



REFERRAL FORM OF STUDENT FOR ADVANCED ACADEMIC SERVICES (AAS)

Please complete this referral form for a student you wish to refer for Advanced Academic Services (AAS). AAS are provided for students whose achievement exceeds the grade level curriculum despite significant differentiation. Please submit the completed form to the AAS Screening Lead at the student’s school by the deadlines noted on the second page of this form.

Student First and Last Name:		
School:	Grade:	ID #:

Please explain why the student should be considered for AAS in the space below.

Please check the referral request box for each area you would like the student screened.

Service Type	Description	Referral Grades	Referral Request
Tier II: General Intellectual Aptitude (GIA)	Students will participate in enrichment activities throughout the school year in the general education setting provided by the classroom teacher. <i>Note: Regardless of the eligibility decision, all students will receive enriched learning.</i>	K-3	
Tier III: Specific Academic Aptitude (SAA): Language Arts	Grades 4 and 5: Advanced, differentiated instruction provided by the Advanced Academic Support Teacher (AAST). Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	
Tier III: Specific Academic Aptitude (SAA): Math	Grades 4 and 5: Advanced, differentiated instruction provided by the AAST. Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	
Tier III: Specific Academic Aptitude (SAA): Social Studies	Grades 4 and 5: Differentiated instruction provided in the general education setting. Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	
Tier III: Specific Academic Aptitude (SAA): Science	Grades 4 and 5: Differentiated instruction provided in the general education setting. Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	

* Students in Grade 3 may be referred for SAA services for placement in the fall of their Grade 4 year.

Signature of Person Referring:	
Printed Name of Person Referring:	
Relationship to Student:	Date:



This chart overviews each referral deadline and a parent/guardian notification timeline.

Current Grade	Referral Window Opens	Referral Deadline for the Current School Year	Parent/Guardian eligibility notification will occur by:
Grades 5-8 Tier III-SAA Services**	August 21, 2023	By September 30, 2023	By November 1, 2023
Any ACPS student in Grades K-7	October 1, 2023	By January 31, 2024	By May 15, 2024
New students to ACPS in Grades 4-8***	First Day of Entry	Within 30 days of enrollment	Within 90 days of the Permission to Screen form signed

*** The 2023-24 school year is a transition screening under ACPS's updated Local Plan for the Gifted. The previous screening cycle for students in grades 5-8 was Fall of 2022, so ACPS has opened a screening window for students in Grades 5-8 to be referred during two windows- the September 30 and January 31 windows during the 2023-24 school year. During the 2024-25 school year, students in Grades 5-8 will follow the updated referral screening windows with a deadline of January 31.*

**** Referrals submitted via the new student window need to be submitted via a hard copy form to the AAS screening lead and submitted via PowerSchool.*