

SECTION 504/ADA GRIEVANCE PROCEDURES

The Tenafly Public School system does not discriminate on the basis of disability with regard to admission, access to services, treatment or employment in its programs or activities. A complaint shall be filed with the Section 504/ADA Officer without reprisal by the Board of Education or any of its employees or agents. It is the intent of the District that all complaints be resolved in a prompt and equitable manner. Any alleged complaint within the scope of Section 504/ADA - Rehabilitation Act of 1973 should be addressed through the grievance procedure as follows:

The parent (s) or legal guardian(s) of a qualified handicapped/disabled pupil who believe the pupil has a valid basis for a grievance under §504, or the American Disabilities Act shall file an informal complaint in writing stating the specific facts of his/her grievance and the alleged discriminatory act, with the District 504 Compliance Officer. The District Compliance Officer shall make all reasonable efforts to resolve the matter informally. The District Compliance Officer shall investigate and document the complaint including dates of meetings, dispositions, and dates of dispositions, and, if possible, resolve the complaint. The District Compliance Officer will provide a written reply to the complainant within twenty days.

The District Compliance Officer is:

Director of Guidance
Tenafly High School
19 Columbus Drive
Tenafly, NJ 07670
201-816-6641