, and correct resolution duly adopted by the Bellevue Union School District Board of Education.

Attest:

_____ _____

President
Bellevue Union Board of Education

Secretary of the Board/Superintendent

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category:	Action
Agenda Item Title:	Consider Approval of Resolution No. 20: Proclaiming the Week of May May 21-27, 2023 as Classified School Employee Week
Prepared By:	Michael Kellison, Superintendent

Background:
The Week of May May 21-27, 2023 is Classified School Employee Week in the State of California. We will be joining other districts in California in honoring our hard working support staff.

Recommended Action:
It is recommended that the Board of Trustees approve

Supporting Documents:
Resolution No. 20: Proclaiming the Week of May May 21-27, 2023 as Classified School Employee Week

DATE: 04.18.2023

RESOLUTION 20 OF THE BELLEVUE UNION SCHOOL DISTRICT BOARD OF EDUCATION PROCLAIMING THE WEEK OF MAY 21-27, 2023 AS CLASSIFIED SCHOOL EMPLOYEE WEEK

WHEREAS, classified professionals provide valuable services to the schools and students of the Bellevue Union School District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Bellevue Union School District's students; and

WHEREAS, classified professionals employed by the Bellevue Union School District strive for excellence in all areas relative to the educational community;

NOW, THEREFORE, BE IT RESOLVED, that the Bellevue Union School District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in Bellevue Union School District and declares the week of May 21-27, 2023, as Classified School Employee Week in the Bellevue Union School District.

The foregoing resolution was moved by Board Member _____, seconded by Board Member _____, and adopted on roll call vote on April 18, 2023, by the following vote:

Board Member	Lisa Reyes	_____
Board Member	John Jarvis	_____
Board Member	Adele Walker	_____
Board Member	Jamie Padilla	_____
Board Member	Irene Rosario	_____

AYES: _____ NOES: _____ ABSENT/NOT VOTING: _____

I hereby certify the foregoing to be a full, true, and correct resolution duly adopted by the Bellevue Union School District Board of Education.

Attest:

_____ _____

President
Bellevue Union Board of Education

Secretary of the Board/Superintendent

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category: Review and Action

Agenda Item Title: Approval of Application for Short Term Staff Permit (STSP) and Intent to Employ Elementary Teacher Megan Schaeffer

Prepared By: Stacy Spector, Director of Human Resources

Background:
The proposed application for a Short Term Staff Permit (STSP) is for the employment of Megan Schaeffer, .4 FTE Grade 6 teacher at Bellevue Elementary School for the 2023-2024 school year, commencing August 14, 2023

Megan is completing her coursework and required tests in order to apply for a preliminary multiple subject credential. It is the intent of the District to employ Megan as a .4 teacher to fill a Leave vacancy.

The District was unable to successfully recruit a teacher who possesses an elementary credential and is willing to assume a partial contract, despite several efforts. As a result, we recommend supporting the application of:

Megan Schaeffer
Grade 6 teacher (.4 FTE)
Bellevue Elementary
Hired on the basis of a Short Term Staff Permit

It should also be noted that Megan has previously worked with us as a Literacy Paraprofessional at Kawana Springs and is the first of our "Grow Our Own" classified staff to become a certificated unit member.

Recommended Action:
Approval

Supporting Documents:
Form CL857

State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

VERIFICATION OF REQUIREMENTS
For the Short-Term Staff Permit

This form must be completed by the employing agency and submitted with each application for a Short-Term Staff Permit.

Name of Applicant: Megan Schaeffer

SSN: _____

Name of Employing Agency: Bellevue Union School District

County/District/CDS Code: Sonoma County 49-70615

- ☑ Multiple Subject
- ☐ Single Subject - Specify subject(s): _____
- ☐ Education Specialist - Specify specialty area(s): _____

The Short-Term Staff Permit can be issued for one year, provided that it expires at the end of the employing agency's school year. The end of the school year shall be no later than July 1 unless the permit is being used for a summer school assignment whereby the end of the school year shall be no later than September 1.

Provide the ending date of your school year below.

Ending Date 06/14/2023 This date will be the expiration date of the STSP.

☐ Check here if this is a summer school assignment.

By submitting this form, the employing agency named above verifies that requirements 1-4 have been completed.

1. Local recruitment efforts have been conducted for the Short-Term Staff Permit being requested
2. The permit holder has been provided with orientation to the curriculum and to techniques of instruction and classroom management
3. The permit holder has been assigned a mentor teacher for the term of the Short-Term Staff Permit
4. Justification for the acute staffing need which requires the Short-Term Staff Permit (check one):
   - ☑ The individual needs additional time to complete pre-service requirements for enrollment into a Commission-approved intern program
   - ☐ Enrollment adjustments require the addition of another teacher
   - ☐ The individual is unable to enroll in a Commission-approved intern program due to timelines, lack of space in the program, or needs to complete core area subject matter (for education specialist permit)
   - ☐ Unavailability of a third-year extension or withdrawal from an intern program
   - ☐ The teacher of record is unable to finish the school year due to approved leave/illness

Employing Agency Certification

This form must be signed by the District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee.

I certify under penalty of perjury that the information provided on this form is true and correct.

Signature Stacy Spector

Title Director, Human Resources Date 07/01/2023

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category:	Review and Action
Agenda Item Title:	Memorandum of Understanding Between Bellevue Union School District And California School Employees Association Bellevue Chapter 501 regarding Summer School Classified Rate of Pay for the 2023 Summer Session
Prepared By:	Stacy Spector, Director Human Resources

Background:

The Bellevue Union School District ("District") and the California School Employees Association Bellevue Chapter 501 ("Association"), jointly known as the Parties ("Parties") enter into this Memorandum of Understanding ("MOU") regarding Classified Summer School Rate of Pay for the 2023 Summer Session.

This MOU between Bellevue Union School District and the Association defines the rate of pay for the 2023 summer school programs.

Recommended Action:

Approve the Memorandum of Understanding Between Bellevue Union School District And Association regarding Classified Summer School Rate of Pay for the 2023 Summer Session.

Supporting Documents:

Memorandum of Understanding Between Bellevue Union School District And California School Employees Association Bellevue Chapter 501 Regarding Summer School Rate of Pay for the 2023 Summer Session.

MEMORANDUM OF UNDERSTANDING

BETWEEEN

BELLEVUE UNION SCHOOL DISTRICT ("DISTRICT")

AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS BELLEVUE CHAPTER 501 ("CSEA")

This Memorandum of Understanding ("MOU") between the District and CSEA, collectively referred to as "the Parties," concerns compensation for unit members who work Summer School during the Summer of 2023 only. Accordingly, the parties agree as follows:

Classified employees who work Summer School in 2023 shall be compensated at the rates listed below, or at their current regular rate of pay, whichever is greater. Hours per day shall be according to the list below.

Instructional Assistant (Summer)	$32 per hour	(4 hours per day)
Office Manager (Summer)	$50 per hour	(5 hours per day)
Food Service Kitchen Operator (Summer)	$35 per hour	(6 hours per day)

First priority for hiring of summer program staff will be provided to currently employed permanent and probationary staff based on the CSEA seniority roster in the appropriate classifications. If too few unit members accept the summer work such that the needs of the program remain unmet, the District shall use its regular recruitment procedures to fill the positions. Under no circumstance shall an employee not included in the bargaining unit be compensated in excess of $20 per hour.

In order to qualify for the Instructional Assistant (Summer) assignment, unit members must have previously passed a Basic Skills Test on file with the District, or will be required to pass a Basic Skills Test prior to assignment.

Summer School shall consist of two (2) fifteen (15) day instructional sessions for regular education and one (1) eighteen (18) day session for special education. Additional trainings, orientations, or meetings may be required and shall be compensated at the established hourly rate above.

This MOU is not precedent-setting, nor shall it serve as the basis for any future negotiations regarding summer session rate of pay.

This MOU shall not be effective until and unless it has been approved by the District's Board of Education and by the Association and Chapter. The parties' bargaining team members acknowledge that by their signatures they are entering into a good faith commitment to pursue approval of this agreement.

This MOU shall expire on the first day of the regular 2023-2024 school year.

CSEA Proposal to Bellevue USD

For the District:

For CSEA:

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category: Action

Agenda Item Title: Consider Approval of the Memorandum of Understanding between North Coast School of Education Teacher Program and Bellevue Union School District Regarding Teacher Credentialing

Prepared By: Stacy Spector, Director of Human Resources

Background:

The purpose of the MOU is to continue a formal working relationship between the parties. The Program will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the state-accredited Teacher Induction Credential Programs including North Coast Teacher Induction Program, "Be A Teacher" Intern Program, Intern Support & Supervision Program, Designated Subjects Program, and the Permit Holder Professional Development Series.

NCSOE operates as a "fee for service" model. This model continues to provide increased access to quality credentialing services and support for districts that are employing new teachers in the region.

Cost:

The program fee per participant includes the Mentor stipend of $1250* and the District Coordinator stipend of $100** per Candidate/Intern/Permit Holder in the district. $3,500 Annual Program Costs per candidate

Recommended Action:

Approve the Memorandum of Understanding (MOU)

Supporting Documents:

MOU between North Coast Teacher Induction Program and BUSD Regarding Teacher Induction Credential Programs including North Coast Teacher Induction Program, "Be A Teacher" Intern Program, Intern Support & Supervision Program, Designated Subjects Program, and the Permit Holder Professional Development Series

Fee for Service Overview Document

North Coast School of Education
Credentialing Services 2023-24

Overview of Programs

Building and Supporting Relationships, Equity and Student Success through Personalized Professional Learning

• North Coast Teacher Induction • Designated Subjects Program • "Be A Teacher" Intern Program
• University-Partnered Intern Support & Supervision • Permit Holder Professional Development

Accredited with the Commission on Teacher Credentialing, the North Coast School of Education (NCSOE) provides:

- **A Mentor**, a trained experienced teacher, who supports the professional growth of their new teacher through weekly meetings and coaching sessions.

  NCSOE offers Virtual Mentors *to districts/schools who are having difficulty finding Mentors on site to support their new teachers. Learn more by contacting NCSOE at (707) 524-2818 or ncsoe@scoe.org.*
- **Professional learning opportunities** that provide tools and skills that enhance and deepen the participant's understanding with "take aways" that can be immediately applied to the the classroom and mentoring setting
- **Program materials and resources** that guide best practices for teacher success
- **A credential recommendation** for Intern, Preliminary, or Clear credentials upon successful program and credential requirement completion
- **District Coordinator funding*** ($100 per participant) for management of online NCSOE Roster and new teacher support

NCSOE's Mentoring-Based System

Mentors play a critical role in guiding beginning teachers through the process of deepening their teaching practice. To support each Mentor's professional growth, NCSOE offers standards-based training throughout the year that is grounded in theoretical research. Using a Mentoring-Based System, NCSOE guides Mentors through the process of developing and refining their mentoring and coaching skills.

Fee for Service

North Coast Teacher Induction

Two-Year Induction Program

Teacher Induction Candidate ..... $3,500* per year

Designated Subjects Credential Program

For New and Existing Credential Holders

New credential holder ..... $3,500* per year

Existing credential holder $500

Adding Industry Sector to Clear CTE/AE Credential $300

Business & Industry Partnership Teacher (BIPT) Auth. Program/Credential Review and Recommendation Services $300

Other Services

Ed. Specialist Level II Program (only) $400

Equivalency Review $400

Intern Support & Supervision ..... $3,500* per year

Permit Holder Professional Development Series ..... $3,500* per year

Teaching Permit For Statutory Leave (TPSL) Full Program..... $3,500* per year

TPSL Foundational Course (only) $300

Virtual Mentor Services* ..... $1250 per participant

Request to Delay Program ..... $350 min. up to full program fee
(If request received after program enrollment deadline.)

** Program fee includes Mentor stipend. Upon a Mentor's completion of all program requirements, and based on the signed MOU and services used, funds are either credited back to the employing agency at the rate of $1250 for the Mentor stipend, or retained by NCSOE who pays the Mentor directly. When an employing district/agency uses an NCSOE Virtual Mentor, NCSOE will retain the allocated $100 per participant District Coordinator funding to offset the Virtual Mentor hiring and trainnig services.*

Sonoma County Office of Education | North Coast School of Education
5340 Skylane Boulevard, Santa Rosa, CA 95403
(707) 524-2818 | ncsoe@scoe.org | www.ncsoe.org

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category: Action

Agenda Item Title: Consider Approval of BUSD Wellness Plan

Prepared By: Dr. Julie Synyard, Federal Program Coordinator

Background:
Local education agencies that participate in the National School Lunch Program (NSLP), and the School Breakfast Program (SBP), are required by federal law to establish a Local School Wellness Policy. The Local School Wellness Policy is an important tool for parents and school districts in promoting student wellness, preventing and reducing childhood obesity, promoting social-emotional wellness and mental health, and providing assurance that school meal nutrition guidelines meet the minimum federal school meal standards.

A BUSD Wellness Committee was established during the 2022-2023 school year to update and review the district's Wellness Plan. The purpose of the committee is to assess the school health environment and to strengthen programs and policies to positively impact student and staff health. The committee discussed nutrition education and promotion, physical activity opportunities before and after school, nutrition standards and marketing for food and beverages sold on campus, student and staff wellness opportunities, and the wellness policy itself.

As a result of the committee's work, the plan has been updated and is being presented to the Board of Trustees for consideration of approval.

Recommended Action:
That the Board of Trustees approve the updated version of the Wellness Plan.

Supporting Documents:
BUSD Wellness Plan

BELLEVUE UNION SCHOOL DISTRICT WELLNESS POLICY

April 2023

3150 Education Drive, Santa Rosa, CA 95407

Bellevue Union School District

Wellness Policy

Table of Contents

Preamble ……2

School Wellness Committee ……...3

Wellness Policy Implementation, Monitoring, Accountability, and Community Engagement ……..5

Nutrition ……..7

Physical Activity ……..12

Other Activities that Promote Student Wellness ……15

Glossary ……17

Bellevue Union School District Wellness Policy

Note: The BUSD Wellness Policy meets the Federal standards for local school wellness policy implementation under the final rule of the Healthy, Hunger-Free Kids Act of 2010, the Alliance for a Healthier Generation Healthy Schools Program Bronze-level award criteria, and minimum best practice standards accepted in the education and public health fields.

Preamble

Bellevue Union School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks.[1,2,3,4,5,6,7] Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students.[8,9,10] In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular

[1] Bradley, B, Green, AC. Do Health and Education Agencies in the United States Share Responsibility for Academic Achievement and Health? A Review of 25 years of Evidence About the Relationship of Adolescents' Academic Achievement and Health Behaviors, Journal of Adolescent Health. 2013; 52(5):523–532.
[2] Meyers AF, Sampson AE, Weitzman M, Rogers BL, Kayne H. School breakfast program and school performance. American Journal of Diseases of Children. 1989;143(10):1234–1239.
[3] Murphy JM. Breakfast and learning: an updated review. Current Nutrition & Food Science. 2007; 3:3–36.
[4] Murphy JM, Pagano ME, Nachmani J, Sperling P, Kane S, Kleinman RE. The relationship of school breakfast to psychosocial and academic functioning: Cross-sectional and longitudinal observations in an inner-city school sample. Archives of Pediatrics and Adolescent Medicine. 1998;152(9):899–907.
[5] Pollitt E, Mathews R. Breakfast and cognition: an integrative summary. American Journal of Clinical Nutrition. 1998; 67(4), 804S–813S.
[6] Rampersaud GC, Pereira MA, Girard BL, Adams J, Metzl JD. Breakfast habits, nutritional status, body weight, and academic performance in children and adolescents. Journal of the American Dietetic Association. 2005;105(5):743–760, quiz 761–762.
[7] Taras, H. Nutrition and student performance at school. Journal of School Health. 2005;75(6):199–213.
[8] MacLellan D, Taylor J, Wood K. Food intake and academic performance among adolescents. Canadian Journal of Dietetic Practice and Research. 2008;69(3):141–144.
[9] Neumark-Sztainer D, Story M, Dixon LB, Resnick MD, Blum RW. Correlates of inadequate consumption of dairy products among adolescents. Journal of Nutrition Education. 1997;29(1):12–20.
[10] Neumark-Sztainer D, Story M, Resnick MD, Blum RW. Correlates of inadequate fruit and vegetable consumption among adolescents. Preventive Medicine. 1996;25(5):497–505.

activities – do better academically.[11,12,13,14]. Finally, there is evidence that adequate hydration is associated with better cognitive performance. [15,16,17]

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day – both through reimbursable school meals and other foods available throughout the school campus in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active before, during and after school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits;
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives; and
- Whenever possible, the District will coordinate the Wellness Policy with other aspects of school management.

This policy applies to all students, staff and schools in the District. Specific measurable goals and outcomes are identified within each section below.

I. School Wellness Committee

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the DWC or work within an existing school health committee) that meets at least four times per year

---

[11] Centers for Disease Control and Prevention. *The association between school-based physical activity, including physical education, and academic performance*. Atlanta, GA: US Department of Health and Human Services, 2010.
[12] Singh A, Uijtdewilligne L, Twisk J, van Mechelen W, Chinapaw M. *Physical activity and performance at school: A systematic review of the literature including a methodological quality assessment.* Arch Pediatr Adolesc Med, 2012; 166(1):49-55.
[13] Haapala E, Poikkeus A-M, Kukkonen-Harjula K, Tompuri T, Lintu N, Väisto J, Leppänen P, Laaksonen D, Lindi V, Lakka T. *Association of physical activity and sedentary behavior with academic skills – A follow-up study among primary school children*. PLoS ONE, 2014; 9(9): e107031.
[14] Hillman C, Pontifex M, Castelli D, Khan N, Raine L, Scudder M, Drollette E, Moore R, Wu C-T, Kamijo K. *Effects of the FITKids randomized control trial on executive control and brain function*. Pediatrics 2014; 134(4): e1063-1071.
[15] Change Lab Solutions. (2014). *District Policy Restricting the Advertising of Food and Beverages Not Permitted to be Sold on School Grounds*. Retrieved from http://changelabsolutions.org/publications/district-policy-school-food-ads

to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as “wellness policy”).

The DWC membership will represent all elementary schools and include to the extent possible, but not be limited to: parents and caregivers; students; representatives of the school nutrition program (Food Services Program Manager); physical education teachers; health education teachers; school health professionals, and mental health and social services staff, school administrators, school board members; health professionals, and the general public. When possible, membership will also include Supplemental Nutrition Assistance Program Education coordinators (SNAP-EDEDSNAP-Ed). To the extent possible, the DWC will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee(s) will convene the DWC and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy.

The designated official for oversight is Dr. Julie Synyard, Federal Program Coordinator, jsynyard@busd.org; (707) 542-5197 ex. 12117.

The name(s), title(s), and contact information of these individual(s) (are):

Name	**Title / Relationship to the School or District**	**Email address**	**Role on Committee**
Dr. Julie Synyard	Federal Program Coordinator	jsynyard@busd.org	Oversees the maintenance of the wellness policy and assists in the evaluation of the wellness policy implementation
Nina Craig	Principal of Bellevue Elementary School	ncraig@busd.org	Assists in the evaluation of the wellness policy implementation
Denise McCullough	Principal of Kawana Springs Elementary	dmccullough@busd.org	Assists in the evaluation of the wellness policy implementation
Jean Walker	Principal of Meadow View Elementary	jwalker@busd.org	Assists in the evaluation of the wellness policy implementation

Margaret Jacobson	Principal of Taylor Mountain Elementary School	mjacobson@busd.org	Assists in the evaluation of the wellness policy implementation
Lynn Wong	Food Services Program Manager	lwong@busd.org	Assists in the evaluation of the wellness policy implementation
Tracy Whitaker	Student Services Director	twhitaker@busd.org	Assists in the evaluation of the wellness policy implementation
Sally Yates	District Nurse	syates@busd.org	Assists in the evaluation of the wellness policy implementation
Jamie Padilla	Member of the Board of Trustees	jpadilla@busd.org	Serves as a contributing member of the Wellness Committee

Each school principal will ensure compliance with the policy.

II. Wellness Policy Implementation, Monitoring, Accountability and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation and generate an annual progress report.

This wellness policy and the progress reports can be found at: ***busd.org***

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at 3150 Education Drive, Santa Rosa, CA, 95407 and/or on the district's website at busd.org. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating that the policy has been made available to the public;
- Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DWC;
- Documentation to demonstrate compliance with the annual public notification requirements;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

Annual Notification of Policy

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's and schools' events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District/school officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is Dr. Julie Synyard, Federal Program Coordinator, jsynyard@busd.org; (707) 542-5197 ex. 12117.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District and schools will actively notify households/families of the availability of the triennial progress report.

Revisions and Updating the Policy

The DWC will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs

change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. **The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.**

Community Involvement, Outreach and Communications

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

III. Nutrition

School Meals

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans* fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and Summer Food Service Program (SFSP). All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet USDA nutrition standards.)

- Promote healthy food and beverage choices using at least ten of the following Smarter Lunchroom techniques:
  - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans).
  - Sliced or cut fruit is available daily.
  - Daily fruit options are displayed in a location in the line of sight and reach of students.
  - All available vegetable options have been given creative or descriptive names.
  - Daily vegetable options are bundled into all grab-and-go meals available to students.
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
  - White milk is placed in front of other beverages in all coolers.
  - Alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas.
  - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
  - Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
  - Student artwork is displayed in the service and/or dining areas.
  - Daily announcements are used to promote and market menu options.

Menus will be posted on the District website or individual school websites, and will include nutrient content and ingredients. To review menus, visit the following link.

- Menus will be created/reviewed by a Registered Dietitian or other certified nutrition professional.
- School meals are administered by a team of child nutrition professionals.
- The District child nutrition program will accommodate students with special dietary needs.
- Students will be allowed at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch, counting from the time they have received their meal and are seated (meets Healthy Schools Program Gold-level criteria).
- Students are served lunch at a reasonable and appropriate time of day.
- Participation in Federal child nutrition programs will be promoted among students and families to help ensure that families know what programs are available in their children's school.
- The District will implement at least four of the following five Farm to School activities (meets Healthy Schools Program Gold-level criteria; mark/circle the four activities the District plans to do):
  - Local and/or regional products are incorporated into the school meal program;
  - Messages about agriculture and nutrition are reinforced throughout the learning environment; and
  - School utilizes promotions or special events, such as tastings, that highlight the local/ regional products.

Staff Qualifications and Professional Development

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day* and throughout every school campus* ("school campus" and "school

day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

- All water sources and containers will be maintained on a regular basis to ensure good hygiene and health safety standards. Such sources and containers may include drinking fountains, water jugs, hydration stations, water jets and other methods for delivering drinking water.
- Each cafeteria provides a hydration station in the facility in addition to water fountains/hydration stations dispersed throughout each school campus.
- Students will be allowed to bring and carry (approved) water bottles filled with only water with them throughout the day.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus* during the school day* support healthy eating. The foods and beverages sold and served outside of the school meal programs (e.g., "competitive" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: https://www.fns.usda.gov/tn/guide-smart-snacks-school. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at www.foodplanner.healthiergeneration.org.

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day* will meet or exceed the USDA Smart Snacks nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

Celebrations and Rewards

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards including through:

1. Celebrations and parties. The district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas. Healthy party ideas are available from the Alliance for a Healthier Generation.
2. Classroom snacks brought by parents. The District will provide to parents a list of foods and beverages that meet Smart Snacks nutrition standards.
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children. Foods and beverages will not be used as a reward, or withheld as punishment for any reason, such as for performance or behavior.

Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus* during the school day*. The

District will make available to parents and teachers a list of healthy fundraising ideas [*examples from the Alliance for a Healthier Generation.*

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff, teachers, parents, students and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing at least ten or more evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques; and
- Ensuring 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available at https://www.healthiergeneration.org/our-work/business-sector-engagement/improving-access-to-address-health-equity/smart-food-planner.

Nutrition Education

The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- Includes enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

Essential Healthy Eating Topics in Health Education

The District will include in the health education curriculum a minimum of 12 of the following essential topics on healthy eating:

- Relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using FDA's nutrition fact labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

Food and Beverage Marketing in Schools

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus* during the school day* will meet or exceed the USDA Smart Snacks in School nutrition standards.

Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes an oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer,

manufacturer, seller or any other entity with a commercial interest in the product.[15] This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is in financially possible over time so that items are in compliance with the marketing policy.)
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

As the District/school nutrition services/Athletics Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

IV. Physical Activity

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; and staff involvement and family and community engagement. The District is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection).

Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) **will not be withheld** as punishment for any reason. The district will provide teachers and other school staff with alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

15

Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection). The curriculum will support the essential components of physical education.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All District **elementary students** will receive a minimum of 200 physical education instructional minutes each 10 school days excluding lunch and recess.

The District physical education program will promote student physical fitness through individualized fitness and activity assessments (via the Presidential Youth Fitness Program or other appropriate assessment tool) and will use criterion-based reporting for each student.

- *Students will be moderately to vigorously active for at least 50% of class time during most or all physical education class sessions.*
- *All physical education teachers in Bellevue Union will be required to participate in at least a once a year professional development in education.*
- *All physical education classes in Bellevue Union are taught by licensed teachers who are certified or endorsed to teach physical education.*
- *Waivers, exemptions, or substitutions for physical education classes are not granted.*

Essential Physical Activity Topics in Health Education

Health education will be required in all grades (elementary). The District will include in the health education curriculum a minimum of 12 the following essential topics on physical activity:

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise and fitness
- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan

- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

Recess (Elementary)

All elementary schools will offer at least **40 minutes of recess** on all days during the school year. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built in to the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather is feasible for outdoor play.

In the event that the school or district must conduct **indoor recess,** teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable.

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

Classroom Physical Activity Breaks

The District recognizes that students are more attentive and ready to learn if provided with periodic breaks when they can be physically active or stretch. Thus, students will be offered **periodic opportunities** to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short (3-5-minute) physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

The District will provide resources and links to resources, tools, and technology with ideas for classroom physical activity breaks. Resources and ideas are available through Nemours KidsHealth and the Action for Healthy Kids.

Active Academics

Teachers will incorporate movement and kinesthetic learning approaches into “core” subject instruction when possible (e.g., science, math, language arts, social studies and others) and do their part to limit sedentary behavior during the school day.

The District will support classroom teachers incorporating physical activity and employing kinesthetic learning approaches into core subjects by providing annual professional development opportunities and resources, including information on leading activities, activity options, as well as making available background material on the connections between learning and movement.

Teachers will serve as role models by being physically active alongside the students whenever feasible.

Before and After School Activities

The District offers opportunities for students to participate in physical activity either before and/or after the school day (or both) through a variety of methods. The District will encourage students to be physically active before and after school by offering extracurricular sports and before school recess.

V. Other Activities that Promote Student Wellness

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the DWC/SWC.

All school-sponsored events are encouraged to adhere to the wellness policy guidelines. All school-sponsored wellness events will include physical activity and healthy eating opportunities when appropriate.

Community Partnerships

The District will continue to develop relationships with community partners (e.g., hospitals, universities/colleges, local businesses, SNAP-Ed providers and coordinators, etc.) in support of this wellness policy's implementation. Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

Community Health Promotion and Family Engagement

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection**,** the District will use electronic mechanisms (e.g., email or displaying notices on the district's website), as well as non-electronic mechanisms, (e.g., newsletters, presentations to parents or sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

Staff Wellness and Health Promotion

The DWC will work in conjunction with the Human Resources team to support staff wellness. The Human Resources team will disseminate appropriate materials that enhance staff well-being and promote positive life choices.

Schools in the District will implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management that are accessible and free or low-cost.

Professional Learning

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard or hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs , and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

2) Fax: (202) 690-7442; or (833) 256-1665

3) Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Glossary:

Extended School Day – the time during, before and after school that includes activities such as clubs, intramural sports, band and choir practice, drama rehearsals and more.

School Campus - areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

School Day – the time between midnight the night before to 30 minutes after the end of the instructional day.

Triennial – recurring every three years.

DISTRITO ESCOLAR UNIDO DE BELLEVUE
POLÍTICA DE BIENESTAR

ABRIL 2023

3150 Education Drive, Santa Rosa, CA 95407

Distrito Escolar Unido de Bellevue

Política de Bienestar

Tabla de contenido

Preámbulo 2

Comité de Bienestar Escolar 4

Implementación de Políticas de Bienestar, Monitoreo, Rendición de cuentas y participación de la comunidad 6

Nutrición 8

Actividad física 13

Otras actividades que promueven el bienestar de los estudiante.....16

Glosario 19

Política de Bienestar del Distrito Escolar Unido de Bellevue

Nota: La Política de bienestar de BUSD cumple con los estándares federales para la implementación de la política de bienestar escolar local bajo la regla final de la Ley de Niños Saludables y Sin Hambre de 2010, la Alianza para una Generación más Saludable Programa de Escuelas Saludables Criterios de concesión de nivel Bronce y estándares mínimos de mejores prácticas aceptados en los campos de la educación y la salud pública.

Preámbulo

El Distrito Escolar Unido de Bellevue (en lo sucesivo, el Distrito) está comprometido con el desarrollo óptimo de cada estudiante. El Distrito cree que para que los estudiantes tengan la oportunidad de lograr el éxito personal, académico, de desarrollo y social, necesitamos crear entornos de aprendizaje positivos, seguros y que promuevan la salud en todos los niveles, en todos los entornos, durante todo el año escolar.

Las investigaciones muestran que dos componentes, la buena nutrición y la actividad física antes, durante y después de la jornada escolar, están estrechamente relacionados con los resultados positivos de los estudiantes. Por ejemplo, la participación de los estudiantes en el Programa de Desayuno Escolar del Departamento de Agricultura de los EE. UU. (USDA) está asociada con calificaciones más altas y puntajes de exámenes estandarizados, menor ausentismo y mejor desempeño en tareas cognitivas.[1,2,3,4,5,6,7] Por el contrario, el consumo inferior al adecuado de alimentos específicos, como frutas, verduras y productos lácteos, se asocia con calificaciones más bajas entre los estudiantes.[8,9,10] Además, los estudiantes que son físicamente activos a través del transporte activo hacia y desde la escuela, el recreo, los

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[8] MacLellan D, Taylor J, Wood K. Ingesta de alimentos y rendimiento académico entre adolescentes. Revista canadiense de práctica e investigación dietética. 2008;69(3):141–144.

[9] Neumark-Sztainer D, Story M, Dixon LB, Resnick MD, Blum RW. Correlatos del consumo inadecuado de productos lácteos entre adolescentes. Revista de Educación Nutricional. 1997;29(1):12–20.

[10] Neumark-Sztainer D, Story M, Resnick MD, Blum RW. Correlatos del consumo inadecuado de frutas y verduras entre adolescentes. Medicina Preventiva. 1996;25(5):497–505.

descansos para la actividad física, la educación física de alta calidad y las actividades extracurriculares obtienen mejores resultados académicos.[11,12,13,14]. Finalmente, existe evidencia de que una hidratación adecuada se asocia con un mejor rendimiento cognitivo.[15,16,17]

Esta política describe el enfoque del Distrito para garantizar entornos y oportunidades para que todos los estudiantes practiquen conductas de alimentación saludable y actividad física durante el día escolar y minimicen las distracciones comerciales. Específicamente, esta política establece metas y procedimientos para asegurar que:

- Los estudiantes del Distrito tienen acceso a alimentos saludables durante todo el día escolar, tanto a través de comidas escolares reembolsables como de otros alimentos disponibles en todo el campus escolar de acuerdo con los estándares de nutrición federales y estatales;
- Los estudiantes reciben educación nutricional de calidad que los ayuda a desarrollar conductas alimentarias saludables para toda la vida;
- Los estudiantes tienen oportunidades de estar físicamente activos antes, durante y después de la escuela;
- Las escuelas participan en la promoción de la nutrición y la actividad física y otras actividades que promueven el bienestar de los estudiantes;
- Se alienta y apoya al personal de la escuela para que practique una nutrición saludable y comportamientos de actividad física dentro y fuera de la escuela;
- La comunidad se compromete a apoyar el trabajo del Distrito para crear continuidad entre la escuela y otros entornos para que los estudiantes y el personal practiquen hábitos saludables para toda la vida;
- El Distrito establece y mantiene una infraestructura para la gestión, supervisión, implementación, comunicación y seguimiento de la política y sus metas y objetivos establecidos; y
- Siempre que sea posible, el Distrito coordinará la Política de Bienestar con otros aspectos de la gestión escolar.

Esta política se aplica a todos los estudiantes, el personal y las escuelas del Distrito. Los objetivos y resultados medibles específicos se identifican dentro de cada sección a continuación.

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[11] Centros de Control y Prevención de Enfermedades.*La asociación entre la actividad física en la escuela, incluida la educación física, y el rendimiento académico*. Atlanta, GA: Departamento de Salud y Servicios Humanos de EE. UU., 2010.

[12] Singh A, Uijtdewilligne L, Twisk J, van Mechelen W, Chinapaw M.*Actividad física y rendimiento en la escuela: una revisión sistemática de la literatura que incluye una evaluación de la calidad metodológica.* Arch Pediatr Adolesc Med, 2012; 166(1):49-55.

[13] Haapala E, Oikkeus A-M, Kukkonen-Harjula K, Tompuri T, Lintu N, Väisto J, Leppänen P, Laaksonen D, Lindi V, Lakka T.*Asociación de actividad física y comportamiento sedentario con habilidades académicas: un estudio de seguimiento entre niños de escuela primaria*. PLoS UNO, 2014; 9(9): e107031.

[14] Hillman C, Pontifex M, Castelli D, Khan N, Raine L, Scudder M, Drollette E, Moore R, Wu C-T, Kamijo K.*Efectos del ensayo de control aleatorio FITKids sobre el control ejecutivo y la función cerebral*. Pediatría 2014; 134(4): e1063-1071.

[15] Cambiar soluciones de laboratorio. (2014).*Política del distrito que restringe la publicidad de alimentos y bebidas cuya venta no está permitida en los terrenos escolares*. Obtenido de http://changelabsolutions.org/publications/district-policy-school-food-ads

I. Comité de Bienestar Escolar

Rol y membresía del comité

El distrito convocará a un comité de bienestar del distrito representativo (en lo sucesivo denominado DWC o trabajo dentro de un comité de salud escolar existente) que se reúna al menos cuatro veces al año para establecer objetivos y supervisar las políticas y programas de salud y seguridad escolar, incluido el desarrollo, implementación y revisión periódica y actualización de esta política de bienestar a nivel de distrito (en lo sucesivo, "política de bienestar").

La membresía de DWC representará a todas las escuelas primarias e incluirá, en la medida de lo posible, pero no se limitará a: padres y cuidadores; estudiantes; representantes del programa de nutrición escolar (Gerente del Programa de Servicios de Alimentación); profesores de educación física; profesores de educación sanitaria; profesionales de la salud escolar y personal de servicios sociales y de salud mental, administradores escolares, miembros de la junta escolar; profesionales de la salud y público en general. Cuando sea posible, la membresía también incluirá coordinadores de educación del Programa de Asistencia Nutricional Suplementaria (SNAP-EDEDSNAP-Ed). En la medida de lo posible, la DWC incluirá representantes de cada edificio escolar y refleja la diversidad de la comunidad.

Liderazgo

El Superintendente o su(s) designado(s) convocará a la DWC y facilitará el desarrollo y las actualizaciones de la política de bienestar, y garantizará el cumplimiento de la política por parte de cada escuela.

El funcionario designado para la supervisión es la Dra. Julie Synyard, Coordinadora del Programa Federal, jsynyard@busd.org; (707) 542-5197 ej. 12117.

Los nombres, cargos e información de contacto de estas personas son:

Nombre	**Título/relación con la escuela o el distrito**	**Dirección de correo electrónico**	**Rol en el Comité**
Dra. Julie Synyard	Coordinador de Programas Federales	jsynyard@busd.org	Supervisa el mantenimiento de la política de bienestar y asiste en la evaluación de la implementación de la política de bienestar.

nina craig	Director de la Escuela Primaria Bellevue	ncraig@busd.org	Ayuda en la evaluación de la implementación de la política de bienestar.
Denise McCullough	Directora de la Escuela Primaria Kawana Springs	dmccullough@busd.org	Ayuda en la evaluación de la implementación de la política de bienestar.
jean caminante	Director de la Escuela Primaria Meadow View	jwalker@busd.org	Ayuda en la evaluación de la implementación de la política de bienestar.
margaret jacobson	Director de la Escuela Primaria Taylor Mountain	mjacobson@busd.org	Ayuda en la evaluación de la implementación de la política de bienestar.
lynn wong	Gerente del Programa de Servicios de Alimentos	lwong@busd.org	Ayuda en la evaluación de la implementación de la política de bienestar.
Tracy Whitaker	Directora de Servicios Estudiantiles	twhitaker@busd.org	Ayuda en la evaluación de la implementación de la política de bienestar.
Sally Yates	Enfermera del distrito	syates@busd.org	Ayuda en la evaluación de la implementación de la política de bienestar.
Jaime Padilla	Miembro del Patronato	jpadilla@busd.org	Sirve como miembro contribuyente del Comité de Bienestar

Cada director de escuela garantizará el cumplimiento de la política.

II. Implementación, monitoreo, responsabilidad y participación comunitaria de la política de bienestar

Plan de IMPLEMENTACIÓN

El Distrito desarrollará y mantendrá un plan de implementación para administrar y coordinar la ejecución de esta política de bienestar.El plan delinea funciones, responsabilidades, acciones y plazos específicos de cada escuela; e incluye información sobre quién será responsable de hacer qué cambio, cuánto, dónde y cuándo; así como metas y objetivos específicos para los estándares de nutrición para todos los alimentos y bebidas disponibles en el campus escolar, mercadeo de alimentos y bebidas, promoción y educación nutricional, actividad física, educación física y otras actividades escolares que promuevan el bienestar de los estudiantes. Se recomienda que la escuela utilice el Herramientas en línea del Programa Escuelas Saludables para completar una evaluación a nivel escolar basada en el Índice de Salud Escolar de los Centros para el Control y la Prevención de Enfermedades, crear un plan de acción que fomente la implementación y generar un informe de progreso anual.

Esta política de bienestar y los informes de progreso se pueden encontrar en: ***busd.org***

Mantenimiento de registros

El distrito conservará registros para documentar el cumplimiento de los requisitos de la política de bienestar en 3150 Education Drive, Santa Rosa, CA, 95407 y/o en el sitio web del distrito en busd.org. La documentación mantenida en esta ubicación incluirá, pero no se limitará a:

- La política de bienestar escrita;
- Documentación que demuestre que la política se ha puesto a disposición del público;
- Documentación de los esfuerzos para revisar y actualizar la Política de Bienestar de las Escuelas Locales; incluyendo una indicación de quién está involucrado en la actualización y los métodos que usa el distrito para que las partes interesadas sean conscientes de su capacidad para participar en la DWC;
- Documentación para demostrar el cumplimiento de los requisitos de notificación pública anual;
- La evaluación más reciente sobre la implementación de la política de bienestar escolar local;
- La documentación que demuestra la evaluación más reciente sobre la implementación de la Política de Bienestar Escolar Local se ha puesto a disposición del público.

Notificación Anual de Política

El Distrito informará activamente a las familias y al público cada año sobre la información básica sobre esta política, incluido su contenido, cualquier actualización de la política y el estado de implementación. El distrito pondrá a disposición esta información a través del sitio web del distrito y/o comunicaciones en todo el distrito. El Distrito proporcionará la mayor cantidad de información posible sobre el entorno de nutrición escolar. Esto incluirá un resumen de los eventos o actividades del Distrito y las escuelas relacionados con la implementación de la política de bienestar. Anualmente, el Distrito también publicará el nombre y la información de contacto de

los funcionarios del Distrito/escuela que dirigen y coordinan el comité, así como información sobre cómo el público puede participar en el comité de bienestar escolar.

Evaluaciones Trienales de Progreso

Al menos una vez cada tres años, el Distrito evaluará el cumplimiento de la política de bienestar para evaluar la implementación de la política e incluirá:

- La medida en que las escuelas bajo la jurisdicción del Distrito cumplen con la política de bienestar;
- La medida en que la política de bienestar del Distrito se compara con la política de bienestar modelo de Alliance for a Healthier Generation; y
- Una descripción del progreso realizado en el logro de las metas de la política de bienestar del Distrito.

El cargo/persona responsable de administrar la evaluación trienal y la información de contacto es la Dra. Julie Synyard, Coordinadora del Programa Federal, jsynyard@busd.org; (707) 542-5197 ej. 12117.

El DWC, en colaboración con escuelas individuales, monitorea el cumplimiento de las escuelas con esta política de bienestar.

El distrito y las escuelas notificarán activamente a los hogares/familias sobre la disponibilidad del informe de progreso trienal.

Revisiones y Actualización de la Política

El DWC actualizará o modificará la política de bienestar en función de los resultados del Índice de Salud Escolar anual y las evaluaciones trienales y/o según cambien las prioridades del Distrito; la comunidad necesita un cambio; se cumplen los objetivos de bienestar; surge nueva ciencia, información y tecnología de la salud; y se emiten nuevas guías o estándares federales o estatales.**La política de bienestar será evaluada y actualizada como se indica al menos cada tres años, luego de la evaluación trienal.**

Participación Comunitaria, Alcance y Comunicaciones

El Distrito se compromete a responder a los aportes de la comunidad, que comienza con el conocimiento de la política de bienestar. El Distrito comunicará activamente las formas en que los representantes de DWC y otros pueden participar en el desarrollo, implementación y revisión periódica y actualización de la política de bienestar a través de una variedad de medios apropiados para ese distrito. El Distrito también informará a los padres sobre las mejoras que se han realizado en las comidas escolares y el cumplimiento de los estándares de comidas escolares, la disponibilidad de programas de nutrición infantil y cómo solicitarlos, y una descripción y cumplimiento de los estándares de nutrición de Smart Snacks in School. El Distrito utilizará mecanismos electrónicos, como correo electrónico o avisos en el sitio web del distrito, así como mecanismos no electrónicos, como boletines, presentaciones a los padres o envío de información a los padres, para garantizar que todas las familias sean notificadas activamente de el contenido, la implementación y las actualizaciones de la política de bienestar, así como también cómo participar y apoyar la política. El Distrito se asegurará de que las comunicaciones sean cultural y lingüísticamente apropiadas para la comunidad, y se logren a través de medios

similares a otras formas en que el distrito y las escuelas individuales comunican información escolar importante a los padres.

El Distrito notificará activamente al público sobre el contenido o cualquier actualización de la política de bienestar anualmente, como mínimo. El Distrito también utilizará estos mecanismos para informar a la comunidad sobre la disponibilidad de los informes anuales y trienales.

III. Nutrición

Comidas del colegio

Nuestro distrito escolar está comprometido a servir comidas saludables a los niños, con muchas frutas, verduras, granos integrales y leche sin grasa o baja en grasa; que son moderados en sodio, bajos en grasas saturadas y tienen cero gramos trans grasa por porción (etiqueta de información nutricional o especificación del fabricante); y para satisfacer las necesidades nutricionales de los niños en edad escolar dentro de sus requerimientos calóricos. Los programas de comidas escolares tienen como objetivo mejorar la dieta y la salud de los niños en edad escolar, ayudar a mitigar la obesidad infantil, modelar una alimentación saludable para apoyar el desarrollo de patrones de alimentación saludables para toda la vida y apoyar elecciones saludables al tiempo que se adaptan a las preferencias alimentarias culturales y necesidades dietéticas especiales.

Todas las escuelas dentro del Distrito participan en los programas de nutrición infantil del USDA, incluido el Programa Nacional de Almuerzos Escolares (NSLP), el Programa de Desayunos Escolares (SBP) y Programa de Servicio de Alimentos de Verano (SFSP). Todas las escuelas dentro del Distrito se comprometen a ofrecer comidas escolares a través de los programas NSLP y SBP, y otros programas federales de nutrición infantil aplicables, que:

- Son accesibles para todos los estudiantes;
- Son atractivos y atractivos para los niños;
- Se sirven en ambientes limpios y agradables;
- Cumple o supera los requisitos nutricionales actuales establecidos por los estatutos y reglamentos locales, estatales y federales. (El distrito ofrece comidas escolares reembolsables que cumplen Estándares de nutrición del USDA.)
- Promover opciones saludables de alimentos y bebidas usando al menos diez de los siguientes Técnicas de comedor más inteligentes:
  - Las opciones de frutas enteras se exhiben en atractivos tazones o canastas (en lugar de platos calientes o sartenes de hotel).
  - La fruta en rodajas o cortada está disponible todos los días.
  - Las opciones diarias de frutas se muestran en un lugar en la línea de visión y alcance de los estudiantes.
  - Todas las opciones de vegetales disponibles recibieron nombres creativos o descriptivos.
  - Las opciones diarias de vegetales se incluyen en todas las comidas para llevar disponibles para los estudiantes.
  - Todos los miembros del personal, especialmente los que atienden, han sido capacitados para incitar cortésmente a los estudiantes a seleccionar y consumir las opciones de verduras diarias con su comida.
  - La leche blanca se coloca delante de otras bebidas en todos los refrigeradores.
  - Las opciones alternativas de platos principales (p. ej., barra de ensaladas, parfaits de yogur, etc.) se destacan en carteles o letreros en todas las áreas de servicio y comedor.

- Se puede crear una comida reembolsable en cualquier área de servicio disponible para los estudiantes (p. ej., barras de ensaladas, salas de refrigerios, etc.).
- Las encuestas de los estudiantes y las oportunidades de prueba de sabor se utilizan para informar el desarrollo del menú, la decoración del comedor y las ideas promocionales.
- Las obras de arte de los estudiantes se exhiben en las áreas de servicio y/o comedor.
- Los anuncios diarios se utilizan para promocionar y comercializar las opciones del menú.

Los menús se publicarán en el sitio web del distrito o en los sitios web de las escuelas individuales e incluirán el contenido de nutrientes y los ingredientes. Para revisar los menús, visite el siguiente enlace.

- Los menús serán creados/revisados por un dietista registrado u otro profesional de nutrición certificado.
- Las comidas escolares son administradas por un equipo de profesionales en nutrición infantil.
- El programa de nutrición infantil del distrito acomodará a los estudiantes con necesidades dietéticas especiales.
- A los estudiantes se les permitirá al menos 10 minutos para desayunar y al menos 20 minutos para almorzar, contados desde el momento en que hayan recibido su comida y estén sentados (cumple con los criterios de nivel Gold del Programa de Escuelas Saludables).
- A los estudiantes se les sirve el almuerzo a una hora razonable y apropiada del día.
- Se promoverá la participación en los programas federales de nutrición infantil entre los estudiantes y las familias para ayudar a garantizar que las familias sepan qué programas están disponibles en la escuela de sus hijos.
- El Distrito implementará al menos cuatro de las siguientes cinco actividades de la Granja a la Escuela (cumple con los criterios de nivel Oro del Programa Escuelas Saludables; marque/encierre en un círculo las cuatro actividades que el Distrito planea realizar):
  - Se incorporan productos locales y/o regionales al programa de alimentación escolar;
  - Los mensajes sobre agricultura y nutrición se refuerzan en todo el entorno de aprendizaje; y
  - La escuela utiliza promociones o eventos especiales, como degustaciones, que destacan los productos locales/regionales.

Calificaciones del personal y desarrollo profesional

Todos los directores, gerentes y personal del programa de nutrición escolar cumplirán o superarán los requisitos de contratación y educación/capacitación continua anual en el Normas profesionales del USDA para profesionales de la nutrición infantil. Este personal de nutrición escolar se referirá al Sitio web de Estándares Profesionales para Estándares de Nutrición Escolar del USDA a buscar una formación que satisfaga sus necesidades de aprendizaje.

Agua

Para promover la hidratación, habrá agua potable gratuita, segura y sin sabor disponible para todos los estudiantes durante el día escolar* y en todos los campus escolares* ("campus escolar" y "día escolar" se definen en el glosario). El Distrito pondrá a disposición agua potable donde se sirvan las comidas escolares durante las comidas.

- Todas las fuentes y recipientes de agua se mantendrán regularmente para garantizar buenos estándares de higiene y seguridad sanitaria. Dichas fuentes y recipientes pueden incluir

bebederos, jarras de agua, estaciones de hidratación, chorros de agua y otros métodos para suministrar agua potable.

- Cada cafetería ofrece una estación de hidratación en las instalaciones además de fuentes de agua/estaciones de hidratación dispersas por todo el campus escolar.
- A los estudiantes se les permitirá traer y llevar botellas de agua (aprobadas) llenas solo con agua durante todo el día.

Alimentos y bebidas competitivos

El Distrito se compromete a garantizar que todos los alimentos y bebidas disponibles para los estudiantes en el campus escolar* durante el día escolar* apoyen una alimentación saludable. Los alimentos y bebidas vendidos y servidos fuera de los programas de comidas escolares (por ejemplo, alimentos y bebidas "competitivos") cumplirán con los estándares de nutrición de Smart Snacks in School del USDA, como mínimo. Smart Snacks tiene como objetivo mejorar la salud y el bienestar de los estudiantes, aumentar el consumo de alimentos saludables durante la jornada escolar y crear un entorno que refuerce el desarrollo de hábitos alimenticios saludables. Un resumen de los estándares y la información, así como una Guía de refrigerios inteligentes en las escuelas, están disponibles en: https://www.fns.usda.gov/tn/guide-smart-snacks-school.Alliance for a Healthier Generation proporciona un conjunto de herramientas para ayudar con la implementación de Smart Snacks disponibles en www.foodplanner.healthiergeneration.org.

Para apoyar la elección de alimentos saludables y mejorar la salud y el bienestar de los estudiantes, todos los alimentos y bebidas fuera de los programas de comidas escolares reembolsables que están vendido a los estudiantes en el campus de la escuela durante el día escolar* cumplirá o superará los estándares de nutrición USDA Smart Snacks. Estos estándares se aplicarán en todos los lugares y a través de todos los servicios donde se venden alimentos y bebidas, que pueden incluir, entre otros, opciones a la carta en cafeterías, máquinas expendedoras, tiendas escolares y carritos de comida o refrigerios.

Celebraciones y recompensas

Todos los alimentos ofrecidos en el campus de la escuela cumplirá o superará los estándares de nutrición Smart Snacks in School del USDA, incluso a través de:

1. Celebraciones y fiestas. El distrito proporcionará una lista de ideas para fiestas saludables a padres y maestros, incluidas ideas para celebraciones sin alimentos. Las ideas para fiestas saludables están disponibles en el Alianza por una Generación más Saludable.
2. Meriendas en el salón de clases traídas por los padres. El Distrito proporcionará a los padres una lista de alimentos y bebidas que cumplen con Smart Snacks estándares de nutrición.
3. Recompensas e incentivos. El Distrito proporcionará a los maestros y otro personal escolar relevante una lista de formas alternativas de recompensar a los niños. Los alimentos y las bebidas no se usarán como recompensa ni se retendrán como castigo por ningún motivo, como por ejemplo por desempeño o comportamiento.

recaudación de fondos

Los alimentos y bebidas que cumplan o excedan los estándares de nutrición de Smart Snacks in Schools del USDA se pueden vender a través de eventos para recaudar fondos en el campus de la escuela* durante el día escolar*. El Distrito pondrá a disposición de los padres y maestros una

lista de ideas saludables para recaudar fondos, ejemplos *de la Alianza por una Generación más Saludable*.

Promoción Nutricional

La promoción y la educación en materia de nutrición influyen positivamente en las conductas alimentarias de por vida mediante el uso de técnicas basadas en evidencia y mensajes sobre nutrición, y mediante la creación de entornos alimentarios que fomenten opciones saludables de nutrición y fomenten la participación en los programas de comidas escolares. Los estudiantes y el personal recibirán mensajes de nutrición consistentes en las escuelas, aulas, gimnasios y cafeterías. La promoción de la nutrición también incluye el mercadeo y la publicidad de alimentos y bebidas nutritivos para los estudiantes y es más eficaz cuando se implementa de manera consistente a través de un enfoque integral y multicanal por parte del personal escolar, los maestros, los padres, los estudiantes y la comunidad.

El Distrito promoverá opciones saludables de alimentos y bebidas para todos los estudiantes en todo el campus escolar, así como alentará la participación en los programas de comidas escolares. Esta promoción se producirá a través de al menos:

- Implementar al menos diez o más técnicas de promoción de alimentos saludables basadas en evidencia a través de los programas de alimentación escolar utilizando Técnicas de comedor más inteligentes; y
- Asegurar que el 100 % de los alimentos y bebidas que se promocionan a los estudiantes cumplan con los estándares de nutrición Smart Snacks in School del USDA. Las técnicas de promoción adicionales que el Distrito y las escuelas individuales pueden usar están disponibles en https://www.healthiergeneration.org/our-work/business-sector-engagement/improving-access-to-address-health-equity/smart-food-planner.

Educación nutricional

El Distrito enseñará, modelará, alentará y apoyará la alimentación saludable de todos los estudiantes. Las escuelas brindarán educación sobre nutrición y participarán en la promoción de la nutrición que:

- Está diseñado para proporcionar a los estudiantes los conocimientos y habilidades necesarios para promover y proteger su salud;
- Es parte no solo de las clases de educación para la salud, sino que también se integra a otras clases de instrucción a través de materias como matemáticas, ciencias, artes del lenguaje, ciencias sociales y materias optativas;
- Incluye actividades divertidas, apropiadas para el desarrollo, culturalmente relevantes y participativas, como demostraciones o lecciones de cocina, promociones, degustaciones, visitas a fincas y huertos escolares;
- Promueve frutas, verduras, productos integrales, productos lácteos bajos en grasa y sin grasa y métodos de preparación de alimentos saludables;
- Enfatiza el equilibrio calórico entre la ingesta de alimentos y el gasto de energía (promueve la actividad física/ejercicio);
- Enlaces con programas de alimentación escolar, actividades de promoción de la nutrición en la cafetería, huertos escolares, programas de la granja a la escuela, otros alimentos escolares y servicios comunitarios relacionados con la nutrición;

- Enseña alfabetización mediática con énfasis en la comercialización de alimentos y bebidas; y
- Incluye capacitación en educación nutricional para maestros y otro personal.

Temas esenciales de alimentación saludable en la educación para la salud

El Distrito incluirá en el plan de estudios de educación para la salud un mínimo de 12 de los siguientes temas esenciales sobre alimentación saludable:

- Relación entre alimentación saludable y salud personal y prevención de enfermedades
- Orientación alimentaria deMi plato
- Lectura y uso de las etiquetas de información nutricional de la FDA
- Comer una variedad de alimentos todos los días.
- Equilibrar la ingesta de alimentos y la actividad física
- Comer más frutas, verduras y productos integrales
- Elegir alimentos bajos en grasas, grasas saturadas y colesterol y que no contengan transgordo
- Elegir alimentos y bebidas con pocos azúcares añadidos
- Comer más alimentos ricos en calcio
- Preparación de comidas y meriendas saludables
- Riesgos de las prácticas de control de peso poco saludables
- Aceptar diferencias de tamaño corporal
- Seguridad alimentaria
- Importancia del consumo de agua
- Importancia de desayunar
- Tomar decisiones saludables al comer en restaurantes
- Trastornos de la alimentación
- Las pautas dietéticas para los estadounidenses
- Reducir la ingesta de sodio
- Influencias sociales en la alimentación saludable, incluidos los medios de comunicación, la familia, los compañeros y la cultura
- Cómo encontrar información o servicios válidos relacionados con la nutrición y el comportamiento dietético
- Cómo desarrollar un plan y realizar un seguimiento del progreso hacia el logro de una meta personal para comer de manera saludable
- Resistir la presión de los compañeros relacionada con el comportamiento alimentario poco saludable
- Influir, apoyar o abogar por el comportamiento alimentario saludable de los demás

Marketing de Alimentos y Bebidas en las Escuelas

El Distrito se compromete a proporcionar un entorno escolar que asegure oportunidades para que todos los estudiantes practiquen conductas de alimentación saludable y actividad física durante el día escolar y minimicen las distracciones comerciales. El Distrito se esfuerza por enseñar a los estudiantes cómo tomar decisiones informadas sobre nutrición, salud y actividad física. Estos esfuerzos se verán debilitados si los estudiantes están sujetos a publicidad en la propiedad del Distrito que contiene mensajes inconsistentes con la información de salud que el Distrito está impartiendo a través de la educación nutricional y los esfuerzos de promoción de la salud. Es la intención del Distrito proteger y promover la salud de los estudiantes al permitir la publicidad y el marketing solo de aquellos alimentos y bebidas cuya venta está permitida en el campus escolar, de conformidad con la política de bienestar del Distrito.

Todos los alimentos y bebidas comercializados o promocionados a los estudiantes en el campus escolar* durante el día escolar* cumplirán o superarán los estándares de nutrición de Smart Snacks in School del USDA.

El marketing de alimentos y bebidas se define como la publicidad y otras promociones en las escuelas. El mercadeo de alimentos y bebidas a menudo incluye declaraciones orales, escritas o gráficas hechas con el propósito de promover la venta de un producto de alimentos o bebidas hechas por el productor, fabricante, vendedor o cualquier otra entidad con un interés comercial en el producto.[15] Este término incluye, pero no se limita a lo siguiente:

- Nombres de marca, marcas registradas, logotipos o etiquetas, excepto cuando se colocan en un producto de comida o bebida físicamente presente o en su envase.
- Pantallas, como en el exterior de las máquinas expendedoras
- Marca corporativa, logotipo, nombre o marca comercial en el equipo escolar, como marquesinas, tableros de mensajes, tableros de puntuación o tableros traseros (Nota: no se requiere el reemplazo inmediato de estos artículos; sin embargo, los distritos reemplazarán o actualizarán los tableros de puntuación u otro equipo duradero cuando se cumplan los contratos existentes). para renovación o en la medida en que sea financieramente posible con el tiempo para que los artículos cumplan con la política de marketing).
- Marca corporativa, logotipo, nombre o marca comercial en vasos utilizados para dispensar bebidas, tableros de menús, hieleras, botes de basura y otros equipos de servicio de alimentos; así como en carteles, portadas de libros, libros de asignación de alumnos o útiles escolares exhibidos, distribuidos, ofrecidos o vendidos por el Distrito.
- Anuncios en publicaciones escolares o correspondencia escolar.
- Muestras gratuitas de productos, pruebas de sabor o cupones de un producto, o muestras gratuitas que muestren publicidad de un producto.

A medida que el Distrito/servicios de nutrición escolar/Departamento de Atletismo/PTA/PTO revisa los contratos existentes y considerar nuevos contratos, las decisiones de compra (y reemplazo) de equipos y productos deben reflejar las pautas de mercadeo aplicables establecidas por la política de bienestar del Distrito.

IV. Actividad física

Los niños y adolescentes deben participar en al menos 60 minutos de actividad física todos los días. Un porcentaje sustancial de la actividad física de los estudiantes puede proporcionarse a través de un programa integral de actividad física escolar (CSPAP). Un CSPAP refleja una fuerte coordinación y sinergia entre todos los componentes: educación física de calidad como base; actividad física antes, durante y después de la escuela; y la participación del personal y la participación de la familia y la comunidad. El Distrito está comprometido a brindar estas oportunidades. Las escuelas se asegurarán de que estas variadas oportunidades de actividad

15

física se sumen a la educación física y no la sustituyan (tratada en la subsección "Educación física").

Actividad física durante el día escolar (incluidos, entre otros, el recreo, los descansos para la actividad física en el aula o la educación física)**no será retenido como** castigo por cualquier motivo. El distrito proporcionará a los maestros y otro personal escolar formas alternativas para disciplinar a los estudiantes.

En la medida de lo posible, el Distrito se asegurará de que sus terrenos e instalaciones sean seguros y que el equipo esté disponible para que los estudiantes estén activos. El Distrito llevará a cabo las inspecciones y reparaciones necesarias.

Educación Física

El Distrito proporcionará a los estudiantes educación física, utilizando un plan de estudios de educación física secuencial apropiado para la edad, consistente con los estándares nacionales y estatales para la educación física. El plan de estudios de educación física promoverá los beneficios de un estilo de vida físicamente activo y ayudará a los estudiantes a desarrollar habilidades para participar en hábitos saludables de por vida, así como incorporar conceptos esenciales de educación para la salud (discutidos en el "*Temas esenciales de actividad física en la educación para la salud*" subsección). El plan de estudios apoyará los componentes esenciales de la educación física.

Todos los estudiantes tendrán la misma oportunidad de participar en las clases de educación física. El Distrito hará las adaptaciones apropiadas para permitir la participación equitativa de todos los estudiantes y adaptará las clases y el equipo de educación física según sea necesario.

Todos los estudiantes **de primaria** recibirán un mínimo de 200 minutos de instrucción de educación física cada 10 días escolares, excluyendo el almuerzo y el recreo.

El programa de educación física del Distrito promoverá la aptitud física de los estudiantes a través de evaluaciones individualizadas de aptitud y actividad (a través del Programa presidencial de acondicionamiento físico para jóvenes u otra herramienta de evaluación adecuada) y utilizará informes basados en criterios para cada estudiante.

- *Los estudiantes estarán moderados a vigorosamente activos durante al menos el 50% del tiempo de clase durante la mayoría o todas las sesiones de clase de educación física.*
- *Se requerirá que todos los maestros de educación física en Bellevue Union participen en un desarrollo profesional en educación por lo menos una vez al año.*
- *Todas las clases de educación física en Bellevue Union son impartidas por maestros autorizados que están certificados o respaldados para enseñar educación física.*
- *No se otorgan renuncias, exenciones o sustituciones para las clases de educación física.*

Temas esenciales de actividad física en la educación para la salud

La educación para la salud será obligatoria en todos los grados (primaria). El Distrito incluirá en el plan de estudios de educación para la salud un mínimo de 12 de los siguientes temas esenciales sobre actividad física:

- Los beneficios físicos, psicológicos o sociales de la actividad física
- Cómo la actividad física puede contribuir a un peso saludable
- Cómo la actividad física puede contribuir al proceso de aprendizaje académico
- Cómo un estilo de vida inactivo contribuye a las enfermedades crónicas
- Estado físico relacionado con la salud, es decir, resistencia cardiovascular, resistencia muscular, fuerza muscular, flexibilidad y composición corporal
- Diferencias entre actividad física, ejercicio y fitness
- Fases de una sesión de ejercicio, es decir, calentamiento, entrenamiento y enfriamiento
- Superar las barreras a la actividad física
- Disminución de las actividades sedentarias, como ver la televisión.
- Oportunidades para la actividad física en la comunidad.
- Prevención de lesiones durante la actividad física
- Seguridad relacionada con el clima, por ejemplo, evitar golpes de calor, hipotermia y quemaduras solares mientras se está físicamente activo
- Cuánta actividad física es suficiente, es decir, determinar frecuencia, intensidad, tiempo y tipo de actividad física
- Desarrollar un plan individualizado de actividad física y acondicionamiento físico.
- Seguimiento del progreso hacia el logro de los objetivos en un plan de actividad física individualizado
- Peligros de usar drogas para mejorar el rendimiento, como los esteroides
- Influencias sociales en la actividad física, incluidos los medios de comunicación, la familia, los compañeros y la cultura
- Cómo encontrar información o servicios válidos relacionados con la actividad física y el estado físico
- Cómo influir, apoyar o abogar para que otros participen en la actividad física
- Cómo resistir la presión de grupo que desalienta la actividad física.

Recreo (Primaria)

Todas las escuelas primarias ofrecerán al menos **40 minutos de recreo** todos los días durante el año escolar. Si se ofrece el recreo antes del almuerzo, las escuelas tendrán instalaciones apropiadas para lavarse las manos y/o mecanismos de desinfección de manos ubicados dentro o fuera de la cafetería para garantizar una higiene adecuada antes de comer y se requiere que los estudiantes usen estos mecanismos antes de comer. El tiempo para lavarse las manos, así como el tiempo para guardar los abrigos/sombreros/guantes, se incluirán en el período/marco de tiempo de transición del recreo antes de que los estudiantes ingresen a la cafetería.

Recreo al aire libre se ofrecerá cuando el clima sea factible para jugar al aire libre.

En caso de que la escuela o el distrito deban realizar recreo **interior,** los maestros y el personal seguirán las pautas de recreo en interiores que promuevan la actividad física para los estudiantes, en la medida de lo posible.

El recreo complementará, no sustituirá, la clase de educación física. Los monitores de recreo o los maestros alentarán a los estudiantes a estar activos y servirán como modelos a seguir al estar físicamente activos junto a los estudiantes siempre que sea posible.

Descansos de actividad física en el aula

El Distrito reconoce que los estudiantes están más atentos y listos para aprender si se les proporcionan descansos periódicos cuando pueden estar físicamente activos o estirarse. Así, se ofrecerá a los estudiantes oportunidades **periódicas de estar** activo o estirarse a lo largo del día en todos o la mayoría de los días durante una semana escolar típica. El Distrito recomienda que

los maestros brinden descansos cortos (de 3 a 5 minutos) para la actividad física de los estudiantes durante y entre el horario de clases al menos tres días a la semana. Estos recesos de actividad física complementarán, no sustituirán, la clase de educación física, el recreo y los períodos de transición de clase.

El Distrito proporcionará recursos y enlaces a recursos, herramientas y tecnología con ideas para los descansos de actividad física en el aula. Los recursos e ideas están disponibles a través de Nemours Kids Salud y el Acción para Niños Saludables.

académicos activos

Los maestros incorporarán enfoques de aprendizaje kinestésico y de movimiento en la instrucción de materias "básicas" cuando sea posible (por ejemplo, ciencias, matemáticas, artes del lenguaje, estudios sociales y otros) y harán su parte para limitar el comportamiento sedentario durante el día escolar.

El Distrito apoyará a los maestros de aula que incorporan actividad física y emplean enfoques de aprendizaje kinestésico en las materias básicas al proporcionar oportunidades y recursos de desarrollo profesional anual, incluida información sobre actividades principales, opciones de actividad, así como material de referencia disponible sobre las conexiones entre el aprendizaje y el movimiento.

Los maestros servirán como modelos a seguir siendo físicamente activos junto a los estudiantes siempre que sea posible.

Actividades antes y después de la escuela

El Distrito ofrece oportunidades para que los estudiantes participen en actividades físicas ya sea antes y/o después del día escolar (o ambos) a través de una variedad de métodos. El Distrito alentará a los estudiantes a estar físicamente activos antes y después de la escuela al ofrecer deportes extracurriculares y antes del recreo escolar.

V. Otras actividades que promueven el bienestar de los estudiantes

El Distrito integrará actividades de bienestar en todo el entorno escolar, no solo en la cafetería, otros lugares de comidas y bebidas e instalaciones de actividad física. El Distrito coordinará e integrará otras iniciativas relacionadas con la actividad física, la educación física, la nutrición y otros componentes de bienestar para que todos los esfuerzos sean complementarios, no se dupliquen, y trabajen hacia el mismo conjunto de metas y objetivos que promuevan el bienestar de los estudiantes, el desarrollo óptimo y la solidez. resultados educativos.

Se alienta a las escuelas del Distrito a coordinar el contenido en todas las áreas curriculares que promuevan la salud de los estudiantes, como la enseñanza de conceptos de nutrición en matemáticas, con consultas proporcionadas por la escuela o los expertos en currículo del Distrito.

Todos los esfuerzos relacionados con la obtención del reconocimiento federal, estatal o de la asociación por esfuerzos, o subvenciones/oportunidades de financiación para entornos escolares

saludables se coordinarán y complementarán con la política de bienestar, lo que incluye, entre otros, garantizar la participación de DWC/SWC.

Se alienta a todos los eventos patrocinados por la escuela a adherirse a las pautas de la política de bienestar. Todos los eventos de bienestar patrocinados por la escuela incluirán actividad física y oportunidades de alimentación saludable cuando sea apropiado.

Asociaciones comunitarias

El Distrito continuará desarrollando relaciones con socios de la comunidad (p. ej., hospitales, universidades/colegios, empresas locales, proveedores y coordinadores de SNAP-Ed, etc.) en apoyo de la implementación de esta política de bienestar. Se evaluarán las asociaciones y patrocinios existentes y nuevos de la comunidad para garantizar que sean coherentes con la política de bienestar y sus objetivos.

Promoción de la salud comunitaria y participación familiar

El Distrito promoverá a los padres/cuidadores, familias y la comunidad en general los beneficios y enfoques para una alimentación saludable y actividad física durante todo el año escolar. Las familias serán informadas e invitadas a participar en actividades patrocinadas por la escuela y recibirán información sobre los esfuerzos de promoción de la salud.

Como se describe en la subsección “Participación comunitaria, divulgación y comunicaciones”**,**el Distrito utilizará mecanismos electrónicos (p. ej., correo electrónico o avisos en el sitio web del distrito), así como mecanismos no electrónicos (p. ej., boletines, presentaciones a los padres o envío de información a los padres), para garantizar que todas las familias participen activamente notificado de las oportunidades para participar en actividades patrocinadas por la escuela y recibir información sobre los esfuerzos de promoción de la salud.

Bienestar del Personal y Promoción de la Salud

El DWC trabajará en conjunto con el equipo de Recursos Humanos para apoyar el bienestar del personal. El equipo de Recursos Humanos distribuirá materiales apropiados que mejoren el bienestar del personal y promuevan opciones de vida positivas.

Las escuelas del distrito implementarán estrategias para apoyar al personal en la promoción activa y el modelado de conductas de actividad física y alimentación saludable. El Distrito promueve la participación de los miembros del personal en programas de promoción de la salud y apoyará programas para miembros del personal sobre alimentación saludable/control del peso que sean accesibles y gratuitos o de bajo costo.

Aprendizaje profesional

Cuando sea factible, el Distrito ofrecerá oportunidades y recursos de aprendizaje profesional anuales para que el personal aumente el conocimiento y las habilidades sobre la promoción de comportamientos saludables en el salón de clases y la escuela (p. ej., aumentar el uso de enfoques de enseñanza cinestésica o incorporar lecciones de nutrición en la clase de matemáticas). El aprendizaje profesional ayudará al personal del Distrito a comprender las conexiones entre lo académico y la salud y las formas en que la salud y el bienestar se integran en la reforma continua del distrito o en los planes/esfuerzos de mejora académica.

Declaración de no discriminación

De acuerdo con la ley federal de derechos civiles y las normas y políticas de derechos civiles del Departamento de Agricultura de los EE. UU. (USDA), el USDA, sus agencias, oficinas y empleados, y las instituciones que participan o administran los programas del USDA tienen prohibido discriminar por motivos de raza, color, origen nacional, sexo (incluida la identidad de género y la orientación sexual), discapacidad, edad o represalia o represalia por actividades anteriores de derechos civiles en cualquier programa o actividad realizada o financiada por el USDA.

Las personas con discapacidades que requieran medios alternativos de comunicación para la información del programa (por ejemplo, Braille, letra grande, cinta de audio, lenguaje de señas estadounidense, etc.), deben comunicarse con la agencia (estatal o local) donde solicitaron los beneficios. Las personas sordas, con dificultades auditivas o del habla pueden comunicarse con el USDA a través del Servicio Federal de Retransmisión al (800) 877-8339. Además, la información del programa puede estar disponible en otros idiomas además del inglés.

Para presentar una queja del programa de discriminación, complete elFormulario de Queja de Discriminación del Programa USDA, (AD-3027) que se encuentra en línea en:https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs, y en cualquier oficina del USDA, o escriba una carta dirigida al USDA y proporcione en la carta toda la información solicitada en el formulario. Para solicitar una copia del formulario de queja, llame al (866) 632-9992. Envíe su formulario completo o carta al USDA por:

1) Correo: Departamento de Agricultura de EE. UU.
   Oficina del Subsecretario de Derechos Civiles
   1400 Avenida Independencia, SW
   Washington, DC 20250-9410

2) Fax: (202) 690-7442; o (833) 256-1665

3) Correo electrónico: program.intake@usda.gov

Esta institución es un proveedor de igualdad de oportunidades.

Glosario:

Día Escolar Extendido - el tiempo durante, antes y después de la escuela que incluye actividades como clubes, deportes intramuros, práctica de banda y coro, ensayos de teatro y más.

Campus escolar - áreas que son propiedad o están alquiladas por la escuela y que se utilizan en cualquier momento para actividades relacionadas con la escuela, incluso en el exterior del edificio escolar, autobuses escolares u otros vehículos utilizados para transportar estudiantes, campos deportivos y estadios (p. ej., en marcadores, hieleras, vasos y botellas de agua) o estacionamientos.

Día de escuela – el tiempo entre la medianoche de la noche anterior y 30 minutos después del final del día de instrucción.

Trienal – Recurrente cada tres años.

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category: Review and Action

Agenda Item Title: Approval of Board Monthly Meeting Dates

Prepared By: Michael Kellison, Superintendent

Background:
It is proposed that regular board meetings continue to be scheduled for one Tuesday each month, generally the third Tuesday of the month. All dates were scheduled to meet the required fiscal and HR reporting dates, as well as the holidays and school breaks.

Recommended Action:
It is recommended that the Board of Trustees approve the Board Monthly Meeting Dates

Supporting Documents:
Board Monthly Meeting Dates

Bellevue Union School District

2023-24 Regular Board Meeting Dates

August 15, 2023 – 3rd Tuesday

September 12, 2023 – 2nd Tuesday

October 17, 2023 – 3rd Tuesday

November 21, 2023 – 3rd Tuesday

December 12, 2023 – 2nd Tuesday

January 16, 2024 – 3rd Tuesday

February 20, 2024 – 3rd Tuesday

March 12, 2024 –2nd Tuesday

April 16, 2024 – 3rd Tuesday

May 21, 2024 – 3rd Tuesday

June 18, 2024 – 3rd Tuesday

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category:	Review and Action
Agenda Item Title:	Williams Quarterly Uniform Complaint Report Summary (January 1-March 31)
Prepared By:	Moriah Hart, Executive Assistant

Background:
This quarterly report is required by Education Code 35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Recommended Action:
It is recommended that the Board of Trustees approve the Williams Quarterly Uniform Complaint Report Summary (January 1-March 31)

Supporting Documents:
Williams Quarterly Uniform Complaint Report Summary (January 1-March 31)

BELLEVUE Union School District

Williams Settlement

Quarterly Uniform Complaint Report Summary

Education Code §35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Reporting Period:

X January 1 – March 31, 2023 ☐ April 1 – June 30, 2023
☐ July 1 – September 30, 2022 ☐ October 1 – December 31, 2022

No complaints were received during the above time period. ☒

If you received any complaints during the above time period, please complete the following table. Enter "0" in any cell that does not apply.

	Complaints Received	Complaints Resolved	Unresolved Complaints
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and/or Mis-assignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
Total	**0**	**0**	**0**

Board meeting date: 04.18.2023
Date sent to County Superintendent of Schools: 04.19.2023
Sonoma County Office of Education
5340 Skylane Blvd.

Santa Rosa, CA 95403

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:
Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:
It is recommended the Board ratify these warrants.

Supporting Documents:
Payroll Totals
Board Report of Checks

Bellevue Union School District
2022-2023
March Payroll Totals

Manual Payroll	**3/17/2023**	
Certificated		-
Classified		(1,777.33)
Total		(1,777.33)
Regular Payroll	**3/31/2023**	
Certificated		867,342.40
Classified		424,258.01
Total		1,291,600.41
Supplemental Payroll	**4/10/2023**	
Certificated		74,485.11
Classified		23,983.92
Total		98,469.03
Total:		1,388,292.11

Checks Dated 03/02/2023 through 04/12/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1948265	03/03/2023	Friedman's Home Improvement	01-4380	KW: OPEN PO for Supplies		961.87
1948266	03/03/2023	Gardeners Aid, Inc.	01-5800	OPEN PO- Equip Repair		80.63
1948267	03/03/2023	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites		80.00
1948268	03/03/2023	Janet Gossett	01-4350	DO: OPEN PO:Signature Stamps/ Ink		33.31
1948269	03/03/2023	Kenneth Charles Schwinn	01-5800	Home School Services		2,500.00
1948270	03/03/2023	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2022/2023		10,300.00
1948271	03/03/2023	Maria Gabriela Porter	01-5800	Speech Services for Preschool Program		11,245.92
1948272	03/03/2023	Mike Brown Electric Co	01-5800	DO: OPEN PO for Electric Services		3,778.43
1948273	03/03/2023	Lockbox Bartley Pump PMLLC	25-5800	Open PO -Bartley Pump		954.71
1948274	03/03/2023	Roberta Jue	01-5800	Speech & Language Services		3,960.00
1948275	03/03/2023	Sherry Trainor	01-5800	Home/Hospital Instruction: L.P		1,335.00
1949738	03/10/2023	Lewis, Gina S	01-4310	Classroom Supplies		300.00
1949739	03/10/2023	Corrales, Erika	01-4350	Coffee Travelers		40.00
1949740	03/10/2023	Maram-Mccullough, Denise	01-5800	Various Items		136.30
1949741	03/10/2023	Jacobson, Margaret	01-5800	Basketball/ Awards	461.81	
				Office Supplies	113.57	575.38
1949742	03/10/2023	Hackelman, Erica	01-4310	Classroom Supplies		217.09
1949743	03/10/2023	Synyard, Julie A	01-4397	Food for Meetings		97.56
1949744	03/10/2023	Jereb, Billie Joe	01-4380	Supplies for Maint		508.09
1949745	03/10/2023	Lay, Sarah	01-4397	popcorn		12.99
1949746	03/10/2023	Anova Education & Behavior	01-5800	Bahavior & Speech Occupational Therapy: B.T		5,324.56
1949747	03/10/2023	Aramark Uniform Services	01-4380	Linen Services	6,968.57	
			13-5800	Linen Services	157.28	7,125.85
1949748	03/10/2023	Aramark Uniform Services	01-4380	Linen Services		667.06
1949749	03/10/2023	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	2,212.64	
				OPEN PO: TM Food for Food Svc	2,872.42	
				OPEN PO: MV Food for Food Svc	1,142.87	6,227.93
1949750	03/10/2023	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	1,715.00	
				KW- Student Milk	1,392.00	
				MV- Student Milk	1,626.00	
				TM- Student Milk	1,873.50	6,606.50
1949751	03/10/2023	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	625.50	
				OPEN PO- MV - Fruit & Vegetable	702.75	
				OPEN PO- TM - Fruit & Vegetable	1,034.70	2,362.95
1949752	03/10/2023	CooperField's Books Inc	01-4310	Diverse Books		1,126.71
1949753	03/10/2023	EDU Healthcare	01-5100	Speech and Language Services		5,880.00
1949754	03/10/2023	FedEx	01-5800	DO: Fedex Shipments		82.12

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ESCAPE ONLINE

Checks Dated 03/02/2023 through 04/12/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1949755	03/10/2023	Friedman's Home Improvement	01-4390	Open PO General Dist Maint		589.52
1949756	03/10/2023	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	5,296.56	
				OPEN PO MV Food Supply	7,883.53	
				OPEN PO TM Food Supply	6,957.20	
			13-5800	CAFE: Food Storage	139.05	20,276.34
1949757	03/10/2023	Lakeshore Learning	01-4310	Preschool SDC	16,340.51	
				SDC Supplies	998.82	17,339.33
1949758	03/10/2023	Language People	01-5803	ELC- OPEN PO Interpreting services		653.71
1949759	03/10/2023	Lattice Educational Services	01-5800	NPS: J.C 2022/2023		5,514.00
1949760	03/10/2023	North Bay Children's Center	12-5100	Sub Contract FY 2022/2023		128,567.65
1949761	03/10/2023	Office Depot Inc	01-4310	Office/ School Supplies	343.73	
			01-4350	OPEN PO- District Office Supplies	66.94	410.67
1949762	03/10/2023	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up	728.38	
				KW/ELC- Garage & Recycling	943.08	
				MV: Garage & Recycling Pick up	790.02	
				TM- Garage & Recycling	943.08	3,404.56
1949763	03/10/2023	Thomsen Inspection Services	21-6200	Demolition & Construction		10,080.00
1949764	03/10/2023	Ridgeview Builders Inc	21-6200	MPR & Office Improvements		520,141.98
1949765	03/10/2023	Soliant	01-5100	LPN & SLPA Services		6,216.00
1949766	03/10/2023	Spurr	01-5510	Open PO Spurr		688.72
1949767	03/10/2023	Super Duper® Publications	01-4310	Speech Assessments		98.34
1949768	03/10/2023	The Birch Agency Inc	01-5800	Speech & Language Services		3,840.00
1949769	03/10/2023	TLCD Architecture	21-6200	KS Modernizaton Architecture		10,552.00
1949770	03/10/2023	US Bank Equipment Finance	01-5840	Contract Number : 500-0683047-000		2,449.76
1949771	03/10/2023	West County Transportation	01-5100	Open PO-Special Ed. Transportation		169,001.02
1949772	03/10/2023	Western Psychological Services	01-4310	SPED Materials		199.51
1949773	03/10/2023	Thomsen Inspection Services	21-6200	Demolition & Construction		23,280.00
1950462	03/15/2023	Bethel, Suzanne	01-5200	Conference		1,020.14
1950463	03/15/2023	Anderson, Suzanne M	01-5200	Training/Conference		860.60
1950464	03/15/2023	Grenier, Angela C	01-5200	Conference		971.35
1950465	03/15/2023	Miller, Brittany M	01-4310	Classroom Supplies		300.00
1950466	03/15/2023	Tolks, Theodore	01-5800	Basketball Ref		50.00
1950467	03/15/2023	Caven, Gennifer A	01-5200	Conference		907.99
1950468	03/15/2023	RosevilleTermite & Pest Contro l	01-5800	Pest Management Services		1,365.00
1950469	03/15/2023	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		160.00
1950470	03/15/2023	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees	52.37	
			01-5858	DO: FSA Admin Fee 6 Employees	7.63	60.00

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Checks Dated 03/02/2023 through 04/12/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1950471	03/15/2023	Aramark Uniform Services	01-4380	Linen Services	68.91	
			13-5800	Linen Services	2,469.78	2,538.69
1950472	03/15/2023	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2022/2023		915.60
1950473	03/15/2023	Becoming Independent	01-5800	BUSD Shredding Services		80.00
1950474	03/15/2023	AT & T	01-5911	Open PO CALNET3		141.47
1950475	03/15/2023	Chefs Toys LLC	13-4390	Lunch Trays		965.77
1950476	03/15/2023	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	460.50	
				KW- Student Milk	424.00	
				MV- Student Milk	407.50	
				TM- Student Milk	424.00	1,716.00
1950477	03/15/2023	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	770.30	
				OPEN PO- MV - Fruit & Vegetable	1,275.75	2,046.05
1950478	03/15/2023	Decker Inc Decker Equipment/School Fix	01-4380	OPEN PO - Parts Only		627.02
1950479	03/15/2023	Department Of Justice Accounting Office Cashier Unit	01-5862	Open PO for DO- Fingerprinting		1,078.00
1950480	03/15/2023	Discount School Supply	01-4310	Instructional Materials		60.29
1950481	03/15/2023	Discovery Office Systems	01-5840	DO: Service Contract all sites 2022/2023	5,740.17	
				Open PO-Service & Supplies 2022/2023	445.66	6,185.83
1950482	03/15/2023	DOCUSIGN INC lockbox	01-5845	Digital Envelopes		4,485.00
1950483	03/15/2023	Environmental Pump Services, Inc.	13-5800	Open PO-Grease Trap Service		150.00
1950484	03/15/2023	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	750.00	
				Open PO MV Monthly Patrols	375.00	
				Open PO TM Monthly Patrols	375.00	1,875.00
1950485	03/15/2023	Fishman Supply Co	01-4350	Copy Paper	2,123.89	
			01-4370	M&O: Custodial Supplies @ TM	1,677.56	
				M&O; Custodial Supplies @ KW	1,401.54	
				M&O; Custodial Supplies @ MV	3,002.02	
			13-4370	OPEN PO for COOKS	269.78	8,474.79
1950486	03/15/2023	Friedman's Home Improvement	01-4380	TM: OPEN PO for Supplies	45.54	
			01-4390	Open PO General Dist Maint	184.51	230.05
1950487	03/15/2023	Gardeners Aid, Inc.	01-5800	OPEN PO- Equip Repair		99.14
1950488	03/15/2023	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	2,870.00	
				OPEN PO MV Food Supply	6,338.78	
				OPEN PO TM Food Supply	73.75-	9,135.03
1950489	03/15/2023	The Home Depot Pro	01-4380	Home Depot		977.04
1950490	03/15/2023	Jubilee Jumps	01-5600	Community Engagement Fest Carnival		729.00
1950491	03/15/2023	Mentors Moving & Storage	01-5800	General Moving Services	500.00	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1950491	03/15/2023	Mentors Moving & Storage	13-5800	Kitchen Storage	450.00	950.00
1950492	03/15/2023	SPARK Creativity LLC	01-5800	Art, Music		30,000.00
1950493	03/15/2023	Oak Grove Construction Inc	21-6200	Repair Water Line		900.17
1950494	03/15/2023	Office Depot Inc	01-4310	Office Supplies		214.66
1950495	03/15/2023	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2022/2023		320.09
1950496	03/15/2023	Rags to Stitches	13-5800	Chefs Coats		80.00
1950497	03/15/2023	Pearson Education, Inc	01-4310	Speech Assessments		111.50
1950498	03/15/2023	Presence Learning Inc	01-5800	Speech & Psych Services		34,053.87
1950499	03/15/2023	Lockbox Bartley Pump PMLLC	21-6200	Water Meter		3,996.69
1950500	03/15/2023	Recology Sonoma Marin	01-5560	BUS BARN: -Garage		498.16
1950501	03/15/2023	Redwood Pediatric Therapy Asso	01-5800	Occupational Therapy Services		14,037.33
1950502	03/15/2023	Revolution Foods PBC	13-5100	Meals for KS, TM & BV		18,661.20
1950503	03/15/2023	Roy's Sewer Service Inc	01-5800	OPEN PO: Sewer & Storm		562.50
1950504	03/15/2023	School & College Legal Service Sonoma County Office of Ed.	01-5200	Professional Development for Principal	45.00	
				Professional Learning	45.00	90.00
1950505	03/15/2023	Sci-Supply	01-4240	Bulk Laser Pointers, Pack of 10, Red 650nm		147.18
1950506	03/15/2023	TCG Admin FBO Bellevue USD	01-5860	403/Calstrs fees		76.00
1950507	03/15/2023	US Bank Equipment Finance	01-5840	Contract Number : 500-0683047-000		5,525.04
1950508	03/15/2023	Verizon Wireless	01-5840	WIFI		1,953.90
1950509	03/15/2023	Verizon	01-5800	Support Internet Service		266.07
1950510	03/15/2023	West County Transportation	01-5833	Field Trip	383.68	
				Field Trip # 29358	160.60	
				Field Trip # 28656	168.33	
				Field Trip # 28739	160.60	
				Field Trip # 29610 &29688	168.46	
				Field Trip # 29770	137.18	
				Field Trip # 29815	176.15	1,355.00
1951281	03/17/2023	Aramark Uniform Services	01-4380	Linen Services		485.59
1951282	03/17/2023	Boundless AT	01-4310	Reading Intervention Materials		2,725.19
1951283	03/17/2023	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	1,171.27	
				OPEN PO: TM Food for Food Svc	1,810.38	
				OPEN PO: MV Food for Food Svc	187.40	3,169.05
1951284	03/17/2023	AT & T	01-5911	Open PO CALNET3		48.99
1951285	03/17/2023	Character Strong	01-5800	Curriculum		7,554.40
1951286	03/17/2023	Chefs Toys LLC	01-5800	Milk Coolers		8,148.12

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Checks Dated 03/02/2023 through 04/12/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1951287	03/17/2023	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	336.50	
				KW- Student Milk	440.50	
				MV- Student Milk	319.00	
				TM- Student Milk	546.50	1,642.50
1951288	03/17/2023	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	474.00	
				OPEN PO- MV - Fruit & Vegetable	175.60	
				OPEN PO- TM - Fruit & Vegetable	1,555.50	2,205.10
1951289	03/17/2023	EDU Healthcare	01-5100	Speech and Language Services		3,675.00
1951290	03/17/2023	Friedman's Home Improvement	01-4380	MV: OPEN PO for Supplies		75.90
1951291	03/17/2023	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	2,934.20	
				OPEN PO MV Food Supply	1,893.97	
				OPEN PO TM Food Supply	2,241.53	7,069.70
1951292	03/17/2023	Golden State Electric	01-5800	Electrical General Services		2,127.76
1951293	03/17/2023	Great America Financial Svcs	01-5858	OPEN PO-Postbase 45 mail machine	2.27	
			01-5950	OPEN PO-Postbase 45 mail machine	134.29	136.56
1951294	03/17/2023	Greenacre Homes	01-5100	NPS: JB		4,606.74
1951295	03/17/2023	Lozano Smith, LLP	01-5823	Open PO-Legal Fees 22/23		6,773.00
1951296	03/17/2023	Mentors Moving & Storage	13-5800	Kitchen Storage		150.00
1951297	03/17/2023	Pylon Communications LLC	01-5911	IT: Telephone Service 2022/23		2,837.26
1951298	03/17/2023	RGM Kramer Inc	21-6200	Extra Services for Furniture Bid	1,120.00	
				RGMK CM Services Agreement KS Modernization	20,000.00	21,120.00
1951299	03/17/2023	Soliant	01-5100	LPN & SLPA Services		3,976.00
1951300	03/17/2023	The Birch Agency Inc	01-5800	Speech & Language Services		4,800.00
1951301	03/17/2023	US Bank	01-5800	District Credit Card	3,120.20	
			13-5800	District Credit Card	2,578.57	5,698.77
1952634	03/24/2023	Walker, Jean K	01-4310	Various items for staff/students		180.20
1952635	03/24/2023	Slayback, Kristine A	01-4310	Classroom Supplies		300.00
1952636	03/24/2023	Sheffler, Elysa K	01-5800	ELL Basketball		135.79
1952637	03/24/2023	Synyard, Julie A	01-4397	Food for Workshops		261.48
1952638	03/24/2023	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		255.33
1952639	03/24/2023	Buchanan Food Service	13-4390	OPEN PO: KW Kitchen Supplies		74.40
1952640	03/24/2023	Calm Strips	01-4310	Student Supplies		159.99
1952641	03/24/2023	CVE Contracting Group Inc	21-6200	Abestos Roofing & Assumed Lead Abatement		4,770.00
1952642	03/24/2023	The Center for Effective Phila nthropy	01-5800	Survey		1,000.00
1952643	03/24/2023	Discount School Supply	01-4310	Self Portraits		87.92

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1952644	03/24/2023	TIAA Bank	01-5600	DO:Agreement For SF-5130 Account # 20415329-1		100.24
1952645	03/24/2023	Fishman Supply Co	01-4310	Copy Paper		274.49
1952646	03/24/2023	Base Products LLC	01-4310	Classroom Supplies for SPed		98.30
1952647	03/24/2023	Murray Building, Inc.	21-6200	Kawana Construction Partial Payment.		24,980.24
1952648	03/24/2023	Office Depot Inc	01-4310	Classroom & Office Supplies	142.75	
				Curriculum Training	129.34	
			01-4350	OPEN PO- District Office Supplies	8.29	280.38
1952649	03/24/2023	Pearson Education, Inc	01-4310	Speech Assessments		553.49
1952650	03/24/2023	Really Good Stuff	01-4310	Berries Kidney Dry Erase Table		944.52
1952651	03/24/2023	Santa Rosa, City Of	01-5530	Open PO for Water bill BV	839.21	
				Open PO for Water bill KW	1,300.99	
				Open PO for Water bill TM	1,385.26	
			01-5560	Open PO for Water bill MV & LC	1,267.15	4,792.61
1952652	03/24/2023	School Services Of California	01-5200	Employee Leave Webinar		315.00
1952653	03/24/2023	Sonoma County Catering	01-4397	Staff Appreciation		1,223.61
1952979	03/29/2023	California's Valued Trust	01-9578	Coverage for April 2023		171,108.64
1952980	03/29/2023	AT & T	01-5911	Open PO CALNET3		285.79
1952981	03/29/2023	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		49.45
1952982	03/29/2023	Discovery Office Systems	01-5840	DO: Service Contract all sites 2022/2023		420.76
1952983	03/29/2023	Estrellita	01-4310	Spanish Materials		5,175.57
1952984	03/29/2023	Fishman Supply Co	01-4350	Copy Paper	1,155.32	
			01-4370	M&0: Custodial Supplies@BV	3,877.39	
				M&O: Custodial Supplies @ ELC	131.67	5,164.38
1952985	03/29/2023	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites		70.00
1952986	03/29/2023	The Home Depot Pro	01-4380	Home Depot		213.16
1952987	03/29/2023	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2022/2023		10,300.00
1952988	03/29/2023	Ninyo & Moore Consultants	21-6200	Modernization Materials/Special Inspections Servs		22,067.25
1952989	03/29/2023	Office Depot Inc	01-4350	OPEN PO- District Office Supplies		93.33
1952990	03/29/2023	Pace Supply Corp Cust #02188-00	01-4380	Open PO-Pace Supply		51.36
1952991	03/29/2023	Rosetta Stone LLC	01-5899	Newcomer English Support		1,560.00
1952992	03/29/2023	Santa Rosa, City Of	01-5560	Open PO for Water bill MV & LC		120.00
1952993	03/29/2023	School Nutrition Association	01-5200	SNA Annual National Conference		764.00
1952994	03/29/2023	School Specialty LLC	01-5800	SPed Students Supplies		750.97
1952995	03/29/2023	SHI International Corp	01-4345	ITECH: Varies Supplies/ Equipment	1,204.35	
			01-5800	Headset	1,201.75	2,406.10
1952996	03/29/2023	Spurr	01-5510	Open PO Spurr		2,337.36

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Checks Dated 03/02/2023 through 04/12/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1952997	03/29/2023	TLCD Architecture	21-6200	KS Modernizaton Architecture		8,124.50
1952998	03/29/2023	WEX BANK	01-4362	DO : Fuel Card		487.91
1953815	04/05/2023	Bethel, Suzanne	01-4310	Storage Bags		121.60
1953816	04/05/2023	Gomez, Maria T	01-5201	Mileage Expense March 31, 2023		132.31
1953817	04/05/2023	Spector, Stacy L	01-5200	Conference/ Travel Expenses		1,904.94
1953818	04/05/2023	Tolks, Theodore	01-4390	Basketball Ref Fee		100.00
1953819	04/05/2023	Lay, Sarah	01-4310	Classroom Supplies		96.71
1953820	04/05/2023	Advanced Security Systems-SR	01-5800	Burglar Alarm Monitoring: ANNEX	147.00	
				BV : Fire Monitoring/ Security System	226.50	
				BV: Burglar Alarm Monitoring	147.00	
				DO: Monthly Monitoring Services	56.57	
				ELC: Burglar Alarm Monitoring	147.00	
				KW: Burglar Alarm Monitoring	147.00	
				MV : Fire Monitoring	226.50	
				MV: Office Alarm Security	147.00	
				MV:Burglar Alarm Monitoring MEDIA & LIBRARY	147.00	
				TM : Fire Monitoring	226.50	
				TM: Burglary Alarm Monitoring Fee	147.00	
			25-5800	DO: Monthly Monitoring Services	90.43	1,855.50
1953821	04/05/2023	ALan S Cox Ameriprints	01-5862	FingerPrint Service		260.00
1953822	04/05/2023	Anova Education & Behavior	01-5800	Bahavior & Speech Occupational Therapy: B.T		5,044.32
1953823	04/05/2023	Apple Computer	01-4342	Toolkits		3,499.13
1953824	04/05/2023	Aramark Uniform Services	01-4380	Linen Services		377.08
1953825	04/05/2023	August- Jaye Construction	21-6200	BUSD Portable Building Repairs		140,008.75
1953826	04/05/2023	Clover Stornetta Farms Inc	13-4715	TM- Student Milk		86.80
1953827	04/05/2023	Center for the Collaborative Classroom	01-4310	Classroom Instruction		3,517.50
1953828	04/05/2023	Crown Awards	01-4310	Reclassification Medals		430.44
1953829	04/05/2023	Curriculum Associates LLC	01-5899	English Learners Supplies		11,677.50
1953830	04/05/2023	Discovery Office Systems	01-5840	DO: Service Contract all sites 2022/2023		1,758.71
1953831	04/05/2023	EDU Healthcare	01-5100	Speech and Language Services		7,350.00
1953832	04/05/2023	Fishman Supply Co	01-4370	M&0: Custodial Supplies@BV	914.14	
				M&O: Custodial Supplies @ ELC	287.04	1,201.18
1953833	04/05/2023	Fredric H Jones & Assoc Inc	01-4310	Books For Teachers		519.33
1953834	04/05/2023	Friedman's Home Improvement	01-4390	Open PO General Dist Maint		1,603.93
1953835	04/05/2023	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	160.39	
			13-5800	CAFE: Food Storage	203.25	363.64

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1953836	04/05/2023	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites		1,400.00
1953837	04/05/2023	Kenneth Charles Schwinn	01-5800	Home School Services		2,500.00
1953838	04/05/2023	Lakeshore Learning	01-4310	Classroom Curriculum		511.09
1953839	04/05/2023	Luther Burbank Center	01-5833	Art Classes		1,900.00
1953840	04/05/2023	Maria Gabriela Porter	01-5800	Speech Services for Preschool Program		9,371.60
1953841	04/05/2023	Office Depot Inc	01-4310	Classroom & Office Supplies	24.57	
				Supplies	283.05	
			01-4350	OPEN PO- District Office Supplies	107.63	415.25
1953842	04/05/2023	Pace Supply Corp Cust #02188-00	01-4380	Open PO-Pace Supply		407.60
1953843	04/05/2023	Lockbox Bartley Pump PMLLC	25-5800	Open PO -Bartley Pump		1,668.00
1953844	04/05/2023	Marylou Herrera DBA Red Light Learning	01-5803	Translation Service		110.80
1953845	04/05/2023	Ridgeview Builders Inc	21-6200	MPR & Office Improvements		892,276.89
1953846	04/05/2023	Roberta Jue	01-5800	Speech & Language Services		6,820.00
1953847	04/05/2023	Scholastic Classroom Magazines	01-4310	Classroom Instruction		1,198.00
1953848	04/05/2023	Sherry Trainor	01-5800	Home/Hospital Instruction: L.P		1,050.00
1953849	04/05/2023	Social Thinking	01-4310	Curriculum		3,940.14
1953850	04/05/2023	Soliant	01-5100	LPN & SLPA Services		7,952.00
1953851	04/05/2023	The Birch Agency Inc	01-5800	Speech & Language Services		13,440.00
1953852	04/05/2023	The Standard Insurance Co	01-9578	Disability Insurance CT 503007		3,296.26
1953853	04/05/2023	UIW Career Center	01-5825	Recruitment		500.00
1953854	04/05/2023	West County Transportation	01-5833	Field Trip # 29916	246.41	
				Field Trip # 29465	425.97	
				Field Trip # 29726	175.90	
				Field Trip # 30199	168.12	1,016.40
1955035	04/07/2023	Mulligan-Hirsch, Susan E	01-4310	Supplies		168.03
1955036	04/07/2023	Bridges, Ashley M	01-4390	Books for Classroom		299.53
1955037	04/07/2023	Toller, Kimberly C	01-4390	Books		276.82
1955038	04/07/2023	Hackelman, Erica	01-4310	Classroom Supplies		78.22
1955039	04/07/2023	Spector, Stacy L	01-4397	Food for Negotiation & New Hire		250.94
1955040	04/07/2023	Tolks, Theodore	01-5800	Basketball Ref Fees		100.00
1955041	04/07/2023	Lay, Sarah	01-4310	Classroom Supplies	96.13	
				POM POM bags	12.38	
			01-4397	Popcorn	12.99	121.50
1955042	04/07/2023	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		2,800.54
1955043	04/07/2023	Aramark Uniform Services	01-4380	Linen Services		384.53
1955044	04/07/2023	Becoming Independent	01-5800	BUSD Shredding Services		80.00
1955045	04/07/2023	Buchanan Food Service	13-4390	OPEN PO: KW Kitchen Supplies	94.53	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 03/02/2023 through 04/12/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1955045	04/07/2023	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	1,257.34	
				OPEN PO: TM Food for Food Svc	476.00	
				OPEN PO: MV Food for Food Svc	252.54	2,080.41
1955046	04/07/2023	AT & T	01-5911	Open PO CALNET3		95.99
1955047	04/07/2023	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	459.00	
				KW- Student Milk	599.50	
				MV- Student Milk	284.00	
				TM- Student Milk	725.30	2,067.80
1955048	04/07/2023	Coastline Distributors, Inc	13-4710	OPEN PO- MV - Fruit & Vegetable		302.60
1955049	04/07/2023	David Kerr	01-5800	Chorus Instruction to BUSD Students		1,100.00
1955050	04/07/2023	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	750.00	
				Open PO MV Monthly Patrols	375.00	
				Open PO TM Monthly Patrols	375.00	1,875.00
1955051	04/07/2023	Fishman Supply Co	13-4370	OPEN PO for COOKS		208.65
1955052	04/07/2023	Florence Filter	01-5800	District Wide Air Filters		7,160.17
1955053	04/07/2023	Friedman's Home Improvement	01-4390	Open PO General Dist Maint		150.17
1955054	04/07/2023	GIRLS ON THE RUN NORTH BAY	01-5800	Learning Program		2,713.00
1955055	04/07/2023	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	5,740.36	
				OPEN PO MV Food Supply	1,724.57	
				OPEN PO TM Food Supply	3,746.36	11,211.29
1955056	04/07/2023	Gopher	01-4390	School Supplies		647.28
1955057	04/07/2023	Hansel Auto Group	01-6500	2023 Ford E Transit 350 Cargo Van		73,457.53
1955058	04/07/2023	Henris Supply DBA Henris Roofing	21-6200	Repairs		867.00
1955059	04/07/2023	The Home Depot Pro	01-4380	Home Depot		132.58
1955060	04/07/2023	Mentors Moving & Storage	01-5800	Kitchen Moving		250.00
1955061	04/07/2023	Nemesis Fire	01-5800	BUSD Fire Sprinkler & hydrant Testing		220.00
1955062	04/07/2023	North Bay Children's Center	12-5100	Sub Contract FY 2022/2023		121,200.06
1955063	04/07/2023	PLTW	01-4310	OPEN PO : PLTW Supplies		689.64
1955064	04/07/2023	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up	728.38	
				KW/ELC- Garage & Recycling	943.08	
				MV: Garage & Recycling Pick up	790.02	
				TM- Garage & Recycling	943.08	3,404.56
1955065	04/07/2023	Thomsen Inspection Services	21-6200	Demolition & Construction		17,640.00
1955066	04/07/2023	School Specialty LLC	01-4310	Sped Supplies		739.94
1955067	04/07/2023	Verizon Wireless	01-5840	WIFI		1,953.90
1955686	04/12/2023	McMurtrie, Julie M	01-4390	ELOP Classroom Supplies		287.21

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/02/2023 through 04/12/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1955687	04/12/2023	Wilson, Christopher R	01-4310	Classroom Supplies		284.83
1955688	04/12/2023	Jacobson, Margaret	01-4310	Curriculum & Instruction	99.28	
				Recognition Week Supplies	413.09	
				SPed Supplies	88.12	
			01-4390	ELO funds Family Engagement Hawk Fest	542.18	1,142.67
1955689	04/12/2023	Lay, Sarah	01-4310	Class Supplies		43.58
1955690	04/12/2023	Alliance Redwoods	01-5833	Outdoor Education		4,830.75
1955691	04/12/2023	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees	52.40	
			01-5858	DO: FSA Admin Fee 6 Employees	7.60	60.00
1955692	04/12/2023	BFEOW	01-5823	Legal Fees		2,460.00
1955693	04/12/2023	Double Decker	01-5833	Field Trip		302.26
1955694	04/12/2023	Gopher	01-5800	Health Supplies		1,531.15
1955695	04/12/2023	Greenacre Homes	01-5100	NPS: JB		4,646.28
1955696	04/12/2023	Janet Gossett	01-4350	DO: OPEN PO:Signature Stamps/ Ink		144.07
1955697	04/12/2023	Lattice Educational Services	01-5800	NPS: J.C 2022/2023		5,006.00
1955698	04/12/2023	Myers FoodService Equip	01-5800	Freezer		1,638.75
1955699	04/12/2023	PG&E	01-5520	Open PO -PG & E 2022/2023		12,601.81
1955700	04/12/2023	Ralph's Auto & Truck Services	01-5800	OPEN PO- Districts Truck Services		577.96
1955701	04/12/2023	Sonoma County Office Of Educat ion	01-5825	Job Fair		50.00
1955702	04/12/2023	Soliant	01-5100	LPN & SLPA Services		6,870.00
				Total Number of Checks	**247**	**2,948,080.83**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	202	887,048.85
12	Child Development Fund	2	249,767.71
13	Cafeteria Fund	29	104,785.12
21	Building Fund	15	1,700,805.47
25	Capital Facilities Fund	5	5,673.68
	Total Number of Checks	**247**	2,948,080.83
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		**2,948,080.83**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Bellevue Union School District
April 18, 2023

7. Consent Calendar

7.1. Consent Calendar
- 7.1.1. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations: 2nd Reading (1st reading: March 7, 2023)
- 7.1.2. Surplus of Obsolete Equipment - Salad Bars
- 7.1.3. Surplus of Obsolete Equipment - Technology
- 7.1.4. Contracts
  - 7.1.4.1. Microsoft 1 year subscription
  - 7.1.4.2. Google Education Standard 1 year subscription
  - 7.1.4.3. GoGuardian 1 year subscription
  - 7.1.4.4. Kaseya Spanning Cloud Backup 1 year subscription
- 7.1.5. Board Meeting Minutes
  - 7.1.5.1. Regular Board Meeting Minutes March 7, 2023
  - 7.1.5.2. Special Board Meeting Minutes March 7, 2023
- 7.1.6. Acknowledge and Accept Grants & Donations
  - 7.1.6.1. Donors Choose: 'Bringing Books to Bulldogs' Vending Machine full of books to use for Tk-6th as rewards and incentives to promote reading. $8,425
- 7.1.7. Board Personnel Transaction Form
  - 7.1.7.1. 2023-24 Job Share Notification

Recommended Action:
It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:
Backup documentation for each item on the Consent Calendar.

DocuSign Envelope ID: 7C7838E4-D9D9-4DFB-BC90-4725894A5FAE

Bellevue Union School District

Agenda Item for Board Meeting of March 7, 2023

Agenda Category: Consent

Agenda Item Title: Surplus of Obsolete Equipment - Salad Bars

Prepared By: Lynn Wong, Food Service Program Manager

Background:

The Food Service Program has two small salad bars that are no longer used or needed for the program. Disposal of these units is requested.

- Food Service Directors in the North Bay have been offered this equipment but none have expressed interest.
- The local used restaurant equipment vendor declined to represent this equipment as this equipment has little resale interest or value.
- The effort to resale these items on our own is not worth the time or effort. One is being offered for sale on eBay at $800, and the other for $235.

Recommended Action:

Approval to dispose of two obsolete salad bars.

DS LW

Asset Tag	Serial Number	Model	Type
9877	BMKYKD2	Dell chromebook 11	Chromebook
10246	b9c14h2	Lenovo N21	Chromebook
8867	RL0416FL	Lenovo N21	Chromebook
10972	0A78HCBN800203N	Samsung	TV
11180	62005243na	NEC	TV
	SG38FLX13X	HP	switch
	SG3AFLX0M9	HP	
	JAB044588PK	Cisco	
	M8152800	Ciena	
	FOC1410Z2EQ	Cisco	
	FTX1133W0CU	Cisco	1841
	FTX0944Y0QP	Cisco	1841
	TX121321YT	Cisco	1800
	BZM3220L018	BROcade	
	FTX0947A30D	Cisco	2800
10324	5CD7212940	HP	
10261	MISSING	HP	
10288	5CD721286R	HP	
10356	5CD7213K1W	HP	
10098	5CD7211FBN	HP	
10344	5CD71410T	HP	
11490	614l4h2	Dell chromebook 11	
10395	5CD721410S	HP	
10275	5CD7212891	HP	Chromebook
10214	5w054h2	DELL	Chromebook
10303	5CD7211F14	HP	Chromebook
10291	5CD721289V	HP	Chromebook
10321	5CD72127Z7	HP	Chromebook
10318	5CD721282T	HP	Chromebook
10417	5CD72127FT	HP	Chromebook
10367	5CD7213K23	HP	Chromebook
10317	5CD7211F45	HP	Chromebook
10357	5CD72140Y5	HP	Chromebook
10305	5CD7211F4S	HP	Chromebook
10359	5CD7213K2B	HP	Chromebook
10319	5CD72128BD	HP	Chromebook
10276	5CD721283C	HP	Chromebook
10224	32lj4h2	DELL	Chromebook
10312	5CD7212815	HP	Chromebook
	d0154h2	DELL	Chromebook
8278	2L85P22	DELL	
8276	2L76P22	DELL	

Asset Tag	Serial Number	Model	Type
9563	96730354654	MCS	LAPTOPS
9529	96848754654	MCS	
	NXV91AA0134490E2976600	ACER	laptop
7902	C02NG0TYG086	APPLE	laptop
6991	C02L50V3FHS1	APPLE	laptop
7919	C02NG1KCG086	APPLE	laptop
7927	C02NG1MMG086	APPLE	laptop
9872	d52mqc2	DELL	laptop
9864	12pkqc2	DELL	laptop
7265	10387242653	SURFACE	laptop
7808	\	SURFACE	laptop
7807	3040742453	SURFACE	laptop
	JFRZKD2	DELL	
		DELL	
	CN125ZS0CY	HP	SWITCH
	CN125ZS09P	HP	SWITCH
	D25KJ0KYDNMN	APPLE	IMAC
	1+N6+L+Q+W1	DELL	DESKTOP
	1N9MQW1	DELL	DESKTOP
11226	BB7D942	DELL	DESKTOP
11312	60W9SW1	DELL	DESKTOP
11217	C2DHS22	DELL	DESKTOP
11221	C4KLCZ1	DELL	DESKTOP
11213	BTTVN22	DELL	DESKTOP
10307	5cd7211dn2	HP	chromebook
	model p22t	DELL	chromebook
50120	7zjbjp3	DELL	chromebook
10333	5cd7212914	hp	chromebook
10280	5cd7212829	hp	chromebook
	5cd7212872	hp	chromebook
10117	5cd7211f8c	hp	chromebook
10260	5cd72128wq	hp	chromebook
10107	5cd7211f92	hp	chromebook
10263	5cd72128b2	hp	c
10342	5cd7213l48	hp	Chromebook
10362	5cd7213k1m	hp	Chromebook
	2LGPLD2	DELL	Chromebook
10246	b9c14h2	DELL	Chromebook
7223	NXSHEAA006348010AB7600	acer	Chromebook
3363	LR05C8X9LRNXB6428002	lenovao	Chromebook
8867	lr0416fl	lenovao	Chromebook
10110	5cd7212883	hp	Chromebook

Asset Tag	Serial Number	Model	Type
9877	BMKYKD2	DELL	Chromebook
	5cd8084djz	hp	Chromebook
10220	7hnj4h2	DELL	Chromebook
	PD3715360024	Juniper	SWITCH
	PD3716270074	Juniper	SWITCH
	PD3716270518	Juniper	SWITCH
5112	mxl1321hrc		Chromebook
5110	mxl1321hrd		Chromebook
	mxl2502cvv		Chromebook
	mxl0461c7b		Chromebook
	bzm3220l002	brocade	
	109z50cr	ProCurve	
	5g3aflx0vf	ProCurve	
	cn105z50s7	ProCurve	
7042	cnu3309m21	HP	
7091	cnu3309m92	HP	
7094	cnu336bwl1	HP	
7089	cnu3309mym	HP	
	cnu3309myx	HP	
6675	cnu234b416	HP	
7813	5c64364c74	HP	
6571	c1mhxw190tx3	HP	
9992	c1mro26hf4f	HP	
7903	c02ng1l0g86	HP	
7925	c02ng1lw6086	HP	
6964	cpwkn40mdty3	HP	
6572	c1mhxwlxdty3	HP	
9682			Chromebook
9695			Chromebook
9975			Chromebook
9673			Chromebook
	lr0629w6		
81309724		acer	Chromebook
9661		acer	Chromebook
9696		acer	Chromebook
9678		acer	Chromebook
9700		acer	Chromebook
		acer	Chromebook
		acer	Chromebook
7812	5c643643lg	HP	
	cnu223369h	HP	
4434	cnu7361012	HP	

Asset Tag	Serial Number	Model	Type
7810	5cngh364cjr	HP	
5257	cnu1375gv2	HP	
7140	5vcb3961ht3	HP	
7161	38163235375800008		Chromebook
10019	p202905a		Chromebook
11350		Dell	
	cn09b02054	ProCurve	
	cn1072t70g	ProCurve	
	cn119zq10j	ProCurve	
	cn037zq10j	ProCurve	
	ctg2532k0d3	Brocade	
	ctg2534k0br	Brocade	
	ctg2532k0e8	Brocade	
	ctg2549k032	Brocade	

Softchoice
20 Mowat Avenue
Toronto, ON M6K 3E8

Sales/Order desk
Phone: (800) 268-7638
Fax: (800) 268-7639

Quote	Q-1409852
Date	23-Feb-2023

Quote

Ship To :
Ryan Green
Bellevue Union Elementary School District
3150 EDUCATION DR
SANTA ROSA, CA 95407-2767

Quote Prepared For	Ryan Green Bellevue Union Elementary School District Phone: 707)568-7504 Email: rgreen@busd.org
Quote Sent By	Michelle Dahmer michelle.dahmer@softchoice.com Phone: 619-452-1775 Fax:
Anniversary Date	31-Mar-2023
Authorization Number	67211059
Agreement End Date	31-Mar-2023
Comments	

CAMSA EES - Renewal/Extension - 04/01 - ENR# 67211059

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279430	AAA-73002	M365 EDU A3 ShrdSvr ALNG SubsVL MVL PerUsr STUUseBnft (Original)	1604	Upfront	01-Apr-2023	31-Mar-2024	United States	Subscription	$0.00	$0.00
2000279432	AAA-73004	M365 EDU A3 ShrdSvr ALNG SubsVL MVL PerUsr (Original)	100	Upfront	01-Apr-2023	31-Mar-2024	United States	Subscription	$49.49	$4,949.00
2000279574	M6K-00001	O365EDUA1 ShrdSvr ALNG SubsVL MVL PerUsr	25	Upfront	01-Apr-2023	31-Mar-2024	United States	Subscription	$0.00	$0.00

2000279371	9EM-00562	WinSvrSTDCore ALNG LicSAPk MVL 2Lic CoreLic	32	Upfront	01-Apr-2023	31-Mar-2024	United States	Term License & Maintenance	$5.99	$191.68
								GROUP TOTAL		$5,140.68

	SUBTOTAL	$5,140.68
	DELIVERY: Ground - 3 to 5 days	$0.00
	State Tax	$0.00
	Local Tax	$0.00
All currency in this quote is in (USD).	**TOTAL**	$5,140.68

Payment options are only available in listed currency and not billable in other currencies. Pricing, availability, and special offers are subject to change at any time.
This document and the transaction(s) to which it pertains are governed by Softchoice's online terms of sale, unless a separate purchase agreement was signed by both your company and Softchoice, in which case, that separate agreement will govern. Softchoice's terms of sale can be found http://www.softchoice.com/softchoice-terms-and-conditions-for-products

As noted in the Microsoft Enterprise Agreement, any online subscription services within this quote will automatically renew annually unless Softchoice is notified in writing at least 30 days prior to your anniversary. If you are within the final year of your agreement the previous statement does not apply; new products and quantities will be reviewed in your renewal process.

Signature :

Name :

Title :

Date :

PO# : {{PO_es_:signer1}}

US - California Education - Microsoft ESS (CAMSA) -
Please note all products priced in accordance to the CAMSA Microsoft contract.

Cage Code: 3DH15
DUNs: 929022028
TIN: 13-3827773

Pricing Proposal
Quotation #: 23075380
Created On: 2/9/2023
Valid Until: 2/28/2023

Bellevue Union Elementary School District

Ryan Green
3223 PRIMROSE AVE.
SANTA ROSA, CA 95407
United States
Phone: 707-542-5197
Fax:
Email: rgreen@busd.org

Senior Inside Account Executive

Francesca Lima
290 Davidson Ave
Somerset, NJ, 08873
Phone: 732-652-3092
Fax: 732-652-3099
Email: Francesca_Lima@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Workspace For Education Std Google - Part#: GAPPS-EDU-IS-STUDENT-1USER-12MO **Note:** Faculty Count: 400 (free licenses)	1600	$3.00	$4,800.00

Subtotal	$4,800.00
Shipping	$0.00
*Tax	$93.50
Total	$4,893.50

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

Please note: Google has a zero returns policy.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.

Pricing Proposal
Quotation #: 23303757
Created On: 4/4/2023
Valid Until: 7/28/2023

Bellevue Union Elementary School District

Ryan Green
3223 PRIMROSE AVE.
SANTA ROSA, CA 954077723
United States
Phone: 707-542-5197
Fax:
Email: rgreen@busd.org

Senior Inside Account Executive

Francesca Lima
290 Davidson Ave
Somerset, NJ, 08873
Phone: 732-652-3092
Fax: 732-652-3099
Email: Francesca_Lima@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	GoGuardian Admin - Subscription license (1 year) - volume - 1-1499 licenses - Win, Mac, Android, Chrome OS Liminex - Part#: GG-ADM1Y-000001	1500	$5.30	$7,950.00
2	GoGuardian Teacher - Subscription license (1 year) - volume - 1-499 licenses - Win, Chrome OS Liminex - Part#: GG-TCR1Y-000001	1500	$5.30	$7,950.00

Subtotal	$15,900.00
Shipping	$0.00
*Tax	$0.00
Total	$15,900.00

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.

Kaseya US, LLC
701 Brickell Avenue
Suite 400
Miami FL 33131
United States
46-0522543

Account Number	Terms	Currency	Invoice Date
K00369670	Due Upon Receipt	USD	03/12/2023

Invoice Number INV2464545405783

Customer: Bellevue Union School District

Bill To: Larry Black
Bellevue Union School District
3150 Education Dr,
Santa Rosa CA 68005
United States

Ship To: Larry Black
Bellevue Union School District
3150 Education Dr,
Santa Rosa CA 68005
United States

End User: Bellevue Union School District

Summary Charges

Quote Ref:Q-385877

Product Category	Total
Backup	2,966.40
Total Product Charges	**2,966.40**
Shipping	**0.00**

Taxes		
Tax Amount	0.00%	0.00
Total Tax Charges		**0.00**
Total Charges		**2,966.40**
Payments/Credits		**0.00**
Total Amount Due		**USD 2,966.40**

This invoice contains USD $ 0.00 (0.00%) tax equivalent amount.

Kaseya announces, K1 BACK-OFFICE PORTAL

We are excited to announce the release of our new innovative K1 Back-Office Portal for all Kaseya customers. This self-service portal will allow you to access billing and payment information, a view of your subscriptions and monthly spend, a new shopping experience and K1 connectivity. Please visit us at ***http://one.kaseya.com.***

For questions related to your account, please contact Billing@kaseya.com or call us at 415-694-5700

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Kaseya® is the leading provider of IT and security management solutions for managed service providers (MSPs) and small to medium sized businesses (SMBs). To learn more, visit www.kaseya.com.

KASEYA · COMPLIANCE MANAGER · ID AGENT · IT GLUE · GRAPHUS · RAPIDFIRE TOOLS · ROCKETCYBER · SPANNING · TRUMETHODS · UNITRENDS

Kaseya US, LLC
701 Brickell Avenue
Suite 400
Miami FL 33131
United States
46-0522543

Account Number	Terms	Currency	Invoice Date
K00369670	Due Upon Receipt	USD	03/12/2023

Invoice Number INV2464545405783

Product Details

Bellevue Union School District

Contract Term - 12-MAR-21 To 11-MAR-24

Backup

Description	Product Code	Asset No.	Qty	Billing Freq	Start Date	End Date	Sub total	Tax	Total
Backup for Google Apps Team Drives			1	ANNUALLY	3/12/2023	3/11/2024	0.00	0.00	0.00
G Suite Backup			160	ANNUALLY	3/12/2023	3/11/2024	2,966.40	0.00	2,966.40
						Product Total	2,966.40	0.00	2,966.40

Invoice Total	**2,966.40**	**0.00**	**2,966.40**

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Kaseya US, LLC
701 Brickell Avenue
Suite 400
Miami FL 33131
United States
46-0522543

Account Number	Terms	Currency	Invoice Date
K00369670	Due Upon Receipt	USD	03/12/2023

Invoice Number INV2464545405783

FOR ACH/WIRE PAYMENTS

Account Name: Kaseya US, LLC
Bank Name: Bank of America
Account Number: 1499988039
Routing Number: 121000358 (ACH), 026009593 (Wire)
Swift Code: BOFAUS3N (USD), BOFAUS6S (Non-USD)
Invoice Number:INV2464545405783

TO PAY BY CREDIT CARD

Please log into our Portal at http://one.kaseya.com.

Need access please contact us at Billing@kaseya.com.

TO PAY BY CHECK

Kaseya US LLC,
P.O. Box 419327, Boston,
MA 02241-9327

Contact Billing@Kaseya.com to provide access to Portal for ACH payments

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BUSD March 7, 2023 Board Meeting Minutes

1. Open Session 5:30 P.M.

   The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:31 pm by Lisa Reyes, Trustee, in person at the Bellevue Union School District Office.

   1.1. Call To Order

   1.2. Public Comment on Closed Session AgendaN/A

2. Adjourn to Closed session 5:31 P.M.

   2.1. Closed Session Agenda
   - 2.1.1. Public Employment § 54957
   - 2.1.2. Public Employee Discipline/Dismissal/Release § 54957
   - 2.1.3. Conference With Labor Negotiator §54957.6
   - 2.1.4. Conference With Legal Counsel – Existing Litigation (Gov. Code §54956.9(d)(1))
     - 2.1.4.1. Case Name Unspecified: Disclosure of case name would jeopardize existing settlement negotiations (Legal Counsel Must Be Present - In Room Or Via Telephone)

3. Reconvene To Regular Session:	6:47 P.M.
3.1. Flag Salute:	Chris Kim led the flag salute.
Members Present:	Jamie Padilla, Lisa Reyes, Adele Walker, Irene Rosario and Michael Kellison
Members Absent:	John Jarvis
Late Arrivals:	None
Early Departures:	None
District Office Staff Present:	Michael Kellison, Moriah Hart, Chris Kim, Tracy Whitaker, Aracely Romo-Flores, Stacy Spector, Bill Jereb, Julie Synard
Others Present:	See Sign in
3.2. Report on Closed Session	NA
3.3. Consider Agenda Adjustment swapped	The order of Information items 4.1 & 4.2 were
3.4. Public Comment:	None

4. Information

4.1. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations 1st Reading, Michael Kellison, Superintendent
4.2. FY 2022/23 Second Interim Financial Report and Budget Transfers, Chris J. Kim, Ed.D., Chief Business Official

5. Action

5.1. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the FY 2022/23 Second Interim Financial Report and Budget Transfers

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

5.2. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Bellevue Union School District Transportation Plan for FY 2022-2023

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

5.3. On a motion by Jamie Padilla, second by Irene Rosario, the Board approved the the 2023-24 Calendar

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

5.4. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the the Memorandum of Understanding with the Bellevue Education Association re: Summer School Pay

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

5.5. Ratification of Bills and Warrants

Payroll Totals

Manual Payroll

Certificated	TBD
Classified	TBD
	TBD

Regular Payroll 02/28/2023

Certificated	904,546.86
Classified	444,956.83
Total	1,349,503.69

Supplemental Payroll 3/10/2023

Certificated	TBD
Classified	TBD
	TBD

Total: 1,349,503.69

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	530,389.11
13 Cafeteria Fund	955.25
21 Building Fund	842,085.87
25 Cap Facilities Fund	2,541.18
Total Payables	$1,375,971.41

On a motion by Adele Walker, second by Jamie Padilla, the Board ratified the Bills and Warrants.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

6. Consent Calendar

6.1. Contracts
6.1.1. Ellevation (EL Program management & support)
6.2. Board Meeting Minutes
6.2.1. Regular Board Minutes February 21, 2023
6.2.2. Special Board Minutes February 21, 2023
6.3. Acknowledge and Accept Grants & Donations
6.3.1. Diana Freeland: violin, two ukuleles, three tin whistles and music books, BUSD Music Program
6.4. Board Personnel Transaction Form
6.4.1. 2023-24 Job Share Packets
6.4.2. Retirement Incentive Award Recipient

On a motion by Jamie Padilla, second by Adele Walker, the Board approved the Consent calendar

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

7. Reports

7.1. California School Employees Association, Chapter 501
N/A

7.2. Bellevue Education Association

Hello members of the board and Superintendent Kellison,

We hope you are doing well! We are happy to report that second trimester assessments have been completed, report cards are stuffed and ready to go, and we are counting down the days to Spring break.

Last week we held a general BEA meeting and voted to ratify the summer school MOU and the 2023/2024 calendar. We appreciate the pay incentive along with the “attendance bonus”. We've heard several teachers express interest in teaching summer school so we are hopeful it will be a successful time.

Teachers are also thankful for the opportunity to apply for the “Educational Grants” and are excited to implement new projects in our classrooms.

Last week at Taylor Mountain we had a marimba assembly where kids from Petaluma came and played for us. We all agree that it was one of the best assemblies we have ever had. The students were fascinated and we now have a waiting list for 5th graders hoping to join the marimba class that is being offered after school. Our K-3 classes also started music classes this week. It is so fun to bring more arts onto our campuses.

The longer I teach the more I can relate to the saying, "The days are long but the years are short". In the blink of an eye we are already ⅔ of the way through this school year. In the next few months we will be administering the ELPAC, prepping for and giving the CAASPP, and then planning end of year activities.

Thank you and we'll see you next month!

7.3. Principal Reports

Jean Walker, Meadow View Principal, reported:

Good evening members of the board, community and Superintendent Kellison. Welcome Irene Rosario. It's March and we have entered the last trimester of the year. It feels like we just met recently and shared our report, and yet, so much is happening in our schools everyday!

We know that last week's incident at Montgomery affected many of the families in our community, and are so sad for the families and students' who lost a loved one or were impacted by what happened. In light of this, we are reflecting and revisiting our safety protocols and acknowledge that school safety continues to be of utmost importance.

Academics:

We continue to ensure adult learning in our district. All teachers will be trained tomorrow by site TOSA's and teacher leaders in the Diagnostic Reading Assessment. This is a comprehensive diagnostic reading assessment that will give us more information about our students' needs, will guide teachers in delivering small group, targeted reading instruction, and will ultimately, we hope, lead to greater achievement.

Since we have completed trimester 2, sites are reviewing school-wide trimester data and progress toward their SPSA goals. Report cards are going home next week on March 13.

Administration of the ELPAC has started and our testers are making good progress as they work one on one with our students. 3th-6th teachers will be completing ELPAC testing in their classrooms before Spring Break.

Principals have begun to dive into the Youth truth Survey and participated in a training with SCOE last week. We gained some new ideas and are looking forward to sharing information with stakeholders.

Meadow View will begin the in person federal program monitoring tomorrow. Many thanks to Julie Synyard for supporting our district through this process.

Enrichment:

We are so excited to hear music on our campuses!

All sites enjoyed Marimba assemblies to kick off our after school Marimba program.

The Joy of Singing program, also taught by Andrew DeVeny, has begun for TK-3rd grade students. Teachers and students, alike, have given rave reviews about the engaging musical lessons.

We principals hope you all stay dry and enjoy this cold weather. And if we don't see you before, Have a great Spring Break.

7.4. Board Reports/Board Items

Jamie Padilla thanked Principal Craig for hosting the board at the Bellevue Elementary School for a facility tour. She said seeing all of the kids, teachers and staff working, laughing, playing was amazing. And she was especially impressed by all of the work completed at the BUSD Bus Barn.

Irene Rosario said she was really glad to be here on the board and she is looking forward to working with everyone. She said she's really impressed with the work everyone has been doing.

Adele Walker said she has been enjoying the visits to all of the school sites and especially seeing the kids laughing, playing and learning, that's who we're here for. For those who have spring break off, enjoy your time.

Lisa Reyes said she was very impressed with the work completed at the bus barn, she knows what a huge effort that was.

7.5. Superintendent Report

7.5.1. Enrollment Update

Superintendent Kellison shared:

The outstanding efforts of our talented students continue to fill me with a sense of pride and hope for our future. We are a community of innovators, creators, artists, musicians and scholars. BUSD students are incredible and I continue to be honored to serve them and this community.

State of the District

Tragedy in Santa Rosa:

I would like to acknowledge the tragedy that occurred on the Montgomery High School campus one week ago and offer my condolences to the family of the young person who lost his life while also sending my support and sympathy to the entire Montgomery community. As school leaders, having to respond to acts of violence at school is something we all relentlessly seek to

prevent. As individuals who have collectively dedicated our lives to students, we remain devastated by the recent events impacting our community.
When something that once seemed unthinkable happens, we can't help but turn our minds to our own students and own school communities and think of them. As an elementary district, we have worked hard to expand our scope of services to include education and support around pro-social skills and wellness. We have implemented a district-wide social emotional curriculum, provided each campus with a full-time counselor, contracted a behaviorist, trained staff in crisis prevention strategies, reviewed and updated our comprehensive safety plan, and so much more. We understand our role and have prioritized the mental health needs of our students. While there continues to be much work to be done in this area, I am confident that we are doing the right things for our students and that they will grow into strong, responsible and resilient adults.

Recruiting the Next Cadre of BUSD Staff:
Through the efforts of Stacy and the administrative team, we have started the recruiting and staffing process for the upcoming school year. I am pleased to announce that we have already hired two individuals to fill roles as a school psychologist and speech pathologist. Additionally, we are preparing for the recruitment of additional vacancies across the district. It is so exciting to begin to see the next cadre of new hires take shape.

Federal Program Monitoring:
Kudos to Aracely, Julie and the rest of the BUSD Team as they have worked hard in preparation for our upcoming Federal Program Monitoring. This process requires us to analyze current practices related to our Title programs and to gather evidence of those practices to present to the audit team. This has been a tremendous amount of work and I would like to acknowledge all of those involved in this process. Our visit will occur this Wednesday through Friday with the focus being on Meadow View.

In closing, I am excited for what lies ahead for our community. We are generating some excellent ideas on how to enhance the educational programs for our students and on how to make improvements to the overall quality of our district facilities and grounds.

With great pride.

Submitted by: Michael Kellison, Superintendent

8. Planning

April 18, 2023	Special Board Meeting: Facilities Tour	1:45pm	**Kawana Springs ES** 2121 Moraga Dr
April 18, 2023	Regular Board Meeting	5:30pm	**BUSD District Office** 3150 Education Drive

~~9. Return to Closed session as needed~~

Open Session Adjournment Time: 7:40 pm

Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature:_____ Date: _____

Bellevue Union School District
Board Meeting
Tuesday March 7, 2023
Sign-in Sheet

	Name	School Site/Community Member
1	Stacy Spector	DO - HR
2	Stacy Whitaker	DO
3	JULIE SYNYARD	LC
4	Araceli Romo-Flores	LC
5	BILL JEFFERS	DO - M&O
6	Becky Hansen	BEA
7	Julie McMurtrie	BEA
8	Jean Walker	MV
9	Margaret Jacobson	TM
10	Nina Cruz	BV
11	Denise McMo	LC
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		

BUSD March 7, 2023 Special Board Meeting Minutes

1. Open Session 1:45 P.M.

   The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 1:52 pm by Trustee Lisa Reyes, in person at the Bellevue Elementary School Conference Room.

   1.1. Call To Order

Members Present:	Jamie Padilla, John Jarvis, Lisa Reyes, Adele Walker, Irene Rosario and Michael Kellison
Members Absent:	None
Late Arrivals:	None
Early Departures:	None
District Office Staff Present:	Michael Kellison
Others Present:	Nina Craig & Bill Jereb

2. Information

   2.1. School Facility Tour (Bellevue ES)

3. Planning

March 7, 2023	Regular Board Meeting	5:30pm	**BUSD District Office** 3150 Education Drive

Open Session Adjournment Time: 3:30 pm

Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature:_____ Date: _____

BELLEVUE UNION SCHOOL DISTRICT

Current (TOTAL) Enrollment Including ALL TK Enrollment

School	August	September	October	November	December	January	February	March	April	May	
Bellevue	410	407	419	416	418	420	424	428	427		
Kawana	314	309	307	305	304	301	299	295	295		
Meadow View	416	421	418	424	421	421	425	423	425		
Taylor Mountain	442	443	445	446	444	440	438	438	441		
Total Enrollment	**1582**	**1580**	**1589**	**1591**	**1587**	**1582**	**1586**	**1584**	**1588**	**0**	**0**

Census Day (CalPADS/LCFF) Enrollment (1st Wednesday of October). Excludes TK Students Non-ADA.

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616	1596	1539	1486	1536
Charter	0	37	71	94	145	144	0	0	0	0	0
Total Enrollment	**1736**	**1823**	**1840**	**1896**	**1898**	**1835**	**1616**	**1596**	**1539**	**1486**	**1536**

Attendance (P2, Average Attendance over 8 Months) Reported in the Month of April

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	*** *2022/23*	2023/24	2024/25
Bellevue	403	406	391	366	387	397	376	336	*358*		
Kawana	388	381	365	337	337	322	321	253	*267*		
Meadow View	397	409	425	437	406	382	353	340	*371*		
Taylor Mountain	502	503	483	456	413	415	381	352	*392*		
Independent Study	0	0	0	0	0	0	0	19	*0*		
District Attendance	**1690**	**1699**	**1664**	**1597**	**1543**	**1517**	**1430**	**1300**	*1388*	**TBD**	**TBD**
% Attendance to CalPADS Enrollment	*95.52%*	*94.26%*	*94.92%*	*94.41%*	*95.46%*	*95.02%*	*92.94%*	*87.48%*	*90.40%*		
Charter	76	105	131	141	0	0	0	0	*0*	0	0
With Charter	**1765**	**1803**	**1794**	**1737**	**1543**	**1517**	**0**	**0**	*0*	**0**	**0**
% Attendance	*95.94%*	*95.12%*	*94.54%*	*94.69%*	*95.46%*	*95.02%*					

*** Attendance as of the Current Month being reported as of P1. Does not include Non-ADA TK. Official P2 will be reported on April 20, 2023

Updated: *4/12/23*

Bellevue Union Elementary School District
BOARD PERSONNEL TRANSACTIONS
April 18, 2023

Employee Action					Current Status						New Status								HR Escape Entered	Payroll Escape Entered
Action	Effective Date	Last Name	First Name	Emp ID	Location	POS #:	Assignment	FTE	Hrs	Position Status	Location	POS#:	Assignment (if applicable)	FTE	Hrs	Position Status	Total FTE	Years of Service (Res/Ret/Term)		
CLASSIFIED																				
Additional																				
Additional																				
Deceased																				
Job Share																				
Unpaid Leave																				
New Hire	3/6/2023	Contreras	Julie	2835							ELC	480	SDC IA PreSchool	0.625	5	Prob	0.62500		3/2/23	
New Hire	3/10/2023	Rivas	Lupita																	
New Hire																				
Partial																				
Promotion	8/14/23	Calderon	Megan																	
Reduced Work																				
Resignation	2/23/23	Farias	Eva	2813	BELL	550	SDC IA	0.75	6	Prob								5 months	2/23/23	
Retirement																				
Termination	3/28/23	Lopez Trancoso	Gerardo	2812	KAWA	515	Classified Sub	1	8	Prob								4 months	3/29/23	
Termination	3/6/23	Atkinson	Xyth	2706	KAWA	160	Night Custodian	1	8	Prob								5 months	3/6/23	
Transfer	8/14/23	Brown-Turk	Molly	2820	TMNT	534	K instructional Assistant	0.75	6	Prob	BELL	462	Literacy Paraprofessional	0.5	4	Prob	0.50000		TBD	
Transfer	8/14/23	Roman	Monica	2710	KAWA	228	Student Supervision	0.5	4	Perm	KAWA	TBD	Dishwasher	0.5	4	Prob	0.50000	1 y 3 m	TBD	
CERTIFICATED																				
Additional																				
Deceased																				
Job Share																				
Change in Status	8/14/23	Hernandez	Jasmine	2810	KAWA	66	Grade 6	1	7	TEMP	KAWA	66	Grade 6	1	7	Prob 2	1.00000	6 months	TBD	
Change in Status	8/14/23	Lay	Sarah	2804	KAWA	465	SDC Mild/Mod	1	7	TEMP	KAWA	465	SDC Mild/Mod	1	7	Intern	1.00000	6 months	TBD	
New Hire	8/14/23	Akau	Malina								MEAD	101	SDC Mild/Mod	1	7	Prob	1.00000			
New Hire	8/14/23	Gonzalez	Stephanie								KAWA	50	TK Dual Immersion	1	7	Prob	1.00000			
New Hire	8/14/23	Kellar	Samual								KAWA		School Psych	1	7	Prob	1.00000			
New Hire	8/14/23	Yates	Andrea								BELL		Speech Path	1	7	Prob	1.00000			
Partial																				
Promotion																				
Reassignment	8/14/23	Griffith	Sarah	2614	BELL	18	Grade 1	1	7	Perm	BELL	11	Grade 4	1	7	Perm	1.00000		TBD	
Reassignment	8/14/23	Rivera	Griselda	2659	KAWA	291	Grade 2	1	7		KAWA	455	Kindergarten DI	1	7	Prob	1.00000		TBD	
Reduced Work																				
Rehire																				
Resignation	6/2/23	Synyard	Julie	2750	LC	525	Coordinator	1	8	TEMP								1 year	3/29/23	
Retirement																				
Termination																				

Transfer	8/14/23	Brown	Mary	2756	BELL	30	Kindergarten	1	7	Perm	BELL	30	Kindergarten	1	7	Perm	1.00000			
Transfer	8/14/23	Wilson	Chris	1442	TMNT	41	Grade 2	1	7	Perm	MEAD	92	Grade 2	1	7	Perm	1.00000			
Transfer	8/14/23	Duncan	Laurel	2576	KAWA	455	Kindergarten DI	1	7	Perm	MEAD	79	Kindergarten	1	7	Perm	1.00000			
Transfer	8/14/23	Johnson	Ashley	2760	MEAD	77	Grade 6	1	7	Perm	MEAD	77	Grade 6	1	7	Perm	1.00000			
Transfer	8/14/23	Krenwinkel	Taylor	2770	BELL	212	Grade 5	1	7	TEMP	TMNT	57	Transitional Kindergarten	1	7	Prob 2	1.00000			
Transfer	8/14/23	Silacci	Kailee	2716	TMNT	25	Grade 3	1	7	Perm	TMNT	25	Grade 6	1	7	Perm	1.00000			

Bellevue Union School District

Agenda Item for Board Meeting of April 18, 2023

Agenda Category: Consent

Agenda Item Title: Job Share Recommendations for 2023-2024: Bridges and Toller

Prepared By: Stacy Spector, Director Human Resources

Background:

Article 9 of the Bellevue Education Association Collective Bargaining Agreement provides the opportunity for teachers to share a position if they meet the qualifications and requirements called out in the contract, and if it serves the needs of the District.

The following Job Shares are recommended for the 2023-2024 school year:

1. Ashley Bridges .8 FTE and Megan Schaeffer .2 FTE, 6th grade Bellevue Elementary
2. Kim Toller .8 FTE and Megan Schaeffer .2 FTE, 6th grade Bellevue Elementary