

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING
October 3, 2018

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
- 2.a Motion to move into executive session to discuss legal matters**
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE SESSION:

- 3.a Motion to move into executive session for the purpose of discussing, HIB investigations, and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable**
- ~~4. Presentation by~~

EXECUTIVE COMMITTEE ACTION:

5. Motion to approve the following Executive Committee actions:

September 7, 2018 – Personnel Agenda

(Att. A)

September 7, 2018 – Motion

(Att. B)

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

6. Motion to approve the minutes of the Board of Directors Meeting of September 5, 2018

(Att. 1)

REPORT:

7. Motion to approve the report of the Superintendent for September 2018 (Att. 2)

FINANCE:

8. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated August 31, 2018 (Att. 3)

Budget Report dated September 30, 2018 (Att. 4)

Check Register for the month ended 9/30/18 in the amount of \$3,862,043.48 (Att. 5)

9. Motion to approve the attached September 30, 2018 check register for the School Lunch Account with a total of \$3,601.09 (Att. 6)

10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2018

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Motion to approve the following line item transfers in the 2018-2019 budget:

Amount	From	To	Amount
24.	20-190-100-106-0-672-000	20-000-291-270-0-672-000	24.
	Salaries Paraprofessionals	Health Benefits	
1,060.	20-190-100-106-0-675-000	20-000-291-270-0-675-000	1,060.
	Salaries Paraprofessionals	Health Benefits	
TOTAL			TOTAL
\$ 1,084.			\$ 1,084.

PROGRAMS:

12. Motion to affirm the HIB Report of Investigation 18-17 as presented by the Superintendent in Executive Session September 5, 2018

13. Motion to approve the contract between Dr. Paul Callahan, 2557 Massachusetts Avenue, Cambridge, MA 02140 and the Union County Educational Services Commission to provide two (2) hours of Miller Method Therapy Services at Crossroads School over two (2) days each week for the 2018-2019 school year at \$175 per hour not to exceed \$11,900.

PROGRAMS: Con't

14. Motion to approve the Comprehensive Equity Plan Annual State of Assurance for School Year 2018-2019
15. Motion to approve the "School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act" to be submitted to the New Jersey Department of Education for School Year 2017-2018 (Att. 7)
16. Motion to approve the dates of St. Helen's Basketball Program from November 1, 2018 through March 8, 2019. The Westlake gym will be used from 5:30 pm to 8:45 pm on Tuesdays, Wednesdays and Thursdays; and Friday from 5:30 pm to 8:15 pm at an hourly rate of \$52. This motion waives Regulation 7510 in view of the proximity of St. Helen's Church to the 1571 Lamberts Mill Road complex and the relationship we have with the church regarding parking, etc. for Commission events
17. Motion to approve an agreement between UCESC and the Elizabeth Board of Education to provide Title I nonpublic services with an entitlement of \$ 45,529 for the 2018-2019 school year
18. Motion to approve an agreement between UCESC and the Linden Board of Education to provide Title I nonpublic services with an entitlement of \$ 9,378 for the 2018-2019 school year
19. Motion to approve an agreement between UCESC and the Roselle Board of Education to provide Title I nonpublic services with an entitlement of \$ 15,075 for the 2018-2019 school year
20. Motion to approve an agreement between UCESC and the Union Board of Education to provide Title I nonpublic services with an entitlement of \$ 4,407 for the 2018-2019 school year
21. Motion to approve an agreement between UCESC and the Plainfield Board of Education to provide Title I nonpublic services with an entitlement of \$ 6,107 for the 2018-2019 school year
22. Motion to approve the contract with Learn Well Education (formerly Education Inc.) to provide home instruction/bedside instruction for Non Public students
23. Motion to approve the 2018-2019 School Nursing Standing Orders (Att. 8)
24. Motion to approve the results of the 2017-2018 PARCC Assessment (Att. 9)
TO BE DISTRIBUTED
- 24.a Motion to approve Music for All Seasons to provide five (5) interactive, educational programs for approximately 50-60 minutes each for students at Hillcrest Academy North. The fee for October 16, 2018 – June 30, 2019 is \$2,531. The Union County Board of Chosen Freeholders is paying \$2,025. through the Union County H.E.A.R.T. Grant. The Commission will provide \$506. to the Union County Board of Chosen Freeholder's contribution. This brings the total to \$2,531. to be paid to Music for All Seasons.**

PROGRAMS: Con't

- 24.b Motion to approve St. Helen's Youth Ministry to hold their retreat at Hillcrest Academy South on Saturday, October 27, 2018 and Sunday, October 28, 2018 from 8:30 am to 8:00 pm. The following Hillcrest Academy South rooms will be used: H53, H52, H51, H50, H49, H84, H96, Cafeteria, Gymnasium. The cost for this two day event is \$650.00. This motion waives Regulation 7510 in view of the proximity of St. Helen's Church to the 1571 Lamberts Mill Road complex and the relationship we have with the church regarding parking, etc. for Commission events**
- 24.c Motion to approve a contract for Tumble Jam, Inc. to provide music enrichment to Crossroads School students at the rate of \$100.00 per hour, 2.5 hours a week for 39 weeks for a total of \$9,750 for the period of September 6, 2018 through June 21, 2019**
- 24.d Motion to approve a contract for Tumble Jam, Inc. to provide music enrichment to Westlake School students at the rate of \$100.00 per hour, seven (7) hours a week for 39 weeks for a total of \$27,300 for the period of September 6, 2018 through June 21, 2019**
- 24.e Motion to approve the agreement with The Center for Child & Family Development to provide a social-emotional program at LMA for 1.5 hours per month at a rate of \$240/hour for the 18-19 school year**

TRANSPORTATION:

25. Motion to approve Amendments to Existing Transportation Contracts dated October 3, 2018, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 10)
26. Motion to approve the attached penalty deductions (Att. 11)
27. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the costs indicated (Att. 12)
28. Motion to approve the attached Emergency/Negotiated Contracts (Att. 13)

TRAVEL AND RELATED EXPENSES:

29. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 14)

POLICIES AND REGULATIONS:

30. Motion to approve the following new and/or revised policies, regulations and bylaws for a second reading and adoption:

P 1550	Equal Employment/Anti-Discrimination
R 1550	Equal Employment/Anti-Discrimination
P 1613	Disclosure and Review of Applicant's Employment History
R 1613	Disclosure and Review of Applicant's Employment History
P 2431	Athletic Competition
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

POLICIES AND REGULATIONS: Con't

P 5350	Student Suicide Prevention
R 5350	Student Suicide Prevention
P 5533	Student Smoking
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
P 8462	Reporting Potentially Missing or Abused Children
P 8561	Procurement Procedures For School Nutrition Programs

PERSONNEL:

32. Motion to appoint Eric Larson as fund commissioner for the Diploma Joint Insurance Fund
33. Motion to approve the Personnel Agenda dated October 3, 2018 as recommended by the Superintendent (Att. 15)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be November 7, 2018 at 7:00 pm, in the second floor conference room at 45 Cardinal Drive, Westfield, NJ.

ADJOURNMENT: