

**CORRECTIVE ACTION PLAN
2017-2018**

Response of the School Business Administrator/Board Secretary to recommendation of the auditor:

2018 – 01 Recommendation:

That all capital assets purchased be included on the District's capital assets ledger.

Response:

Procedures will be put in place to review all non-consumable purchases for qualification as capital assets. If a purchased is deemed a capital asset, it will be added to the capital assets program in the Commissions accounting software.