

ROSEBURG PUBLIC SCHOOLS

Special Board Meeting
Administrative Office Board Room
1419 NW Valley View Drive
Roseburg, Oregon 97471
Available via Zoom

Vol 5 No. 2

July 19, 2023

Board Members:

Rodney D. Cotton, Chair	Exc
Steve Hammerson	Exc
Rev. Howard Johnson, V Chair	<input type="checkbox"/>
Ann Krimetz	<input type="checkbox"/>
Michael Leone	<input type="checkbox"/>
Andrea Miner	Zoom
Andrew Shirtcliff	<input type="checkbox"/>

Administration:

Jared P. Cordon, Superintendent	<input type="checkbox"/>
Michelle Knee, Assistant Superintendent	<input type="checkbox"/>
Michelle Knee, Assistant Superintendent	<input type="checkbox"/>
Cheryl Northam, Director of Finance and Operations	<input type="checkbox"/>
Melissa Roberts, Director of Student Services	<input type="checkbox"/>

SPECIAL BOARD MEETING

TIME/PLACE: A special meeting of the Douglas County School District No. 4 Board of Directors was convened on Wednesday, July 19, 2023, at 6:00 p.m. in the central office board room, 1419 NW Valley View Drive in Roseburg, Oregon, in person and available via Zoom link.

CALL TO ORDER / PLEDGE OF ALLEGIANCE: Board Vice-Chair, Rev. Howard Johnson called the special meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Director Johnson explained how to use the microphones and advised the audience that Board meetings are recorded for future viewing.

ATTENDANCE: Board members and Cabinet members attended in person, with Chair Rodney Cotton and Director Steve Hammerson excused, and Director Andrea Miner attending via Zoom.

REVIEW OF AGENDA / COMMUNICATIONS TO THE BOARD

Superintendent Cordon welcomed everyone present in person, as well as those who were joining the meeting remotely.

PUBLIC PARTICIPATION: Asst. Superintendent Michelle Knee confirmed that there were no cards received from individuals wishing to address the Board, and no viewers on Zoom utilized the “raise your hand” feature.

CONSIDER APPROVAL OF ADDITION OF COUNTY SCHOOL RESOURCE OFFICER (SRC) TIME

To increase student and staff safety, Director of Finance and Operations, Cheryl Northam, presented a proposal for the district to partner with the Douglas County Sheriff’s Office and contract for two SROs to provide added support. These officers would be focused on Green/Sunnyslope Elementary Schools, and Melrose/Winchester Elementary Schools. The officers will also be a presence at all district schools and add anti-drug curriculum and safety services. They would be contracted through the Douglas County Sheriff’s Office.

Director Ann Krimetz moved to approve the recommendation for addition of county school resource time. Director Michael Leone seconded. The Motion passed unanimously. The district is appreciative of both Sheriff Hanlin and Undersheriff Jeff Frieze for their partnership in this enhancement to our ongoing commitment to student and staff safety.

M5-15 Approved the addition of county school resource officer (SRO) time.

CONSIDER APPROVAL OF STUDENT HANDWASHING STATIONS

Cheryl Northam, Director of Finance and Operations, presented the proposal to purchase up to 24 student handwashing stations to replace the “Bradley” style models that have been in place since the schools were originally constructed, with some being 60-70 years old. This should result in a reduction in operating costs as the older units require frequent plumbing repair. Units would be sized appropriately for the existing space at each site with an expected average cost of \$7,750 per unit.

Director Andrew Shirtcliff moved to approve the purchase of student handwashing stations as proposed. Director Ann Krimetz seconded, and the Motion passed unanimously.

M5-16 Approved the purchase of student handwashing stations as proposed.

CONSIDER APPROVAL OF CONTRACT ENGINEERING SERVICES FOR WINCHESTER ELEMENTARY

Director of Finance and Operations, Cheryl Northam, also presented the recommendation to approve a contract for engineering services to ZCS Engineering to complete work related to the seismic rehabilitation grant for Winchester Elementary School following completion of the RFP process. This seismic rehabilitation grant in the amount of \$2,499,915 to provide seismic renovations in the multi-purpose room and library. The fee proposed for this work is \$257,600 for this seismic project scope of work. Ms. Northam shared that ZCS has become specialized in seismic rehabilitation work.

Director Andrew Shirtcliff moved to approve the contract for engineering services for Winchester Elementary School to ZCS Engineering. Director Michael Leone seconded, and the Motion passed unanimously. Director Ann Krimetz inquired when this work is expected to occur, and it was explained that the work should begin next summer with completion expected in September of 2025.

M5-17 Approved the request to retain the services of ZCS Engineering to provide engineering services for seismic renovations to the multi-purpose room and library at Winchester Elementary School

CONSIDER APPROVAL FOR WORK ON RHS SOFTBALL FIELD

In preparation for the extensive work needed for the installation of the new multi-purpose turf field behind the high school, the district requested bids for the civil site work including leveling, grading, base rock, drainage, and non-native fill. The Board was asked to consider approval of the qualified low bidder, LTM, Incorporated,

dba Knife River Materials in the amount of \$868,640 to complete the project. Superintendent Cordon added that this is the time of year for this type of construction work to be undertaken. Director Ann Krimetz was informed that the field is expected to be ready in the spring.

Director Andrew Shirtcliff moved to approve LTM, Inc., dba as Knife River Materials for the site work for the RHS softball field. Director Michael Leone seconded, and the Motion passed unanimously.

M5-18 Approved LTM, Inc. dba Knife River Materials to complete civil site work of the new multi-purpose turf field behind RHS

ADJOURNMENT: With business for this Special Board Meeting concluded, Vice Chair Johnson announced that the next meeting would be held August 9, 2023. With no objection, the meeting was adjourned at 6:16 p.m.

Jared P. Cordon, Superintendent
JPC/jlk

Next Meeting: Board Meeting, August 9, 2023, at 6:00 p.m. in the central office Board Room located at 1419 NW Valley View Drive in Roseburg, Oregon and available via Zoom.