

**MILLER PLACE UNION FREE SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL MEETING MINUTES
JULY 2, 2018**

Date: Monday, July 2, 2018
Kind of Meeting: Annual Organizational Meeting
Place of Meeting: Miller Place High School Library
Time of Meeting: 6:00 P.M.

Those Present:

Board Trustee:	Mr. Keith Frank (Arrived at 6:05)
Board Trustee:	Mr. Richard Panico
Board Trustee:	Mrs. Lisa Reitan
Board Trustee:	Mrs. Johanna Testa
Superintendent:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Mrs. Susan Hodun
Executive Director for Educational Services:	Mrs. Sandy Wojnowski
District Clerk:	Mrs. Patricia Morbillo

Those Absent:

Board Trustee:	Mrs. Noelle Dunlop
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Invited Attendee:

School Attorney:	Mr. Richard Guercio
District Treasurer:	Mr. Donald Pearce

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE AUGUST 29, 2018, BUSINESS MEETING.

The District Clerk, Mrs. Morbillo, called the Organizational Meeting to order at 6:04 P.M. Everyone rose and said the ‘Pledge of Allegiance’. Mrs. Morbillo acknowledged any veterans that were present. There was no media that were present.

I. ANNUAL ORGANIZATION

1. Oath of Office – Newly Elected Trustee:

The oath of office was administered to Board Trustee, Mr. Keith J. Frank, by the District Clerk, Mrs. Patricia Morbillo.

2. Oath of Office – Superintendent of Schools:

The oath of office was administered to Superintendent of Schools, Dr. Marianne F. Cartisano, by the District Clerk, Mrs. Patricia Morbillo.

3. Officer Election – President:

The District Clerk asked for nominations for the Office of President of the Board of Education.

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Mr. Frank nominated Mrs. Testa. There were no other nominations. Mrs. Morbillo called for a vote. Mrs. Testa received 4 Votes; Mrs. Testa was elected President-elect of the Board of Education.

The oath of office was administered to the President-elect by the District Clerk, Mrs. Patricia Morbillo.

Mrs. Testa assumed control of the organizational meeting.

4. Officer Election – Vice President:

The District Clerk asked for nominations for the Office of Vice President of the Board of Education.

Mrs. Reitan nominated Mr. Panico. There were no other nominations. Mrs. Testa called for a vote. Mr. Panico received 4 Votes. Mr. Panico was elected Vice President-elect of the Board of Education.

The oath of office was administered to the Vice-President-elect by the District Clerk, Mrs. Patricia Morbillo.

5. Appointment of District Clerk:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Mrs. Patricia Morbillo as the District Clerk for the 2018-19 fiscal year at the annual compensation of \$13,200.00 per year."

Mrs. Testa asked for a motion to appoint the District Clerk.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

The oath of office was administered to the District Clerk, Mrs. Patricia Morbillo, by Mr. Richard Guercio of Guercio & Guercio, LLP.

6. Appointment of District Treasurer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Mr. Donald Pearce, CPA as the District Treasurer for the 2018-19 fiscal year at the annual compensation of \$13,181.00 per year."

Mrs. Testa asked for a motion to appoint the District Treasurer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

The oath of office was administered to District Treasurer, Mr. Donald Pearce, CPA by the District Clerk, Mrs. Patricia Morbillo.

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7. Standard Work Day for District Treasurer and District Clerk:

RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish a standard workday of seven hours for the position of District Treasurer, Donald Pearce, and District Clerk, Patricia Morbillo, whose current terms runs from July 1, 2018 to June 30, 2019. These employees participate in a time keeping system and shall be credited as such for employee retirement service time reporting.

Mrs. Testa asked for a motion to establish a standard work day for the District Treasurer and District Clerk.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

8. Appointment – Emergency Health Care Provider, Medical Director and Chief Medical Inspectors:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints as Emergency Health Care Provider and Medical Director, Dr. Mark Wasserman and as Chief Medical Inspector, Dr. Mark Wasserman for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Chief Medical Inspectors.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

9. Appointment – Legal Counsel:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Guercio & Guercio as both labor and general counsel for the 2018-19 fiscal year at the level of compensation delineated in the enclosed agreement between the District and Guercio & Guercio and hereby authorizes the Board of Education President to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint the Legal Counsel.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

10. Appointment – Insurance Broker:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Arthur J. Gallagher & Co. (Gallagher Bollinger / Bollinger Inc.) as the Insurance Broker for the District for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Insurance Broker.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

11. Appointment – External Auditor:

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RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP as the District External Auditor for the 2018-19 fiscal year at a level of compensation not to exceed \$55,000.00 and hereby authorizes the Board of Education President and School Business Official, Mrs. Colleen Card, to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint the External Auditor.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

12. Appointment – Financial Statement Preparer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP to prepare the financial statements for the 2018-19 fiscal year at a level of compensation not to exceed \$4,000.00 and hereby authorizes the Board of Education President and School Business Official Mrs. Colleen Card, to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint the Financial Statement Preparer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

13. Appointment – Internal Auditor:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Nawrocki Smith, LLP as the District Internal Auditor for the 2018-19 fiscal year at a level of compensation not to exceed \$70,000.00 and hereby authorizes the Board of Education President to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint the Internal Auditor.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

14. Appointment – Claims Auditor:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the firm of Richard Seidell, CPA as the District Claims Auditor for the 2018-19 fiscal year at a fee of \$27,305.00."

Mrs. Testa asked for a motion to appoint the Claims Auditor.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

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15. Appointment – District Architect:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Michael J. Guido, Jr., Architect P.C. as the District's Architect for the 2018-19 fiscal year as per the enclosed agreement and hereby authorizes the Board of Education President to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint the District Architect.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

16. Appointment – Attendance Officers:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employees as Attendance Officers for the 2018-19 school year:

Grades K-2	Ms. Maria Gianino, R.N.
Grades 3-5	Ms. Noreen Killeen, R.N.
Grades 6-8	Ms. Erin Southworth, R.N.
Grades 9-12	Ms. Joan Jones, R.N."

Mrs. Testa asked for a motion to appoint the Attendance Officers.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

17. Appointment – Board of Registration:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Mrs. Patricia Morbillo, to the Board of Registration for the 2018-19 school year."

Mrs. Testa asked for a motion to appoint the Board of Registration.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

18. Appointment – Board of Registration Chairperson:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Mrs. Patricia Morbillo, as the Chairperson of the Board of Registration for the 2018-19 school year."

Mrs. Testa asked for a motion to appoint the Board of Registration Chairperson.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

19. Authorization – Pay for Serving on the Board of Elections and the Board of Registration:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes payment of \$13.00 per hour to

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persons serving on the Board of Election of the School District, and \$14.00 per hour to the Chief Inspector serving on the Board of Election for the 2018-19 school year."

Mrs. Testa asked for a motion to authorize the pay for the Board of Elections and Board of Registration.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

20. Appointment – ESEA Title I & II Coordinator:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints, Administrator for Instruction and Data Reporting, Mr. Kurt Roth, as the ESEA Title I & II Coordinator for the 2018-19 school year at a fee of \$5,000.00."

Mrs. Testa asked for a motion to appoint the ESEA Title I & II Coordinator.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

21. Appointment – Employee Hearing Officer for Discipline:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints, Deputy Superintendent, Mr. Seth A. Lipshie as the Employee Hearing Officer for Discipline and Other Charges for the 2018-19 school year. In the absence of Mr. Seth A. Lipshie, the Board of Education hereby appoints, Assistant Superintendent, Mrs. Susan G. Hodun, as Employee Hearing Officer for Discipline and Other Charges for the 2018-19 school year."

Mrs. Testa asked for a motion to appoint the Employee Hearing Officer for Discipline.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

22. Appointment – Purchasing Agent:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Mrs. Carrie Sandt as the School Purchasing Agent for the 2018-19 fiscal year, and appoints Mrs. Nadine Steffens as the School Purchasing Agent in her absence."

Mrs. Testa asked for a motion to appoint the Purchasing Agent.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

23. Appointment – Certifying Officer for Payroll:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Dr. Marianne F. Cartisano, as the Certifying Officer for the School District's payroll for the 2018-19 fiscal year. In the absence of the Superintendent of Schools, the Deputy

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Superintendent, Mr. Seth A. Lipshie, or Assistant Superintendent, Mrs. Susan G. Hodun, are authorized to certify the School District's payroll in the 2018-19 school year."

Mrs. Testa asked for a motion to appoint the Certifying Officer for Payroll.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

24. Appointment – Certifying Officer for Federal Aid Proposals and Reports:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee as the Certifying Officer for Federal Aid Proposals and Reports for the 2018-19 school year."

Mrs. Testa asked for a motion to appoint the Certifying Officer for Federal Aid Proposals & Reports.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

25. Appointment – Approving Agent for Reimbursed Expenses:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Dr. Marianne F. Cartisano, as the Approving Agent for reimbursed expenses for the Deputy Superintendent, Mr. Seth A. Lipshie, and Assistant Superintendent, Mrs. Susan G. Hodun, for the 2018-19 fiscal year, and furthermore appoints the Board of Education President to approve the reimbursed expenses of the Superintendent of Schools. In the absence of the Superintendent of Schools, Dr. Marianne F. Cartisano, the Miller Place Union Free School District Board President may approve the Deputy Superintendent, Mr. Seth A. Lipshie, or Assistant Superintendent, Mrs. Susan G. Hodun, reimbursed expenses for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Approving Agent for Reimbursed Expenses.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

26. Appointment – Records Access Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Mrs. Patricia Morbillo, as the District Records Access Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Records Access Officer.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

27. Appointment – Deputy Records Access Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints, Executive Director for Educational

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Services, Mrs. Sandra Wojnowski, as the Deputy Records Access Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Deputy Records Access Officer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

28. Appointment – Asbestos Compliance Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Facilities, Mr. Dennis Warsaw, as the Asbestos Compliance Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Asbestos Compliance Officer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

29. Appointment – Treasurer & Auditor for Extraclassroom Activity Funds:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employees to serve as Extraclassroom Activity Fund Treasurer and Auditor for the 2018-19 fiscal year:

Treasurer	Mrs. Darlene Levi	\$4,655.00
Auditor	Mrs. Carrie Sandt	\$4,655.00."

Mrs. Testa asked for a motion to appoint the Treasurer and Auditor for Extraclassroom Activity Funds.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

30. Appointment – Committee on Special Education:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following individuals to the Committee on Special Education for the 2018-19 school year:

Chairpersons: Mrs. Sandra Wojnowski, Mr. Christopher Marsala, Ms. Regina Tricarico, Mr. Jeremy Koch, Ms. Stacie Curti, Ms. Shannon McNulty, Mr. Michael Browne, Ms. Desiree Haussel, Ms. Danielle Quiroz, Ms. Arlene Suarez Caporaso, and Ms. Staci Martinez;

Sub-Chairpersons: Mrs. Sandra Wojnowski, Mr. Christopher Marsala, Ms. Regina Tricarico, Mr. Jeremy Koch, Ms. Stacie Curti, Ms. Shannon McNulty, Mr. Michael Browne, Ms. Desiree Haussel, Ms. Staci Martinez, and Dr. Cara Biondo;

504 Committee Chairpersons: Mrs. Sandra Wojnowski, Mr. Christopher Marsala, Ms. Regina Tricarico, Mr. Jeremy Koch, Ms. Stacie Curti, Ms. Shannon McNulty, Mr. Michael Browne, Ms. Desiree Haussel, Ms. Staci Martinez, and Dr. Cara Biondo;

Parent Member: Dawn McCarthy;

Psychologists: Ms. Stacey Curti, Ms. Shannon McNulty, Mr. Michael Browne, Ms. Desiree Haussel, Ms. Staci Martinez, Dr. Cara Biondo, and Ms. Danielle Quiroz;

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Additional Committee Members: School physician (when requested), building or program administrator, the student's general education teacher(s), special education teacher, related service teacher, the student's parent(s) and guidance counselor Grades 6-12."

Mrs. Testa asked for a motion to appoint the Committee on Special Education.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

31. Appointment – Committee on Preschool Special Education:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following individuals to the Committee on Preschool Special Education for the 2018-19 school year:

Chairpersons: Mrs. Sandra Wojnowski, Mr. Jeremy Koch, Mr. Michael Browne, Ms. Stacie Curti and Ms. Staci Martinez;

Parent Member: Dawn McCarthy;

Additional Committee Members: A general education teacher (K-6), a professional who participated in the evaluation of the child (may include the child's teacher), and an appropriate professional from the County (at their option)."

Mrs. Testa asked for a motion to appoint the Committee on Preschool Special Education.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

32. Appointment – Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Impartial Hearing Officers for conducting CSE and CPSE-related appeals for the 2018-19 school year that are listed on NYSED's semi-annual Updated Rotational Selection List of Impartial Hearing Officers and gives the Board President the right to designate Hearing Officers for the individual hearings pursuant to law."

Mrs. Testa asked for a motion to appoint the Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

33. Appointment – Surrogate Parents for the Committee on Special Education:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following Surrogate Parents for the Committee on Special Education for the 2018-19 school year: Ms. Dawn McCarthy."

Mrs. Testa asked for a motion to appoint the Surrogate Parent for the Committee on Special Education.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

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34. Appointment – District Title IX Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ronald Petrie as the District Title IX Officer for the 2018-19 school year."

Mrs. Testa asked for a motion to appoint the District Title IX Officers.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

35. Appointment – Section 504 Compliance Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Services, Mrs. Sandra Wojnowski, or her designee, as the District Section 504 Compliance Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Section 504 Compliance Officer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

36. Appointment – Racial Harassment Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Deputy Superintendent, Mr. Seth A. Lipshie, or his designee, as the District Racial Harassment Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Racial Harassment Officer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

37. Appointment – Sexual Harassment Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Deputy Superintendent, Mr. Seth A. Lipshie, or his designee, as the District Sexual Harassment Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint the Sexual Harassment Officer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

38. Appointment – Dignity for All Students Act (DASA) Coordinators:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employees as Dignity for All Students Act Coordinators for the 2018-19 school year:

Grades K-2	Mrs. Laura Gewurz
Grades 3-5	Mrs. Catherine Honeyman
Grades 6-8	Mr. Matt Clark

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Grades 9-12
District-wide

Mr. Kevin Slavin
Mr. Seth Lipshie.”

Mrs. Testa asked for a motion to appoint the Dignity for All Students (DASA) Coordinators.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

39. Appointment – Bond Counsel:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Hawkins, Delafield & Wood LLP as the District Bond Counsel for the 2018-19 fiscal year as per the enclosed agreement and furthermore authorizes the President of the Board of Education to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint Bond Counsel.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

40. Appointment – Municipal Advisor:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Munistat Services Inc. as the District Municipal Advisor for the 2018-19 fiscal year as per the enclosed agreement and furthermore authorizes the President of the Board of Education to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint Municipal Advisor.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

41. Appointment – Tax Shelter Annuity (TSA) Third Party Administrator:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints The Omni Group as the District Tax Shelter Annuity Third Party Administrator for the 2018-19 fiscal year and authorizes the Board of Education President to sign the enclosed agreement."

Mrs. Testa asked for a motion to appoint the Tax Shelter Annuity TSA Third Party Administrator.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

42. Establish – Surety Bond Amount:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Mrs. Colleen V. Card, to arrange for the following Surety Bonds for the 2018-19 fiscal year:

Superintendent of Schools	\$1,000,000
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Deputy Superintendent	\$1,000,000
Assistant Superintendent	\$1,000,000
School Business Official	\$1,000,000
Board of Education President	\$1,000,000
District Treasurer	\$1,000,000
Payroll Clerk	\$1,000,000
Accounts Payable Clerk	\$1,000,000
Benefits Clerk	\$1,000,000
Assistant Business Official/Extraclassroom Treasurer	\$1,000,000
District Clerk	\$ 400,000
Purchasing Agent/Extraclassroom Auditor	\$ 400,000
Food Service Coordinator	\$ 400,000
All Other Personnel (standard policy amount for all personnel)	\$ 100,000."

Mrs. Testa asked for a motion to establish the Surety Bond Amounts.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

43. Establish – Petty Cash Accounts:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Mrs. Colleen V. Card to arrange for the following Petty Cash Accounts, if needed, for the 2018-19 fiscal year:

Superintendent	\$100
Deputy Superintendent	\$100
Assistant Superintendent	\$100
School Business Official	\$100
MPS Principal	\$100
NCRMS Principal	\$100
LADSBS Principal	\$100
AMPS Principal	\$100
Executive Director for Educational Services	\$100
Director of Facilities	\$100

The Board further resolves that the disbursement of petty cash shall be restricted to a maximum of \$75.00 per receipt."

Mrs. Testa asked for a motion to establish the Petty Cash Account.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

44. Designation – Official Depositories:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the following Official Depositories for accounts for the 2018-19 fiscal year:

General Fund	Capital One Bank
Federal	Capital One Bank

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Extraclassroom-Checking	Capital One Bank
Payroll	Capital One Bank
Capital	Capital One Bank
Accounts Payable	Capital One Bank
Excel Bond	Capital One Bank
Trust and Agency	Capital One Bank
Space Bond	Capital One Bank
Cafeteria	Capital One Bank
Central Office Bond	Capital One Bank
Bond Referendum 2014	Capital One Bank
Solar Escrow Account	Webster Bank."

Mrs. Testa asked for a motion to designate the Official Depositories.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

45. Authorization – Treasurer & Auditor to Sign Extraclassroom Activity Fund Checks:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Extraclassroom Treasurer, Mrs. Darlene Levi, and Extraclassroom Auditor, Ms. Carrie Sandt, of the Extraclassroom Activity Funds to sign all Extraclassroom Activity Fund Checks for the Extraclassroom activities for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to authorize the Treasurer and Auditor to Sign Extraclassroom Activity Fund Checks.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

46. Authorization – District Treasurer to Sign All Checks:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Mr. Donald Pearce, to sign all District checks and withdrawals for the 2018-19 fiscal year. When the District Treasurer is absent for more than five consecutive days, the District Clerk, Mrs. Patricia Morbillo, or the President of the Board of Education may substitute for the District Treasurer, Mr. Donald Pearce, as necessary. The President of the Board of Education in the District Clerk's absence shall append their original signature to all checks in excess of \$10,000."

Mrs. Testa asked for a motion to authorize the District Treasurer to sign all checks.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

47. Authorization – District Treasurer to Invest Monies:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Mr. Donald Pearce, or his designee to invest monies for the 2018-19 fiscal year with the approval of the School Business Official, Mrs. Colleen V. Card."

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Mrs. Testa asked for a motion to authorize the District Treasurer to Invest Monies.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

48. Authorization – District Treasurer to Deposit Funds:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Mr. Donald Pearce, or his designee to deposit funds in a checking account, savings account, escrow account or through the purchase of Certificates of Deposit in: Bank of America, BNB Bank, Capital One Bank, Chase Bank, CIT Bank, Empire National Bank, The First National Bank of Long Island, Flushing Bank, HSBC Bank, JP Morgan Chase & Co., M&T Bank, NYCLASS (New York Cooperative Liquid Assets Securities System), NY Commercial Bank, People's United Bank, Signature Bank, Sterling National Bank, TD Bank, Webster Bank, and Wells Fargo Bank, for the 2018-19 fiscal year so long as each provides appropriate collateral."

Mrs. Testa asked for a motion to authorize the District Treasurer to Deposit Funds.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

49. Authorization – Superintendent of Schools to Make Budget Transfers:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to make budget transfers as necessary for the 2018-19 fiscal year and to report such transfers to the Board at its next regularly scheduled business meeting. Any line transaction exceeding \$150,000.00 requires prior Board approval."

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Make Budget Transfers.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

50. Authorization – Superintendent of Schools to Assign and Use Administrative Interns:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, to assign and use Administrative Interns for the 2018-19 fiscal year as deemed necessary."

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Assign and Use Administrative Interns.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

51. Authorization – Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service and Other Personnel:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, to assign and/or transfer certificated, civil service and other personnel

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for the 2018-19 fiscal year, furthermore, in the absence of the Superintendent of Schools, Dr. Marianne F. Cartisano, the Deputy Superintendent, Mr. Seth A. Lipshie, or Assistant Superintendent, Mrs. Susan G. Hodun, are authorized to assign and/or transfer certified, civil service and other personnel for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service & Other Personnel.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

52. Authorization – Superintendent to Approve the Use of Facilities:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to approve the use of facilities for community organizations for the 2018-19 fiscal year according to established Board policies and establishes the 2018-19 hourly rate of \$41.00 per hour to be charged to District approved community groups during times that a particular building does not have custodial staff coverage assigned."

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to approve the use of facilities.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

53. Authorization – Superintendent of Schools to Employ Substitute Personnel at the Following Rates:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to employ Substitute Personnel in the following areas at the rates listed for 2018-19 fiscal year:

- | | | |
|----------------------------------|----------|---|
| a. Clerical | \$ 12.00 | per hour (minimum wage requirement Dec 2018) |
| b. Teacher Aide | \$ 12.00 | per hour (minimum wage requirement Dec 2018) |
| c. Teacher Assistant | \$ 85.00 | per day for a 7 hour day including lunch |
| d. Buildings & Grounds | \$ 12.00 | per hour |
| e. Guard | \$ 15.00 | per hour |
| f. Maintenance Workers | \$ 17.00 | per hour |
| g. Nurses | \$175.00 | per day for a 7 hour day including lunch |
| h. Teachers | \$110.00 | per day for a 7 hour day including lunch for day 1 to day 40; |
| | \$125.00 | per day for a 7 hour day including lunch for day 41 on; |
| | \$125.00 | per day for a 7 hour day including lunch for continuing substitutes beyond one year with the District for the 2018-19 school year |
| i. Permanent Teacher Substitutes | \$135.00 | per day for a 7 hour day including lunch |

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Employ Substitute Personnel at the Rates as listed above.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

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54. Authorization – Superintendent of Schools to Pay for Physical Examinations:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to pay \$7.00 per pupil, \$18.00 per adult and special education student, for physical examinations required by State Law and Board Policy for the 2018-19 fiscal year. Additionally, when sports physicals are performed on school campuses for the 2018-19 school year, payment will be \$7.00 per physical. In the event that there are fewer than 50 physicals done by the doctor on a given date, a flat rate of \$350 will be paid to that doctor."

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Pay for Physical Examinations as specified above.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

55. Authorization – Superintendent of Schools to Assign Homebound Instruction:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to assign homebound instruction for the 2018-19 school year."

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Assign Homebound Instruction.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

56. Authorization – Superintendent of Schools to Provide Special Transportation:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to provide special transportation for students with special education needs attending Long Island schools as deemed necessary and appropriate for the 2018-19 school year."

Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Provide Special Transportation.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

57. Authorization – Superintendent of Schools to Develop Transportation Routes & Schedules:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to develop transportation routes and schedules to transport public, private, and parochial school pupils in accordance with the law, Board policy and the provisions of the budget for the 2018-19 school year."

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Mrs. Testa asked for a motion to authorize the Superintendent of Schools to Develop Transportation Routes and Schedules.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

58. Authorization – Payment of Mileage Reimbursement Rate:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes the current IRS mileage reimbursement rate, as may be amended by the IRS from time to time, as the District's mileage reimbursement rate for employees or Board members who use their personal automobiles in the service of the school district, and authorization for the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to officially approve the use of private automobiles in the service of the school district for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to authorize the payment of Mileage Reimbursement Rates.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

59. Policies – Annual Re-adoption:

RECOMMENDED MOTION: BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby re-adopts all prior policies including but not limited to Code of Ethics (2160), Parent Involvement Policy (1900) Property Tax Exemption for Senior Citizens (6211), Investment (6240), Purchasing (6700), Purchasing Regulation (6700.R) Expense Reimbursement (6830), and Expense Reimbursement Regulation (6830.R), for the 2018-19 school year as per their most recently Board approved version."

Mrs. Testa asked for a motion to readopt the above listed policies.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

60. Report – Credit Cards Report – Regulation 3420.R:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Credit Card Report for the period of July 2017 through May 2018."

Mrs. Testa asked for a motion to accept the Credit Card report.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

61. Report – Mobile Devices Report – 3410.R:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Mobile Devices Report for the period of July 2017 through May 2018."

Mrs. Testa asked for a motion to accept the Mobile Devices report.

Mr. Panico moved, seconded by Mr. Frank.

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Yes 4; No 0; Motion Carried

62. Designation – Official Newspaper:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby designates the Suffolk County editions of Times Beacon Record and the Long Island Business News as the District's official newspapers for publication of legal notices for the 2018-19 fiscal year, and Suffolk County Newsday on an emergency basis."

Mrs. Testa asked for a motion to designate the Official Newspapers.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

63. Designation – Membership & Dues – Board of Education:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education hereby approves that the following BOE memberships and dues for the 2018-19 fiscal year at an estimated cost of:

i. Nassau-Suffolk School Boards Association	\$ 3,425.00
ii. New York State School Boards Association	\$10,783.00
iii. SCOPE	\$ 2,992.00."

Mrs. Testa asked for a motion to approve the Board of Education Membership and dues.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

64. Designation – Board of Education Meeting Dates:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the following Board of Education Meeting Dates for the 2018-19 school year:

Wednesday,	August 29, 2018	8:00 P.M.	Business
Wednesday,	September 26, 2018	8:00 P.M.	Business
Wednesday,	October 24, 2018	8:00 P.M.	Business
Wednesday,	November 14, 2018	8:00 P.M.	Business
Wednesday,	December 12, 2018	8:00 P.M.	Business
Wednesday,	January 23, 2019	8:00 P.M.	Business
Wednesday,	February 27, 2019	8:00 P.M.	Business
Wednesday,	March 27, 2019	8:00 P.M.	Business
Tuesday	April 16, 2019	TBD	BOCES Budget Vote
Wednesday,	April 17, 2019	8:00 P.M.	Business Meeting
Tuesday,	May 7, 2019	8:00 P.M.	Budget Hearing
Tuesday,	May 21, 2019	6:00 A.M.-9:00 P.M.	Budget Vote
Wednesday,	May 29, 2019	8:00 P.M.	Business
Wednesday,	June 12, 2019	8:00 P.M.	Business
Tuesday,	July 9, 2019	8:00 P.M.	Organizational Meeting."

Mrs. Testa asked for a motion to designate the Board of Education Meeting Dates.
Mr. Panico moved, seconded by Mr. Frank.

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Yes 4; No 0; Motion Carried

65. Appointment – Homeless Liaison:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Service, Mrs. Sandra Wojnowski, or her designee as the District's Homeless Liaison for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to designate the Homeless Liaison.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

66. Appointment – Residency Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee as the Residency Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to designate the Residency Officer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

67. Appointment – Records Management Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the School Business Official, Mrs. Colleen V. Card, or her designee as the District's Records Management Officer for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to designate the Records Management Officer.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

68. Appointment – Physicians for Suspected Head Injuries:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Orthopedic Associates of Long Island and/or St. Charles Hospital Concussion Management Program as the District's physicians for suspected head injuries for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to designate the Physicians for Suspected Head Injuries.
Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

69. Appointment – District AED Coordinator:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ronald Petrie, or his designee as the District's AED Coordinator for the 2018-19 fiscal year."

Mrs. Testa asked for a motion to appoint a District AED Coordinator.
Mr. Panico moved, seconded by Mr. Frank.

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Yes 4; No 0; Motion Carried

70. Participation in the New York State Public Schools Trust-Workers' Compensation:

RECOMMENDED MOTION: "BE IT RESOLVED, WHEREAS the Miller Place Union Free School District is a member of the "New York State Public Schools Statewide Workers' Compensation Trust," an intermunicipal cooperative organized and operated pursuant to Section 119-o of the General Municipal Law (hereinafter the "Plan"); and

WHEREAS, the Board of Education of the Miller Place Union Free School District has determined that it is in the interests of the Miller Place Union Free School District to continue to participate in the Plan for the 2018-19 fiscal year;

NOW THEREFORE BE IT RESOLVED, that the School Business Official, Mrs. Colleen V. Card, hereby is designated to represent the Miller Place Union Free School District as a Trustee of the Board of Trustees of the Plan; and to attend and vote (in person or by proxy) at any meeting of the Members of the Plan and/or the Board of Trustees;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Deputy Superintendent, Mr. Seth A. Lipshie and the School Business Official, Mrs. Colleen V. Card, are hereby designated to represent the Miller Place Union Free School District in connection with its participation in the Plan and;

BE IT FURTHER RESOLVED, that Mr. Seth A. Lipshie, Mrs. Colleen V. Card and their designees shall be the Miller Place Union Free School District's authorized users of PMA Cinch, the risk management information system owned and operated by the Plan's third party administrator, PMA Management Corp.

Mrs. Testa asked for a motion for District to continue to participate in the New York State Public Schools Statewide Workers Compensation Trust.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

71. Standard Unit Work Day for 2018-19:

RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish the standard workday for the following groups of employees for the 2018-19 school year:

- Miller Place UFSD Secretarial and Clerical Unit—7 hour day including lunch
- Miller Place UFSD Operations Unit—8 hour day including lunch
- Miller Place Teachers' Association, Chapter of Registered Nurses-7 hour day including lunch
- Miller Place Teachers' Association—7 hour day including lunch
- Miller Place Confidential Employees—7 hour day including lunch."

Mrs. Testa asked for a motion to establish the Standard Work Day for the named units.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

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72. Appointment – Chief Emergency Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee as the District's Chief Emergency Officer for the 2018-19 fiscal year."

Mrs. Testa asked to appoint a Chief Emergency Officer.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

73. Appointment – Opioid Overdose Prevention Program Director:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Deputy Superintendent, Mr. Seth Lipshie, or his designee as the District's Opioid Overdose Prevention Program Director for the 2018-19 fiscal year."

Mrs. Testa asked to appoint an Opioid Overdose Prevention Program Director.

Mr. Panico moved, seconded by Mr. Frank.

Yes 4; No 0; Motion Carried

II. MOVEMENT INTO REGULAR BOARD OF EDUCATION BUSINESS MEETING

Respectively submitted by: Mrs. Patricia A. Morbillo, District Clerk