

Union County Educational Services Commission

REPRESENTATIVE ASSEMBLY MEETING

March 6, 2019

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Presentation of donation from BMW Car Club to Westlake School
5. Presentation by Claudine Tantillo, Principal of Westlake School

**EXECUTIVE COMMITTEE ACTION**

6. Personnel Agenda – February 13, 2019 **(Att. A)**

**MINUTES:**

7. Motion to approve the minutes of the Board of Directors Meeting of February 6, 2019 **(Att. 1)**
8. Motion to approve the minutes of the Board of Directors Meeting of January 2, 2019 **(Att. 1A)**

**REPORT:**

9. Motion to approve the Report of the Superintendent for March 2019 **(Att. 2)**

FINANCE:

10. Motion to approve the Secretary’s Financial Reports:

Board Secretary’s Report dated January 31, 2019 (Att. 3)  
Detailed Budget Report dated February 28, 2019 (Att. 4)  
Check Register for the month ended in 2/28/19 the amount of \$ 5,334,247.80 (Att. 5)

11. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of February 2019

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

12. Budget adjustments and line item transfers for February 2019 (Att. 6)

13. Motion to accept the Comprehensive Annual Financial Report, the Auditor’s Management Report and the Audit Synopsis for the fiscal year ending June 30, 2018 as presented by the Commission Auditors at the December 5, 2018 meeting. (Att. 7)

(To be distributed)  
(Att. 7A)  
(To be distributed)  
(Att. 7B)

14. Motion to approve the attached February 2019 check register for the School Lunch Account with a total of \$ 29,031.25 (Att. 8)

15. Motion to approve the proposed 2019-2020 budget with the following totals: (Att. 9)  
(To be distributed)

Fund 10	\$ 54,576,464.
Fund 20	<u>\$ 4,487,244.</u>
	\$ 59,063,708.

16. Motion to approve the Architect of Record Agreement between Union County Educational Services Commission and Solutions Architecture. (Att. 10)

PROGRAMS:

17. Motion to affirm the HIB Report of Investigation 19-9 as presented by the Superintendent in Executive Session on February 6, 2019

PROGRAMS (Cont'd):

18. Motion to approve the following 2019-2020 calendars:

Commission Schools	<b>(Att. 11)</b>
Auxiliary Services	<b>(Att. 12)</b>
12 Month Employees	<b>(Att. 13)</b>

TRANSPORTATION:

19. Motion to approve Amendments to Existing Transportation Contracts dated March 6, 2019, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 14)**
20. Motion to approve the attached penalty deductions **(Att. 15)**
21. Motion to approve Emergency Contract payments for the month of February to the listed contractors at the costs indicated **(Att. 16)**
22. Motion to approve the attached Emergency/Negotiated contracts **(Att. 17)**

TRAVEL AND RELATED EXPENSES:

23. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form **(Att. 18)**

EXECUTIVE SESSION:

24. Motion to move into executive session for the purpose of discussing negotiations, HIB investigations, personnel, and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

POLICIES AND REGULATIONS

25. Motion to approve the following new and/or revised bylaws, policies or regulations for a second reading and adoption:

P 2422	Health and Physical Education
P 2610	Educational Program Evaluation
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing
P 5330.04	Administering an Opioid Antidote
R 5330.04	Administering an Opioid Antidote
P 5337	Service Animals
P 5600	Student Discipline/Code of Conduct
R 5600	Student Discipline/Code of Conduct
P 5611	Removal of Students for Firearms Offenses
R 5611	Removal of Students for Firearms Offenses
P 5612	Assaults on District Board of Education Members or Employees
R 5612	Assaults on District Board of Education Members or Employees
P 5613	Removal of Students for Assaults with Weapons Offenses
R 5613	Removal of Students for Assaults with Weapons Offenses
P 5756	Transgender Students
P 7440	School District Security
R 7440	School District Security
P 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
P 8561	Procurement Procedures for School Nutrition Programs
P 8860	Memorials

PERSONNEL:

26. Motion to approve the personnel agenda dated March 6, 2019, as recommended by the Superintendent **(Att. 19)**
27. Motion to approve the Personnel Agenda for Extended School Year Programs dated March 6, 2019 as recommended by the Superintendent **(Att. 20)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, April 3, 2019 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: