

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

Kind of Meeting: Business Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 8:00 P.M.

Those Present:

Board President:	Ms. Lisa Reitan
Board Vice President:	Mr. Bryan Makarius
Board Trustee:	Mr. Keith Frank
Board Trustee:	Ms. Andrea Spaniolas
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Christopher J. Herrschaft
District Clerk	Ms. Patricia Morbillo

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JANUARY 25, 2023, BUSINESS MEETING.

A. PUBLIC SESSION

1. Ms. Reitan called the meeting to order at 8:04 p.m. She announced that the meeting was being recorded and that the recording would be posted to the District website in a few days.
2. Ms. Reitan reviewed the Emergency Procedures.

B. RECOGNITION

1. Recognition of Veterans

Ms. Reitan acknowledged the veterans, and their families present at the meeting.

2. Recognition of Media

There was no media present at the meeting.

3. Recognition

1. Long Island Technology & Education Summit Presenter

Mr. Lipshie introduced Ms. Laura Gewurz, Andrew Muller Primary School Principal, to recognize Ms. Lakas for her presentation at the LITES Conference, Literacy Digital Tools for Literacy Learning. Ms. Lakas has taught at AMPS for 19 years, changing grades every few years. She has served on the curriculum committee for many years and has been the pilot teacher for the new reading series. The board and administration congratulated her, and she was presented with a certificate of recognition.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

C. **MESSAGES**

1. **Superintendent Message**

Ms. Reitan introduced Mr. Lipshie to give his message. Mr. Lipshie welcomed everyone to the December BOE meeting. He started by reviewing some of the events and activities that have taken place since the last Board of Education meeting.

AMPS students in first and second grade learned about Neurographic art and how students can express themselves through abstract work. Students pushed a bead around paper with a marker, using music to guide their movements. The next step will be adding color and selecting hues.

LADSBS students competed in Math in the Eastern Suffolk SumDog Challenge. LADSBS competed along with 66 other classes from 15 different schools. In the competition, 658 students participated and answered 166,494 questions correctly. LADSBS students held half of the Top 10 positions in both the Individual and Whole Class categories. The National SumDog Winter Wonderland Contest will be held December 9, 2022, to December 15, 2022. The Fifth-grade students started their first novel, Esperanza Rising. This is a historical fiction novel that takes place in midst of the Great Depression that follows the life of a young girl.

Thirty NCRMS teachers attended a professional development session facilitated by Teacher Trainer Evan Curran who instructed teachers on how to use a technology-based blended learning model as a strategy for differentiating classroom instruction. The NCRMS Science Teachers and MPHS Earth Science Teachers worked with Dr. Emily Kang, where they discussed and worked on curriculum alignment and lesson development in a 3-dimensional format. Shoreham Wading River Science Teachers also attended this training to participate and collaborate with the sharing of ideas.

MPHS Spanish teacher Anita Rescia created a pen pal program with students at Seabury Hall School in Hawaii. Students in Spanish Levels II & III are exchanging letters with Seabury Hall School students in Spanish to continue to practice their foreign language writing skills. MPHS Social Studies Teacher Kaitlyn Dowd created an in-class project-based lesson where students researched current event articles to make connections to events that happened in history. Through a Socratic Seminar, students shared their research and made connections to the past and applied these connections to prepare for the Enduring Issues components of the Global Regents Examination. MPHS World Language teachers Karole Kalin-Holmes and Anita Rescia collaborated on a unit of study on Hispanic Culture and Cuisine in Mesoamerica's past and present through a hands-on lesson on the art of making traditional corn tortillas, featuring guest speaker Patricia Sandover-Parker of Guatemala. Ms. Matura's Honors Chemistry and AP Biology classes had an opportunity to Skype a Scientist, on the topic of Brain Chemistry. They skyped with Sydney Floryanzia who is a first year Ph.D. student in the Department of Chemical Engineering at the University of Washington and her research involves investigating the blood brain barrier, drug delivery to the brain and therapies for degenerative brain diseases. The AP Biology classes had the opportunity to go on a trip to Stony Brook University to participate in a Bacterial Transformation Lab. Biotechnology is a critical component of the AP Biology curriculum and this trip provided students with an opportunity to learn skills and techniques essential to STEM fields. Mathelete's hosted the 2022 American Mathematics

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

Competition for grades 10 and below and grades 12 and below and this competition provides an opportunity for high school students to challenge their analytical thinking and mathematics. This is the first in a series of competitions that leads to the International Mathematical Olympiad.

Districtwide all school buildings participated in a food drive in which students donated goods, meals, and supermarket gift cards which were distributed for families in need for Thanksgiving.

The NCRMS student government continued their annual tradition to honor our bus drivers and the operations staff with breakfast and luncheon respectively as part of their appreciation days to say thank you for all the support throughout the year. Students prepared the meals and greeted members of both organizations with holiday wishes and a hearty thank you. The NCRMS student government is also working with the Family Service League for this year's toy drive. The toy drive box is located in the NCRMS café. Students can drop off donations to help local families in need and items will be accepted until Wednesday, December 14, 2022.

Mr. Lipshie updated the board on Wi-Fi/Cell service in District Buildings. The District is currently working on increasing the log-in window from 2 hours to 7 hours, working with a company to trouble shoot cell service in buildings, and working with another company to investigate a dedicated cell service for District first responders. He stated that he will continue to update the board on these services.

Mr. Lipshie shared some of the district's upcoming events. He stated that on Friday, December 9, 2022, from 5:30 p.m. - 8:00 p.m. the Miller Place High School Student Government is hosting a Winter Wonderland Event and that admission is \$8 at the door. He noted that AMPS and LADSBS will hold parent teacher conferences Monday, December 12, 2022. Mr. Lipshie mentioned that December 19-23 is Holiday Spirit Week and that students will dress up each day to show their holiday spirit including Crazy Hat Day, Sweater Day, Holiday Dress Up, Winter Classic Day and Pajama Day. He noted that the MPHS Foreign Language Honor Society Induction is being held on January 19, 2023. He reminded everyone to check the District calendar for the winter concerts scheduled throughout December and to go to the District Facebook page to read about these and other exciting happenings in our District.

Mr. Lipshie stated that for the January Board of Education meeting that he plans on presenting to the Board of Education and the community some of the projects and initiatives that the District is currently working on and/or currently planning that will continue to improve student achievements. He finished his message by wishing everyone a very happy holiday season and a happy and healthy new year.

2. Board Members Message

Ms. Reitan welcomed everyone to the meeting. She said that she loves that we have so many non-academic character-building activities going on in our school district. She noted that as the District comes to the last part of 2022, and the end of the first half of the school year, we want to let Mr. Lipshie and the Administration, as well as our teachers and support staff, know how happy we are with this school year so far and want to thank you all for your incredible hard work.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

She stated that our district is in the midst of the holiday season and that the wonderful Music Department has many holiday concerts throughout the month of December. Mr. Makarius added that he attended one of the concerts and was impressed by the students' performances and their musical progression. It was nice to see the community come out and support the musicians. She asked that even if you do not have a child performing, the board hopes that you will consider attending one of these concerts which are noted on the district calendar with the time and location of each concert.

Ms. Reitan noted that the District is still experiencing school bus driver shortages. Last week we had a driver out, and the substitute driver was used for a field trip bus. Rather than cancel the trip we had two of our high school's going home routes combined in order to accommodate this trip. The board appreciates that we did not have to cancel the field trip.

Ms. Reitan noted that as Mr. Lipshie said, we are having a presentation next month which will help us see where we are and where we would like the District to go in the future. This is the presentation that we mentioned back in October in response to community questions. We are looking forward to seeing that presentation.

Ms. Reitan responded to some questions from prior meetings with clarifying information. She discussed the APPR hardship waiver including the costs associated and scheduling issues with not requesting this waiver. She discussed that as part of the budget process, we will review the possible addition of gifted and talented program.

She addressed that board meeting videos are posted on the District website until the next meeting and that the recordings are intended to help those that could not attend the meeting. If there are later questions, community members may refer to the board meeting minutes on the website. She noted that a community member has recently asked the Board of Education about the possibility of a letter to the Governor in reference to mandatory vaccines. Ms. Testa asked Mr. Lipshie about the Superintendent cluster meetings. Mr. Lipshie stated that the Brookhaven Cluster of Superintendents was meeting on Friday, December 9, 2022, and that the possible advocacy letter to the Governor would be discussed. Ms. Reitan stated that they would review and get back to the community member at the January Board of Education meeting.

D. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident, or non-resident. All comments are to be directed to the Board of Education.

There were no public comments related to the agenda items.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

E. CONSENT AGENDA – MINUTES:

1. Minutes:

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the November 16, 2022 Executive Session – Early; November 16, 2022 Business Meeting; November 16, 2022 Executive Session – Late.”

F. CONSENT AGENDA - FINANCE/FACILITIES:

1. Treasurer Reports:

This motion is to approve the Treasurer reports for the period ending October 31, 2022.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the period ending October 31, 2022.”

2. Financial Reports:

This motion is to approve the Financial Reports for the period ending October 31, 2022.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the period ending October 31, 2022.”

3. Extraclassroom Activity Reports:

This motion is to approve the Extraclassroom Activity Reports for the period ending October 31, 2022.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extraclassroom Activity Fund Reports for the period ending October 31, 2022.”

4. Claims Auditor Reports:

This motion is to approve the Claims Auditor Reports as submitted by MacDonald, Rand, & Vollaro, LLP - Certified Public Accountants for the period ending October 31, 2022.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending October 31, 2022.”

5. Obsolete Assets:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the attached District owned asset list as obsolete and its possible sale, and/or disposal.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal.”

6. Patchogue-Medford Schools - Statement of Understanding:

Mr. Lipshie and Ms. Card are requesting your approval of the Patchogue-Medford Schools statement of understanding for the District’s participation in the Mid-Island Band Festival to be held in January 2023 at Patchogue-Medford.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the statement of understanding with Patchogue-Medford Schools for the Mid-Island Band Festival and furthermore, authorizes the Board President to sign such agreement.”

7. Internal Audit Reports:

Mr. Lipshie and Ms. Card are requesting your acceptance of the resolution to approve the list of Internal Audit Reports received December 2, 2022, and District responses to these reports dated December 2, 2022.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Internal Audit Reports:

- Internal Audit Plan Status Report for 2021-22
- Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations June 2022 dated October 20, 2022
- District Response to the Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations June 2022
- Key Control – Extraclassroom Activity Funds – Cash Disbursements
- Key Control – Extraclassroom Activity Funds – Cash Receipts
- Key Control – Fixed Asset Inventory
- Key Control – Retirement Payout Analysis
- District Response to the Key Control Reports
- Internal Audit Plan for 2022-23

8. Walsworth Publishing Company Yearbook Agreement:

Mr. Lipshie and Ms. Card are requesting your approval of the agreement with Walsworth Publishing Company for the Miller Place High School yearbook for the 2023j-24 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Walsworth Publishing Company agreement and furthermore authorizes the Board of Education President to sign the agreement.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

G. CONSENT AGENDA - PERSONNEL:

1. Personnel List:

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the personnel list of December 7, 2022.

RECOMMENDED MOTION: “**BE IT RESOLVED**, upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Personnel List of December 7, 2022, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or §3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. Memorandum of Agreement with The Miller Place Teachers’ Association – Sick Bank for Employee No. 2383:

Mr. Lipshie and Mr. Herrschaft recommend and request your approval for the Memorandum of Agreement with The Miller Place Teachers’ Association for a sick bank for Employee No. 2383.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Agreement – Sick Bank for Employee No. 2383 with The Miller Place Teachers’ Association, and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

H. CONSENT AGENDA - SPECIAL EDUCATION RECOMMENDATIONS:

1. CSE and CPSE Recommendations:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the recommendations of the CSE’s and CPSE’s dated: CSE 11-10-22 NCR; CSE 11-14-22 AMPS; CSE 11-14-22 MPHS; CSE 11-15-22 AMPS; CSE 11-15-22 LADDIE; CSE 11-16-22 LADDIE; CSE 11-17-22 NCR(2); CSE 11-17-22 NCR; CSE 11-21-22 AMPS; CSE 11-22-22 MPHS; CSE-CPSE 11-17-22 LADDIE; CSE-CPSE 11-18-22 AMPS .”

2. Contract – Patchogue Medford Union Free School District Program:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services Contract with Patchogue Medford UFSD, for the dates of service from July 1, 2022 to June 30, 2023 for student identification numbers 600041848 and 000102617.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Patchogue Medford UFSD for Special Educational Services from July 1, 2022 to June 30, 2023 for student identification numbers 600041848 and 000102617 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

3. Contract – Center Moriches UFSD School Year Program:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services Contract with Center Moriches UFSD, for the dates of service September 1, 2022 to June 30, 2023 for student identification numbers 600040111 and 600040460.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Center Moriches UFSD for Special Educational Services from September 1, 2022 to June 30, 2023 for student identification numbers 600040111 and 600040460 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

4. Contract – West Islip UFSD Program:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services Contract with West Islip UFSD, for the dates of service July 1, 2022, to June 30, 2023 for student identification number 000107982.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Center Moriches UFSD for Special Educational Services from July 1, 2022 to June 30, 2023 for student identification number 000107982 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

I. CONSENT AGENDA - CURRICULUM AND INSTRUCTION – None

J. CONSENT AGENDA – OTHER – None

K. CONSENT AGENDA – APPROVAL

Ms. Reitan asked for a motion to accept the Consent Agenda as presented.

Mr. Makarius moved, seconded by Mr. Frank, to accept the Consent Agenda as presented.

Yes 5; No 0; Motion Carried

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

L. REPORTS AND PRESENTATIONS

1. Student Representative Report

The Board Student Representative, Alexandra DeAmario, gave a report on the happenings of the Miller Place High School. She said she was happy the sophomores were promoting the Winter Wonderland upcoming Friday, December 9, 2022, and she encouraged families to bring their children to this fun event. The boys' basketball team played Mattituck and the students who came out to cheer them on had a lot of fun. The wrestling team had a meet in Northport and did very well. She stated that she had the idea to update and redo the trophy case. She was also hoping that the District could update the sports banners. She wished everyone a happy holiday season. Ms. Reitan stated thanked Alexandra for her update and reminded her to discuss her ideas with the building principal.

2. Board Committee Reports

Health and Safety Committee

Mr. Makarius gave a report on the Health and Safety Committee meeting that was held on November 15, 2022. He noted that Phase 1 of the 2021 Bond is underway and that the air scrubbers installation is completed at LADSBS and paving is completed at LADSBS and the vendor fixed the asphalt problem. He discussed that repairs were made at NCRMS alleviating a sidewalk tripping hazard from tennis courts to the side gym entrance and the NCRMS roof drain basin was repaired by the main entrance. At AMPS the railing in the bus circle loop was replaced eliminating a safety risk. The District held the early dismissal drill for emergency procedures in November. Mr. Makarius noted that Mr. Warsaw reminded everyone to report any health and safety concerns they see right away. He stated that staff should notify the head custodians immediately which will speed up the process of addressing any health and safety concerns.

Wellness Committee

Ms. Testa gave a report on the Wellness Committee meeting that was held today. Ms. Testa stated that a guest speaker was in attendance, Dr. Jarid Pachter, a community member with children in the District who is a family practitioner in Southold and the medical director of substance abuse in Stony Brook medical center in Riverhead. He has volunteered to speak with the students regarding substance abuse awareness in an age-appropriate manner. The committee discussed the food service scorecard which is posted on the District webpage. The food allergy policy was discussed and is under review by legal counsel. The Narcan and Stop the Bleed training was offered by the Port Jeff EMS with no charge to the District and approximately 70 staff members received the volunteer training on Superintendent's Conference Day. APEX offered employee health screenings and flu vaccinations at no cost to the District during the workday. There was a discussion about NYSED adjustments to Athletics Participation which included the changes to sports physicals expirations, the Dominic Murray Law – Sudden Cardiac Arrest, and 30-Day health intake acknowledgements. The Grades 3-6 Health Curriculum was discussed and included changes to the instructional approach to health education. She stated that the committee discussed parent awareness assemblies to help educate parents about vaping, smoking, drug use and other issues facing the students.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

3. Bond 2021 Update

Ms. Reitan asked Ms. Card to update the board on the Bond 2021 work. Ms. Card gave a brief update of the Bond 2021 work. She noted that the phase one work is continuing at LADSBS including the ventilation update. Phase 2 of the bond project is progressing, and the plans and specifications were submitted to the New York State Education Facilities Planning Department. These projects are pending review and approval including: AMPS: ventilation update, classroom sink cabinet replacement, door frame update, relocation of the kindergarten, playground; NCR: ventilation update, replacement of the steam boilers with a new system; and finally for LADSBS: Art room renovation. She noted that the AMPS gymnasium plans and specifications are being finalizing in preparation for submission to the NYSED. She noted that the remainder of the projects slated for phase three include the HS access road, HS ventilation update, solar battery backups for the 2 Operations Centers, HS shower renovations, HS art classroom renovation, robotics room improvement, NCR art room and FACS classroom renovations are currently in different planning and specification stages. We will continue to provide regular updates to the board and this information can be found on the district website under departments > business office > bond information for your reference.

M. DISCUSSION

1. Board of Education and Superintendent Goals 2022-2024

The board discussed that they updated the Board of Education and Superintendent goals with changes to student achievement and engagement, wellness, safety and security, facility management, budget development and financial planning and community engagement. The goals are posted to the District Webpage.

N. DISCUSSION AND ACTION

1. Opening Schools Plan:

Mr. Lipshie is requesting your approval of the Opening Schools Plan.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Opening Plan developed for the Miller Place School District.”

Ms. Reitan asked Mr. Lipshie to explain the need to approve the Opening Schools Plan. He stated that this plan is required as part of the federal stimulus funds received that will be ending in June 2023. The board discussed the plan and the community asked several questions which were answered.

Ms. Reitan asked for a motion to approve the resolution as presented.

Mr. Makarius moved, seconded by Mr. Frank, to approve the resolution as presented.

Yes 5; No 0; Motion Carried

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

2. Cybersecurity Contingency Management and Incident Response Plan:

Mr. Lipshie is requesting your approval of the Cybersecurity Contingency Management and Incident Response Plan for the Miller Place School District.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Cybersecurity Contingency Management and Incident Response Plan developed for the Miller Place School District.”

Ms. Reitan explained that the District is required to have a Cybersecurity Contingency Management and Incident Response Plan. This need was highlighted by the recent cyber-attack on Suffolk County in September. The District has prepared this initial plan to formally document the processes that the District will undertake if incident should occur. This plan will be continued to be changed and updated as new information becomes available. Mr. Lipshie highlighted that this plan is a work in progress, and we need to have a plan in place and there will be changes in the ensuing months.

Ms. Reitan asked for a motion to approve the resolution as presented.

Mr. Makarius moved, seconded by Mr. Frank, to approve the resolution as presented.

Yes 5; No 0; Motion Carried

O. BOARD POLICIES – First Time Reading:

2236 Ex-Officio Student Non-Voting Member of BOE

5140 Student Wellness

5140.1.R Student Wellness-Administrative Guidelines

5140.R Student Wellness-Regulation

5250 Extra-Classroom Activity Funds

5250 Appendix A-Extra Classroom Activity Funds

5250.R Rules for the Safeguarding Accounting and Auditing of Extra-classroom Activity Fund

P. BOARD POLICIES – Review:

4326 Programs for English Language Learners

4326-E.1 Programs for English Language Learners Exhibit

4326-E.2 Programs for English Language Learners Exhibit

5146 Food Allergy Policy

6500 Bonded Employees and Personnel

8500 School Lunch and Breakfast Program

8505 Meal Charges

Ms. Reitan asked if there were any questions on the policies in review. There were no questions, and these policies will be adopted at the next board meeting.

Q. BOARD POLICIES – Action – None

R. OTHER – None

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
BOARD MINUTES
DECEMBER 7, 2022

S. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education.

The public addressed the Board of Education regarding the APPR waiver, the potential letter on the vaccinations, and the DARE program. Ms. Reitan and Mr. Lipshie responded to the APPR waiver questions. Ms. Reitan stated that the board would look into the vaccination letter and discuss how they would like to proceed and should know this by the next meeting. Ms. Testa answered that the DARE program may not be the most effective program as it was discussed in the Wellness Committee meeting earlier that day.

T. MOVEMENT INTO EXECUTIVE SESSION

Ms. Reitan asked for a motion to adjourn the meeting to go into Executive Session for matters concerning specific personnel and specific legal.

Mr. Frank moved, seconded by Mr. Makarius, to adjourn the meeting to go into Executive Session for matters concerning specific personnel and specific legal at 8:53 p.m.

Yes 5; No 0: Motion Carried

The board wished everyone a Happy Holiday season and a Happy New Year as the public session of the meeting was completed.

U. ADJOURNMENT OF MEETING

The board moved back to public session at 9:55 p.m.

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Ms. Testa to adjourn the meeting at 9:55 p.m.

Respectively submitted by Ms. Patricia A. Morbillo, District Clerk