

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 29, 2018

Time of Meeting: 8:00 P.M.

Kind of Meeting: Business Meeting

Place of Meeting: Miller Place High School

Those Present:

Board President:	Mrs. Johanna Testa
Board Trustee:	Mrs. Noelle Dunlop
Board Trustee:	Mr. Keith Frank
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Mrs. Susan Hodun
School Business Official:	Mrs. Colleen Card
District Clerk:	Mrs. Patricia Morbillo

Those Absent:

Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Lisa Reitan
Executive Director for Educational Services:	Mrs. Sandra Wojnowski

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE SEPTEMBER 26, 2018 BUSINESS MEETING.

Mrs. Testa called the meeting to order at 8:13 P.M. Mrs. Testa acknowledged the veterans that were in the audience. Mrs. Testa introduced Dr. Cartisano, Superintendent of Schools, to present her message.

I. SUPERINTENDENT'S MESSAGE

After what seems like the quickest summer ever, our students were busy attending and participating in:

- Friends of the Arts Camps
- Miller Place Athletic Association Camps
- Mad Science Camp
- AMPS and LADSBS Elementary Summer Reading Program
- Drivers Education Program

We are completing the preparations for the opening of the 2018-19 school year. The summer graduation newsletter and detailed monthly 2018-19 school calendar have been posted on the District website. The school summer mailings containing various building level information have been mailed. Student orientations have taken place over the past two weeks within our schools. Student schedules and teacher assignments have been issued via our student management system, School Tool. Bus transportation and bus stop information were issued last week. Building maintenance and technology projects have been completed and tomorrow our staff returns for our first 2018-19 Superintendent's Conference Day.

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Over the summer, our administrative staff completed many projects, such as data scrubbing, continuing to update the new District website, and curriculum-writing projects. Last week we held our New Teacher Orientation Program, completed student placements, and performed all the tasks associated with our annual external audit.

Last night the Board of Education toured our District facilities and were able to see first-hand the success of many of our facilities maintenance and capital projects such as:

- Solar Energy Panel Project has been completed
- Andrew Muller Primary School Library Renovation and new classroom construction
- Laddie A. Decker Sound Beach School summer 2019 hallway lighting upgrade project
- Miller Place High School fuel tank replacement project scheduled for summer 2019
- Districtwide asphalt repairs that are needed in the future
- Many security upgrades and enhancements

We are preparing for a safety and security project update presentation at the Board's public business meeting on September 26th

As a reminder, the first day of school for students is Tuesday, September 4th.

II. BOARD MEMBERS MESSAGE

Mrs. Testa stated that Mr. Panico was not present due to a personal matter and Mrs. Reitan was not present due to bringing her son to college. Mrs. Testa welcomed everyone back to the start of the 2018-2019 School Year and stated that the Board took a District tour on August 28, 2018 to see all of summer facility update projects that were completed for the opening of the new school year. Mrs. Testa noted that the renovation of the AMPS Library is near completion and that the building of the Pre-K classrooms is underway. Mrs. Dunlop stated that she had a sneak peek of the new AMPS Library furniture and that it is colorful and looks cool. Dr. Cartisano stated that the renovation of the AMPS Library would be up and running for the AMPS Open House on September 12, 2018.

III. RECOGNITION – None

IV. PUBLIC BE HEARD

Mr. Robert Fitton – Parent

Mr. Fitton stated that he had two points to make in reference to accountability. He commended Mr. Petrie and Mr. Gomory that student athletes are held accountable for their behavior and grades in order to be able to participate in their sports and activities. Second, he asked for accountability in reference to incorrect placement paperwork that the family received from the school district which upset the family. Dr. Cartisano said she would follow up on the issues with the appropriate staff. Mr. Fitton thanked everyone for all they do.

Mrs. Christine Delaney – Parent

Mrs. Delaney had some questions concerning building security protocols. Dr. Cartisano answered her questions.

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V. **CONSENT AGENDA**

A. **MINUTES:**

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the July 2, 2018 Organizational Meeting; July 2, 2018 Business Meeting; July 2, 2018 Executive Session – Late; July 23, 2018 Business Meeting.”

B. **FINANCE/FACILITIES:**

1. **Donation – Senior Class of 2018:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the donation of a greenhouse valued at \$846.83 from the Senior Class of 2018 for the 2018-19 school year. This greenhouse will be used by the students of the Miller Place High School.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts with gratitude the donation of a greenhouse valued at \$846.83 from the Senior Class of 2018 to be used by the students of the Miller Place High School.”

2. **Donation – Girl Scout Troop 2170:**

Dr. Cartisano and Mrs. Card are requesting approval of the following resolution accepting the donation of a bicycle rack from Troop 2170 to be given to the North Country Road Middle School.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts with gratitude the donation of a bicycle rack from Girl Scout Troop 2170 to be used by the students of the North Country Road Middle School.”

3. **Donation – Miller Place PTO:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a monetary donation from the Miller Place PTO in the amount of \$20,000. These funds would be used in support of the students in the District as follows:

- | | |
|------------------------------------|---------------|
| ▪ Miller Place High School | \$ 5,000.00 |
| ▪ North Country Road Middle School | \$ 5,000.00 |
| ▪ Athletic Department | \$10,000.00.” |

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the Miller Place PTO donation in the amount of \$20,000.”

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4. Donation – Latham Memorial Scholarship:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$50.00 from Ms. Renee Caryn Spiegel for the Latham Memorial Scholarship.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$50.00 from Ms. Renee Caryn Spiegel for the Latham Memorial Scholarship.”

5. Accept Donation and Expenditures/Revenue Budgets Increase:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a monetary donation for the Driver’s Education Program, and to increase the 2018-19 Expenditure and Revenue Budgets.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby acknowledges the donation from the Driver’s Education agency account; and

WHEREAS; that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$3,750 from the Driver’s Education agency account which will fund the expenditures for the Driver’s Education program in the General Fund; and

WHEREAS, the 2018-19 budget of \$72,926,864 did not make provisions for the District to meet certain unanticipated expenses and provide a revenue source in the amount of \$3,750 for the above accepted donation; and

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2018-19 expenditure budget of \$72,926,864 by \$3,750 for these unanticipated obligations, thereby totaling the 2018-19 budget at \$72,930,614; and

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2018-19 miscellaneous revenue section of the overall revenue budget of \$72,926,864 by \$3,750 for these unanticipated revenues, thereby totaling the 2018-19 revenue budget at \$72,930,614; and

FINALLY, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves the Superintendent of Schools to expend the specific budget expenditure appropriation of \$3,750 to meet these certain unanticipated obligations.”

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6. Obsolete Assets:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to declare the attached District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal.”

7. Theatrical Rights Worldwide (TRW) Contract:

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract with Theatrical Rights Worldwide (TRW) for the Miller Place High School Drama Club production.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the contract with Theatrical Rights Worldwide (TRW) for the Miller Place High School Drama Club production on 3-2-19 through 3-5-19 and furthermore authorizes the President of the Board of Education to sign such agreement.”

8. Shared Services Contract, Eastern Suffolk BOCES 2017-18:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the final Eastern Suffolk BOCES Shared Services Contract for the 2017-18 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the final Eastern Suffolk BOCES Shared Services Contract for the 2017-18 school year.”

C. PERSONNEL:

1. Personnel List:

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of August 29, 2018.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of August 29, 2018, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or

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building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. **Appointment – Attendance Officer:**

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employee as an Attendance Officer for the 2018-19 school year:

Grades K-2

Ms. Grace Felice, R.N.”

D. **SPECIAL EDUCATION RECOMMENDATIONS:**

1. **CSE Recommendations:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s dated: CSE DO 5-16-18; CSE DO 7-10-18; CSE DO 7-30-18 MPHS; CSE DO 7-30-18 NCR; CSE DO 4-30-18; CSE DO 5-17-18; CSE DO 6-11-18; CSE DO 6-13-18; CSE DO 6-20-18; CSE DO 6-21-18; CSE DO 7-30-18; CSE MPHS 5-18-18 (2); CSE MPHS 5-18-18; CSE MPHS 5-29-18.”

2. **Cross Contract with East Moriches Union Free School District for Summer 2018-19:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached Cross Contract with East Moriches Union Free School District for Special Educational Services for the Summer Program 2018-2019 for student identification number 600040411.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District authorizes the contract with Center Moriches School District for Special Educational Services for the Summer Program 2018-19 from July 1, 2018 through August 31, 2018 for student identification number 600040411 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

3. **Cross Contract with East Moriches Union Free School District for School Year 2018-19:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution to approve the attached Cross Contract with East Moriches Union Free School District for Special Educational Services for school year 2018-19 for student identification number 600040411.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District authorizes the contract with the Center Moriches School District for Special Educational Services for the 2018-19 school year September 1, 2018 through June 30, 2019

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for student identification number 600040411 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

E. CURRICULUM AND INSTRUCTION:

1. Textbook Obsolescence:

Dr. Cartisano and Mrs. Hodun are requesting your approval of the following resolution to declare the attached list of textbooks as obsolete and for its possible sale, and/or disposal.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached list of textbooks as obsolete and for its possible sale, and/or disposal.”

F. OTHER – None

Mrs. Testa read the donors names and thanked them for their generous donations to the Miller Place School District.

Mrs. Testa asked for a motion to accept the Consent Agenda as presented

Mr. Frank moved, seconded by Mrs. Dunlop to accept the Consent Agenda as presented.

Yes 3; No 0; Motion Carried

VI. REPORTS AND PRESENTATIONS

A. MPHS Executive Council Student Representative Comments

The new Student Representative, Sarah Shaljian, will be present at the September 26, 2018 Board of Education Meeting.

B. Board of Education Committees

The Board of Education Committees and members will be reviewed at the September 26, 2018 Board of Education Meeting.

VII. DISCUSSION AND ACTION

A. Assessed Value & Tax Levy:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the assessed valuation of \$17,144,529 to establish the tax levy and the proposed revenue plan for the 2018-19 school year and;

BE IT FURTHER RESOLVED, that the tax levy for school purposes for 2018-19 will be established at \$46,290,054.”

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Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Frank moved, seconded by Mrs. Dunlop to approve the resolution as presented.

Yes 3; No 0; Motion Carried

VIII. DISCUSSION – None

IX. BOARD POLICIES

A. **First Time Reading:** None

B. **Review:** None

C. **Action:** None

X. OTHER - None

XI. PUBLIC BE HEARD

Ms. Amanda Propopapas and Mr. Omid Esmili, Non-residents

Ms. Propopapas and Mr. Esmili discussed with the Board programs the District has for college tuition awareness and student loan debt. Dr. Cartisano told them to get in contact with Mr. Sean White, Director of Guidance to further discuss the subject.

XII. ADJOURNMENT OF MEETING

Mrs. Testa asked for a motion to adjourn the meeting.

Mr. Frank moved, seconded by Mrs. Dunlop to adjourn the meeting at 8:34 P.M.

Yes 3; No 0; Motion Carried

Respectively submitted by: Mrs. Patricia A. Morbillo, District Clerk