

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

November 7, 2018

MINUTES

A meeting of the Union County Educational Services Commission Representative Assembly was held on Wednesday, November 7, 2018 in the 2nd floor conference room of the Commission Offices at 45 Cardinal Drive, Westfield, NJ.

CALL TO ORDER:

The meeting was called to order at 7:05 p.m. Ms. Helen Kirsch read the following statement:

Adequate notice of this meeting as required by the Open Public Meetings Act was provided by the posting, filing and mailing of a notice for posting on the bulletin boards at Westlake School, Lamberts Mill Academy and Hillcrest Academy South, 1571 Lamberts Mill Road, Westfield, Crossroads School and Nonpublic School Services, 45 Cardinal Drive, Westfield, Hillcrest Academy North, 2630 Plainfield Avenue, Scotch Plains; and the County Superintendent of Schools, 300 North Avenue, East, Westfield, and to the STAR LEDGER, Newark; and filed with the County Clerk of Union County, Elizabeth, all in New Jersey.

ROLL CALL:

Roll call was by sign in sheet. There were present:

Berkeley Heights	Ms. Helen Kirsch
Clark	Ms. Lorraine Aklonis
Cranford	Mr. Daniel DeMarco
Elizabeth	
Garwood	Ms. Christine Guerriero
Hillside	
Kenilworth	Ms. Annmarie Duda
Linden	Ms. Sheenaider Guillaume
Mountainside	
New Providence	
Plainfield	Ms. Emily Morgan
Rahway	
Roselle	
Roselle Park	Kimberly Powers
Scotch Plains/Fanwood	Dr. Cindy Clancy
Springfield	Mr. Scott Donner
Summit	
Union	Mr. David Arminio
U. C. Vo-Tech	Mr. Peter Capodice
Westfield	Ms. Peggy Oster
Winfield	Ms. Maureen Byrne
Superintendent	Ms. Terry Foppert
Assistant Superintendent	
Board Secretary	Mr. Eric Larson

SALUTE TO FLAG:

PRESENTATION:

Presentation by Dr. Jason Balsamello, Principal about Hillcrest Academy South school.

RECOGNIZE THE PUBLIC:

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Duda, seconded by Ms. Aklonis, and carried by roll call vote, to approve the following:

A. Motion to approve the following Executive Committee actions:

Personnel Agenda – October 12, 2018

(Att. A)

Ayes: Mesdames; Kirsch, Aklonis, Duda, Guillaume, Morgan, Clancy, Byrne; Messr: DeMarco, Donner, Arminio

Nays: None

Abstain: Guerriero
Powers
Capodice
Oster

MINUTES:

It was moved by Mr. Donner, seconded by Mr. DeMarco and carried by unanimous voice vote, to approve the following:

A. Motion to approve the minutes of the Board of Directors Meeting of October 3, 2018

(Att. 1)

Abstain: Guerriero
Powers
Oster

SUPERINTENDENT'S REPORT:

It was moved by Ms. Aklonis, seconded by Mr. Donner and carried by unanimous voice vote, to approve the following:

A. Motion to approve the Report of the Superintendent dated November, 2018

(Att. 2)

FINANCE:

It was moved by Mr. Capodice, seconded by Mr. DeMarco and carried by roll call vote, to approve the following:

A. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated September 30, 2018	(Att. 3)
Budget Report dated October 31, 2018	(Att. 4)
Check Register for the month ended in 10/31/18 the amount of \$5,035,916.37	(Att. 5)
Budget adjustments and line item transfers for October 2018	(Att. 6)

B. Motion to approve the attached check register for the School Lunch Account for October 2018 with a total of \$20,063.26 (Att. 7)

C. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2018

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

Ayes: Mesdames; Kirsch, Aklonis, Guerriero, Duda, Guillaume, Morgan, Powers, Clancy, Oster, Byrne; Messr: DeMarco, Donner, Arminio, Capodice

Nays: None Abstain: None

PROGRAMS:

It was moved by Ms. Byrne, seconded by Dr. Clancy and carried by roll call vote, to approve the following Agenda item:

A. Motion to affirm the HIB Report of Investigations 19-1 and 19-2 as presented by the Superintendent in Executive Session October 3, 2018

Ayes: Mesdames; Kirsch, Aklonis, Duda, Guillaume, Morgan, Clancy, Byrne; Messr: DeMarco, Donner, Arminio

Nays: None Abstain: Guerriero
Powers
Capodice
Oster

TRANSPORTATION:

It was moved by Ms. Duda, seconded by Ms. Guerriero and carried by roll call vote, to approve the following Agenda items:

- A. Motion to approve Amendments to Existing Transportation Contracts dated November 7, 2018, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 8)
- B. Motion to approve the attached penalty deductions (Att. 9)
- C. Motion to approve the Emergency Contract payments for the month of October to the listed contractors at the costs indicated (Att. 10)
- D. Motion to approve the attached Emergency/Negotiated Contracts (Att. 11)
- E. Motion to approve the results of the Special Education and Vocational School Transportation Bid Opening date November 7, 2018, and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 12 – To be Distributed)
- E. Motion to authorize entering into a transportation jointure with the Parsippany-Troy Hills Board of Education for the 2018-2019 school year

Ayes: Mesdames; Kirsch, Aklonis, Guerriero, Duda, Guillaume, Morgan, Powers, Clancy, Oster, Byrne; Messr: DeMarco, Donner, Arminio, Capodice

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Byrne seconded by Ms. Aklonis and carried by roll call vote, to approve the following Agenda item:

- A. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 13)

Ayes: Mesdames; Kirsch, Aklonis, Guerriero, Duda, Guillaume, Morgan, Powers, Clancy, Oster, Byrne; Messr: DeMarco, Donner, Arminio, Capodice

Nays: None

Abstain: None

POLICIES/REGULATIONS:

It was moved by Ms. Guerriero, seconded by Ms. Byrne and carried by unanimous voice vote, to approve the following:

A. Motion to approve the following revised regulation for a first reading:

R5600 Student Discipline/Code of Conduct

PERSONNEL:

It was moved by Ms. Guerriero seconded by Ms. Byrne and carried by roll call vote, to approve the following Agenda items:

A. Motion to approve the personnel agenda with a change to Judith White's compensation to \$50/hour not \$500 per diem, dated November 7, 2018 as recommended by the Superintendent
(Att.14)

B. Motion to approve the revised Job Description for Executive Secretary to the Superintendent
(Att. 15)

C. Motion to approve the Job Description and position of Learning Disabilities Teacher Consultant – Part Time
(Att. 16)

Ayes: Mesdames; Kirsch, Aklonis, Guerriero, Duda, Guillaume, Morgan, Powers, Clancy, Oster, Byrne; Messr: DeMarco, Donner, Arminio, Capodice

Nays: None

Abstain: None

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, December 5, 2018, in the second floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT:

On motion of Mr. Donner, seconded by Ms. Aklonis and carried voice vote, the meeting was adjourned at 7:56 p.m.

A handwritten signature in black ink, appearing to read "Eric Larson". The signature is written in a cursive style with a large, sweeping flourish at the end.

Eric Larson, Board Secretary