

**MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
COMMITTEE MINUTES  
MAY 31, 2023**

**Kind of Meeting:** Audit Committee Meeting  
**Place of Meeting:** Miller Place High School  
**Time of Meeting:** 6:30 P.M.

**Those Present:**

Board Vice President:	Mr. Bryan Makarius
Board Trustee:	Ms. Andrea Spaniolas
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Christopher J. Herrschaft

**Those Absent:**

Board President:	Ms. Lisa Reitan
Board Trustee:	Mr. Keith Frank
Assistant Superintendent:	Ms. Susan Craddock
District Clerk	Ms. Patricia Morbillo

**Invitees:**

Nawrocki Smith, Partner	Mr. Darin Iacobelli
Nawrocki Smith, Audit Manager	Ms. Donna Tepper

**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JULY 3, 2023, BUSINESS MEETING.**

**Meeting Called to Order**

Mr. Makarius called the meeting to order at 6:45 P.M.

**I. Appointment of Clerk Pro Tem**

Mr. Makarius asked for a motion to appoint Ms. Reitan as Clerk Pro Tem.  
Ms. Testa moved, seconded by Ms. Spaniolas to appoint Mr. Makarius as Clerk Pro Tem.

**Yes 3; No 0; Motion Carried**

**II. Move into Executive Session**

The Board of Education requested to move into executive session with the Internal Audit Staff to allow for a confidential conversation about the audits, district staff performance and issues in other districts that the Board should be aware of.

Mr. Makarius asked for a motion to move into Executive Session for matters concerning the Audit Committee review.

Ms. Testa moved, seconded by Ms. Spaniolas to approve moving into Executive Session for matters concerning the Audit Committee review.

**Yes 3; No 0; Motion Carried**

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**III. Adjournment of Meeting**

Mr. Makarius asked for a motion to adjourn the meeting.

Ms. Testa moved, seconded by Ms. Spaniolas to adjourn the meeting at 7:00 P.M.

**Yes 3; No 0; Motion Carried**

Respectively Submitted by: Mr. Makarius, Clerk Pro Tem