

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING MINUTES**

Date: Wednesday, July 6, 2022
Kind of Meeting: Annual Organizational Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 6:00 P.M.

Those Present:

Board Trustee:	Mr. Keith Frank
Board Trustee:	Mr. Bryan Makarius
Board Trustee:	Ms. Lisa Reitan
Board Trustee:	Ms. Andrea Spaniolas
Board Trustee:	Ms. Johanna Testa
Superintendent:	Mr. Seth Lipshie
Assistant Superintendent	Ms. Susan Craddock
School Business Official	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandy Wojnowski
Director Human Resources	Mr. Christopher Herrschaft
District Clerk:	Ms. Patricia Morbillo

Invited Attendee:

School Attorney: Mr. Greg Gillen

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE AUGUST 24, 2022, BUSINESS MEETING.

The District Clerk, Ms. Morbillo, called the Organizational Meeting to order at 6:11 P.M. Mrs. Morbillo acknowledged the veterans that were present and there was no media that were present. The beginning portion of the board meeting is dedicated to Board of Education organizational meeting. The Board approves the annual appointments and other organizational resolutions for the new fiscal year at this meeting and then will move to regular business meeting once this is completed.

A. OATHS OF OFFICE

1. Oath of Office – Newly Elected Trustee:

The oath of office was administered to Board Trustee, Ms. Andrea Spaniolas, by the District Clerk, Ms. Patricia Morbillo.

2. Oath of Office – Superintendent of Schools:

The oath of office was officially administered to Superintendent of Schools, Mr. Seth Lipshie, by the District Clerk, Ms. Patricia Morbillo on July 1, 2022, so that he could immediately assume the duties of Superintendent upon the retirement of Dr. Cartisano on June 30, 2022. Mr. Lipshie re-stated the oath of office for the Public at this meeting.

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B. OFFICER ELECTION

The District Clerk announced the elections of the 2022-23 officer positions for the Board of Education. She stated that there is no need for first and second motions for the nomination process. Board members just need to nominate a board member for the particular office. She then called for nominations for the Office of President of the Board of Education.

1. Officer Election – President:

Mr. Makarius nominated Ms. Reitan. There were no other nominations. Ms. Morbillo called for a vote. Mrs. Reitan received four (4) votes; Ms. Testa was elected President-elect of the Board of Education.

The oath of office was administered to the President-elect by the District Clerk, Ms. Patricia Morbillo.

Ms. Reitan assumed control of the organizational meeting.

2. Officer Election – Vice President:

Ms. Reitan asked for nominations for the Office of Vice President of the Board of Education.

Ms. Testa nominated Mr. Makarius. There were no other nominations. Ms. Reitan called for a vote. Mr. Makarius received five (5) votes. Mr. Makarius was elected Vice President-elect of the Board of Education.

The oath of office was administered to the Vice-President-elect by the District Clerk, Ms. Patricia Morbillo.

C. APPOINTMENTS AND OTHER ANNUAL RESOLUTIONS

1. Appointment of District Clerk:

RECOMMENDED MOTION: “BE IT RESOLVED that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Patricia Morbillo as the District Clerk for the 2022-23 fiscal year at the annual compensation of \$15,000 per year.”

Ms. Reitan asked for a motion to appoint the District Clerk.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

The oath of office was administered to the District Clerk, Ms. Patricia Morbillo, by Mr. Eric Levine of Guercio & Guercio, LLP.

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2. Appointment of District Treasurer:

RECOMMENDED MOTION: “**BE IT RESOLVED** that the Board of Education of the Miller Place Union Free School District hereby appoints Mr. Donald Pearce, CPA as the District Treasurer for the 2022-23 fiscal year at the annual compensation of \$14,188 per year.”

Ms. Reitan asked for a motion to appoint the District Treasurer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

The oath of office will be administered to District Treasurer, Mr. Donald Pearce, CPA by the District Clerk, Ms. Patricia Morbillo.

3. Standard Work Day for District Treasurer and District Clerk:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish a standard workday of seven hours for the position of District Treasurer, Donald Pearce, and District Clerk, Patricia Morbillo, whose current terms runs from July 1, 2022 to June 30, 2023. These employees participate in a time keeping system and shall be credited as such for employee retirement service time reporting.”

Ms. Reitan asked for a motion to establish a standard workday for the District Treasurer and District Clerk.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

4. Appointment – Emergency Health Care Provider, Medical Director and Chief Medical Inspectors:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints as Emergency Health Care Provider and Medical Director, Dr. Mark Wasserman and as Chief Medical Inspector, Dr. Mark Wasserman for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint the Emergency Health Care Provider, Medical Director, and Chief Medical Inspector.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

5. Appointment – Legal Counsel:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Guercio & Guercio as both labor and general counsel for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint the Legal Counsel.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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6. Appointment – Insurance Brokers:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Industrial Coverage Corp. as the insurance broker for the general insurance policies, fiduciary, group travel, and tank pollution policies, and J.J. Stanis as the insurance broker for the student accident insurance policies for the District for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint the insurance broker.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

7. Appointment – External Auditor:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP as the District External Auditor for the 2022-23 fiscal year at a level of compensation not to exceed \$55,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint External Auditor.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

8. Appointment – Financial Statement Preparation:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP to prepare the financial statements for the 2022-23 fiscal year at a level of compensation not to exceed \$4,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint the Financial Statement Preparation.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

9. Appointment – Internal Auditor:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Nawrocki Smith, LLP as the District Internal Auditor for the 2022-23 fiscal at a level of compensation not to exceed \$70,000 and authorizes the Board President to sign the engagement letter.”

Ms. Reitan asked for a motion to appoint the Internal Auditor.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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10. Appointment – Claims Auditor:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the firm of Macdonald & Rand as the District Claims Auditor for the 2022-23 fiscal year at a fee of \$19,584.”

Ms. Reitan asked for a motion to appoint the Claims Auditor.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

11. Appointment – District Architect:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Michael J. Guido, Jr., Architect P.C. as the District’s Architect for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint the District Architect.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

12. Appointment – Attendance Officers:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employees as Attendance Officers for the 2022-23 school year:

Grades K-2 TBD, R.N.

Grades 3-5 Ms. Noreen Killeen, R.N.

Grades 6-8 Ms. Erin Southworth, R.N.

Grades 9-12 Ms. Kimberlee Gelibter, R.N.”

Ms. Reitan asked for a motion to appoint the Attendance Officers.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

13. Authorization – Pay for Serving on the Board of Elections and the Board of Registration:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes payment of \$15.50 per hour or minimum wage if higher to persons serving on the Board of Election of the School District, and \$16.50 per hour to the Chief Inspector serving on the Board of Election for the 2022-23 school year.”

Ms. Reitan asked for a motion to appoint the Board of Registration.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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14. Appointment – ESEA Title I, II & IV Coordinator:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Administrator for Instruction and Data Reporting, Mr. Kurt Roth, as the ESEA Title I, II, IV Grant Coordinator for the 2022-23 school year at a fee of \$5,000.”

Ms. Reitan asked for a motion to appoint the ESEA Title I & II Coordinator.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

15. Appointment – Employee Hearing Officer for Discipline:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Director of Human Resources, Mr. Chris Herrschaft, as the Employee Hearing Officer for Discipline and Other Charges for the 2022-23 school year. In the absence of Mr. Chris Herrschaft, the Board of Education hereby appoints, Assistant Superintendent, Ms. Susan G. Craddock, as Employee Hearing Officer for Discipline and Other Charges for the 2022-23 school year.”

Ms. Reitan asked for a motion to appoint the Employee Hearing Officer for Discipline.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

16. Appointment – Purchasing Agent:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Carrie Little as the School Purchasing Agent for the 2022-23 fiscal year, and appoints Ms. Nadine Steffens as the School Purchasing Agent in her absence.”

Ms. Reitan asked for a motion to appoint the Purchasing Agent.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

17. Appointment – Certifying Officer for Payroll:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, as the Certifying Officer for the School District's payroll for the 2022-23 fiscal year. In the absence of the Superintendent of Schools, the Assistant Superintendent, Ms. Susan G. Craddock, or the Director of Human Resources, Mr. Christopher Herrschaft, is authorized to certify the School District's payroll for the 2022-23 school year.”

Ms. Reitan asked for a motion to appoint Certifying Officer for Payroll.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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18. Appointment – Certifying Officer for Federal Aid Proposals and Reports:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Certifying Officer for Federal Aid Proposals and Reports for the 2022-23 school year.”

Ms. Reitan asked for a motion to appoint the Certifying Office for Federal Aid Proposals & Reports.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

19. Appointment – Approving Agent for Reimbursed Expenses:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, as the Approving Agent for reimbursed expenses for the Assistant Superintendent, Ms. Susan G. Craddock, for the 2022-23 fiscal year, and furthermore appoints the Board of Education President to approve the reimbursed expenses of the Superintendent of Schools. In the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Miller Place Union Free School District Board President may approve the Assistant Superintendent, Ms. Susan G. Craddock, reimbursed expenses for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint Approving Agent for Reimbursed Expenses.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

20. Appointment – Records Access Officer:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Ms. Patricia Morbillo, as the District Records Access Officer for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint the Records Access Officer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

21. Appointment – Deputy Records Access Officer:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Executive Director for Educational Services, Ms. Sandra Wojnowski, as the Deputy Records Access Officer for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint the Deputy Records Access Officer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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22. Appointment – Asbestos Compliance Officer:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Facilities, Mr. Dennis Warsaw, as the Asbestos Compliance Officer for the 2022-23 fiscal year.”

Ms. Reitan asked for a motion to appoint the Asbestos Compliance Officer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

23. Appointment – Treasurer & Auditor for Extraclassroom Activity Funds:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employees to serve as Extra Classroom Activity Fund Treasurer and Auditor as follows for the 2022-23 fiscal year:

Treasurer	Ms. Darlene Levi	\$5,061 thru 8/31/2022 prorated
Treasurer	Ms. Anne Dubois	\$5,061 thru 9/01/2022-6/30/2023 prorated
Auditor	Ms. Carrie Little	\$6,000.”

Ms. Reitan asked for a motion to appoint the Treasurer & Auditor for the Extra Classroom Activity Fund.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

24. Appointment – Committee on Special Education:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the following individuals to the Committee on Special Education for the 2022-23 school year:

Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Nicole Farley, Ms. Stacey Curti, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Danielle Quiroz, Ms. Jamie Mistretta, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Kerry Kaszubski, and Ms. Elizabeth Giblin;

Sub-Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Nicole Farley, Ms. Stacey Curti, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Ms. Jamie Mistretta, Dr. Cara Biondo, Ms. Kerry Kaszubski, and Ms. Elizabeth Giblin;

504 Committee Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Nicole Farley, Ms. Stacey Curti, Dr. Cara Biondo, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Stacey Martinez, Ms. Jamie Mistretta, Ms. Kerry Kaszubski, and Ms. Elizabeth Giblin;

Parent Member: Ms. Dawn McCarthy;

Psychologists: Ms. Stacey Curti, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Jamie Mistretta, and Ms. Danielle Quiroz;

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Additional Committee Members: The student’s parent(s), school physician (when requested), building or program administrator, the student’s general education teacher(s), special education teacher, related service teacher, an individual who can interpret the instructional implications of evaluation results, other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, if appropriate, the student, and guidance counselor.”

Ms. Reitan asked for a motion to appoint the Committee on Special Education.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

25. Appointment – Committee on Preschool Special Education:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the following individuals to the Committee on Preschool Special Education for the 2022-23 school year:

Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Stacey Curti, Dr. Cara Biondo, and Ms. Staci Martinez;

Parent Member: Ms. Dawn McCarthy;

Additional Committee Members: The student’s parent(s), a general education teacher (Birth-6) of the child whenever the child is or may be participating in the regular education environment, special education teacher of the child, or, if appropriate, not less than one special education provider of the child, a professional who participated in the evaluation of the child (may include the child’s teacher), other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child, and an appropriate professional from the County (at their option).”

Ms. Reitan asked for a motion to appoint the Committee on Preschool Special Education.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

26. Appointment – Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Impartial Hearing Officers for conducting CSE and CPSE-related appeals for the 2022-23 school year that are listed on NYSED’s semi-annual Updated Rotational Selection List of Impartial Hearing Officers and gives the Board President the right to designate Hearing Officers for the individual hearings pursuant to law.”

Ms. Reitan asked for a motion to appoint Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

27. Appointment – Surrogate Parents for the Committee on Special Education:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the following Surrogate Parents for the Committee on Special Education for the 2022-23 school year: Ms. Dawn McCarthy.”

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Ms. Reitan asked for a motion to appoint the Surrogate Parents for the Committee on Special Education.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

28. Appointment – District Title IX Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ronald Petrie as the District Title IX Officer for the 2022-23 school year."

Ms. Reitan asked for a motion to appoint the District Title IX Officer.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

29. Appointment – Section 504 Compliance Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Services, Ms. Sandra Wojnowski, or their designee, as the District Section 504 Compliance Officer for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Section 504 Compliance Officer.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

30. Appointment – Racial Harassment Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Racial Harassment Officer for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Racial Harassment Officer.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

31. Appointment – Sexual Harassment Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Sexual Harassment Officer for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Sexual Harassment Officer.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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32. Appointment – Dignity for All Students Act (DASA) Coordinators:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following employees as Dignity for All Students Act Coordinators for the 2022-23 school year:

Grades K-2	Ms. Laura Gewurz
Grades 3-5	Mr. Joseph Zito
Grades 6-8	Mr. Matt Clark
Grades 9-12	Mr. Kevin Slavin
District-wide	Mr. Christopher Herrschaft."

Ms. Reitan asked for a motion to appoint the Dignity for All Students Act (DASA) Coordinators.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

33. Appointment – Bond Counsel:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Hawkins, Delafield & Wood LLP as the District Bond Counsel for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Bond Counsel.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

34. Appointment – Municipal Advisor:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Munistat Services Inc. as the District Municipal Advisor for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Municipal Advisor
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

35. Appointment – Tax Shelter Annuity (TSA) Third Party Administrator:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Omni Financial Group, Inc. as the District Tax Shelter Annuity Third Party Administrator for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Tax Shelter Annuity (TSA) Third Party Administrator.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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36. Establish – Surety Bond Amount:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen V. Card, to arrange for the following Surety Bonds, if required, for the 2022-23 fiscal year:

Superintendent of Schools	\$1,000,000
Assistant Superintendent	\$1,000,000
School Business Official	\$1,000,000
Board of Education President	\$1,000,000
Director of Human Resources	\$1,000,000
District Treasurer	\$1,000,000
Payroll Clerk	\$1,000,000
Accounts Payable Clerk	\$1,000,000
Benefits Clerk	\$1,000,000
Assistant Business Official/Extraclassroom Treasurer	\$1,000,000
District Clerk	\$ 400,000
Purchasing Agent/Extraclassroom Auditor	\$ 400,000
Food Service Coordinator	\$ 400,000
All Other Personnel (standard policy amount for all personnel)	\$ 100,000."

Ms. Reitan asked for a motion to establish the Surety Bond amount.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

37. Establish – Petty Cash Accounts:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen V. Card to arrange for the following Petty Cash Accounts, if needed, for the 2022-23 fiscal year:

Superintendent	\$100
Assistant Superintendent	\$100
School Business Official	\$100
Executive Director for Educational Services	\$100
Director of Human Resources	\$100
MPHS Principal	\$100
NCRMS Principal	\$100
LADSBS Principal	\$100
AMPS Principal	\$100
Director of Facilities	\$100
Food Service (per cash draw)	\$ 50

The Board further resolves that the disbursement of petty cash shall be restricted to a maximum of \$75.00 per receipt."

Ms. Reitan asked for a motion to establish the Petty Cash Accounts.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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38. Designation – Official Depositories:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the following Official Depositories for accounts for the 2022-23 fiscal year:

General Fund	People’s United Bank (M&T Bank)
General Fund-Investment Account	Webster Bank
Federal	People’s United Bank (M&T Bank)
Extraclassroom-Checking	People’s United Bank (M&T Bank)
Payroll	People’s United Bank (M&T Bank)
Accounts Payable	People’s United Bank (M&T Bank)
Trust and Agency	People’s United Bank (M&T Bank)
Scholarship	People’s United Bank (M&T Bank)
Cafeteria	People’s United Bank (M&T Bank)
Bond 2021	People’s United Bank (M&T Bank)
Capital	People’s United Bank (M&T Bank)

Ms. Reitan asked for a motion to designate the Official Depositories.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

39. Authorization – Treasurer & Auditor to Sign Extra Classroom Activity Fund Checks:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Extra Classroom Treasurer, Ms. Darlene Levi from July 1, 2022 thru August 31, 2022 and Ms. Anne Dubois from September 1, 2022 thru June 30, 2023, and Extra Classroom Auditor, Ms. Carrie Little, of the Extra Classroom Activity Funds to sign all Extra Classroom Activity Fund Checks for the Extra Classroom activities for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to authorize the Treasurer & Auditor to Sign Extra Classroom Activity Fund Checks.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

40. Authorization – District Treasurer to Sign All Checks:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Mr. Donald Pearce, to sign all District checks and withdrawals for the 2022-23 fiscal year and in the absence of the District Treasurer, the District Clerk, Ms. Patricia Morbillo, or the President of the Board of Education may substitute for the District Treasurer, Mr. Donald Pearce, as necessary. The President of the Board of Education in the District Clerk's absence shall append their original signature to all checks in excess of \$10,000."

Ms. Reitan asked for a motion to authorize the District Treasurer to Sign All Checks.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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41. Authorization – District Treasurer to Invest Monies:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Mr. Donald Pearce, or their designee to invest monies for the 2022-23 fiscal year with the approval of the School Business Official, Ms. Colleen V. Card."

Ms. Reitan asked for a motion to authorize the District Treasurer to Invest Monies.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

42. Authorization – District Treasurer to Deposit Funds:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Mr. Donald Pearce, or his designee to deposit funds in a checking account, savings account, escrow account or through the purchase of Certificates of Deposit in: Bank of America, Dime Community Bank, Capital One Bank, Chase Bank, CIT Bank, The First National Bank of Long Island, Flushing Bank, Hanover Bank, HSBC Bank, M&T Bank, NYCLASS (New York Cooperative Liquid Assets Securities System), NY Community Bank, NYLAF (New York Liquid Asset Fund), People’s United Bank, Signature Bank, Sterling National Bank, TD Bank, Webster Bank, and Wells Fargo Bank, for the 2022-23 fiscal year so long as each provides appropriate collateral."

Ms. Reitan asked for a motion to authorize the District Treasurer to Deposit Funds.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

43. Authorization – Superintendent of Schools to Make Budget Transfers:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or his designee, Ms. Colleen V. Card, to make budget transfers as necessary for the 2022-23 fiscal year and to report such transfers to the Board at its next regularly scheduled business meeting. Any line transaction exceeding \$175,000.00 requires prior Board approval."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Make Budget Transfers.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

44. Authorization – Superintendent of Schools to Assign and Use Administrative Interns:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and use Administrative Interns for the 2022-23 fiscal year as deemed necessary."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign and Use Administrative Interns.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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45. Authorization – Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service and Other Personnel:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and/or transfer certificated, civil service and other personnel for the 2022-23 fiscal year, furthermore, in the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Director of Human Resources, Mr. Christopher Herrschaft, or Assistant Superintendent, Ms. Susan G. Craddock, are authorized to assign and/or transfer certified, civil service and other personnel for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service & Other Personnel.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

46. Authorization–Superintendent to Approve Use, Rates and Categories of Facilities Use:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to approve the use of facilities for community organizations for the 2022-23 fiscal year according to the Board approved policies; and **FUTHERMORE**, the Board of Education of the Miller Place Union Free School District establishes the rates and categories for Use of Facilities, as per the attached Facilities Use memo.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Approve Use, Rates and Categories of Facilities Use.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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47. Authorization – Superintendent of Schools to Employ Substitute Personnel:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to employ Substitute Personnel in the following areas at the rates listed for 2022-23 fiscal year and these rates meet the required minimum wage regulations:

a. Clerical	\$ 15.00	per hour or minimum wage if higher
b. Teacher Aide	\$ 15.00	per hour or minimum wage if higher
c. Teacher Assistant	\$125.00	per day for a 7 hour day including lunch
d. Buildings & Grounds	\$ 16.00	per hour or minimum wage if higher
e. Guard	\$ 16.00	per hour or minimum wage if higher
f. Maintenance Workers	\$ 20.00	per hour or minimum wage if higher
g. Nurses	\$175.00	per day for a 7 hour day including lunch
h. Per Diem Teacher Substitutes	\$135.00	per day for a 7 hour day including lunch for day 1 to day 40;
	\$145.00	per day for a 7 hour day including lunch for day 41 on;
	\$145.00	per day for a 7 hour day including lunch for continuing subs beyond one year with the District for the 2022-23 school year
i. Permanent Teacher Substitutes	\$175.00	per day for a 7 hour day including lunch
j. Permanent Teacher Sub-Leave Replacements	\$190.00	per day for a 7 hour day including lunch

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Employ Substitute Personnel.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

48. Authorization – Superintendent of Schools to Pay for Physical Examinations:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to pay \$200.00 per hour for physical examinations required by State Law and Board Policy and sports physicals performed on school campuses, \$7 each for Non-Sports Physicals, \$200 an hour for Review of Immunization Exemptions and \$200 per hour for Office Visits for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Pay for Physical Examinations.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

49. Authorization – Superintendent of Schools to Assign Homebound Instruction:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to assign homebound instruction for the 2022-23 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign Homebound Instruction.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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50. Authorization – Superintendent of Schools to Provide Special Transportation:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to provide special transportation for students with special education needs attending Long Island schools as deemed necessary and appropriate for the 2022-23 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Provide Special Transportation.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

51. Authorization – Superintendent of Schools to Develop Transportation Routes & Schedules:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to develop transportation routes and schedules to transport public, private, and parochial school pupils in accordance with the law, Board policy and the provisions of the budget for the 2022-23 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Develop Transportation Routes and Schedules.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

52. Authorization – Payment of Mileage Reimbursement Rate:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes the current IRS mileage reimbursement rate, as may be amended by the IRS from time to time, as the District's mileage reimbursement rate for employees or Board members who use their personal automobiles in the service of the school district, and authorization for the Superintendent of Schools, Mr. Seth Lipshie, or their designee to officially approve the use of private automobiles in the service of the school district for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to authorize Payment of Mileage Reimbursement Rates.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

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53. Policies – Annual Re-adoption:

RECOMMENDED MOTION: BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby re-adopts all prior policies including but not limited to Code of Ethics (2160), Parent Involvement Policy and related subseries (1900) Property Tax Exemption for Senior Citizens (6211), Investment (6240), Purchasing (6700), Purchasing Regulation (6700.R) Expense Reimbursement (6830), and Expense Reimbursement Regulation (6830.R), for the 2022-23 school year as per their most recently Board approved version posted on the District website.”

Ms. Reitan asked for a motion to re-adopt the above listed policies.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

54. Report – Credit Cards Report – Regulation 3420.R:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Credit Card Report for the period of June 2021 through May 2022.”

Ms. Reitan asked for a motion to accept the Credit Card Report.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

55. Report – Mobile Devices Report – Regulation 3410.R:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Mobile Devices Report for the period of June 2021 through May 2022.”

Ms. Reitan asked for a motion to accept the Mobile Devices report.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

56. Designation – Official Newspaper:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby designates the Suffolk County editions of, Long Island Business News and Times Beacon Record as the District’s official newspapers for publication of legal notices for the 2022-23 fiscal year, and South Shore Press, New York Times, and Suffolk County Newsday on an as-needed or emergency basis.”

Ms. Reitan asked for a motion to designate the Official Newspapers.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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57. Designation – Membership & Dues for the Board of Education:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education hereby approves that the following BOE memberships and dues for the 2022-23 fiscal year at an estimated cost of:

- Nassau-Suffolk School Boards Association \$ 3,475
- New York State School Boards Association \$11,185
- SCOPE \$ 2,992."

Ms. Reitan asked for a motion to approve the Board of Education Membership and dues.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

58. Designation – Board of Education Meeting Dates:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the following Board of Education Meeting Dates for the 2022-23 school year:

Wednesday,	August 24, 2022	8:00 P.M.	Business
Wednesday,	September 28, 2022	8:00 P.M.	Business
Wednesday,	October 26, 2022	8:00 P.M.	Business
Wednesday,	November 16, 2022	8:00 P.M.	Business
Wednesday,	December 7, 2022	8:00 P.M.	Business
Wednesday,	January 25, 2023	8:00 P.M.	Business
Tuesday,	February 15, 2023	8:00 P.M.	Business
Wednesday,	March 29, 2023	8:00 P.M.	Business
Wednesday,	April 19, 2023	TBD	BOCES Budget Vote
Wednesday,	April 26, 2023	8:00 P.M.	Business Meeting
Tuesday,	May 2, 2023	7:00 P.M.	Budget Hearing
Tuesday,	May 16, 2023	6:00 A.M.-9:00 P.M.	Budget Vote
Wednesday,	May 31, 2023	8:00 P.M.	Business
Wednesday,	June 14, 2023	8:00 P.M.	Business
Wednesday,	July 5, 2023	6:00 P.M.	Organizational Meeting."

Ms. Reitan asked for a motion to designate the Board of Education Meeting Dates.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

59. Appointment – Homeless Liaison:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Service, Ms. Sandra Wojnowski, or their designee as the District's Homeless Liaison for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Homeless Liaison.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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60. Appointment – Residency Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Residency Officer for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Residency Officer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

61. Appointment – Records Management Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the School Business Official, Ms. Colleen V. Card, or their designee as the District's Records Management Officer for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Records Management Officer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

62. Appointment – Physicians for Suspected Head Injuries:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Orthopedic Associates of Long Island and/or St. Charles Hospital Concussion Management Program as the District's physicians for suspected head injuries for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Physicians for Suspected Head Injuries.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

63. Appointment – District AED Coordinator:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ronald Petrie, or their designee as the District's AED Coordinator for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the District AED Coordinator.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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64. Participation in the New York State Public Schools Trust-Workers' Compensation:

RECOMMENDED MOTION: "BE IT RESOLVED, WHEREAS the Miller Place Union Free School District is a member of the "New York State Public Schools Statewide Workers' Compensation Trust," an intermunicipal cooperative organized and operated pursuant to Section 119-o of the General Municipal Law (hereinafter the "Plan"); and

WHEREAS, the Board of Education of the Miller Place Union Free School District has determined that it is in the interests of the Miller Place Union Free School District to continue to participate in the Plan for the 2022-23 fiscal year;

NOW THEREFORE BE IT RESOLVED, that the School Business Official, Ms. Colleen V. Card, hereby is designated to represent the Miller Place Union Free School District as a Trustee of the Board of Trustees of the Plan; and to attend and vote (in person or by proxy) at any meeting of the Members of the Plan and/or the Board of Trustees;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Director of Human Resources, Mr. Chris Herrschaft, and School Business Official, Ms. Colleen Card, are hereby designated to represent the Miller Place Union Free School District in connection with its participation in the Plan and;

BE IT FURTHER RESOLVED, that the Board hereby approves the NYS Public Schools Statewide Workers' Compensation Trust Agreement as amended and;

BE IT FURTHER RESOLVED, that Mr. Chris Herrschaft, Ms. Colleen V. Card and their designees shall be the Miller Place Union Free School District's authorized users of PMA Cinch, the risk management information system owned and operated by the Plan's third party administrator, PMA Management Corp."

Ms. Reitan asked for a motion to continue to participate in the New York State Public Schools Statewide Trust for Workers Compensation.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

65. Standard Unit Work Day for 2022-23:

RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish the standard workday for the following groups of employees for the 2022-23 school year:

Miller Place UFSD Secretarial and Clerical Unit--7-hour day including lunch

Miller Place UFSD Operations Unit--8-hour day including lunch

Miller Place Teachers' Association, Chapter of Registered Nurses-7-hour day including lunch

Miller Place Teachers' Association--7-hour day including lunch

Miller Place Confidential Employees--7 hour day including lunch."

Ms. Reitan asked to establish the Standard Unit Work Day for the named units.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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66. Appointment – Chief Emergency Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the District's Chief Emergency Officer for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Chief Emergency Officer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

67. Appointment – Opioid Overdose Prevention Program Director:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee as the District's Opioid Overdose Prevention Program Director for the 2022-23 fiscal year."

Ms. Reitan asked for a motion to appoint the Opioid Overdose Program Director.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

68. Appointment – District Data Protection Officer:

RECOMMENDED MOTION: "BE IT RESOLVED that the Board of Education of the Miller Place Union Free School District hereby appoints, Assistant Superintendent, Ms. Susan Craddock, as the District Data Protection Officer for the 2022-23 school year at a fee of \$5,000."

Ms. Reitan asked for a motion to appoint the Data Protection Officer.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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69. Real Property Law, section 467 Partial Tax Exemption for Real Property of Senior Citizens:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the following Real Property Law, section 467 Partial Tax Exemption for Real Property of Senior Citizens Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying senior citizens who (1) is owned by persons 65 years of age or older, or by certain other persons (contact Assessor for ownership requirements), whose income does not exceed the maximum established by local option (see income limit chart below), (2) is used exclusively for residential purposes, and (3) has been owned by at least one of its owners for a minimum of 12 consecutive months prior to application for exemption or for a period of time considered to be the equivalent of 12 consecutive months (contact Assessor for required construction start date or other time requirement) is partially exempt from general municipal taxes. No exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school.

- **Local option 1:** Exemption and maximum income: For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2:** *Sliding scale of exemption:* For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value and, for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible senior citizen tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

MAXIMUM LID EXEMPTION EFFECTIVE FOR 2021/22			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

Ms. Reitan asked for a motion to approve the Real Property Law, section 467 as presented.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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70. Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the following Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property that (1) is owned by one or more persons with disabilities; by spouses or by siblings, at least one of whom has a disability and whose income, as defined under Ownership Requirements below, is limited by reason of such disability, and (2) is used exclusively for residential purposes is partially exempt from general municipal taxes. Unless allowed by local option, no exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school. This exemption may not be granted to property currently receiving an exemption pursuant to RPTL §467 for the same municipal tax purpose. No exemption is allowed from special ad valorem levies or special assessments.

- **Local option 1:** *Exemption and maximum income:* For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2:** *Sliding scale exemption:* For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value, and for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible persons with disabilities tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

MAXIMUM OVER 65 EXEMPTION EFFECTIVE FOR 2021/22			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

Ms. Reitan asked for a motion to approve the Real Property Law, section 459C as presented.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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71. Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the following Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property who’s primary residence is owned by an enrolled member of an incorporated volunteer fire company, fire department, or ambulance service so long as the property owner has been such a member for at least five years. The amount of exemption is limited to 10 percent of the assessed value of the property without any specified dollar limit. The incorporated volunteer fire company, fire department, or ambulance service **must** provide a list of eligible members to the Assessor’s office by taxable status date certifying the 5 year and 20 years membership. The exemption may be granted in addition to any other exemption authorized by law.

- **Local option 1:** To extend a lifetime exemption to applicants who have been certified as enrolled members of an incorporated volunteer fire company, fire department, or ambulance service for at least twenty years.
- **Local option 2:** To extend the exemption to the unremarried spouse of a deceased member of a volunteer fire company or ambulance company having at least 20 years of active service.
- **Local option 3:** To extend this exemption to the unremarried spouse of a deceased member of a volunteer fire company or voluntary ambulance service who had been a member of the volunteer fire company or volunteer ambulance service for at least twenty years, and who also had been receiving the exemption prior to his or her death.
- **Local option 4:** To extend this exemption to the unremarried spouse of a member of a volunteer fire company or volunteer ambulance service killed in the line of duty who had been an member of the volunteer fire company or volunteer ambulance service for at least five years, and who also had been receiving the exemption prior to his or her death.
- **Local option 5:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible firefighter/ambulance worker tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 366C as presented.
Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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72. Real Property Law, section 458A for Real Property of Alternative Veterans' Exemption:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the following Real Property Law, section 458A for Real Property of Alternative Veterans' Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid for by qualifying veterans or the spouse of the qualifying veteran or the unremarried surviving spouse of the qualifying veteran (1) who is their primary residence (2) who received an expeditionary medal, or under certain conditions: (3) of the merchant marine service, (4) of the American Field Service, or (5) who served as a Pan American World Airways flight crew and aviation ground support employee may be eligible for partial exemption from general municipal taxes.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veterans' service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

- **Local option 1:** To extend this exemption where a school district has adopted the alternative veterans' exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans' exemption may apply for the alternative veterans' exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to military personnel who served in the Reserve component of the United States Armed Forces that were deemed on active duty under Executive Order 11519, dated March 24, 1970, designated as Operation Graphic Hand, if such member was discharged or released therefrom under honorable conditions, provided that such veteran meets all other qualifications for the exemption.
- **Local option 3:** To extend this exemption to a Gold Star Parent (defined as the parent of a child who died in the line of duty while serving in the United States Armed Forces during a period of war).
- **Local option 4:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Alternative veteran or unremarried spouse of a veteran tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458A as presented.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING MINUTES**

73. Real Property Law, section 458B for Real Property of Cold War Veterans' Exemption:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the following Real Property Law, section 458A for Real Property of Cold War Veterans' Exemption Resolution:

Resolution: To the extent allowed by local option, the primary residence of a veteran of the United States armed forces who served during the Cold War is partially exempt from general municipal taxes. The property must be owned by a Cold War veteran, the spouse of a Cold War veteran, or the unmarried surviving spouse of a deceased Cold War veteran.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veteran's service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

- **Local option 1:** To extend this exemption where a school district has adopted the Cold War veterans' exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans' exemption may apply for the Cold War veterans' exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to remove the 10-year limit on exemption. If a taxing jurisdiction that offers the exemption does not take such action, the Cold War Veterans exemption that it offers will continue to expire after 10 years.
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Cold War veteran or unmarried spouse tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458B as presented.

Mr. Makarius moved, seconded by Mr. Frank.

Yes 5; No 0; Motion Carried

D. MOVEMENT INTO REGULAR BOARD OF EDUCATION BUSINESS MEETING

The board moved into the regular business meeting since the organizational portion of the meeting was completed.