

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 26, 2020

Kind of Meeting: Business Meeting

Place of Meeting: Zoom Meeting

Those Present:

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Noelle Dunlop
Board Trustee:	Mr. Keith Frank
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE SEPTEMBER 30, 2020 BUSINESS MEETING.

Mrs. Testa called the meeting to order at 8:07 P.M.

The Board of Education Meeting was conducted via Zoom so that it could be held in public within the guidelines of safe distancing due to the Governor’s Executive Order putting the state on “Pause”.

Mrs. Testa and everyone present said the Pledge of Allegiance. Mrs. Testa stated that the District would like to recognize all veterans for their service and that the District would also like to thank all essential workers for their service during this extremely difficult time. She stated that the District would like to recognize members of the media in attendance. She asked that they type in the chat box their name and media affiliation. There were no media present who identified themselves as being present.

Mrs. Testa asked the Superintendent of Schools, Dr. Cartisano, to give her message at this time

I. SUPERINTENDENT’S MESSAGE

Dr. Cartisano welcomed everyone to the meeting and gave the Reopening Schools Presentation and Update that was originally scheduled for the Discussion section of the meeting. There were several questions from the public relating to the presentation that were answered by Dr. Cartisano.

II. BOARD MEMBERS MESSAGE

Thank you for attending the scheduled Board Meeting tonight and listening to the Superintendent’s presentation on the Reopening of Schools.

III. RECOGNITION – None

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IV. PUBLIC BE HEARD

V. CONSENT AGENDA

A. MINUTES:

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the July 1, 2020 Organizational Meeting; July 1, 2020 Business Meeting; August 3, 2020 Business Meeting; August 10, 2020 Executive Session, August 14, 2020 Business Meeting; August 16, 2020 Executive Session; and August 18, 2020 Executive Session / Business Meeting.”

B. FINANCE/FACILITIES:

1. Donation – Miller Place PTO:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a monetary donation from the Miller Place PTO in the amount of \$20,000. These funds would be used in support of the students in the District as follows:

- Reopening of Schools \$ 20,000.00.”

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the Miller Place PTO donation in the amount of \$20,000.00 for the 2020-21 school year.”

2. Donation – The Sharon & Margaux Brown Scholarship:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the monetary donation of \$1,120.00 for the Sharon & Margaux Brown Scholarship Account.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the following monetary donation for the Sharon & Margaux Brown Scholarship Account:

- Wendy Faivre McDonald \$1,120.00.”

3. Shared Services Contract, Eastern Suffolk BOCES 2019-20:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Final Eastern Suffolk BOCES Shared Services Contract for the 2019-20 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union

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Free School District hereby approves the Final Eastern Suffolk BOCES Shared Services Contract for the 2019-20 school year.”

C. **PERSONNEL:**

1. **Personnel List:**

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of August 26, 2020.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon *recommendation* of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of August 26, 2020, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. **Authorization – Superintendent of Schools to Employ Substitute Personnel:**

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to employ Substitute Personnel in the following areas at the rates listed for 2020-21 fiscal year and these rates meet the required minimum wage regulations:

- Permanent Teacher Substitutes \$175.00 per day for a 7 hour day including lunch
- Isolation Room Nurses \$200.00 per day for a 7 hour day including lunch.”

3. **Authorization – Superintendent of Schools to Pay for Physical Examinations:**

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to pay \$200.00 per hour any medical reviews required or any other medical service.”

4. **Appointment – Attendance Officer:**

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employee as Attendance Officer for the 2020-21 school year:

Grades 9-12 Kimberlee Gelibeter, R.N.”

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D. SPECIAL EDUCATION RECOMMENDATIONS:

1. CSE and CPSE Recommendations:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE and CPSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s and CPSE’s dated: CPSE DO 6-15-20; CPSE 4-22-2-(2); CPSE AMPS 4-24-20(2); CSE OOD 4-22-20; CSE DO 6-30-20; CSE DO 7-20-20.”

2. Appointment – Committee on Special Education:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby additionally appoints the following individual to the Committee on Special Education for the 2020-21 school year:”

Chairperson: Elizabeth Giblin

Sub-Chairperson: Elizabeth Giblin

504 Committee Chairperson: Elizabeth Giblin.”

3. Contract – Anderson Center for Autism 2020-21:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached contract with Anderson Center for Autism for special education services for student identification number 100858 for the school year from July 1, 2020 through June 30, 2021.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the attached contract for special education services with Anderson Center for Autism for special education services for student identification number 100858 for the school year from July 1, 2020 through June 30, 2021 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

4. Contract – Birch Family Services, Inc. 2020-21 School Year:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached contract with Birch Family Services, Inc. for special education services for student identification number 100627 for the school year from July 1, 2020 through June 30, 2021.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the attached contract for special education services with Birch Family Services, Inc. for special education services for student identification number 100627 for the school year from July 1, 2020 through June 30, 2021, and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

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5. Cross Contract with Center Moriches Union Free School District 2020-21:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached Cross Contract with the Center Moriches Union Free School District for Special Educational Services for the school year 2020-21 for student identification numbers 102903; 600040111; 600040460; 102617.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District authorizes the contract with Center Moriches School District for Special Educational Services for school year 2020-21 from September 1, 2020 through June 30, 2021 for student identification numbers 102903; 600040111; 600040460; 102617 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

6. Cross Contract with DDI for Summer and School Year 2020-21:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached Cross Contract with DDI for Special Educational Services for the summer and school year 2020-21 for student identification number 100632.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District authorizes the contract with DDI for Special Educational Services for the summer and school year 2020-21 for student identification number 100632 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

7. Cross Contract with East Moriches Union Free School District Summer Program:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached Cross Contract with East Moriches Union Free School District for Special Educational Services for the summer program 2020-21 for student identification numbers and 600040953.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District authorizes the contract with the East Moriches School District for Special Educational Services for the 2020-21 summer program July1, 2020 through August 31, 2020 for student identification numbers: 600040411; 600040953; and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

8. Cross Contract with East Moriches Union Free School District 2020-21:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached Cross Contract with East Moriches Union Free School District for Special Educational Services for school year 2020-21 for student identification numbers 600040953; 600041731.

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RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District authorizes the contract with the East Moriches School District for Special Educational Services for the 2020-21 school year September 1, 2020 through June 30, 2021 for student identification numbers 600040411; 600040953; 600041731 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

9. Cross Contract with the Three Village Central School District 2020-21 Summer Program:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following Special Education Instructional Services Summer Contract with Three Village Central School District for the period July 6, 2020 through August 14, 2020.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Three Village Central School District for Special Educational Services from July 6, 2020 through August 14, 2020 for student identification numbers 102233; 101714 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

10. Contract – Parental Transportation Agreement/District Parent 2020-21:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached contract with a district parent for transportation for the school year 2020-21 for student identification number 102465.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District authorizes the transportation contract with a district parent from July 1, 2020 through June 30, 2021 for student identification number 102465 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

E. CURRICULUM AND INSTRUCTION:

1. Annual Professional Performance Review Plan (APPR):

Dr. Cartisano and Ms. Craddock are requesting your approval of the following resolution to approve the Annual Professional Performance Review Plan for the 2019-20 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Annual Professional Performance Review (APPR) Plan pursuant to Education Law 3012-d and Subpart 30-3 of the Rules of the Board of Regents, and authorizes execution by the Superintendent of Schools and President of the Board of Education of any and all required APPR plan documents and/or

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certifications for submission to the State Education Department for the 2020-21 school year.”

2. ESSA Participation Rate Improvement Plan:

Dr. Cartisano and Ms. Craddock are requesting your approval of the following resolution to approve the ESSA Participation Rate Improvement Plan for the 2020-21 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the ESSA 2020-2021 Participation Rate Improvement Plan and hereby authorizes the Superintendent of Schools and President of the Board of Education to sign the plan, any plan documents and/or certifications required for submission to the State Education Department”

F. OTHER – None

Mrs. Testa thanked the PTO and the Miller Place community for their generous donation for the Reopening of Schools and Ms. Wendy Faivre McDonald for her generous scholarship donation.

Mrs. Testa asked for a motion to accept the Consent Agenda as presented.

Mr. Panico moved, seconded by Mr. Frank to accept the Consent Agenda as presented.

Yes 5; No 0; Motion Carried

VI. REPORTS AND PRESENTATIONS – None

VII. DISCUSSION AND ACTION

A. Assessed Value & Tax Levy:

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the assessed valuation of \$17,176,874 to establish the tax levy and the proposed revenue plan for the 2020-21 school year and;

BE IT FURTHER RESOLVED, that the tax levy for school purposes for 2020-21 will be established at \$47,616,059.”

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan to approve the resolution as presented.

Yes 5; No 0; Motion Carried

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B. Funding of Reserve Funds Resolutions 2019-20:

Dr. Cartisano and Mrs. Card are requesting that the following resolutions be adopted regarding the funding of reserve funds from within the existing 2019-20 general fund budgetary appropriations for the fiscal year, ending June 30, 2020 and are requesting roll call votes:

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the funding of reserve funds as follows:

1. **Reserve for Unemployment**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds of \$300,000 from within the existing 2019-20 general fund budgetary appropriations.

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u>X</u>	<u> </u>
Mr. Keith J. Frank, Trustee	<u>X</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 5; No 0; Motion Carried

2. **Reserve for Employee Retirement Contribution**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds of \$315,000 from within the existing 2019-20 general fund budgetary appropriations.

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u>X</u>	<u> </u>
Mr. Keith J. Frank, Trustee	<u>X</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 5; No 0; Motion Carried

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3. **Reserve for Employee Benefit Accrued Liability**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds of \$1,000,000 from within the existing 2019-20 general fund budgetary appropriations.

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u>X</u>	<u> </u>
Mr. Keith J. Frank, Trustee	<u>X</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 5; No 0; Motion Carried

4. **Reserve for Teachers' Retirement Contribution Reserve Sub-Fund**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds of \$525,000 from within the existing 2019-20 general fund budgetary appropriations.

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u>X</u>	<u> </u>
Mr. Keith J. Frank, Trustee	<u>X</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 5; No 0; Motion Carried

C. Re-Adoption of Revised Code of Conduct 2020-21:

Dr. Cartisano and Mr. Lipshie are requesting your approval of the following resolution to approve the revised 2020-21 Code of Conduct.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the revised 2020-21 Code of Conduct.

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Mrs. Testa stated that these are changes to the code of conduct related to social distancing guidelines. Mrs. Testa asked for a motion to approve the resolution as presented.

Mrs. Testa asked for a motion to approve the resolution to re-adopt the 2020-21 Code of Conduct as presented.

Mr. Panico moved, seconded by Mrs. Reitan to re-adopt the 2020-21 Code of Conduct as presented.

Yes 5; No 0; Motion Carried

D. Acceptance of the Miller Place School District Calendar 2020-21:

Dr. Cartisano is requesting your approval of the following resolution to re-adopt the Miller Place Union Free School District revised school calendar for 2020-21.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby re-adopts the revised school calendar for 2020-21 as presented.”

Mrs. Testa asked for a motion to approve the resolution to re-adopt the revised school calendar as presented.

Mr. Panico moved, seconded by Mrs. Reitan to re-adopt the revised school calendar as presented.

Yes 5; No 0; Motion Carried

VIII. DISCUSSION

A. Reopen Schools Update

Dr. Cartisano gave the Reopen Schools Update as her Superintendent’s message.

IX. BOARD POLICIES

A. First Time Reading: None

B. Review:

Policy #8635	Information and Data Privacy, Security, Breach, and Notification
Policy #8635.R	Information and Data Privacy, Security, Breach, and Notification Regulation

C. Action: None

X. PUBLIC BE HEARD

One member of the public thanked the Administration about student temperature scans.

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XI. ADJOURNMENT OF MEETING

Mrs. Testa asked for a motion to adjourn the meeting to move into Executive Session for matters concerning specific contractual items.

Mr. Panico moved, seconded by Mr. Frank to move into Executive Session for matters concerning specific contractual items at 9:57 P.M.

Yes 5; No 0; Motion Carried

Respectively submitted by: Patricia A. Morbillo, District Clerk