

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

January 2, 2019

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, January 2, 2019 in the 2<sup>nd</sup> floor conference room of the Commission Offices at 45 Cardinal Drive, Westfield, NJ.

CALL TO ORDER:

The meeting was called to order at 7:10 p.m. Ms. Helen Kirsch read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

ROLL CALL:

Roll call was by sign in sheet. There were present:

Berkeley Heights	Ms. Helen Kirsch
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	Mr. Jerry Jacobs
Garwood	
Hillside	Ms. Hawaiian Epps
Kenilworth	
Linden	
Mountainside	
New Providence	
Plainfield	
Rahway	
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Dr. Cindy Clancy
Springfield	Mr. Scott Donner
Summit	
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Amy Root
Winfield	Ms. Maureen Byrne
Superintendent	Ms. Terry Foppert
Assistant Superintendent	Mr. Michael Kowalski
Board Secretary	Mr. Eric Larson

SALUTE TO FLAG:

PRESENTATION:

Presentation by Paul Palozzola, Director of Nonpublic Services Department.

RECOGNIZE THE PUBLIC:

Recognize the public on agenda items only

SUPERINTENDENT'S REPORT:

It was moved by Ms. Byrne, seconded by Mr. Donner and carried by unanimous voice vote, to approve the following:

- A. Motion to approve the Report of the Superintendent for January 2019 (Att. 2)

FINANCE:

It was moved by Ms. Byrne, seconded by Ms. Root and carried by roll call vote, to approve the following:

- A. Motion to approve the Secretary's Financial Reports:
- Board Secretary's Report dated November 30, 2018 (Att. 3)
  - Detailed Budget Report & Summary Budget Report dated 12/31/18 (Att. 4)
  - Check Register for the month ended in 12/31/18 the amount of \$3,506,005.17 (Att. 5)
  - Budget adjustments and line item transfers for December 2018 (Att. 6)
- B. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2018

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

FINANCE: Con't

- C. Motion to approve the attached check register for the School Lunch Account December 2018 with a total of \$21,011.09 (Att. 7)
- D. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission's Programs and Services for the 2019-2020 school year (Att. 8)
- E. Motion to accept Columbia Bank's December Proposal for Banking Services. One of the services is an interest rate indexed to the federal funds rate which will significantly increase interest earned

Ayes: Mesdames; Kirsch, Aklonis, Epps, Clancy, Ryan, Root, Byrne; Messr: Jacobs, Donner

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Aklonis, seconded by Ms. Byrne and carried by roll call vote, to approve the following Agenda items:

- A. Motion to affirm the HIB Report of Investigations 19-3, 19-4 and 19-5 as presented by the Superintendent in Executive Session on December 5, 2018
- B. Motion to approve the addendum to the 2018-2019 School Nursing Standard Orders approved at the October 3, 2018 Board of Directors Meeting (Att. 9)

Ayes: Mesdames; Kirsch, Aklonis, Epps, Clancy, Ryan, Root, Byrne; Messr: Jacobs, Donner

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Root, seconded by Ms. Thompson-Epps and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve Amendments to Existing Transportation Contracts dated January 2, 2019, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 10)
- B. Motion to approve the attached penalty deductions (Att. 11)

TRANSPORTATION: Con't

- C. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated (Att. 12)
- D. Motion to approve the attached Emergency/Negotiated Contracts (Att. 13)
- E. Motion to authorize entering into a transportation jointure with East Newark Board of Education for the 2018-2019 school year

Ayes: Mesdames; Kirsch, Aklonis, Epps, Clancy, Ryan, Root, Byrne; Messr: Jacobs, Donner

Nays: None Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Byrne seconded by Dr. Clancy and carried by roll call vote, to approve the following Agenda item:

- A. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 14)

Ayes: Mesdames; Kirsch, Aklonis, Epps, Clancy, Ryan, Root, Byrne; Messr: Jacobs, Donner

Nays: None Abstain: None

CLOSED SESSION:

It was moved by Ms. Aklonis, seconded by Ms. Root and carried by roll call vote, to move into executive session at 7:48 p.m. for the purpose of discussing HIB investigations personnel and legal matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:58 p.m. on motion of Ms. Byrne seconded by Mr. Donner and carried by unanimous voice vote.

PERSONNEL:

It was moved by Ms. Byrne seconded by Mr. Jacobs and carried by roll call vote, to approve the following Agenda item:

- A. Motion to approve the personnel agenda dated January 2, 2019 as recommended by the Superintendent (Att. 15)

Ayes: Mesdames; Kirsch, Aklonis, Epps, Clancy, Ryan, Root, Byrne; Messr: Jacobs, Donner

Nays: None

Abstain: None

OLD BUSINESS:

It was move by Ms. Byrne, seconded by Mr. Donner and carried by unanimous voice vote to approve Ms. Aklonis to join the Executive Committee.

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, February 6, 2019 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On motion of Mr. Donner, seconded by Ms. Aklonis carried voice vote, the meeting was adjourned at 8:10 p.m.

  
Eric Larson, Board Secretary