

School-Level Communicable Disease Management Plan

For School Year 2023-24



SPRINGFIELD
PUBLIC SCHOOLS

Every Student, Every Day



School Information

School or Program Name	Contact [Principal]	Contact Email	Contact Phone
Academy of Arts & Academics (A3)	Ame Beard	ame.beard@springfield.k12.or.us	541-744-6728
Agnes Stewart Middle School	Kevin Wright	kevin.wright@springfield.k12.or.us	541-988-2520
Brattain Campus (Gateways HS, SPS Online and Alt Ed)	Lesa Haley	lesa.haley@springfield.k12.or.us	541-744-8862
Briggs Middle School	Jeff Mather	jeff.mather@springfield.k12.or.us	541-744-6350
Centennial Elementary	Don Hakala	don.hakala@springfield.k12.or.us	541-744-6383
Douglas Gardens Elementary	Carla Smith	carla.smith@springfield.k12.or.us	541-744-6387
Guy Lee Elementary	Josh Donaldson	josh.donaldson@springfield.k12.or.us	541-744-6391
Hamlin Middle School	Brandi Starck	brandi.starck@springfield.k12.or.us	541-744-6356
Maple Elementary	Megan Knight	megan.knight@springfield.k12.or.us	541-744-6395
Mt. Vernon Elementary	Shelley Nurre	shelley.nurre@springfield.k12.or.us	541-744-6403
Page Elementary	Debbie Carter	deborah.carter@springfield.k12.or.us	541-744-6407
Ridgeview Elementary	Lacey Macdonald	lacey.macdonald@springfield.k12.or.us	541-744-6308
Riverbend Elementary	Laurie Melendy	laurie.melendy@springfield.k12.or.us	541-988-2511
Springfield High School	José da Silva	jose.dasilva@springfield.k12.or.us	541-744-4700
Thurston Elementary	Amber Mitchell	amber.mitchell@springfield.k12.or.us	541-744-6411
Thurston High School	Kimberlee Pelster	kimberlee.pelster@springfield.k12.or.us	541-744-5000
Thurston Middle School	Katie Dawson	katie.dawson@springfield.k12.or.us	541-744-6368
Two Rivers - Dos Ríos Elementary	Kristen Noor	kristen.noor@springfield.k12.or.us	541-744-8865
Walterville elementary	Andrew Price	andrew.price@springfield.k12.or.us	541-744-6415
Yolanda Elementary	Kari Isham	kari.isham@springfield.k12.or.us	541-744-6418

Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>The SPS Communicable Disease Management Plan (CDMP) may be viewed on the SPS Health Services page.</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010</p>	<p>SPS staff use district and health services policies and procedures to incorporate a layered approach to identifying, monitoring, and mitigating outbreaks of communicable diseases, and work closely with Lane County Public Health for ongoing support.</p> <p>For the protection of public health and safety, and per Oregon law, an individual may not attend or work at a school or facility during a communicable stage of a restrictable disease as outlined in OAR 333-019-0010.</p> <p>SPS follows the guidance within the Oregon’s Communicable Disease Guidance for Schools (ODE/OHA)</p> <ul style="list-style-type: none"> ○ Symptom-Based Exclusion Guidelines (pages 8-13) ○ Transmission Routes and Prevention Measures (pages 29-32) ○ School Attendance Restrictions and Reporting (page 33) ○ Guidelines for Handling Body Fluids (Page 34)
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs.</p>	<p>Each school building within SPS, will maintain a supervised space available to separate individuals with exclusionary symptoms from individuals who are not sick; this is a space separate from where other health care tasks take place as required by OAR 581-022-2220.</p>

Plan Types	Hyperlinks and Descriptions
OAR 581-022-2220	
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	<p>School-level Emergency Operations Plans may be requested by calling the school office.</p> <p>District-level Emergency Plans may be requested by contacting Andrea Wallace at the District Administration Office, 541-726-3206.</p>
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	<p><i>Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.</i></p> <p>Springfield schools partner with multiple agencies to offer and provide culturally relevant health and mental health services and supports for students, staff, and families.</p> <p>https://www.springfield.k12.or.us/services/health/mental</p> <p>Springfield School District offers an Employee Assistance Program for staff – support and guidance with a wide variety of personal, work-related or family issues. Online resources are available, as well as referrals to other resources for assorted issues. All services are confidential.</p>
Additional documents reference here:	<p>ODE Mental Health Toolkit</p> <p>Oregon Classroom WISE</p>



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> • Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. • In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. • Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	School Principal, See Contact Information on page 2.	Tanya Martin RN, Health Services Coordinator Brett Yancey, Chief Operations Officer
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none"> • Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. • Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	School Principal, See Contact Information on page 2.	District nurse assigned to school, Tanya Martin RN, Health Services Coordinator

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Health Representative (<i>health aid, administrator, school/district nurse, ESD support</i>)	<ul style="list-style-type: none"> • Supports building lead/administrator in determining the level and type of response that is necessary. • Reports to the LPHA any cluster of illness among staff or students. • Provides requested logs and information to the LPHA in a timely manner. 	District nurse assigned to school	Tanya Martin RN, Health Services Coordinator
School Support Staff as needed (<i>transportation, food service, maintenance/custodial</i>)	<ul style="list-style-type: none"> • Advises on prevention/response procedures that are required to maintain student services. 	District nurse assigned to school, and School Principal, See Contact Information on page 2.	Tanya Martin RN, Health Services Coordinator Brett Yancey, Chief Operation Officer Mike Schlosser, Operations Manager Heather Murray, Nutrition Supervisor
Communications Lead (<i>staff member responsible for ensuring internal/external messaging is completed</i>)	<ul style="list-style-type: none"> • Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. • Shares communications in all languages relevant to school community. 	School Principal, See Contact Information on page 2.	Brian Richardson, Director of Communications Tanya Martin RN, Health Services Coordinator

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> ● Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. ● Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Tanya Martin RN, Health Services Coordinator, and District Nurse Team	Brett Yancy, Chief Operations Officer Brian Richardson, Director of Communications
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> ● Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. ● Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Tanya Martin RN, Health Services Coordinator	Brian Richardson, Director of Communications District Nurse assigned to your school



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	Springfield schools will continue Care and Connect activities to directly engage students who may miss school due to illness. To ensure continuity of instruction, schools may leverage electronic and online resources, personalized learning, peer support, flexible attendance options, or other strategies to continue the learning journey without significant disruptions.
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	Springfield School District makes every effort to center equity in our work. Our Mission, Vision, and Strategic Plan center the voices and needs of our students and families – providing learning environments that meet the needs of students and provide parents confidence in the district's care for their children. Springfield schools continue Care and Connect activities to identify students who experience barriers to their education or who may be disproportionately impacted by a communicable disease.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	All schools have teams focused on students’ wellbeing and health. These teams include administrative representation, counselors, school psychologists, district nurses etc. and may also include learning specialists, ELD staff, and family resource coordinators. The role of these teams and other staff is to design differentiated support plans for students and families disproportionately impacted by complications related to communicable disease.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	The SPS Equity and Inclusion Coordinator will work with principals to provide support and training or coordinate logistics to ensure that strategies are understood, implemented, and monitored successfully.



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

Table 4.

Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Shots are required by law for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home <u>requires shots</u> or a <u>medical</u> or <u>nonmedical exemption</u> to stay enrolled. Schools must verify required immunizations, and will provide information and resources in a method that families can understand.
Face Coverings	Face coverings are available to all students and staff. Wearing a face covering is an effective way to reduce the spread of respiratory viruses. Face coverings will be readily available when an individual presents with respiratory illness and/or exclusionary symptoms. ODE/OHA Communicable Disease Guidance for Schools
Isolation	Each school has a designated isolation space to mitigate the risk of transmission from an ill individual to well individuals. Students who report or develop symptoms of fever, new or worsening cough, diarrhea, and/or vomiting will wait in the designated isolation space, with appropriate staff supervision until they are able to go home. Face masks are available to those with respiratory and/or excludable symptoms, and to staff supervising symptomatic students. During times of high transmission, additional spaces will be identified on an as needed basis.
Symptom Screening	Information to students, families and staff regarding school illness exclusion can be found on the SPS website , as well as school newsletters and building communications. Guidance is per the Communicable Disease Guidance for Schools (ODE/OHA)
COVID-19 Diagnostic Testing	SPS will not provide diagnostic testing onsite. Instead will provide up to date information on where to access healthcare and COVID-19 testing, if needed.
Airflow and Circulation	Springfield schools will ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible, for example, by opening windows and doors. Windows and doors should

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
	<p>not be left open, if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to children using the facility.</p> <p>In cases where open doors and windows impact the operational settings of the ventilation system, facilities management will be consulted.</p>
Cohorting	SPS has a system for documenting attendance and schedules that will be referenced if needed to ascertain data during times of increased rates of illness.
Physical Distancing	Physical distancing will be utilized when separating ill individuals from well individuals (see isolation category above). Additionally, during periods of high transmission SPS will follow the recommendations of Lane County Public Health and the Oregon Health Authority.
Hand Washing	Springfield schools will teach hand washing routines and protocols to all students and staff to ensure health and safety. Hand washing will occur before meals, after using restrooms and as needed. Visuals of "How to Wash Hands" will be posted in prominent locations for student and staff reference. Staff and students will utilize sinks in classrooms (where available) and/or hand sanitizer available throughout the schools.
Cleaning and Disinfection	<p>Routine sanitation measures will be in full effect. Additional cleaning and disinfecting will take place where areas of potential transmission are suspected, demonstrated by increased rates of illness or absenteeism in groups of students or classes.</p> <p>Springfield schools will also use hospital-grade UV-C disinfection technology (i.e., R-Zero disinfection systems) to eliminate 99.9% of surface and air pathogens from rooms and learning spaces.</p>
Training and Public Health Education	Springfield staff will receive communication on when to stay home and when they will be required to leave work based on excludable symptoms. Staff will receive updated communicable disease guidance and information at the start of the year, and as needed during the school year.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
	Per Communicable Disease Guidance for Schools (ODE/OHA)

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

INSERT THE LINK <https://www.springfield.k12.or.us/services/health>

Date Last Updated: **August 25, 2023**

Date Last Practiced: **Fall 2023**