

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
MARCH 28, 2018

Time of Meeting: 8:00 P.M.

Kind of Meeting: Business Meeting

Place of Meeting: Miller Place High School

Those Present:

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico (Left 11:04 PM, returned 11:08 PM)
Board Trustee:	Mrs. Noelle Dunlop
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Mrs. Susan Hodun
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski (Arrived 9:00 PM)
District Clerk:	Mrs. Patricia Morbillo

Those Absent:

Board Trustee: Mr. Keith Frank

Invitees:

Summit Security Service, Inc.

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE APRIL 25, 2018 BUSINESS MEETING.

Mrs. Testa called the meeting to order at 8:04 P.M. Mrs. Testa acknowledged the veterans that were in the audience, there was no media present. Mrs. Testa introduced Dr. Cartisano, Superintendent of Schools, who explained that the Board was changing the meeting order to present the recognition portion first and then the School Safety & Security presentation. The presentation was followed by a question and answer session with the security company and Board.

I. RECOGNITION

A. MPHS Parrish Museum Student Exhibitor

Mrs. Hodun introduced Mr. Jeff Corbett who introduced Gillian Cordes, a Miller Place High School student. Mr. Corbett stated, on behalf of the Miller Place School District Art Department he would like to honor Gillian for her achievements in Art. Gillian has attended the Miller Place School District since Kindergarten and has always shown a keen interest in the Arts. She has excelled in her art classes and intensified her studies in high school by completing Studio Art, Drawing and Painting I & II and now Advanced Placement Two-Dimensional Design. She also has been involved with Miller Place's Drama Club activities. Gillian is planning to attend professional art school after graduation. She has made the decision to attend The Fashion Institute of Technology in NYC where she will study fashion design. Gillian participated in the 2018 Parrish Museum Student Exhibition and was given an Award of Excellence by the curatorial staff. This award is very prestigious and Gillian's artwork was a standout amongst some of Long Island's most talented young artists. We

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wish her all the best in future artistic and professional endeavors and we thank her for all her efforts and accomplishments at Miller Place. The Board of Education and Administration congratulated Gillian and presented her with a certificate of appreciation.

II. SUPERINTENDENT'S MESSAGE

Dr. Cartisano addressed the audience to give a presentation and update on the Miller Place Union Free School District's School Safety and Security. Dr. Cartisano then highlighted some of the Community's suggestions that she and the Board have received since the last Board of Education meetings on February 28, 2018 and March 14, 2018. She reviewed the decision to implement a pilot program to secure the four school buildings using armed guards and the Board's decision to continue the program through the end of the school year by hiring Summit Security Services, Inc.

Mrs. Testa stated that Mr. Frank was unable to attend this meeting due to business obligations but that he was present for the Board's discussions on School Safety and Security and was in agreement with the majority of the Board.

Mrs. Testa then opened the floor for Public Be Heard which allowed the community to ask Summit Security Services, Inc. questions that they had regarding the guards that are hired. Residents asked several questions and shared their opinions in favor of, in disagreement of and general safety and security comments concerning regarding both District's Safety and Security presentations. The following people who made statements or asked questions included: Mr. John Cerrato, Dr. Wlodek Guryn, Mr. Anthony Flammia, Mr. Matthew Buscemi, Mr. William Scheiner, Mr. Matthew Schibi, Mr. Schott Mandia, Mr. Chet Eichler, Ms. Lorraine Squires, Ms. Kathleen Cergol, Ms. Brooke Moos, Ms. Christine Delaney, Ms. Amber Christopher-Buscemi, Ms. Amanda Joline, Ms. Jennifer DeRosa, Mr. John Donahue, Ms. Erica Shannon, Ms. Nancy Sanders and Mr. Justin McMann.

Mrs. Testa thanked everyone for coming and contributing to the Public Safety and Security discussion.

III. PUBLIC BE HEARD

Public Be Heard immediately followed Dr. Cartisano's presentation and the presentation made by Summit Security Services, Inc.

IV. CONSENT AGENDA

A. MINUTES:

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the February 25, 2018 – Executive Session; February 28, 2018 Executive Session – Early; February 28, 2018 Business Meeting; February 28, 2018 Executive Session – Late; March 14, 2018 – Executive Session; March 14, 2018 Business Meeting."

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B. FINANCE/FACILITIES:

1. Treasurers Reports:

Enclosed are the Treasurers Reports as submitted by Mr. Donald Pearce for the periods ending January 31, 2018 and February 28, 2018.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurers Reports for the periods ending January 31, 2018 and February 28, 2018.”

2. Financial Reports:

Enclosed are the Financial Reports as submitted by Mrs. Darlene Levi for the periods ending January 31, 2018 and February 28, 2018.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Financial Reports, for the periods ending January 31, 2018 and February 28, 2018.”

3. Extra Classroom Activity Reports:

Enclosed are the Extra Classroom Activity Reports as submitted by Mrs. Carrie Sandt for the periods ending January 31, 2018 and February 28, 2018.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Extra Classroom Activity Reports for the periods ending January 31, 2018 and February 28, 2018.”

4. Claims Auditor Reports:

Enclosed are the Claims Auditor Reports as submitted by Mr. Richard Seidell, CPA for the periods ending January 31, 2018 and February 28, 2018.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Claims Auditor Reports for the periods ending January 31, 2018 and February 28, 2018.”

5. Donation –Rocky Point Lions Club:

Dr. Cartisano and Mrs. Card are requesting approval of the following resolution accepting the donation of small spruce trees to be given to fourth grade students attending Laddie A. Decker Sound Beach School on National Arbor Day, April 27, 2018.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the donation of small spruce trees from the Rocky Point Lions Club.”

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6. Donation – Miller Place Robotics Booster Club:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$1,240 from the Miller Place Robotics Booster Club to pay the transportation expenses for the Central New York Regional robotics competition.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District accepts the Miller Place Robotics Booster Club donation in the amount of \$1,240.”

7. Donation – Joshua Faithfull Memorial Scholarship:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$150 from Mitchell and Cindy Boxer for the Joshua Faithfull Memorial Scholarship.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts a donation of \$150 from Mitchell and Cindy Boxer for the Joshua Faithfull Memorial Scholarship.”

8. Country Fair Entertainment Park Event Contract:

Dr. Cartisano and Mrs. Card are requesting your approval of the following event contract with Country Fair Entertainment Park for Laddie A. Decker Sound Beach School field trip on June 18, 2018 with a rain date of June 19, 2018.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract with Country Fair Entertainment Park for the Laddie A. Decker Sound Beach School field trip and furthermore authorizes the President of the Board of Education to sign such contract.”

9. Health Service Contracts:

Dr. Cartisano and Mrs. Card are requesting your approval of the following health service contracts as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2017-18 school year that are reimbursed for these services.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contracts for the 2017-18 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with the following school districts:

- Commack Union Free School District
- Malverne Union Free School District

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- Port Jefferson Union Free School District
- Riverhead Central School District
- Smithtown Central School District
- South Huntington Union Free School District
- West Islip Union Free School District.”

C. Personnel List:

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of March 28, 2018.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of March 28, 2018, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

D. SPECIAL EDUCATION RECOMMENDATIONS:

1. CSE Recommendations:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s dated: CSE 1-19-18; CSE LADSBS 12-1-18; CSE LADSBS 2-13-18; CSE LADSBS 2-14-18; CSE MPHS 2-15-18; CSE DO 2-16-18; CSE DO 3-5-18; CSE LADSBS 3-7-18 CSE LADSBS 3-14-18; CSE NCR 2-9-18; CSE NCR 3-15-18-18; CSE NCR 3-16-18;CSE NCR 3-19-18.”

2. Contract – Woodward Children’s Center:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached contract with Woodward Children’s Center for special education services for student identification number 600041281 for the school year from March 12, 2018 through June 22, 2018.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the attached contract for special education services with Woodward Children’s Center for special education services for student identification number 600041281 for the school year from March 12, 2018 through June 22, 2018, and furthermore authorizes the

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President of the Miller Place Union Free School District Board of Education to sign such agreement.”

E. CURRICULUM AND INSTRUCTION - None

F. OTHER – None

Mrs. Testa asked for a motion to accept the consent agenda as presented. Mrs. Testa thanked everyone for their generous donations.

Mr. Panico moved, seconded by Mrs. Reitan to accept the consent agenda as presented.

Yes 4; No 0; Motion Carried

V. REPORTS AND PRESENTATIONS

A. Safety and Security Discussion

This discussion was moved to the Superintendent’s Message section of the meeting.

B. MPHS Executive Council Student Representative Comments

Jake Angelo gave an update on the Miller Place High School upcoming events: Variety Show auditions were held; Senior Fashion Show; and the Jr. Prom are coming up. Jake stated that about 1/5 of the study body participated in the students’ walk out to show solidarity against gun violence on March 14, 2018. He stated that the addition of an armed guard at the High School is not noticed and blends in with the school setting.

C. Board of Education Committees

Board Committee reports was moved to the April 25, 2018 Board of Education meeting.

D. Superintendent’s Proposed 2018-19 Budget Presentation

Mrs. Card gave the final presentation of the Superintendent’s Proposed 2018-19 Budget. All budget information is posted on the District webpage for easy community access. Mrs. Testa on behalf of the Board of Education thanked Dr. Cartisano and staff for their hard work in presenting a budget within the tax cap. Dr. Cartisano and the Board of Education discussed the possibility of re-adopting a higher budget amount if an increase in the final Legislative estimated state aid budget is projected. The Board would increase the expense budget and increase state aid in the revenue budget. The Board of Education will be meeting on April 18, 2018 for the required Eastern Suffolk BOCES vote and the Board would undertake this budget change at the April 18, 2018 meeting.

VI. DISCUSSION AND ACTION

A. Budget Adoption:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to adopt the School Budget that will be submitted for the Tuesday, May 15, 2018 Budget Vote.

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RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby adopts the Miller Place Union Free School District budget for the 2018-19 fiscal year in the amount of \$72,582,000 and will submit said budget to the qualified voters of the District on Tuesday, May 15, 2018, pursuant to law.”

Mrs. Testa asked for a motion to adopt the budget presented.

Mr. Panico seconded by Mrs. Reitan to adopt the budget as presented.

Yes 4; No 0; Motion Carried

B. Acceptance of the Miller Place School District Calendar 2018-19:

Dr. Cartisano is requesting your approval of the following resolution to adopt the Miller Place Union Free School District calendar for 2018-19.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby adopts the school calendar for 2018-19 as presented.”

Mrs. Testa asked for a motion to approve the resolution to adopt the calendar as presented.

Mr. Panico moved, seconded by Mrs. Reitan to adopt the calendar as presented.

C. Armed Security Guard Emergency Expenditures:

Dr. Cartisano and Mrs. Card are requesting your approval of the emergency expenditures with Retail Security Services for Armed Guard Security Services for approximately 5 weeks, from February 26, 2018 to March 29, 2018, due to recent national health and safety issues highlighted in both public media and social media.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the emergency expenditures with Retail Security Services for Armed Guard Security Services for approximately 5 weeks, from February 26, 2018 to March 29, 2018, due to recent national health and safety issues highlighted in both public media and social media, not to exceed \$30,000.”

Mrs. Testa asked for a motion to approve the resolution as presented.

Ms. Dunlop noted that she was voting for this resolution since the District needs to authorize payment to the security company.

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Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u>X</u>	<u> </u>
Mr. Keith J. Frank, Trustee	<u>Absent</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 4; No 0; Motion Carried

D. Request for Proposal (RFP) Award – Armed Security Guard Professional Services:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Request for Proposal (RFP) award for Armed Security Guard Professional Services RFP #19-04 from April 9, 2018 through June 22, 2018 to Summit Security Services, Inc.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby awards RFP #19-04 for Armed Security Guard Professional Services from April 9, 2018 through June 22, 2018 to Summit Security Services, Inc. for an amount not to exceed \$70,000.”

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u> </u>	<u>X</u>
Mr. Keith J. Frank, Trustee	<u>Absent</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 3; No 1; Motion Carried

E. Appropriation of Prior Year Unassigned Fund Balance – Armed Security Guard Professional Services:

Dr. Cartisano and Mrs. Card are requesting that the Board of Education approve an emergency resolution for the appropriation of funds from prior year unassigned fund balance to general fund to fund the unforeseen armed security guard professional services at the Andrew Muller Primary

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School, Laddie A. Decker Sound Beach School, North Country Road Middle School and the Miller Place High School for the health and safety of the students, staff and community in each building.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the not to exceed appropriation of \$100,000 from the prior year unassigned fund balance to general fund to fund the unforeseen armed security guard professional services at the Andrew Muller Primary School, Laddie A. Decker Sound Beach School, North Country Road Middle School and the Miller Place High School for the health and safety of the students, staff and community in each building; and

WHEREAS, the 2017-18 General Fund expense budget of \$71,238,875 did not make provisions for the District to meet certain unforeseen emergency expenses and provide a revenue source of an amount not to exceed \$100,000 for the above services; and the revenue budget does not include provision for the appropriation of unassigned fund balance to the appropriated fund balance revenue section of the overall revenue budget of \$71,238,875; and

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves increasing the 2017-18 expenditure budget of \$71,238,875 by an amount not to exceed for these unforeseen emergency expenses, thereby totaling the 2017-18 budget at an amount not to exceed \$71,238,875 and;

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2017-18 appropriated fund balance revenue section of the overall revenue budget of \$71,238,875 an amount not to exceed \$100,000 for this unanticipated revenue, thereby totaling the 2017-18 revenue budget at an amount not to exceed \$71,238,875; and

FINALLY, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves the Superintendent of Schools to expend the specific budget expenditure appropriation not at an amount not to exceed of \$100,000 to meet these unforeseen armed security guard professional services.”

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u> </u>	<u>X</u>
Mr. Keith J. Frank, Trustee	<u>Absent</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 3; No 1; Motion Carried

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VII. DISCUSSION

A. ES BOCES Administrative Budget Vote-Determine a Meeting Time:

The Miller Place Union Free School District Board of Education discussed the annual BOCES budget meeting and decided they will meet in the Administration Building on Wednesday, April 18, 2018 at 12:00 P.M. for the purpose of voting on the 2018-19 Eastern Suffolk BOCES Administrative Budget and Trustee Election.

VIII. BOARD POLICIES

A. First Time Reading: None

B. Review: None

Anticipated April 2018 Review:

Policy # 5020.5 Student Harassment & Bullying Prevention & Intervention

Policy # 5020.5.E.1 Dignity Act Complaint Form

Policy # 5020.5.E.2 Student Harassment & Bullying Prevention & Intervention
Complaint Appeal Form

Policy # 5020.5R Student Harassment & Bullying Prevention & Intervention

C. Action: None

IX. OTHER - None

X. PUBLIC BE HEARD

This spring the District began a test pilot of Kick Line at North Country Road Middle School since some other budgeted clubs did not end up being run. The pilot program was run to gauge interest within the student program. Community residents spoke about the possibility of the District implementing a High School Kick Line program for the MPHS students. The following topics were discussed: club timing (fall vs. spring), program type (club vs. sport), competitions, college teams, performance at District events, fundraising and the undetermined budget impact. The following residents spoke to the Board regarding this request: Ms. Jennifer Martin, Ms. Lisa Roach, Ms. Kathleen Cergol, Ms. Kristin Pam and Ms. Regina Liantonio. Mrs. Testa and Dr. Cartisano answered some questions, thanked the participants for their input and stated that they will work on researching the possibility of implementing a club at some point in the future. A petition and community letters were submitted to the District Clerk in support of a MPHS Kick Line Club.

XI. ADJOURNMENT OF MEETING

Mrs. Testa asked for a motion to adjourn the meeting.

Mr. Panico moved, seconded by Mrs. Reitan to adjourn the meeting at 11:30.

Yes 4; No 0; Motion Carried

Respectively submitted by: Mrs. Patricia A. Morbillo, District Clerk