

Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
November 7, 2018

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
3. Presentation by Dr. Jason Balsamello of Hillcrest Academy South
4. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

5. Motion to approve the following Executive Committee actions:

Personnel Agenda – October 12, 2018 **(Att. A)**

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

6. Motion to approve the minutes of the Board of Directors Meeting of October 3, 2018 **(Att. 1)**

REPORT:

7. Motion to approve the Report of the Superintendent dated November, 2018 **(Att. 2)**

FINANCE:

8. Motion to approve the Secretary's Financial Reports:
- | | |
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| Board Secretary's Report dated September 30, 2018 | (Att. 3) |
| Budget Report dated October 31, 2018 | (Att. 4) |
| Check Register for the month ended in 10/31/18 the amount of \$5,035,916.37 | (Att. 5) |
| Budget adjustments and line item transfers for October 2018 | (Att. 6) |
9. Motion to approve the attached check register for the School Lunch Account for October 2018 with a total of \$20,063.26 (Att. 7)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
- BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2018
- AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

PROGRAMS:

11. Motion to affirm the HIB Report of Investigations 19-1 and 19-2 as presented by the Superintendent in Executive Session October 3, 2018

TRANSPORTATION:

12. Motion to approve Amendments to Existing Transportation Contracts dated November 7, 2018, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 8)
13. Motion to approve the attached penalty deductions (Att. 9)
14. Motion to approve the Emergency Contract payments for the month of October to the listed contractors at the costs indicated (Att. 10)
15. Motion to approve the attached Emergency/Negotiated Contracts (Att. 11)
16. Motion to approve the results of the Special Education and Vocational School Transportation Bid Opening date November 7, 2018, and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 12 – To be Distributed)

TRANSPORTATION: Con't

17. Motion to authorize entering into a transportation jointure with the Parsippany-Troy Hills Board of Education for the 2018-2019 school year

TRAVEL AND RELATED EXPENSES:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 13)**

EXECUTIVE SESSION:

19. Motion to move into executive session for the purpose of discussing HIB investigations, personnel, and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

POLICIES AND REGULATIONS:

20. Motion to approve the following revised regulation for a first reading:

R5600 Student Discipline/Code of Conduct

PERSONNEL:

21. Motion to approve the personnel agenda dated November 7, 2018 as recommended by the Superintendent **(Att.14)**

22. Motion to approve the revised job description for Executive Secretary to the Superintendent. **(Att. 15)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, December 5, 2018 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: