

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 8, 2021

**Kind of Meeting:** Business Meeting  
**Place of Meeting:** Miller Place High School  
**Time:** 8:00 P.M.

**Those Present:**

Board President:	Mrs. Johanna Testa
Board Vice President:	Mrs. Lisa Reitan
Board Trustee:	Mr. Bryan Makarius
Board Trustee:	Mr. Richard Panico
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

**Those Absent:**

Board Trustee: Mr. Keith Frank

**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JANUARY 26, 2022, BUSINESS MEETING.**

Mrs. Testa called the meeting to order at 8:02 P.M. Mrs. Testa acknowledged the veterans that were in the audience. No media was present. She reminded everyone that they are required to wear a mask.

**I. SUPERINTENDENT’S MESSAGE – None**

**II. BOARD OF EDUCATION MEMBERS MESSAGE**

Mrs. Testa reminded the audience on three separate occasions that everyone attending the Board of Education meeting should be wearing a mask and that masks were available if anyone needed one. Mrs. Testa informed the audience that if the mask protocol was not adhered to, the meeting would proceed to the business portion of the meeting and then be adjourned. The audience did not cooperate. Mrs. Testa proceeded to the Consent Agenda and then to the policies in Action to be approved. After the business of the meeting was completed, the meeting was adjourned.

**III. PUBLIC BE HEARD - None**

(Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident or non-resident)

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IV. **CONSENT AGENDA**

A. **MINUTES:**

This resolution is to approve the meeting minutes of the Board of Education.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the November 16, 2021 Audit Committee; November 16, 2021 Executive Session – Early; November 16, 2021 Executive Session – Late; November 17, 2021 Business Meeting; November 30, 2021 Executive Session.”

B. **FINANCE/FACILITIES:**

1. **Treasurer Reports:**

Enclosed are the Treasurer reports as submitted by Mr. Donald Pearce for the period ending October 31, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the period ending October 31, 2021.”

2. **Financial Reports:**

Enclosed are the Financial Reports as submitted by Mrs. Darlene Levi for the period ending October 31, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Financial Reports for the period ending October 31, 2021.”

3. **Extraclassroom Activity Reports:**

Enclosed are the Extraclassroom Activity Reports as submitted by Mrs. Carrie Sandt for the period ending October 31, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extraclassroom Activity Fund Reports for the period ending October 31, 2021.”

4. **Claims Auditor Reports:**

Enclosed are the Claims Auditor Reports as submitted by MacDonald & Rand LLP - Certified Public Accountants for the period ending October 31, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending October 31, 2021.”

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**5. Contract – SCOPE Education Services:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve amending the contract with SCOPE Education Services for the 2021-22 school year.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the amending the contract with SCOPE Education Services for the 2021-22 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

**C. PERSONNEL:**

**1. Personnel List:**

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of December 8, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of December 8, 2021, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

**2. Stony Brook University Athletics Training Agreement:**

Dr. Cartisano and Mr. Lipshie are requesting your approval of the attached addendum to the agreement for contract #HS-2517 to extend the agreement with Stony Brook University Athletics for student trainers for the time period of January 3, 2022 through January 2, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Addendum to Affiliation Agreement #HS-2517 with Stony Brook University Athletics, and furthermore authorizes the Board President to sign such agreement.”

**D. SPECIAL EDUCATION RECOMMENDATIONS:**

**1. CSE Recommendations:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE recommendations.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s dated: CPSE 11-22-21 DO; CPSE-

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CSE 11-3-21 AMPS; CSE 11-4-21 MPHS; CSE 11-8-21 LADSBS; CSE 11-12-21 AMPS; CSE 11-16-21 LADSBS; CSE 11-16-21 NCR; CSE 11-17-21 MPHS; CSE 11-18-21 MPHS; CSE 11-19-21 LADSBS; CSE 11-29-21 DO; CSE 11-29-21 OOD; CSE 11-30-21 DO; CSE 11-18-21 DO.”

**2. Contract with Shoreham Wading River Central School District:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following Special Education Instructional Services Contract with the Shoreham-Wading River Central School District for Special Educational Services from September 1, 2021, through June 30, 2022, for student identification numbers 000100996; 600040373; 000101412; 000102347 and 000101813.

**RECOMMENDED MOTION:** “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with the Shoreham-Wading River Central School District for Special Educational Services from September 1, 2021 through June 30, 2022 for student identification numbers 000100996; 600040373; 000101412; 000102347 and 000101813 and furthermore, authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreements.”

**E. CURRICULUM AND INSTRUCTION**

**1. Obsolete Textbooks:**

Dr. Cartisano and Ms. Craddock are requesting your approval of the following list of obsolete textbooks that are no longer utilized within our instructional program: Earth Science-McDougal Little (1997); Chemistry-Experimental Foundation/Prentice-Hall (1982); Chemistry-Experimental Foundations-Lab Manual/Prentice-Hall (1982); Social Studies/Harcourt Brace (2002).”

**RECOMMENDED MOTION:** “**BE IT RESOLVED**” that the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School district hereby approves the above list of District owned textbooks as obsolete and for its possible sale and/or disposal.”

**F. OTHER – None**

Mrs. Testa asked for a motion to accept the Consent Agenda as presented.

Mr. Makarius moved, seconded by Mrs. Reitan to accept the Consent Agenda as presented.

**Yes 4; No 0; Motion Carried**

**V. REPORTS AND PRESENTATIONS – None**

**A. MPHS Executive Council Student Representative Comments - None**

**B. Board of Education Committees - None**

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**VI. DISCUSSION AND ACTION**

**VII. DISCUSSION**

**VIII. BOARD POLICIES**

**A. First Time Reading:**

- 5285 -- Concussion Management
- 7500 -- Naming Facilities
- 7500.R -- Naming Facilities Regulation

**B. Review: None**

**C. Action:**

- 1120 -- School District Records
- 1120.F -- School District Records Public Access Application
- 2161 -- News Media Relations
- 3200 -- Safety Policy
- 3400 -- Meals and Refreshments
- 3400.R -- Meals and Refreshments Regulation
- 3410 -- Mobile Devices
- 3410.F -- Mobile Devices Form
- 3410.R -- Mobile Devices Regulation
- 3420 -- Use of Credit Cards
- 3420.F -- Credit Cards Form
- 3420.R -- Use of Credit Cards Regulation
- 5280.3 -- Transportation to and from School Events
- 6200 -- Revenues
- 6210 -- School Tax Assessment and Collection
- 6211 -- Property Tax Exemption for Senior Citizens
- 6230 -- Maintenance of Fiscal Effort - TITLE I Programs
- 6245 -- Capitalization
- 6252 -- Gate Receipts and Admissions
- 6300 -- Borrowing of Funds
- 6310 -- Accounting of Funds
- 6315 -- Fund Balance
- 6320 -- Expenditures of School District Funds
- 6640 -- Inventories
- 6670 -- Petty Cash Funds and Cash in School Buildings
- 6670.R -- Petty Cash Funds and Cash in School Buildings Regulation
- 6900 -- Disposal of District Property
- 7100 -- Facilities Planning
- 8100 -- Safety Program
- 8110 -- Buildings & Grounds Inspection
- 8111 -- Reporting of Hazards
- 8120.2 -- Safe Use of Hazardous Materials
- 8134 -- Emergency Closings

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8135 -- Safe Schools  
8212 -- Vandalism  
8420 -- Bomb Threats

Mrs. Testa asked for a motion to approve the policies in action.  
Mr. Makarius moved, seconded by Mrs. Reitan to approve the policies in action.

**Yes 4; No 0; Motion Carried**

**IX. OTHER – None**

**X. PUBLIC BE HEARD - None**

(Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident or non-resident)

**XI. ADJOURNMENT OF MEETING**

Mrs. Testa asked for a motion to adjourn meeting.  
Mr. Panico moved, seconded by Mr. Markarius to adjourn the meeting at 8:08 P.M.

**Yes 4; No 0; Motion Carried**

**Respectively submitted by Mrs. Patricia A. Morbillo, District Clerk.**