

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
JANUARY 29, 2020

Time of Meeting: 8:00 P.M.
Kind of Meeting: Business Meeting
Place of Meeting: Miller Place High School

Those Present:

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Noelle Dunlop
Board Trustee:	Mr. Keith Frank
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock (arrived at 8:20)
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE FEBRUARY 26, 2020 BUSINESS MEETING.

Mrs. Testa called the meeting to order at 8:07 P.M. Mrs. Testa asked for a moment of silence in remembrance of Thomas Valva and all victims of child abuse everywhere. Mrs. Testa acknowledged the veterans that were in the audience. Mrs. Testa introduced Dr. Cartisano, Superintendent of Schools, to present her message.

I. SUPERINTENDENT'S MESSAGE

Since this is the first time we are meeting publicly since the holidays, we wish everyone a healthy and happy 2020. A special thanks to all of our students and staff who supported our school community during the holiday season with various fundraising events.

On behalf of the Board of Education and the Administrative staff, we congratulate all of our students and faculty who participated in our District wide winter concert series and look forward to their spring performances.

January and February are exciting months for us district-wide, beginning with Laddie A. Decker Sound Beach School, which held our first of four building based STEAM nights. Please check the school web pages for specific registration and information for the other three buildings STEAM night events.

Mr. Herrschaft is also here tonight to recognize an amazing student who I believe has something to give each Board member and would like to say a few words. Mr. Herrschaft spoke about the Laddie A. Decker Sound Beach School STEAM night and gave out a 3-D printed keychain that was one of the STEAM night projects.

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The spring 2020 Drivers Education Program continues to register the maximum number of students. We are proud of the program, which now operates three sessions, summer, fall and spring.

Andrew Muller Primary School and Laddie A, Decker Sound Beach School student clubs are currently in progress, along with the continuation of our many Character Education Program assemblies and presentations. Our winter months are also the time we begin planning for our next school year with student and parent meetings. Last night Mr. Slavin held our annual incoming September 2020 ninth grade orientation. Over the next few weeks/months, those meetings will continue with incoming 6th grade, 3rd grade and kindergarten parents as students' progress to their next school building.

We look forward to the proposed 2020-21 budget presentation at the Board meeting on February 26, 2020 and continuing our discussions with the March 2020 community budget workshops.

Unfortunately, winter months also bring cold and flu season. We remind our school community the signs and symptoms of flu usually come on suddenly. People who are sick with flu often feel symptoms such as fever, cough, headaches and muscle pain. If your child exhibits these symptoms, please seek medical care immediately and do not send them to school. We are trying our best to keep our school environment free from illness with cleaning protocols that are specified for a public K-12 setting, and we appreciate everyone's anticipated cooperation.

II. BOARD OF EDUCATION MEMBERS MESSAGE

III. RECOGNITION

A. LADSBS Holiday Sum Dog Contest

Mr. Herrschaft, LADSBS Principal, introduced and spoke about fifth grade student, Akilesh Kandasamy, one of the participants of the holiday Sum Dog online competition. Akilesh claimed 7th place out of 35,517 participants in the competition this year. The Board and Administration congratulated him on this accomplishment and gave him a certificate of recognition.

IV. PUBLIC BE HEARD

A. Miller Place Robotics Team

The Board and Administration visited the technology lab at the North Country Road Middle School earlier in the evening to see the progress on this season's robot. The Miller Place robotics team then came to the meeting to give an update to the Board on the status of the robot build season and to notify them that they lost the financial support of one of their main sponsors due to the company relocating to Georgia. The team is concerned with finding a new sponsor to help support the team's activities. They also reviewed some of their current fundraising activities with the Board. They spoke about the team competitions that they will be attending including the NY Tech Valley Regional and the SBPLI Long Island Regional #1.

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V. **CONSENT AGENDA**

A. **MINUTES:**

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the December 11, 2019 Executive Session – Early; December 11, 2019 Business Meeting.”

B. **FINANCE/FACILITIES:**

1. **Treasurers Report:**

Enclosed are the Treasurers reports as submitted by Mr. Donald Pearce for the period ending November 30, 2019 and December 31, 2019.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurers Reports for the periods ending November 30, 2019 and December 31, 2019.”

2. **Financial Reports:**

Enclosed are the Financial Reports as submitted by Ms. Darlene Levi for the periods ending November 30, 2019 and December 31, 2019.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Financial Reports, for the periods ending November 30, 2019 and December 31, 2019.”

3. **Extra Classroom Activity Report:**

Enclosed are the Extra Classroom Activity Reports as submitted by Ms. Carrie Sandt for the periods ending November 30, 2019 and December 31, 2019.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Extra Classroom Activity Reports for the periods ending November 30, 2019 and December 31, 2019.”

4. **Claims Auditor Report:**

Enclosed are the Claims Auditor Report as submitted by MacDonald & Rand LLP - Certified Public Accountants for the periods ending November 30, 2019 and December 31, 2019.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Claims Auditor Report for the periods ending November 30, 2019 and December 31, 2019.”

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5. **Accept External Audit Report:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the External Federal Single Audit Report and related documents.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following report dated June 30, 2019 and audit letter dated January 15, 2020 which have been submitted by the District’s External Auditors, Cullen and Danowski, LLP, along with the District’s response to these documents dated January 24, 2020:

- Federal Single Audit Report with Independent Auditor’s Report;
- School District’s response to the Federal Single Audit Report.”

6. **Donation – General Mills Box Tops for Education:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$86.30 from General Mills, through its Box Tops for Education Program. These funds will be used in support of the students in the Andrew Muller Primary School.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$86.30 from General Mills Box Tops for Education.”

7. **Carmine’s Contract - Amendment:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract with Carmine’s Restaurant for the Tri-M Club NYC field trip with the amended date of April 2, 2020.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the amended contract with Carmine’s Restaurant for the Tri-M Club NYC field trip on April 2, 2020 and furthermore authorizes the President of the Board of Education to sign such contract.”

8. **Memorandum of Agreement– SCPD and SCDFRES:**

Dr. Cartisano and Mrs. Card are requesting your approval of the Memorandum of Agreement with the Suffolk County Police Department and the Suffolk County Department of Fire, Rescue and Emergency Services for consent to access the District’s surveillance system in an emergency situation.

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RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the consent agreement with the Suffolk County Police Department and the Suffolk County Department of Fire, Rescue and Emergency Services and furthermore authorizes the President of the Board of Education to sign such agreement..”

9. Donation – Miller Place Friends of the Arts

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the monetary donation of \$3,000.00 from Miller Place Friends of the Arts. These funds will be used by the Drama Club towards printing costs.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$3,000.00 from Miller Place Friends of the Arts for the Drama Club.”

C. PERSONNEL:

1. Personnel List:

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of January 29, 2020.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of January 29, 2020, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. Stipulation Agreement with The Miller Place UFSD Operations Unit, CSEA, Inc. Local 1000 – Employee #1798:

Dr. Cartisano and Mr. Lipshie are requesting your approval of the Stipulation Agreement with the Miller Place UFSD Operations Unit, CSEA, Inc. Local 1000 for Employee #1798.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Stipulation Agreement with the Miller Place UFSD Operations Unit, CSEA, Inc. Local 1000 for Employee #1798 and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

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3. **Memorandum of Agreement with The Miller Place Teachers' Association:**

Dr. Cartisano and Mr. Lipshie are requesting your approval of the Memorandum of Agreement with the Miller Place Teachers' Association – Coaching.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Agreement - Coaching with the Miller Place Teachers' Association, and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

D. **SPECIAL EDUCATION RECOMMENDATIONS:**

1. **CSE and CPSE Recommendations:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE and CPSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE's and CPSE's dated: CPSE 01-07-20 AMPS; CPSE 12-19-19 DO (2); CPSE 12-19-19 DO (1); CPSE-CSE 12-04-19 AMPS; CSE 12-09-19 AMPS; CSE 01-07-20 NCR; CSE 01-16-20 NCR; CSE 01-10-20 MPHS; CSE 11-14-19 DO; CSE 11-25-19 LADSBS #2; CSE 11-25-19 LADSBS; CSE 11-26-19 LADSBS; CSE 12-10-19 DO; CSE 12-10-19 MPHS; CSE 12-11-19 LADSBS; CSE 12-12-19 LADSBS; CSE 12-19-19 DO; CSE 12-20-19 MPHS; CSE 01-13-20 LADSBS; CSE-CPSE 12-13-19 AMPS.”

2. **Contract with Shoreham Wading River Central School District:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following Special Education Instructional Services Contract with the Shoreham-Wading River Central School District for Special Educational Services from September 1, 2019 through June 30, 2020 for student identification numbers 000100996; 000101018; 600040373; 000101412; 600040953 and 000101813.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with the Shoreham-Wading River Central School District for Special Educational Services from September 1, 2019 through June 30, 2020 for student identification numbers 000100996; 000101018; 600040373; 000101412; 600040953 and 000101813 and furthermore, authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreements.”

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E. CURRICULUM AND INSTRUCTION

1. Physical Education Plan:

Dr. Cartisano and Ms. Craddock are requesting your approval of the following resolution to approve the Physical Education Plan for the District.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves Physical Education Plan for the District.”

F. OTHER – None

The Board discussed the Physical Education Plan and which will be posted on the District website. Mrs. Testa then asked for a motion to accept the Consent Agenda as presented Mr. Panico moved, seconded by Mr. Frank to accept the Consent Agenda as presented.

Yes 5; No 0; Motion Carried

VI. REPORTS AND PRESENTATIONS

A. MPHS Executive Council Student Representative Comments

Student Representative, Andrew Friedman, gave his update to the Board of Education. Andrew said that Thomas Cirrito, Senior, has reached a milestone at a recent basketball game and scored over a 1,000 points in his high school basketball career. Additionally Andrew gave an update on the past and upcoming activities including: FBLA team went to their competition, the Robotics team is in their build and competition season, Athletes Helping Athletes took a field trip to the middle school, Virtual Enterprise(VE) has one team who is ranked #1 in US and #8 in the world, Mamma Mia rehearsals are ongoing, FLNHS film festival is on February 5th, MPHS STEAM night is February 6th and the first Senior Trip is in the planning stages. Andrew said that the Seniors are looking forward to finding out if they have been accepted into the colleges they applied to.

B. Board of Education Committees

Health & Safety Committee

Mr. Panico gave an update on the Health and Safety Committee meeting held on January 14, 2020. The committee reviewed the status of the following items: the updating of the interior hallway lighting at AMPS will start shortly, the review of the technology requirements for the VAPE sensors at the MPHS/NCRMS is in progress, review of the cleaning procedures when there is inclement weather (snow), and the annual early dismissal drill. The next meeting will be held in April 2020.

C. 2019 Assessment Presentation

Mrs. Craddock gave a presentation on the 2018-19 Assessments and our District’s performance on these assessments. The presentation also covered background material and the different types of assessments that are given each year to assess the mastery of our District’s students at the high school level. This presentation will be posted on the District website for community member’s information.

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VII. DISCUSSION AND ACTION

A. Acceptance of the Miller Place School District Calendar 2020-21:

Dr. Cartisano is requesting your approval of the following resolution to adopt the Miller Place Union Free School District calendar for the 2020-21 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby adopts the school calendar for the 2020-21 school year as presented.”

Mrs. Testa asked for a motion to approve the resolution to adopt the calendar as presented.
Mr. Panico moved, seconded by Mr. Frank to adopt the calendar as presented.

Yes 5; No 0; Motion Carried

B. Memorandum of Agreement with The Miller Place Operations Unit, CSEA, Inc. Local 1000 – Contract Extension 2019-2022:

Dr. Cartisano and Mr. Lipshie are requesting your approval of the Memorandum of Agreement with the Miller Place Operations Unit, CSEA, Inc. Local 1000 for the Contract Extension 2019-2022.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Agreement – Contract Extension 2019-2022 with The Miller Place Operations Unit, CSEA, Inc. Local 1000, and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

The Board discussed the approval of the three-year contract with the Operations Unit and the professionalism of the unit staff during negotiations. The Board noted that the Operations Unit passed the agreement by a vote of 33(Yes) to 4 (No) votes of the membership.

Mrs. Testa asked for a motion to approve the resolution as presented.
Mr. Panico moved, seconded by Mr. Frank and duly put to a roll call vote, which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	X	_____
Mr. Richard Panico, Vice President	X	_____
Mrs. Noelle Dunlop, Trustee	X	_____
Mr. Keith J. Frank, Trustee	X	_____
Mrs. Lisa Reitan, Trustee	X	_____

Yes 5; No 0; Motion Carried

VIII. DISCUSSION – None

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IX. BOARD POLICIES

A. First Time Reading:

Policy # TBD Voter Registration Policy

B. Review:

Policy # 1741 Home Instruction
Policy # 1900 Parent Involvement
Policy # 1900E.1 Parent Involvement
Policy # 1900E.2 Parent Involvement
Policy # 1925 Interpreters For Hearing-Impaired Parents
Policy # 2265 Shared Decision-Making and School-Based Planning
Policy # 3411 Use of District Laptop Computers and Residential Internet Services
Policy # 3411.R Use of District Laptop Computers and Residential Internet Services Regulation

Policy # 4200 Curriculum Management
Policy # 4511 Textbook Selection and Adoption Final
Policy # 5200 Co-Curricular and Extracurricular Activities
Policy # 5205 Eligibility for Co-curricular and Extracurricular Activities
Policy # 5250 Extra-classroom Activity Funds
Policy # 5250.R Rules for the Safeguarding Accounting and Auditing of Extra classroom Activity Funds Administrative Regulations

Policy # 5250 Extra-classroom Activity Funds - Appendix A
Policy # 5251 Fund Raising
Policy # 5810 Confidentiality and Access to Individualized Education Programs (IEPs), Individualized Education Services (IESPs), and Service Plans (SPs)

C. Action:

Policy #5150.E School Admissions-Landlord's Affidavit of Occupancy
Policy #8505 Meal Charges

Mrs. Testa asked for a motion to approve the policies in action as presented.

Mr. Panico moved, seconded by Mr. Frank to approve the policies in action as presented.

Yes 5; No 0; Motion Carried

X. OTHER – None

XI. PUBLIC BE HEARD – None

XII. ADJOURNMENT OF MEETING

Mrs. Testa asked for a motion to move into Executive Session for matters concerning specific students and specific staff.

Mr. Panico moved, seconded by Mr. Frank to move into Executive Session at 8:49 P.M.

Yes 5; No 0; Motion Carried

Respectively submitted by: Patricia A. Morbillo, District Clerk