

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
February 6, 2019**

AGENDA

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Presentation by Melissa McLaughlin, Supervisor of Instruction, Crossroads School

EXECUTIVE COMMITTEE ACTION

5. Personnel Agenda January 16, 2019 (Att. A)

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

6. Motion to approve the minutes of the Board of Directors Meeting of December 5, 2018 (Att. 1)
7. Motion to approve the minutes of the Board of Directors Meeting of January 2, 2019 (Att. 1A)

SUPERINTENDENT REPORT:

8. Motion to approve the Report of the Superintendent for February 2019 (Att. 2)

FINANCE:

9. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated December 31, 2018 (Att. 3)

Detailed Budget Report & Summary Budget Report dated January 31, 2019 (Att. 4)

Check Register for the month ended in January 31, 2019 the amount of \$5,267,648.51
(Att. 5)

Budget adjustments and line item transfers for January 2019 (Att. 6)

10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of February 2018

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Motion to approve the attached check register for the School Lunch Account January 2019 with a total of \$19,631.19 (Att. 7)

PROGRAMS:

12. Motion to affirm the HIB Report of Investigations 19-6, 19-7 and 19-8 as presented by the Superintendent in Executive Session on January 2, 2019

13. Motion to approve the Memorandum of Agreement between the Westfield Police Department and the Union County Educational Services Commission

PROGRAMS: Con't

14. Motion to approve the Memorandum of Agreement between the Scotch Plains Police Department and the Union County Educational Services Commission
15. Motion to enter into an agreement with Children's Hospital of Philadelphia (CHOP) School Services to provide Home Instruction services to nonpublic school students. Services shall be provided at of confinement (CHOP). The terms of agreement shall be in effect from February 7, 2019 through June 30, 2019
16. Motion to approve the SSDS Report for Period 1 – September 1, 2018 to December 31, 2018 for all Commission schools (Att. 8)
(to be distributed)
17. **Motion to approve operation of Extended School Year Programs at Crossroads School, Lamberts Mill Academy, Westlake School and the Work Readiness Academy for 30-days from July 1, 2019 to August 12, 2019.**
18. **Motion to approve the contract with Dr. Ronald M. Frank of Green Brook Family Medicine, to function in the capacity as Board Physician for nurses assigned to the Nonpublic Services Department at an annual rate of \$1,500 for the 2018-2019 School Year** (Att. 16)
19. **Motion to approve the 2018-2019 Nurses Standing Orders for Nonpublic School Nurses** (Att. 17)

TRANSPORTATION:

20. Motion to approve Amendments to Existing Transportation Contracts dated February 6, 2019, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
21. Motion to approve the attached penalty deductions (Att.10)
22. Motion to approve the attached Emergency/Negotiated contracts (Att.11)
23. Motion to approve Emergency Contract payments for the month of January to the listed contractor at the costs indicated (Att. 12)
24. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated January 30, 2019 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 13)

TRAVEL AND RELATED EXPENSES:

25. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 14)

EXECUTIVE SESSION:

26. Motion to move into executive session for the purpose of discussing personnel and legal matters and HIB investigations. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

POLICIES AND REGULATIONS

27. Motion to approve the following new and/or revised bylaws, policies or regulations for a first reading:

P 2422	Health and Physical Education
P 2610	Educational Program Evaluation
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing
P 5330.04	Administering an Opioid Antidote
R 5330.04	Administering an Opioid Antidote
P 5337	Service Animals
P 5600	Student Discipline/Code of Conduct
R 5600	Student Discipline/Code of Conduct
P 5611	Removal of Students for Firearms Offenses
R 5611	Removal of Students for Firearms Offenses
P 5612	Assaults on District Board of Education Members or Employees
R 5612	Assaults on District Board of Education Members or Employees
P 5613	Removal of Students for Assaults with Weapons Offenses
R 5613	Removal of Students for Assaults with Weapons Offenses
P 5756	Transgender Students
P 7440	School District Security
R 7440	School District Security
P 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
P 8561	Procurement Procedures for School Nutrition Programs
P 8860	Memorials

PERSONNEL:

28. Motion to approve the personnel agenda dated February 6, 2019 as recommended by the Superintendent (Att. 15)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Representative Assembly which includes a budget hearing, will be at 7:00 p.m., Wednesday, March 6, 2019 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: