

**Union County Educational Services Commission  
BOARD OF DIRECTORS MEETING  
January 2, 2019**

**AGENDA**

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

1. Roll call by sign in sheet
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Presentation by Paul Palozzola, Nonpublic Services Department

**MINUTES:**

5. Motion to approve the minutes of the Board of Directors Meeting of December 5, 2018  
(Att. 1)

**SUPERINTENDENT REPORT:**

6. Motion to approve the Report of the Superintendent for January 2019  
(Att. 2)

**FINANCE:**

7. Motion to approve the Secretary's Financial Reports:

FINANCE: Con't

Board Secretary's Report dated November 30, 2018 (Att. 3)

Detailed Budget Report & Summary Budget Report dated 12/31/18 (Att. 4)

Check Register for the month ended in 12/31/18 the amount of \$3,506,005.17 (Att. 5)

Budget adjustments and line item transfers for December 2018 (Att. 6)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2018

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached check register for the School Lunch Account December 2018 with a total of \$21,011.09 (Att. 7)

10. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission's Programs and Services for the 2019-2020 school year (Att. 8)

- 1 10.a Motion to accept Columbia Bank's December Proposal for Banking Services. One of the services is an interest rate indexed to the federal funds rate which will significantly increase insert earned (Att. 8A)

PROGRAMS:

11. Motion to affirm the HIB Report of Investigations 19-3, 19-4 and 19-5 as presented by the Superintendent in Executive Session on December 5, 2018

PROGRAMS: Con't

12. Motion to approve the addendum to the 2018-2019 School Nursing Standard Orders approved at the October 3, 2018 Board of Directors Meeting (Att. 9)

TRANSPORTATION:

13. Motion to approve Amendments to Existing Transportation Contracts dated January 2, 2019, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 10)
14. Motion to approve the attached penalty deductions (Att. 11)
15. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated (Att. 12)
16. Motion to approve the attached Emergency/Negotiated Contracts (Att. 13)
17. Motion to authorize entering into a transportation jointure with East Newark Board of Education for the 2018-2019 school year

TRAVEL AND RELATED EXPENSES:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 14)

EXECUTIVE SESSION:

19. Motion to move into executive session for the purpose of discussing personnel and legal matters and HIB investigations. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

PERSONNEL:

20. Motion to approve the personnel agenda dated January 2, 2019 as recommended by the Superintendent (Att. 15)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, February 6, 2019 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: