

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
FEBRUARY 26, 2020

Time of Meeting: 8:00 P.M.
Kind of Meeting: Business Meeting
Place of Meeting: Miller Place High School

Those Present:

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Noelle Dunlop (Left at 8:43 P.M)
Board Trustee:	Mr. Keith Frank
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card (Left at 8:50 P.M.; returned at 8:52 P.M)
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE MARCH 17, 2020 BUSINESS MEETING.

Mrs. Testa called the meeting to order at 8:11 P.M. Mrs. Testa acknowledged the veterans that were in the audience. Mrs. Testa introduced Dr. Cartisano, Superintendent of Schools, to present her message.

I. SUPERINTENDENT’S MESSAGE

My message this evening will be very brief. I would like to thank everyone here for attending this important Board of Education meeting where the Superintendent’s Proposed 2020-21 Budget will be presented to the public.

On behalf of the Board of Education and our administrative staff, we extend our appreciation to our staff for their contributions to our very successful STEAM night events in each of our schools. She also reminded the audience that the Miller Place High School Panther Players productions of Mama Mia begins this weekend. Information regarding purchasing tickets for the performances are available via the District website.

Congratulations to our winter season athletics teams and competitors as our Wrestling team are League 6 champions which is their third title in four years with many individual champions, our independent swimming competitors won country championships in two events, a fencing independent competitor won county championship in foil, boys basketball reached the playoff competition, two girls track athletes qualified for state championships, along with relay team won the small school championship, boys track, one athlete qualified for state competition, Senior Thomas Cirritto was recently chosen as News12 Athlete of the Week and all six varsity teams achieved scholar athlete status.

The District is preparing for several upcoming events including watching the Robotics Team in their upcoming competition, Andrew Muller Primary School PARP week is March 2 – 6, Laddie A. Decker

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Sound Beach School we are finalizing the logistics for the science show, art show and grade level family fun nights, North County Road Middle School character education programs are continuing with the support of our SIT Committee, and the Miller Place High School Virtual Enterprise class continues to impress with their organizations achievements in local and regional competitions.

We invite the community to attend a presentation on March 18th, titled “Children and Screens. The presentation will be held at 7:00pm, at Miller Place High School. The community can expect a Connect Ed message within the next week announcing the event and providing additional detailed information.

In closing, tonight the Board of Education will be approving a 2019-20 school calendar change, as we will conduct a staff professional development day on Tuesday, April 28, 2020, which is the day the Board of Elections will be using our secondary schools as public polling places for the presidential primary.

II. BOARD OF EDUCATION MEMBERS MESSAGE – None

III. RECOGNITION – None

IV. PUBLIC BE HEARD

Mrs. Soper, Resident

Mrs. Soper spoke regarding vaccine injured children, her child and the NYS law requiring enrolled students to have vaccinations. Mrs. Testa reminded her that the District could not discuss specific students or staff at a Board of Education meeting. Dr. Cartisano reviewed some of the laws and procedures related to vaccinations and non-vaccinated students.

Ms. Palma, Non-district Resident

Ms. Palma spoke regarding the vaccinations of students enrolled in NYS school districts both in Miller Place and other districts. She also discussed her interpretation of the law. Mrs. Testa reminded her that the District could not discuss individual students or staff at a Board of Education meeting. Dr. Cartisano and Ms. Testa both stated that we follow the advice of the District legal counsel and medical recommendations. Mrs. Testa also stated that Ms. Palma could contact Mr. Roth for additional information regarding vaccines and home schooling requirements

Mrs. Sena, Resident

Mrs. Sena discussed a prior board meeting and the vaccination of students required by NYS law. Mrs. Testa reminded her that the District could not discuss specific students or staff at a Board of Education meeting. Mrs. Testa stated that the Board of Education would review the policy for home instruction.

Mrs. Lowe, Resident

Mrs. Lowe reminded the Board of Education that she was a district resident and pays taxes in the District. She wanted to review the vaccination of students and the requirements. Mrs. Testa reminded her that the District could not discuss specific students or staff at a Board of Education meeting. Mrs. Testa stated that if she would like further information regarding the process and law she could contact Mr. Roth.

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V. **CONSENT AGENDA**

A. **MINUTES:**

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the January 29, 2020 Executive Session – Early; January 29, 2020 Business Meeting; January 29, 2020 Executive Session – Late.”

B. **FINANCE/FACILITIES:**

1. **Contract – Country Fair Entertainment Park Event:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract with Country Fair Entertainment Park for the Laddie A. Decker Sound Beach School field trip on June 18, 2020 with a rain date of June 19, 2020.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract with Country Fair Entertainment Park for the Laddie A. Decker Sound Beach School field trip and furthermore authorizes the President of the Board of Education to sign such contract.”

2. **Contract Amendment– SCOPE Education Services:**

Dr. Cartisano and Mrs. Card are requesting your approval of the SCOPE Education Services contract amendment.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract amendment with SCOPE Education Services and furthermore authorizes the President of the Board of Education to sign such contract amendment.”

3. **2020-21 Educational Data Services, Supplies and Materials Contract Bid #21-02:**

Dr. Cartisano and Mrs. Card are requesting approval of the following resolution to continue our agreement with the Educational Data Services, Inc., for participation in the New York Cooperative Bid group for the purpose of bidding and purchasing services, supplies and materials Bid #21-02.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District approves the agreement with Educational Data Services, Inc. for participation in the New York Cooperative Bid for the purpose of bidding and purchasing services, supplies and materials Bid #21-02 during the 2020-21 fiscal year and to be utilized for ordering school supplies in the 2021-22 fiscal year and furthermore the Board of Education authorizes the Board President to sign such agreement.”

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4. **Establish Scholarship and Accept Donation – The Andrew McMorris Foundation Scholarship:**

Mr. John McMorris and Mrs. Alisa McMorris of the Andrew McMorris Foundation, Inc. would like to establish a scholarship called The Andrew McMorris Foundation Scholarship. We are requesting your approval of the following resolution to create this new scholarship account and accept the monetary donation of \$2,000 for the scholarship.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby creates a new scholarship account called “The Andrew McMorris Foundation Scholarship” and accepts the monetary donation of \$2,000 from the Andrew McMorris Foundation, Inc. for the scholarship account.”

5. **Donation – Senior Scholarships and Awards:**

Dr. Cartisano and Mr. White are requesting your approval of the following resolution to accept donations for the 2020 Senior Scholarships and Awards Fund:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the following monetary donation for the Miller Place School District 2020 Senior Scholarships and Awards Fund:

- Miller Place Fire Department \$ 500.00
- Munistat Services, Inc. \$ 250.00.”

6. **Construction Change Order:**

Dr. Cartisano and Mrs. Card are requesting your approval of the Construction Change Order with Carter-Melence, Inc. for an increase of \$18,000 for additional expenses incurred for the MPHS fuel tank replacement and back parking lot asphalt project.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached construction change order for an increase of \$18,000.00 with Carter-Melence, Inc. and authorizes the Board President and Superintendent of Schools to sign such change order.”

7. **Textbook Selection and Adoption:**

Dr. Cartisano and Ms. Craddock are requesting your approval for the following selection and designation of the new Social Studies textbook to be used for Grade 6 at the North Country Road Middle School.

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RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby adopts the following textbook to be used in the Social Studies Department for grade 6 at the North Country Road Middle School: History Alive! The Ancient World, 2017, Teacher’s Curriculum Institute (TCI).”

8. Health Service Contracts:

Dr. Cartisano and Mrs. Card are requesting your approval of the following health service contracts as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2019-20 school year that are reimbursed for these services.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contracts for the 2019-20 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with the following school districts:

- Port Jefferson Union Free School District
- Riverhead Central School District
- West Islip Union Free School District.”

9. Budget Vote Workers:

Dr. Cartisano and Mrs. Card recommends and requests your approval of the following list of Vote Workers for the Miller Place Union Free School Budget Vote on Tuesday, May 19, 2020.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the following list of Vote Workers: Rosario Barry; Jennifer Bennett, Karen Burkhart; Cecily Cardinale; Patricia Chapin; Myriam Crino; Laura Danetra; Rosemary Eisenhardt; Pamela Hagermann; Mary Lou Kash; Darlene Levi; Andrew Montalbano; Ann Montalbano; Carol Moor; Antoinette Nocera; Mary Pallas; Carrie Sandt; Bonnie Sannito; Lynn Scolfield; Mary Scully; Giovanna Warsaw.”

10. 2020-21 Property Tax Levy Cap:

Dr. Cartisano and Mrs. Card are requesting your approval of the estimated tax levy cap calculation for the 2020-21 Budget.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the attached 2020-21 tax levy cap calculation which will be amended based on final information pending from Eastern Suffolk BOCES, for the 2020-21 budget and further directs the School Business Official to transmit the property tax levy cap calculation as required by March 1, 2020.”

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C. PERSONNEL:

1. Personnel List:

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of February 26, 2020.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of February 26, 2020, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

D. SPECIAL EDUCATION RECOMMENDATIONS:

1. CSE and CPSE Recommendations:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE and CPSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s and CPSE’s dated: CPSE 1-23-20 AMPS; CSE 1-29-20 AMPS; CSE 1-22-20 MPHS; CSE 1-30-20 LADSBS; CSE 2-3-20 MPHS; CSE 2-11-20 MPHS.”

E. CURRICULUM AND INSTRUCTION

F. OTHER

1. Acceptance of the Miller Place School District Calendar 2019-20:

Dr. Cartisano is requesting your approval of the following resolution to re-adopt the Miller Place Union Free School District **revised** school calendar for 2019-20.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby re-adopts the **revised** school calendar for 2019-20 as presented.”

Mrs. Testa acknowledged and thanked the scholarship donors.

Mrs. Testa asked for a motion to accept the Consent Agenda as presented

Mr. Panico moved, seconded by Mr. Frank to accept the Consent Agenda as presented.

Yes 4; No 0; Motion Carried

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VI. REPORTS AND PRESENTATIONS

A. MPHS Executive Council Student Representative Comments

Student Representative, Andrew Friedman, gave his update to the Board of Education including: the Robotics team is continuing in their build season and the competition season is upcoming, Mamma Mia rehearsals are ongoing and the productions are this upcoming weekend, Mock trial competed at their most competition, and all of the STEAM nights were well attended and the student body had a great learning experience. The Senior Class is also looking forward to the new Senior Trip and the Class Walk at the elementary schools in June.

**B. Board of Education Committees
Curriculum Committee**

Mrs. Testa gave an overview of the Curriculum Committee Meeting that was held on February 13, 2020. The committee discussed the STEAM nights that were held at each building; at MPHS - ENL and Social Studies curriculum events, review of some half year elective courses, LOTE foreign language week, Congressman Zeldin will be speaking at the High School in March; and at LADSBS science kits, weather forecasting, and alternatives to hand raising.

C. Superintendent's Proposed 2020-21 Budget Presentation

Mrs. Card gave an overview and presentation of the Superintendent's Proposed Budget for 2020-21 school year. The Board and community members present had several remarks and questions about the budget which were answered by Mrs. Card and Dr. Cartisano. All of the budget information is posted on the District website for easy access and review. The next Budget Workshop will be held on Wednesday, March 11, 2020 at 8:00pm.

VII. DISCUSSION AND ACTION – None

VIII. DISCUSSION – None

IX. BOARD POLICIES

A. First Time Reading:

Policy #1450	Civility and Decorum
Policy #1450.R	Civility and Decorum Regulation
Policy #5252	Athletic Placement Process
Policy #9160	Personnel Records
Policy #9260	Conditional Appointment and Emergency Conditional Appointment
Policy #9310	Physical Examinations
Policy #9320	Drug-Free Workplace
Policy #9320.R	Drug-Free Workplace Regulation
Policy #9460	Incidental Teaching
Policy #9900	Theft of Services or Property

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B. Review:

Policy #TBD Voter Registration Policy

Mrs. Testa asked for Policies 1741, 5200 and 5205 to be taken out of action and returned to review for further review and discussion.

Policies moved back to review:

Policy # 1741 Home Instruction – moved back to remove for further discussion
Policy # 5200 Co-Curricular and Extracurricular Activities - moved back to remove for further discussion
Policy # 5205 Eligibility for Co-curricular and Extracurricular Activities - moved back to remove for further discussion

C. Action:

Policy # 1900 Parent Involvement
Policy # 1900E.1 Parent Involvement
Policy # 1900E.2 Parent Involvement
Policy # 1925 Interpreters for Hearing-Impaired Parents
Policy # 2265 Shared Decision-Making and School-Based Planning
Policy # 3411 Use of District Laptop Computers and Residential Internet Services
Policy # 3411.R Use of District Laptop Computers and Residential Internet Services Regulation

Policy # 4200 Curriculum Management
Policy # 4511 Textbook Selection and Adoption Final
Policy # 5250 Extra-classroom Activity Funds
Policy # 5250.R Rules for the Safeguarding Accounting and Auditing of Extra-classroom Activity Funds Administrative Regulations

Policy # 5250 Extra-classroom Activity Funds - Appendix A
Policy # 5251 Fund Raising
Policy # 5810 Confidentiality and Access to Individualized Education Programs (IEPs), Individualized Education Services (IESPs), and Service Plans (SPs)

Mrs. Testa asked for a motion to approve the policies in action excluding the above listed policies moved back to review.

Mr. Panico moved, seconded by Mr. Frank to approve the policies in action excluding the above listed policies moved back to review.

Yes 4; No 0; Motion Carried

X. OTHER - None

XI. PUBLIC BE HEARD

XII. ADJOURNMENT OF MEETING

Mrs. Testa asked for a motion to move into Executive Session for matters concerning specific students and specific staff.

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Mr. Panico moved, seconded by Mr. Frank to move into Executive Session at 9:33 P.M.

Yes 4; No 0; Motion Carried

Respectively submitted by: Patricia A. Morbillo, District Clerk