

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 9, 2020

Time: 8:00 P.M.
Kind of Meeting: Business Meeting
Place of Meeting: Zoom Meeting

Those Present:

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Noelle Dunlop
Board Trustee:	Mr. Keith Frank
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

I. RECOGNITION

A. NCRMS Mask Design Winner

Mrs. Testa introduced Mr. Clark to speak about the North Country Road Middle School mask design contest that represented our school community and a portion of the funds raised was to be donated to the Ride for Life organization continuing the partnership to find a cure for ALS. He introduced the contest winner, Anna Paesano, to the Board of Education. The winning design used our school colors, Panther mascot, and American flag in a very creative way. The Board and Administration congratulated Anna on her accomplishment and presented her with a certificate of recognition.

B. MPHS Student Volunteer Poll Workers

Dr. Cartisano introduced Mr. Slavin to speak about two Miller Place High School students who volunteered for the presidential elections with the Board of Elections. He introduced Zoe Bussewitz and Meghan Luby who checked voters in, checked the registration books, walked them through how to complete the ballots and sanitized booths between voters during the 17-hour day. The Board and Administration congratulated Zoe and Meghan for all their hard work and for taking initiative to help out during this election and they were presented with a certificate of recognition.

II. SUPERINTENDENT'S MESSAGE

Dr. Cartisano thanked the students who were recognized at the Board meeting, Anna, Zoe and Meghan, as they continue to make us Miller Place proud.

Dr. Cartisano noted to Mrs. Testa that she would be doing a presentation as part of her Superintendent's message tonight. She noted that the first part of the presentation is a quick summary of the status of our instructional program model planning and the second part of the presentation is regarding the planning and implementation for required COVID-19 testing of staff and students. She also noted that she is requesting that the Board of Education adopt a motion tonight to change the meeting date for January

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to allow the Board to meet earlier in January 2021 based upon information in the presentation. This presentation is posted on the reopen school district webpage.

Dr. Cartisano shared good news regarding K-5 elementary student laptop devices. The devices finally arrived last week and the IT Department has worked diligently to prepare them for distribution on Monday, December 14, 2021. This is parent-teacher conference day and we anticipate a greater number of parents will be available to pick up their child's device. Information is scheduled to be sent to parents shortly regarding the distribution process.

Dr. Cartisano stated that on behalf of the administrative staff, we continue to advocate for our school community to assist us in keeping our schools open, no one ever wants to be quarantined and certainly not now as it will impact the recess period. We wish our school community a safe holiday season and look forward to starting the new year in 2021.

III. BOARD OF EDUCATION MEMBERS MESSAGE

Mrs. Testa thanked everyone for attending the scheduled Board Meeting tonight. This meeting is being conducted as a Zoom meeting so that the public may attend virtually and follow the guidelines of safe distancing due to the Governor's Executive Orders. Thank you everyone for your dedication to our schools and for your input and support as we work to provide the best and safest educational environment for our students.

IV. PUBLIC BE HEARD

Mrs. Testa asked the community to please submit your questions in the Q&A box with your full name not your screen name. If you do not identify yourself, we will not be reading the question and that in the interest of time, we will not be answering repeat questions. The members of the public present asked questions in the Q&A box about COVID testing, desk spacing in classrooms, quarantine and absences, elementary students bringing laptops to class, and potentially dropping items off to students. The questions were read by the Ms. Craddock. Dr. Cartisano and the Board of Education answered the questions depending upon who the question pertained to. The Board then moved to the consent agenda for approval.

V. CONSENT AGENDA

A. MINUTES:

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the November 18, 2020 Executive Session – Early; November 18, 2020 Business Meeting."

B. FINANCE/FACILITIES:

1. Treasurer Reports:

Enclosed are the Treasurer reports as submitted by Mr. Donald Pearce for the period ending October 31, 2020.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School

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District hereby accepts, as presented, the Treasurer Reports for the period ending October 31, 2020.”

2. Financial Reports:

Enclosed are the Financial Reports as submitted by Mrs. Darlene Levi for the period ending October 31, 2020.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Financial Reports for the period ending October 31, 2020.”

3. Extraclassroom Activity Reports:

Enclosed are the Extraclassroom Activity Reports as submitted by Mrs. Carrie Sandt for the period ending October 31, 2020.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extraclassroom Activity Fund Reports for the period ending October 31, 2020.”

4. Claims Auditor Reports:

Enclosed are the Claims Auditor Reports as submitted by MacDonald & Rand LLP - Certified Public Accountants for the period ending October 31, 2020.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending October 31, 2020.”

5. Town of Brookhaven Extension Agreement for Salt, Sand and General Repairs for January 1, 2021 to December 31, 2021:

Dr. Cartisano and Mrs. Card are requesting your approval of the following Extension Agreement with the Town of Brookhaven Highway Department for salt, sand and general repairs on an as needed basis for January 1, 2021 to December 31, 2021.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Extension Agreement with the Town of Brookhaven Highway Department for salt, sand and general repairs on an as needed basis for January 1, 2021 to December 31, 2021 and furthermore authorizes the President of the Board of Education to sign such agreement.”

6. Contract – Mill Pond Country Club – 2021 Junior Prom:

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract with Mill Pond Country Club for the Friday, April 23, 2021 Junior Prom.

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RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract with Mill Pond Country Club for the Friday, April 23, 2021 Junior Prom and furthermore authorizes the President of the Board of Education to sign such agreement.”

7. Contract – The Waterview at Port Jefferson Country Club – 2022 Senior Prom:

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract with The Waterview at Port Jefferson Country Club for the 2022 Senior Prom on Thursday, June 23, 2022.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the following contract for The Waterview at Port Jefferson Country Club for the Senior Prom on Thursday, June 23, 2022 and furthermore authorizes the President of the Board of Education to sign such agreement.”

8. Obsolete Assets:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to declare the attached District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal.”

C. PERSONNEL:

1. Personnel List:

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of December 9, 2020.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of December 9, 2020, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. Stony Brook University Athletics Training Agreement:

Dr. Cartisano and Mr. Lipshie are requesting your approval of the attached addendum to the agreement for contract # HS-2517 to extend the agreement with Stony Brook University Athletics for student trainers for the time period of January 2, 2021 through January 1, 2022.

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RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Addendum to Affiliation Agreement #HS-2517 with Stony Brook University Athletics, and furthermore authorizes the Board President to sign such agreement.”

D. SPECIAL EDUCATION RECOMMENDATIONS:

1. CSE Recommendations:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s dated: CSE 11-5-20 MPHS; CSE 11-23-20 MPHS(2); CSE 11-23-20 MPHS; CSE 11-9-20 NCR; CSE 11-12-20 MPHS; CSE 11-13-20 OOD; CSE 11-18-20 LADDIE; CSE 11-19-20 LADDIE; CSE 11-19-20 NCR; CSE 11-19-20 OOD (2); CSE 11-19-20 OOD; CSE 11-23-20 AMPS; CSE 12-1-20 OOD.”

2. Contract with Devereux Advanced Behavioral Health:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following Special Education Instructional Services Contract with Devereux Advanced Behavioral Health from July 1, 2020 through June 30, 2021 for student identification number 600041553.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Devereux Advanced Behavioral Health from July 1, 2020 through June 30, 2021 for student identification number 600041553 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

3. Contracts with Comsewogue School District:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following multiple Special Education Instructional Services Contracts with the Comsewogue School District from September 8, 2020 through June 25, 2021 for student identification numbers 600040781, 600041125, 600041043, and 000102005.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the multiple contracts with the Comsewogue School District for Special Educational Services from September 8, 2020 through June 25, 2021 for student identification numbers 600040781, 600041125, 600041043, and 000102005 and furthermore, authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreements.”

E. CURRICULUM AND INSTRUCTION – None

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F. OTHER – None

Mrs. Testa asked for a motion to accept the Consent Agenda as presented.

Mrs. Dunlop moved, seconded by Mr. Frank to accept the Consent Agenda as presented.

Yes 5; No 0; Motion Carried

VI. REPORTS AND PRESENTATIONS

A. MPHS Executive Council Student Representative Comments

The Student representative notified that Board that she was not able to attend tonight's meeting.

**B. Board of Education Committees
Curriculum Committee**

Mrs. Reitan gave an overview of the Curriculum Committee. She stated that she enjoys being on this committee and there were many interesting things to share. Some of the subjects she highlighted included at MPHS: narrative writing with ENL students, creative writing, spirit week, National French week; at AMPS: teaching computer literacy, virtual classes; at NCRMS: livestreaming and changes to science labs; at LADSBS: students built websites about story characters using a template that the teacher setup and Math Olympiads.

C. Curriculum Specialists Presentation

Mrs. Testa asked Ms. Craddock to introduce Mr. Matthew Baruch, Curriculum Specialist for Mathematics & Sciences to give a presentation explaining new math and science initiatives and proposals. Mr. Baruch spoke regarding increasing student achievement, understanding the district environment, identifying strengths, challenges, opportunities and developing pathways, and timelines to achieve these goals. A copy of the presentation is posted on the Curriculum department webpage for members of the community to view.

Ms. Craddock introduced Mr. Jeff Dimoulas, Curriculum Specialist for Humanities to give a presentation explaining the implementation of new humanities initiatives and proposals for classes. Mr. Dimoulas spoke regarding new criteria for specific AP and Honor courses, timelines for changes, and a new AP capstone class. A copy of the presentation is posted on the Curriculum department webpage for members of the community to view.

VII. DISCUSSION AND ACTION

A. Reopening of Schools Plan Re-Adoption:

Dr. Cartisano is requesting your re-approval of the updated Reopening Schools Plan for the 2020-21 school year. There were some minor changes in staff and student return to school protocols, and a new weekly parent screening for their students to continue attending school. This plan is posted on the reopen schools webpage.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District

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hereby approves the updated Re-Opening Plan developed for the Miller Place School District for the 2020-21 school year in response to the COVID-19 pandemic.”

Mrs. Testa asked for a motion to re-approve the Reopening of Schools Plan as presented
Mr. Frank moved, seconded by Mr. Panico to accept the resolution as presented.

Yes 5; No 0; Motion Carried

B. Remote Learning Plan Re-Adoption:

Dr. Cartisano is requesting your re-approval of the updated Remote Learning Plan for the 2020-21 school year for some minor changes including the livestreaming model, special education and CTE students learning changes, and the staff and student return to school protocols changes that were included in the updated reopening plan. This plan is posted on the reopen schools webpage.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves the updated Remote Learning Plan for the 2020-21 school year in response to the COVID-19 pandemic.”

Mrs. Testa asked for a motion to re-approve the Remote Learning Plan as presented
Mr. Frank moved, seconded by Mr. Panico to accept the resolution as presented.

Yes 5; No 0; Motion Carried

C. Revised Board of Education Meeting Date:

Dr. Cartisano and Mrs. Card are requesting your approval of the following revised Board of Education meeting date for the 2020-21 school year to allow the Board to meet earlier in the month. This new date will be updated on the board meeting webpage as well as the District calendar.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the following revised Board of Education business meeting date for the 2020-21 school year from Wednesday, January 27, 2021 at 8:00 P.M. to Wednesday, January 13, 2021 at 8:00 P.M.”

Mrs. Testa asked for a motion to approve revising the January 2021 BOE Meeting date as presented
Mr. Frank moved, seconded by Mr. Panico to accept the resolution as presented.

Yes 5; No 0; Motion Carried

D. Indoor Air Quality Feasibility Study Proposal:

Dr. Cartisano and Mrs. Card are requesting your approval to conduct a feasibility study as per the attached proposal. The study will review different ventilation systems to potentially replace the current NYSED compliant systems and what systems are feasible within the existing infrastructure. As part of this study, the potential costs of each proposed system will be reviewed.

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RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached proposal to conduct an Air Quality Feasibility Study in an amount not to exceed \$250,000.

Mrs. Testa asked for a motion to approve conducting a feasibility study as proposed.
Mr. Frank moved, seconded by Mr. Panico to accept the resolution as presented.

Yes 5; No 0; Motion Carried

VIII. DISCUSSION – None

IX. BOARD POLICIES

- A. **First Time Reading:** None
- B. **Review:** None
- C. **Action:** Policy # 6950 Records Management

Mrs. Testa asked for a motion to approve the Board Policy in Action.
Mr. Panico moved, seconded by Mr. Frank to accept the resolution as presented.

Yes 5; No 0; Motion Carried

X. OTHER – None

XI. PUBLIC BE HEARD

Mrs. Testa asked the community to please submit your questions in the Q&A box with your full name not your screen name. If you do not identify yourself, we will not be reading the question and that in the interest of time, we will not be answering repeat questions. The members of the public present asked questions in the Q&A box about lockers, virtual remote options for students, visitor drop-off policy, the use of Q&A for the board meetings, return of students back to school full-time and sound on virtual classes. The questions were read by the Ms. Craddock. Dr. Cartisano and the Board of Education answered the questions depending upon who the question pertained to.

XII. ADJOURNMENT OF MEETING

Mrs. Testa asked for a motion to adjourn the meeting.
Mr. Panico moved, seconded by Mr. Frank to adjourn the meeting at 9:54 P.M.

Yes 5; No 0; Motion Carried

Respectively submitted by: Patricia A. Morbillo, District Clerk