

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
MAY 29, 2019

Time of Meeting: 8:00 P.M.

Kind of Meeting: Business Meeting

Place of Meeting: Miller Place High School

Those Present:

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Noelle Dunlop
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

Those Absent:

Board Trustee: Mr. Keith Frank

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JUNE 12, 2019 BUSINESS MEETING.

Mrs. Testa called the meeting to order at 8:07 P.M. Mrs. Testa acknowledged the veterans that were in the audience. Mrs. Testa welcomed the audience and gave her message.

I. SUPERINTENDENT'S MESSAGE

II. BOARD MEMBERS MESSAGE

Mrs. Testa congratulated Mrs. Dunlop on being re-elected to the Board of Education who then congratulated Mrs. Testa as well. Mrs. Testa thanked the community for passing the 2019-20 school budget with 78% of the voters approving the budget. Mr. Frank was unable to attend the board meeting due to work commitments.

III. RECOGNITION - None

IV. PUBLIC BE HEARD

Ms. Cynthia Vargas, Parent

Ms. Vargas had some questions about student locker room access and Miller Place High School graduation arrangements. Dr. Cartisano took notes of her questions and stated that a letter or Connect Ed would be sent out to all graduating senior parents with the graduation arrangements once the arrangements were finalized.

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V. **CONSENT AGENDA**

A. **MINUTES:**

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the April 17, 2019 Audit Committee, April 17, 2019 Executive Session – Early; April 17, 2019, Business Meeting, April 17, 2019 Executive Session – Late, April 28, 2019 Executive Session April 29, 2019 Business Meeting, May 7, 2019 Budget Hearing and Business Meeting.”

B. **FINANCE/FACILITIES:**

1. **Treasurer Reports:**

Enclosed are the Treasurer Reports as submitted by Mr. Donald Pearce for the periods ending March 31, 2019.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurers Reports for the periods ending March 31, 2019.”

2. **Financial Reports:**

Enclosed are the Financial Reports as submitted by Mrs. Darlene Levi for the periods ending March 31, 2019.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Financial Reports, for the periods ending March 31, 2019.”

3. **Extra Classroom Activity Reports:**

Enclosed are the Extra Classroom Activity Reports as submitted by Mrs. Carrie Sandt for the periods ending March 31, 2019.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Extra Classroom Activity Reports for the periods ending March 31, 2019.”

4. **Claims Auditor Reports:**

Enclosed are the Claims Auditor Reports as submitted by Mr. Richard Seidell, CPA for the periods ending March 31, 2019.

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RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Claims Auditor Reports for the period ending March 31, 2019.”

5. Internal Auditors Reports for 2018-19:

Dr. Cartisano and Mrs. Card are requesting your acceptance of the following resolution to approve the 2018-19 Internal Audit Reports from our internal auditors, Nawrocki Smith, LLP.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the following Internal Audit Reports:

- Physical Education Review – March 2019
- District Response to Physical Education Review – March 2019
- Internal Audit Memorandum – Use of Facilities
- District Response to Use of Facilities.”

6. Health Service Contracts:

Dr. Cartisano and Mrs. Card are requesting your approval of the following health service contracts as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2018-19 school year that are reimbursed for these services.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contracts for the 2018-19 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with the following school districts:

- South Huntington Union Free School District
- Three Village Central School District.”

7. Donation – Senior Scholarships and Awards:

Dr. Cartisano and Mr. White are requesting your approval of the following resolution to accept donations for the Senior Scholarships and Awards.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following monetary donations of \$1,820.00 for the Miller Place School District Senior Scholarships and Awards Fund:

- Carmelo and Patricia Morbillo \$ 100.00
- Miller Place PTO \$ 100.00
- Mary Ellen and Nancy Sanders \$1,000.00

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- Miller Place Homemakers \$ 120.00
- Suffolk Association of School Business Officials \$ 500.00.”

8. Donation – Craig R. Araujo AutoCAD Student of the Year Scholarship:

Ms. Cheryl Araujo would like to donate \$250.00 in memory of Craig R. Araujo (Class of 1998). We are requesting your approval of the following resolution to accept the following monetary donation of \$250.00 for the “Craig R. Araujo AutoCAD Student of the Year Scholarship.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$250.00 from Ms. Cheryl Araujo for the “Craig R. Araujo AutoCAD Student of the Year Scholarship.”

9. Donation – Jacob Engel Memorial Scholarship:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the donation of \$200.00 from the Engel Family for the Jacob Engel Memorial Scholarship.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts monetary donation of \$200.00 for the Jacob Engel Memorial Scholarship.”

10. Donation – Latham Memorial Scholarship:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$500.00 from the Miller Place PTO for the Latham Memorial Scholarship.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$500.00 from the Miller Place PTO for the Latham Memorial Scholarship.”

11. Donation – General Mills Box Tops for Education:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$94.20 from General Mills, through its Box Tops for Education Program. These funds will be used in support of the students in the Andrew Muller Primary School.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$94.20 from General Mills Box Tops for Education.”

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12. Independent Consultant Agreement:

Dr. Cartisano and Mrs. Card are requesting your approval of the Independent Consultant Agreement with Ms. Regina Tambasco for the 2019-20 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Independent Consultant Agreement with Ms. Regina Tambasco for the 2019-20 school year and furthermore, authorizes the Board President to sign such agreement.”

13. Contract – Camp DeWolfe:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the group contract for Camp DeWolfe retreat trip on Friday, October 25, 2019.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education hereby approves the following contract for the Camp DeWolfe retreat trip on Friday, October 25, 2019 and furthermore authorizes the President of the Board of Education to sign such agreement.”

14. Contract– Miller Place High School Yearbook – Walsworth Publishing Company:

Dr. Cartisano and Mrs. Card are recommending your approval of the attached extended contract with Walsworth Publishing for the publishing of the Miller Place High School 2019-20 yearbooks.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the attached extended contract with Walsworth Publishing Company for the publishing services of the Miller Place High School yearbooks for the 2019-2020 school year, and furthermore authorizes the President of the Board of Education to sign such agreement.”

15. Bid Award Extension – Music Instrument Repairs Bid #15-04 Ext # 20-07:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the extension of the Music Instrument Repairs Bid #15-04, extension #20-07 for the 2019-20 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby extends the Music Instrument Repairs Bid #15-04, extension #20-07, to RCS Music and Sound Beach Music as the lowest responsible bidders meeting bid specifications for each item as per the attached analysis for the 2019-20 school year, for one year at no increase in rates and no changes in the terms of service. The District reserves the right to increase or decrease the estimated quantities in this bid.”

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16. Request for Proposal Award Extension – Electrical Services #18-13 Ext. #20-15:

Dr. Cartisano and Mrs. Card are requesting your approval of the following Electrical Services Request for RFP#18-13, Extension #20-15 to Relle Electric Corp for the 2019-20 school year, for one year at no increase in rates and no changes in the terms of service.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby extend the Electrical Services Request for Proposal (RFP) #18-13, Extension #20-15 to Relle Electric Corp. for the 2019-20 school year, for one year at no increase in rates and no changes in the terms of service.”

17. Request for Proposal Award Extension – Internal Auditor #18-09, Ext. #20-11:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the Request for Proposal (RFP) award for Internal Auditor Services #18-09, Extension #20-11 for the 2019-20 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Internal Auditor Request for Proposal (RFP) #18-09, Extension #20-11 for the 2019-20 school year as per the proposal.”

18. Request for Proposal Award Extension – External Auditor #18-10, Ext. #20-12:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the RFP award for External Auditor Services and Financial Statement Preparation Request for Proposal (RFP) #18-10, Extension #20-12 for the 2019-20 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the External Auditor Services and Financial Statement Preparation Request for Proposal (RFP) #18-10, Extension #20-12 for the 2019-20 school year as per the original proposal.”

19. Request for Proposal Award Extension – Special Education Services #17-04, Ext. 20-06:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the Request for Proposal (RFP) award for Special Education Services Request for Proposal (RFP) #17-04, Extension #20-06 for the 2019-20 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Special Education Services Request for Proposal (RFP) #17-04, Extension #20-06 for the 2019-20 school year, for one year at no increase in rates and no changes in the terms of service.”

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20. Request for Proposal Award Extension – Medicaid Consulting #14-18, Ext. #20-09:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the Request for Proposal (RFP) award for Medicaid Consulting Request for Proposal (RFP) #14-18, Extension #20-09 for the 2019-20 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Medicaid Consulting Request for Proposal (RFP) #14-18, Extension #20-09 for the 2019-20 school year, for one year at no increase in rates and no changes in the terms of service.”

21. Request for Proposal Award Extension – Job Coaching #17-08, Ext. #20-10 :

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the Request for Proposal (RFP) award for Job Coaching #17-08, Extension #20-10 for the 2019-20 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Job Coaching Request for Proposal (RFP) #17-08, Extension #20-10 for the 2019-20 school year, for one year at no increase in rates and no changes in the terms of service.”

22. 2019-20 Shared Services Contract – Eastern Suffolk BOCES:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Eastern Suffolk BOCES Shared Services Contract for the 2019-20 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES Shared Services Contract for the 2019-20 school year, and authorizes the Board President and District Clerk to sign such contract.”

23. 2019-20 Educational Data Services, Supplies and Materials Contract Bid #20-02:

Dr. Cartisano and Mrs. Card are requesting approval of the following resolution to continue our agreement with the Educational Data Services, Inc., for participation in the New York Cooperative Bid group for the purpose of bidding and purchasing services, supplies and materials Bid #20-02.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District approves the agreement with Educational Data Services, Inc. for participation in the New York Cooperative Bid for the purpose of bidding and purchasing services, supplies and materials Bid #20-02 during the 2019-20 fiscal year and to be utilized for ordering school supplies in the 2020-21 fiscal year and furthermore the Board of Education authorizes the Board President to sign such agreement.”

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24. 2019-20 Purchasing Contracts (NYS, State Agencies & Federal):

Dr. Cartisano and Mrs. Card are requesting approval of the following resolutions to purchase goods and materials for the Miller Place Union Free School District from various contracts.

This resolution allows the District to participate in various New York State and State Agencies Purchasing Contracts for the 2019-20 fiscal year on an as needed basis:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District allow the District to participate in various New York State and State Agencies Purchasing Contracts, including Counties, for the 2019-20 fiscal year on an “as needed” basis.”

This resolution allows the District to participate in various Federal Purchasing Contracts for the 2019-20 fiscal year on an as needed basis:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District allow the District to participate in various “Federal Contracts” for the 2019-20 fiscal year on an “as needed” basis.”

25. 2019-20 Eastern Suffolk BOCES – Purchasing Contracts:

Dr. Cartisano and Mrs. Card are requesting approval of the following resolution to purchase goods and materials from various BOCES contracts.

RECOMMENDED MOTION: “**BE IT RESOLVED, WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Miller Place Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

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WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.”

26. Obsolete/Surplus:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the following District owned equipment as obsolete/surplus and its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approve the following District owned equipment as obsolete/surplus and its possible sale, and/or disposal.”

27. First Student Summer Transportation Contract 2019:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the contract with First Student for 2019 summer transportation for special education student number 100157.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the First Student contract for 2019 summer transportation for special

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education student number 100157 and furthermore authorizes the President of the Board of Education and Superintendent of Schools to sign such agreement.”

28. Contract – The Waterview at Port Jefferson Country Club – 2020 Senior Prom:

Dr. Cartisano and Mrs. Card recommends and requests your approval of the following motion to approve the contract with The Waterview at Port Jefferson Country Club for the 2020 Senior Prom on Thursday, June 25, 2020.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the following contract for The Waterview at Port Jefferson Country Club for the Senior Prom on Thursday, June 25, 2020 and furthermore authorizes the President of the Board of Education to sign such agreement.”

29. Construction Change Order:

Dr. Cartisano and Mrs. Card are requesting your approval of the Construction Change Order with Carter Melence Inc. for an unused contingency allowance.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts and approves the attached construction change order for an unused contingency allowance with Carter-Melence, Inc. and authorizes the Board President to sign such change order.”

30. Seneca Consulting Group Contract:

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract extension with Seneca Consulting Group for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2019-20 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract extension with Seneca Consulting Group for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2019-20 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

31. Authorization – Use of Facilities:

Dr. Cartisano and Mrs. Card are requesting your approval of the resolutions to update the Use of Facilities Charges and to designate the categories of Facilities Use Groups according to the updated Facilities Use policies.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Dr. Marianne F. Cartisano, or her designee to approve the use of facilities for community

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organizations for the 2019-20 fiscal year according to established Board policies and establishes effective July 1, 2019 the following rates:

All usage and rentals are based upon availability.

Classroom use rate per hour	\$20.00 – Only applies to Category D
Cafeteria use rate per hour	\$50.00 – Only applies to Category D
Field use rate per day	\$50.00 – Only applies to Category B - 3
Field use rate per day	\$100.00 – Only applies to Category D
Gymnasium rate per hour	\$50.00 – Only applies to Category D
Stadium Light rate per hour	\$30.00 – Fee applies to all categories of Facilities Users
Custodial rate per hour	\$41.00 – Fee applies to all categories of Facilities Users (to be charged to all groups during times that a particular building does not have custodial staff coverage assigned)

The Board recognizes the following categories of groups for Use of Facilities effective July 1, 2019, as well as, all usage and rentals are based upon availability:

A. Community Groups:

- Miller Place Parent – Teacher Organization
- Miller Place Athletic Association
- Miller Place Athletic Booster Club
- Miller Place Friends of the Arts
- Miller Place Robotics Booster Club
- Friends of Miller Place Sports
- Miller Place / Mount Sinai Historical Society
- Local Boy Scout and Girl Scout Troops
- Other Governmental Entities
- Other Community Groups as Approved by the Superintendent or designee

B. Youth Organizations:

1. Building Use -
 - North Shore Youth Council
 - SCOPE Education Services
 - Titanium Twirlers (Clarkettes)
 - The Sparklers
 - MAD Science
 - Miller Place Badminton Club
 - North Shore Little League
 - North Shore Boom Basketball (AAU)
 - St. Louis de Montfort CYO
 - North Shore Mustangs
 - Other Youth Organizations as Approved by the Superintendent or designee
2. Field Use – with no charge
 - Miller Place Lacrosse Association

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Miller Place Youth LAX League
Just 4 Girls Lacrosse Camp
Miller Place Field Hockey Future Stars Camp
LAX Position Camp
Sound Beach Soccer (Intramural)
Other Teams as Approved by the Superintendent or designee

3. Field Use – with charge
Empire Lacrosse
Sound Beach Soccer (Travel)
North Shore Colts
Other Teams as Approved by the Superintendent or designee

C. Other Organizations for Non-Profit, Non-Commercial or Charitable Purposes:

Miller Place Fire Department
Miller Place Civic Association
Miller Place Homemakers
Sound Beach Civic Association
Sound Beach Fire Department
Volleyball Nuts
Other Homeowners Associations:
Country Point
Sylvan Gardens
Scott's Beach Association
Miller Woods Beach Club
District Bargaining Groups for Charitable Purposes
Other Organizations as Approved by the Superintendent or designee such as:
ALS Ride for Life
Thomas Scully Foundation
Jacob Engel Foundation
Jane Guido Foundation

D. Outside Organizations:

Baseball Heaven (NY Nationals)
School for Student Advancement (SAT Prep)
Sports Travel Teams
Other Outside Organizations as Approved by the Superintendent or designee.”

C. PERSONNEL:

1. Personnel List:

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of May 29, 2019.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free

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School District hereby approves the attached Personnel List of May 29, 2019, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

D. SPECIAL EDUCATION RECOMMENDATIONS:

1. CSE Recommendations:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s dated: CSE MPHS 4-8-19; CSE MPHS 4-16-19; CSE DO 4-17-19; CSE DO 4-18-19; CSE NCR 4-18-19; CSE AMPS 4-10-19; CSE LADSBS 5-1-19; CSE NCR 4-30-19

2. Contract with Eden II Summer Program:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following Special Education Instructional Services Summer Contract with Eden II Programs, for the dates of service July 1, 2019 to August 30, 2019 for student identification number 100157.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Eden II Summer Program for Special Educational Services from July 1, 2019 to August 30, 2019 for student identification number 100157 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

3. Contract with Devereux Advanced Behavioral Health:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following Special Education Instructional Services Contract with Devereux Advanced Behavioral Health from July 1, 2019 through June 30, 2020 for student identification number 600041553.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Devereux Advanced Behavioral Health from July 1, 2019 through June 30, 2020 for student identification number 600041553 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

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4. **Stipulation of Settlement:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following resolution for Stipulation of Settlement for Student #101744.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District accepts the Stipulation of Settlement and Release for student #101744 as written.”

E. **CURRICULUM AND INSTRUCTION** - None

F. **OTHER** - None

Mrs. Testa read the donor’s names and thanked them for their generous donations to the Miller Place School District.

Mrs. Testa asked for a motion to accept the Consent Agenda as presented.

Mr. Panico moved, seconded by Mrs. Reitan to accept the Consent Agenda as presented.

Yes 4; No 0; Motion Carried

VI. **REPORTS AND PRESENTATIONS**

A. **MPHS Executive Council Student Representative Comments**

Sarah Shaljian, Student Representative,

Sarah discussed the upcoming events at Miller Place High School including the Academic Awards night and graduation. She stated that the school year is winding down and that the new MPHS Executive Council Representative was elected and would hopefully be introduced at the June Board of Education meeting.

B. **Board of Education Committees**

Curriculum Committee

Mrs. Testa gave an overview of the Curriculum Committee meeting that was held on April 29, 2019. Mrs. Testa stated that AMPS staff participated in professional development activities. She stated that LADSBS prepared and celebrated it’s 40th birthday party which was attended by Mr. Laddie A. Decker and The 40th “Thank You’s” Project. LADSBS also celebrated Arbor Day with 4th graders receiving a sapling donated by the Rocky Point Lions Club and participated in many other activities while at NCMRS students were working on drawings and wood cuts. She stated that some MPHS students participated in a poem study with activities centering around the Dead Poet’s Society. In K-12 Art, the District had three students whose art work was displayed at the Massapequa Mall.

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Audit Committee

Mrs. Testa gave an overview of the Audit Committee meeting that was held earlier this evening. She reviewed that the annual external audit would be commencing next week and would continue over the summer. The District expects the external audit to be finalized in September.

Research Committee

Mrs. Dunlop gave an overview of the Research Committee meeting that was held on May 16, 2019. The committee discussed the necessity of reviewing the existing research projects and experiences for grades K through 12; what constitutes research and literacy skills; and the tiered research continuum that will be compiled.

VII. DISCUSSION AND ACTION

A. TAN Borrowing:

Dr. Cartisano and Mrs. Card are requesting that the following resolution be adopted for the issuance of a Tax Anticipation Note (TAN) not to exceed \$20,000,000 for the fiscal year beginning July 1, 2019. **This resolution requires a roll call vote.**

TAX ANTICIPATION NOTE RESOLUTION OF MILLER PLACE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 29, 2019, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$20,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2020

RESOLVED BY THE BOARD OF EDUCATION OF MILLER PLACE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Miller Place Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$20,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter -a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2019 and ending June 30, 2020, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.

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(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u> </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u> </u>
Mrs. Noelle Dunlop, Trustee	<u>X</u>	<u> </u>
Mr. Keith J. Frank, Trustee	<u>ABSENT</u>	<u> </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u> </u>

Yes 4; No 0; Motion Carried

B. Budget Vote Results:

It is recommended that the results of the May 21, 2019 Budget Vote/Election be certified, as listed below:

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RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby certifies the Annual Budget and Board of Education Election results of May 21, 2019 as follows:

	<u>YES</u>	<u>NO</u>
Proposition 1 – 2019-20 Budget	610	173
Proposition 2 – 2019-20 Library Contract	696	85

To elect Two (2) Members of the Board of Education for a three year term commencing on July 1, 2019 and expiring on June 30, 2022

Number of Votes

Johanna Testa: 657

Noelle Dunlop: 636

Write in Votes: 19

Mrs. Testa asked for a motion to certify the Budget/Election results of May 21, 2019.

Mr. Panico moved, seconded by Mrs. Reitan to certify the Budget/Election results of May 21, 2019.

Yes 4; No 0; Motion Carried

C. Request for Proposal (RFP) Award Extension – Armed Security Guard Professional Services #19-04 – Extension #20-04:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Request for Proposal (RFP) award extension for Armed Security Guard Professional Services RFP #19-04 Extension #20-04 for the 2019-20 fiscal year to Summit Security Services, Inc.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Armed Security Guard Professional Services RFP #19-04 Extension #20-04 for the 2019-20 fiscal year to Summit Security Services, Inc. for one year with no changes in service terms for an amount not to exceed \$230,000; and

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves the renewal agreement with Summit Security Services, Inc. for the Armed Security Guard Professional Services for the 2018-20 fiscal year and furthermore authorizes the President of the Board of Education to sign such renewal agreement.”

Mrs. Testa asked for a motion to approve the resolution as presented.

Mr. Panico moved, seconded by Mrs. Reitan to accept the resolution as presented.

Yes 3; No 1; Motion Carried

Note: Mrs. Dunlop voted against the resolution

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VIII. DISCUSSION - None

IX. BOARD POLICIES

A. **First Time Reading:** None

B. **Review:**

Policy #4526	Computer Network Acceptable Use & Internet Safety
<u>Pending Legal Review:</u>	
Policy #1420	Public Complaints about Curricula or Instructional Material
Policy #1420.F	Request for Reconsideration of a Work
Policy #1420.R	Public Complaints about Curricula or Instructional Material Regulation
Policy #4513	Library Materials Selection

C. **Action:**

Policy #2160	Code of Ethics
Policy #3000	Administrative Goals
Policy #3120	Duties of the Superintendent
Policy #4334.2	Course Credit by Examination
Policy #4526.1	Employee Computer Network Acceptable Use Internet Safety
Policy #4526.1.F	Employee Computer Network Acceptable Use Internet Safety Form
Policy #4526.E.1	Computer Network for Education Exhibit Sample Parent Letter
Policy #4526.E.2	Computer Network for Education Exhibit Student Agreement
Policy #4526.R	Computer Network for Education Regulation
Policy #5030	Prayer in the Schools
Policy #5500	Student Records
Policy #5500.R	Student Records Regulation
Policy #5520	Student Privacy
Policy #7000	Public Use of School Facilities (changes effective as of July 1, 2019)
Policy #7000.E.1	Public Use of Facilities Agreement
Policy #7000.E.2.	Application for Public Use of School Facilities
Policy #8417	Copyright Law Compliance
Policy #8417.F	Copyright Law Publication Release Form
Policy #9520.2	Family and Medical Leave
Policy #9520.2.R	Family and Medical Leave Regulation

Move to Review:

Policy #3121	Evaluation of Superintendent
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Discussion: Mrs. Testa asked to move Policy #3121 back to Review.

Mrs. Testa asked for a motion to approve the policies in action, as amended, removing Policy #3121 from Action and placing into Review for the June 12, 2019 Board meeting.

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Mr. Panico moved, seconded by Mrs. Reitan to approve the remaining policies in action, as amended, removing Policy #3121 from Action and placing into Review for the June 12, 2019 Board meeting.

Yes 4; No 0; Motion Carried

X. OTHER - None

XI. PUBLIC BE HEARD - None

XII. ADJOURNMENT OF MEETING

Mrs. Testa asked for a motion to adjourn the meeting to executive session for matters concerning specific contractual, specific personnel, specific legal and specific students.

Mr. Panico moved, seconded by Mrs. Reitan to adjourn the meeting at 8:29 P.M. to go into executive session for matters concerning specific contractual, specific personnel, specific legal and specific students.

Yes 4; No 0; Motion Carried

Respectively submitted by: Mrs. Patricia A. Morbillo, District Clerk