



BOARD OF EDUCATION

May 9, 2016

Administration Center Boardroom
525 Mill Street • Springfield, OR 97477

4:00 pm Work Session, Strategic Planning/Vision - First Floor Conference Room

6:00 pm Teacher of the Year Reception

7:00 pm Board Meeting

AGENDA	TAB
1. Call Meeting to Order and Flag Salute • Changes or Additions to the Agenda	Board Chair Jonathan Light
2. School Presentation: Briggs Middle School	Principal Jeff Mather
3. Recognition: Spelling Contest Winners	Jenna McCulley
Student VOICE	Alyssa Dodds
Student Board Representatives	Kevin Ricker
4. Student Communication	Chair Light
5. New Administrator Introductions	Superintendent Sue Rieke-Smith
6. Public Comments (Three (3) minutes each; maximum time 20 minutes. Speakers may not yield their time to other speakers.)	
7. Consent Agenda	
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8. First Reading and Review	
A. Transportation Supplemental Plan Revision, First Reading	Tom Lindly 13
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C. Classroom Ceiling Mounted Projection Systems, Res #15-16.057	Tom Lindly 17
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10. Reports and Discussion	
A. SafeRoutes2Schools Report	Mike Schlosser/ Matt Fisher
B. Superintendent Communication	Sue Rieke-Smith
C. Board Communication	Chair Light
• Agencies & Civic Organizations Reports	
11. Other Business	
12. Next Meeting: June 13, 2016	
13. Adjournment	Chair Light

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525 Mill Street, Springfield, OR 97477; Phone: (541) 726-3201. Contact should be made 72 hours in advance of the event.

WORK SESSION MINUTES

16/ The Springfield Board of Education held a work session on April 11, 2016 around strategic planning/ thinking.

Board Chair Jonathan Light welcomed those in attendance and called the meeting to order at 3:36 pm, in the First Floor Conference Room, of the District Administration Center, 525 Mill Street, Springfield.

Attendance

Board members present included Chair Light, Erik Bishoff, Sandra Boyst, and Tina DeHaven.

Others in attendance included Superintendent Sue Rieke-Smith, Brett Yancey, Michael Henry, Anne Goff, Karen Lewis, Brian Megert, Yvonne Atteberry, Jenna McCulley, Tom Lindly, Jim Crist, and Linda Henry.

Chair Light welcomed Mike Dugas who would facilitate tonight's work session.

Mr. Dugas reviewed the work the group had done to date. The group divided into three teams, each of which developed *Five Bold Steps* and a *Vision* for the District.

Laurie Adams arrived at 4:05 pm.

The teams conducted a voting-by-dot exercise to identify the most significant items. Mr. Dugas said the group would complete the work at the April 25, 2016 meeting.

The work session was adjourned at 5:35 pm.

Volunteer of the Year Reception

A Volunteer Reception was held at 5:30 pm in recognition of the many volunteers throughout the school district representing parents and community members. The volunteers have donated endless hours to volunteer programs such as Springfield Education Foundation, SMART, OASIS, PTA, Booster Clubs, room parents and classroom helpers throughout Springfield Public Schools. Family members, friends, district staff and community members enjoyed a reception in honor of the following 2016 Outstanding Volunteers:

Riley Grannan, Academy of Arts & Academics
Matt Busse, Agnes Stewart Middle
Michelle Stephens, Briggs Middle
Crystal Mason, Centennial Elementary
Jennifer Prenevost, Douglas Gardens
Darla Cisneros, Gateways High
Julie Carter, Guy Lee Elementary
Jessica Lemley, Hamlin Middle
Christi Hawkins, Mt. Vernon Elementary
Malissa Lashley, Page Elementary
Ann Smith, Ridgeview Elementary
Tracy Thornton, Riverbend Elementary
Jeanie Neven, SMART-Brattain Head Start

Julie Gifford, SMART-Centennial Elementary
Russell Jones, SMART-Maple Elementary
Joan Morgan, SMART-Mt. Vernon Elementary
Cheerie Anthony, SMART-Riverbend Elementary
Karen Burling, SMART-Thurston Elementary
Dottie Wellcome, SMART-Two Rivers-Dos Ríos
Judy Akers, Thurston High
Brad Kinzer, Thurston Elementary
Jason Reed, Thurston Middle
Amanda Bird, Two Rivers-Dos Ríos Elementary
Cynthia Wilson, Yolanda Elementary
Jennifer Carlsen, Maple Elementary
Angie Hampton, Walterville Elementary

All those in attendance were invited to stay for a reception to honor the Volunteers.

BUSINESS MEETING MINUTES

A Regular Meeting of the Lane County School District No. 19 Board of Education was held on April 11, 2016.

1. CALL MEETING TO ORDER

Board Chair Jonathan Light called the Springfield Board of Education meeting to order in the boardroom of the District Administration Center at 7:00 pm and led the Pledge of Allegiance.

Attendance

Board Members present included Chair Jonathan Light, Laurie Adams, Erik Bishoff, Sandra Boyst, and Tina DeHaven.

District staff, students and community members identified included Superintendent Sue Rieke-Smith, Tom Lindly, Michael Henry, Jenna McCulley, Karen Lewis, Brian Megert, Anne Goff, Whitney McKinley, Sheila Minney, Chad Towe, Judy Bowden, David Collins, Yvonne Atteberry, Rebecca Morgan, John Saraceno, Jason Pickett, Terry Rutledge, Chris Reiersgaard, Greg James, Jennifer Willis, Mike Michel, Lacey Macdonald, Jeff Fuller, April Smyth, José da Silva, Rachel Rich, Teri Sue Wright, and Darcy Wallace of the *Springfield Times*.

Student Board Representatives present included:

Sabrina Gross/ Academy of Arts and Academics (A3);

Sydney Guthrie-Baker/Springfield High School (SHS);

Logan Marsh/ Thurston High School (THS);

Shawn Muniz and Cody Johnson/ Willamette Leadership Academy.

2. TEACHER APPRECIATION WEEK PROCLAMATION

Tina DeHaven read the following proclamation, signed by all board members, in recognition of Teacher Appreciation Week, May 2-6, 2016:

Teacher Appreciation Week

May 2 – 6, 2016

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED THAT the Springfield Board of Education proclaims May 2 -6, 2016, to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED THAT the Springfield Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

DATED this 11th Day of April 2016.

Ms. DeHaven presented the proclamation to Anne Goff, Springfield Education Association president.

3. SCHOOL PRESENTATION – MAPLE ELEMENTARY SCHOOL (MES)

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Principal Sheila Minney introduced Kelsey Moore/3rd grade and Amanda Montoya/kindergarten teachers. They recently attended the IntEdgrated Conference in Portland. Ms. Montoya explained they learned about a website and app, Seesaw, which was free to staff and parents, and accessible through smart phones, iPads, tablets and other computers. Several Maple Elementary students demonstrated the app for Board members.

4. RECOGNITION: BRAIN BOWL WINNERS

Jenna McCulley welcomed Brain Bowl winners from Agnes Stewart Middle School (ASMS), Principal Fuller and Counselor Kate Mather. Mr. Fuller showed a video of the 2016 competition. ASMS Wolf Pack swept all three grades this year. Regional competition was scheduled for May 2, 2016. Students challenged board members to questions.

5. WORK SESSION SUMMARY

Sandra Boyst provided a summary of today's Work Session with Mike Dugas on strategic visioning. She thanked Superintendent Rieke-Smith for bringing this opportunity to the Board to enable it to focus on clearly articulating its thoughts.

Mr. Light said the process was interesting and the Board would share the information during the upcoming Listening Group sessions.

In response to Mr. Bishoff, Mr. Light said Mr. Dugas grouped Board comments by themes. He noted there was alignment between the three groups. At a future meeting, the Board would develop strategies around the Bold Steps. Mr. Light added when the Listening Group sessions were completed, Mr. Dugas thought it would be valuable for the Board to reconvene to identify commonalities. He opined there would be some alignment with the Board's work and help identify the direction for the District.

Ms. Boyst understood the Listening Groups would help with the Board goals.

Mr. Light hoped the Listening Group sessions, in addition to information provided through the budget talks and the leadership process, would help the Board develop its goals. This was a different process than what the Board had used in the past for visioning and goal setting.

6. PUBLIC COMMENTS

Rachel Rich was a former teacher in Eugene and Springfield. She shared her views on standardized testing and suggested parents opt out of Smarter Balanced standardized testing. She distributed a document which contained articles entitled *Know Your Rights to Opt-Out* and *Opt out of Smarter Balanced tests*.

7. CONSENT AGENDA

A. March 14, 2016 Board Meeting Minutes

B. Financial Statement

C. Board Policy, First Reading

Jenna McCulley recommended that the Board of Directors review the following board ARs as a first reading:

- JEDA Truancy
- JG Student Discipline
- JGD Suspension
- JGE Expulsion

D. Student Responsibilities and Rights Handbook, First Reading

Kevin Ricker recommended that the Board of Directors review the Student Responsibilities and Rights Handbook as a first reading.

E. Personnel Report, Resolution #15-16.040 and Addendum Resolution #15-16.040a

Michael Henry recommended that the Board of Directors approve the personnel action for licensed employees as reflected below and on the addendum provided at the meeting:

Retirements

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Cynthia Bulinski
Sue Choppy
Larry Tracey

James Dickey
Daren Harmon

Allyson Lewellen
Michael Michel

Resignations

Natasha Hamilton

Roseanna Ling

Janet Wells

Administrative

Contract Renewal

Jeffrey Mather

F. 2016-2017 Board Meeting Schedule, Resolution #15-16.041

Sue Rieke-Smith recommended that the Board of Directors approve the 2016-2017 Board Meeting Schedule as presented.

G. Board Policy Approval, Resolution #15-16.042

Jenna McCulley recommended that the Board of Directors approve the following board policies:

- BBFA Board Member Ethics and Conflicts of Interest
- BBFB Board Member Ethics and Nepotism
- KL Public Complaints

H. Out of State Trip, SHS & THS DECA, Resolution #15-16.043

Kevin Ricker recommended that the Board approve Springfield and Thurston High School's DECA students' request to travel to Nashville, Tennessee provided all needed monies are successfully fundraised prior to the trip. Dates of the trip will be April 22 through April 27, 2016. There is no cost to the district for this trip. All sub costs will be paid using SHS or THS funds. Students will miss four (4) school days. A rationale for school days missed is provided.

I. Elementary Language Arts Basal Textbook Renewal, Resolution #15-16.044

Suzanne Price recommended that the Board of Directors approve the request for:

- *Houghton Mifflin Harcourt Journeys K-5 National, Anderson, A., Hougren, M., Jago, C., Palmer, E., Templeton, S., Valencia, S., Vogt, M., Fountas, I., 2017*

This basal is for use in the Elementary English Language Arts program.

MOTION: Laurie Adams moved, Tina DeHaven seconded, for approval of the Consent Agenda. Carried 5-0.

8. ACTION ITEMS

A. Purchase of Apple Computers, Resolution #15-16.045

Tom Lindly recommended that the Board of Directors approve the purchase of Apple computers, associated peripherals and system software from Apple Computer, Inc. for Student and Staff Computer Devices for a total of \$294,275.00.

Motion: Laurie Adams moved, seconded by Erik Bishoff, for approval.

In response to Mr. Bishoff, Mr. Lindly said the purchase would be for approximately 175 laptop computers and 75 desk top computers for staff and students, for Springfield High School and Gateways High School. The computers being replaced were 7 to 10 years old.

In response to Mr. Light, Mr. Lindly said he would check on the funding source for the computers mentioned in the Maple Elementary School presentation.

The motion carried unanimously, 5-0.

B. Thurston Middle School (TMS) Gym Replacement, Resolution #15-16.046

Tom Lindly recommended that the Board of Directors approve the award of the Thurston Middle School Gymnasium Floor Replacement Project to Ryan Thomas Construction, LLC of Eugene, Oregon for the Base Bid amount of \$124,875.00.

Motion: Laurie Adams moved, seconded by Sandra Boyst, for approval.

Mr. Lindly introduced Facilities Department staff Chris Riersgaard and John Saraceno.

In response to question from Mr. Light, Mr. Reiersgaard said Mr. Pickett was the project manager for the project. Mr. Pickett shared information about the structural ceiling failure which led to structural damage to the gymnasium floor and the replacement process. In response to Ms. DeHaven, Mr. Saraceno confirmed the contractor had performed work for the District in the past.

The motion carried unanimously, 5-0.

C. Briggs Middle School (BMS) HVAC Project, Resolution #15-16.047

Tom Lindly recommended that the Board of Directors approve the award of the Briggs Middle School Heating Ventilating and Air Conditioning (AC) Upgrade Project to Harvey & Price Mechanical Contractors of Eugene, Oregon for the Base Bid amount of \$595,500.00.

Motion: Laurie Adams moved, seconded by Sandra Boyst, for approval.

John Saraceno shared that BMS did not have AC in any of the classrooms. A phase one update for the HVAC system was completed with bond proceeds from the former voter approved bond election. The addition of new computers would raise the temperatures in the classrooms and the AC would add cooling to instructional classroom spaces and provide improved learning environments.

The motion carried unanimously, 5-0.

D. District-Wide Upgrade of Rauland Integrated Intercom/Clocks/Life Safety & Critical Communications Systems, Resolution #15-16.048

Tom Lindly recommended that the Board of Directors approve the purchase and installation of Rauland Integrated Intercom/Clocks/Life Safety & Critical Communications Systems based on the KCDA joint cooperative agreement #15-405 from Smeed Communication Services of Eugene, OR for a total amount of \$537,054.46.

Motion: Laurie Adams moved, seconded by Tina DeHaven, for approval.

In response to Ms. Boyst, Mr. Lindly said this request was for hardware and installation of equipment. This system would be connected with the District's telephone system. Facilities and Technology Services staff would be trained to provide on-going technical support for the new system.

Mr. Saraceno iterated this was an equipment purchase and did not include a service contract. In response to Mr. Light, he added staff had learned through Alert, Lockdown, Inform, Counter, Evacuate (ALICE) training that communication was critical during school emergencies. Existing intercom systems in District buildings which were 20 to 40 years old were failing and parts were no longer available for them. This project would allow the District to replace the intercom systems at all schools in the District, and provide a common communication platform throughout the District. All communications throughout the District would be linked and emergency messages were pre-recorded. Additionally, anyone in the Administration Building could broadcast a message simultaneously to every classroom in the District. This was a great safety and security upgrade for the District.

Dr. Rieke-Smith added the new system would provide law enforcement the capability to listen into classrooms, which would enable them to hear what was happening in classrooms in the event of an emergency.

In response to Mr. Lindly, Mr. Saraceno stated the new system could easily be expanded to access spaces that did not have intercom service in the future.

Mr. Lindly stated the District had originally planned to purchase security cameras for the system, but had learned through the ALICE training that alerting and informing people through an intercom system was a better option. The District was still considering purchasing some cameras.

Chris Reiersgaard introduced Facilities staff Jason Pickett, Carpentry Foreman, and Terry Rutledge, Mechanical, Electrical and Plumbing (MEP) Foreman, who would be working on the bond funded projects.

In response to Mr. Bishoff, Mr. Saraceno said the expected work would be completed by winter break.

The motion carried unanimously, 5-0.

9. REPORTS AND DISCUSSION

A. Student Communication

Sabrina Gross/A3 shared about the spring confluence focus, which was food carts. Juniors were doing Smarter Balanced tests and upper classmen were learning about taxes. The spring play, *She Kills Monsters*, would be performed at the Richard E. Wildish Community Theater April 14-16, 2016. The A3 a cappella choir would attend the Metropolitan Choral Concert on April 19, 2016. The spring dance concert was scheduled for April 22 and 23, 2016 at the Richard E. Wildish Community Theater. Several A3 students would participate in the play *Cymbeline* directed by Bill Hulings at Lane Community College April 22-30, 2016.

Logan Marsh/Thurston High School (THS) reported the third quarter ended last week. Mr. & Ms. THS Pageant, held on April 11, 2016, raised over \$14,000 for the Children's Miracle Network. The boys' lacrosse team, the defending league champion team, was doing well. Colt Night, which offered an orientation of the school, was held on March 30, 2016. The spring blood drive raised approximately 60 donations. The e-car team raced at Hood River on April 2, 2016 and Dr. Towe and Mr. Ricker were scheduled to race in the e-cars on April 23, 2016. An additional race was scheduled for May 14, 2016 in Mapleton. Cheer Team tryouts were scheduled for April 29, 2016. The spring play, *Pirates of Penzance*, was scheduled for May 12 through 14, 2016 in the THS auditorium. Prom was scheduled for April 23, 2016 at the Wheeler Pavilion and graduation was scheduled for June 11, 2016 at the Hult Center for the Performing Arts. In response to Laurie Adams, Logan said the unpredictability of weather was the primary reason that graduation was not held outside at the school. Also, there were more seats at the Hult Center than at the THS track facility. Juniors took the American College Testing (ACTs) on March 15, 2016 and they would take the Smarter Balanced test in the near future. Two members of the wrestling team placed 4th at the state meet. Parent Night, which was scheduled for April 12, 2016, would focus on social media safety.

Sydney Guthrie-Baker/Springfield High School (SHS) reported the SHS Health Occupations Students of America (HOSA) recently attended the state conference. Megan Rivera placed 3rd in the Medical Assisting competition and Sydney placed 1st in the Sports Medicine competition, which qualified them to participate in the national competition in Nashville, Tennessee in June. Prom, with a masquerade theme, was scheduled for April 23, 2016 at the Ford Alumni Center. Spring week was scheduled for April 18 through 22, 2016. Each day would feature a different dress up day, ASB and class officers would be selling cotton candy and snow cones, the SHS bands would provide live music, and the Theater students would provide live theater productions. SHS recently started a boys' volleyball team. SHS competed against five other schools at the recent Rotary track meet. Additionally, the SHS track team would compete against Churchill High School on April 13, 2016 and it would participate in the Oregon Relays Invitational on April 15 and 16, 2016. Graduation was scheduled for June 10, 2016. The theater production, *Red*, was scheduled for April 14, 15, and 16, 2016. Student VOICE would participate in the upcoming Oregon Leadership Network (OLN) Conference and it would present on April 15 during the collaboration day for secondary staff district wide.

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SHS students continued to work on their book about understanding diversity, equity and equality, and how those terms could be transferred to classrooms.

Ms. Adams noted the SHS girls' basketball team had many outstanding athletes, and had placed second at the state championship tournament.

Cody Johnson/Willamette Leadership Academy (WLA), distributed a flyer for the *Lights! Camera! Auction!* event scheduled for May 6, 2016 at the school. He said 20 students and 10 staff members donated blood during a recent Lane Blood Center blood drive and another blood drive would be held in June 2016.

Gateways High School (GHS) students were not present.

B. Superintendent Communication

Superintendent Sue Rieke-Smith shared the following communication:

This evening I share my reflections on recent district budget listening and input sessions. As many of you already know I met with department and school based staff beginning late February and ending just last week. Jenna, Brett and I gathered input from 750+ staff, including SEA and OSEA Executives and their teams. The central question posed to all staff was where should we invest budget resources that would reduce barriers and help them do the good work they do for students more effectively? At last Thursday's budget work session, we posted the gathered input, which filled this room; over 70+ million dollars of requests and \$2.5 million available to begin to address the many needs that exist across the district. The listening sessions were intense and passionate. Issues surfaced across the instructional and operational spectrum: mental health supports for students and families; smaller class sizes; increasing EA support for teachers; increased pay for classified staff. Additionally, I heard staff describe issues impacting their ability to deliver daily classroom instruction: unfilled work orders for classroom repairs, continued lack of classroom supplies despite a 20% increase in supply budgets this year and systems that should be in place to serve our teachers, classified staff and administrators but aren't or are not effectively implemented. Not what a superintendent may want to hear, but needs to hear to understand the health and well being of the district.

To begin addressing these issues, additional curriculum to support math and reading instruction, both special ed and gen ed, has been ordered for distribution to schools this year. I have directed COO, Brett Yancey, to develop a list of facility issues and outstanding work orders that will be addressed yet this year and report on the progress towards completion during our weekly meetings. I will walk through sites to monitor that the additional materials are in teachers' hands and work orders are completed or in process. Additionally, I have directed Directors Price and Ricker to assess why teachers continue to be impacted by lack of classroom supplies despite increases in school supply budgets. I have asked COO Yancey to develop professional development sessions on budgeting next fall for school-based administrators to continue building their capacity for resource allocation that increases support to classrooms.

Despite our challenges, our commitment to, and the impact of, collaborative leadership and work is strong. As one of many examples, the district's Equity Cadre, comprised of teachers, classified staff, SEA leadership and administrators collaboratively developed content for school and district staff on equity and student success. Side by side, teachers, SEA leadership and administrators will deliver this content to secondary staff this Friday and to elementary staff in May. Additionally, our state collaboration grant, co-led by SEA President Goff and myself continues our district's work on teacher evaluation processes, alternative leadership paths for teachers and compensation models that address teacher expertise and leadership. This work has caught the attention of U of O professor and state school board member, Dr. Charles Martinez.

He and Dr. Golden invited me to join a statewide superintendents group to discuss ways in which the University of Oregon can support expansion of teacher leadership opportunities through professional cohort development and training.

Most importantly, we have alignment between our board of education and the superintendency in driving and ensuring collaborative work. You, Board Chair Light and board members, provide the critically important “what” we as a district should be engaged in. The district and I provide the “how” and “how well”.

We now have another opportunity for collaboration through advocacy. Please mark Oregon Rising, 7:00pm April 27 at Sheldon High School on your calendars. Please see the Oregon Rising packet at your seat. Oregon Rising is a public outreach effort, spearheaded by the Confederation of Oregon School Administrators (COSA) and supported by Oregon Education Association and Oregon School Boards Association, to inspire statewide community discussion to describe a collective aspiration for our children and their schools. Springfield, Eugene 4J and Bethel will be reaching out to our respective communities, inviting parent and community members to attend this session to give input that will be carried to our legislative representatives during the 2017-19 legislative biennial session. I recommended, and the superintendents agreed, that board chairs and certified association leadership be invited to provide a few brief advocacy comments to the larger community as part of this meeting. Community Engagement Officer McCulley will be contacting you both regarding process as details are fleshed out for the event.

I believe that when our staff are successful, our children are successful and when our children are successful, we are all successful. To that end, my work and responsibility to you is to support staff to be the visionary “how” to your visionary “what” we desire for students.

C. Board Communications

• Agencies & Civic Organizations Reports

Ms. DeHaven shared about events she attended, including the Business Summit at THS and Colt Night on March 30. She represented the Board at a recent Springfield Education Association (SEA) Executive meeting. She served as a judge at Mr. & Ms. THS pageant, where Logan Marsh was a contestant. She planned to attend the social media event on April 12, 2016 at THS and the Oregon Leadership Network on April 13, 2016. The THS sports auction was scheduled for May 13, 2016 at the Springfield Armory.

Mr. Bishoff planned to attend the OLN conference on April 13, 2016, and he would attend as many of the Listening Sessions as his work schedule allowed. He had an opportunity to review information about people who had been nominated for the ACE Awards which would be presented on April 19, 2016. He planned to participate in a visit at Mt. Vernon Elementary School on April 21, 2016 and A3 on April 28, 2016 with Dr. Rieke-Smith. He reported banners and signs were up at Hamlin Middle School thanking the community for supporting the recent bond measure. He looked forward to attending the SHS athletic fundraiser on April 29, 2016. He recently reviewed scholarships for Ford Family Foundation, and he wanted to get the word out in Springfield next year to encourage students to apply for those scholarships. He attended the recent Stand for Children meeting. The next meeting was scheduled for April 12, 2016, at Maple Elementary School. He encouraged parents and other community members to attend those meetings.

Ms. Boyst attended the Stand for Children fundraiser and thanked Mr. Bishoff for keeping up the Stand for Children social media site. She planned to attend the Springfield Chamber of Commerce Education Committee and the Springfield Education Foundation meetings on April 12, 2016.

Ms. Adams attended Arthur Golden’s memorial service last week. She encouraged Board members to attend scholarship night events at each of the District’s high schools and asked school administrators to provide

dates/times to Ms. Lewis for distribution to Board members. She recently attended a meeting at SHS where U.S. Senator Ron Wyden was participating in Career Technical Education (CTE) event.

Mr. Light reminded board members about the Agencies and Civic Organizations Reports at the board meetings. He reported on the Wildish Board that he serves on and the need for an updated agreement between the Wildish Board and the SPS Board. He was attending the Listening Groups which provided a comfortable environment for sharing information. Additional Listening Group sessions were scheduled for April 18 at SHS, April 26 at Thurston Elementary School (TES) and May 2 at Briggs Middle School (BMS). He and Ms. Adams would meet with the Listening Group facilitator this week. He encouraged Board members to attend the meetings. He was not a proponent of Smarter Balanced testing and asked the students for their input. Sydney said she felt rushed with three different tests and said the tests were not related to what she learned in class. Logan said he had opted out as he had already taken and passed the Oregon Assessment of Knowledge and Skills (OAKS) test, and he did not feel taking the Smarter Balanced test was worth his time. Cody said WLA students were preparing to take the Smarter Balanced tests. He had test anxiety and thought much of the testing was not related to what he had learned in school.

Jennifer Willis identified herself as a parent. While she took standardized tests when she was in school, it was optional. She felt the standardized tests did not prepare her for the future.

Mr. Light hoped the State would make modifications and walk away from Smarter Balanced. It was important for the Board to be informed and he did not want to spend money and time on a failed effort.

Dr. Rieke-Smith said several superintendents, including Bethel Superintendent Colt Gill, sat on the assessment committee for the State relative to ESSA. She had produced a letter in collaboration with Superintendent Gill and Superintendent Balderas from Eugene 4J for the Oregon Department of Education (ODE), requesting that the SAT or ACT rather than Smarter Balanced be available at least at the 11th grade level. The challenge would be that the ESSA required that the assessment for 3rd through 8th grade, which may be problematic. She would keep the board updated.

Cody noted that 22 veterans committed suicide every day. WLA was participating in a suicide awareness movement for veterans, 22 for 22, where people did 22 pushups every day to represent those who died every day.

Mr. Light said over 40 schools would participate in the Pleasant Hill Jazz Festival scheduled for April 16, 2016. He said the show would also be performed at the Richard E. Wildish Community Theater on April 17, 2016.

10. OTHER BUSINESS

The Board had no other business.

11. NEXT MEETING

Mr. Light said they would hold a Spring Planning Meeting on April 25, 2016, 4-8 pm.

12. ADJOURNMENT

With no other business, Chair Light adjourned the meeting at 9:10 pm.

(Minutes recorded by Linda Henry)

MINUTES

17/ A Special Meeting of the Lane County School District No. 19 Board of Education was held on April 13, 2016 to conduct a Grievance Hearing regarding appeal of the non-renewal of a probationary administrator, pursuant to ORS 342.835.

1. CALL MEETING TO ORDER

Chair Jonathan Light called the meeting to order at 4:30 pm in the First Floor Conference Room of the District Administration Center, 525 Mill Street, Springfield.

Attendance

Board Members present included Laurie Adams, Erik Bishoff, Sandra Boyst, Tina DeHaven, and Jonathan Light.

District staff and audience members identified included Superintendent Sue Rieke-Smith, Brett Yancey, Tom Lindly, Michael Henry, Kevin Ricker, Suzanne Price, Brian Megert, Karen Lewis, Jenna McCulley, Greg James, John Saraceno, Rick Hamilton, Kelliss Collins, Natalie Reynolds, Gloria Rubles, Sarita Lief, Sherry Moore, Krystal Sundstrom, Johnny Lake, Laurel Ross, Margie Ah Sam, Evette Wright, Winston Cornwall, Laura Ralls, Debbie Jennings, Jodi Deschaine, Carol Carr, Kate Beckley, Allyson Lewellen, Harry Cardora, Karri Thiele, Rose Bond, Della Dean, Robyn Hass, Casey Landarge, Lyllye Reynolds-Parker, Judy Bowden, Krystal Jones, Leesa Skordahl, Toni Bohanan, Deloris Reynolds Wilson, April Holmes, Kayelei Lange, Darla Lange, John Scurlock, Jennifer Scurlock, Kevin Summerfield, Anna Soloman, Jane Carter, Saul Patu, CC Patu, Kevin Broadon, Deanna Lange, Michael Williams, Sherry Mullins, Dennis Bolden, Terrance Cesay, Quentin Reynolds, Betty Snowden, Tisia Ingram, Debra Pennicott, Nicola Shaddon, Caite Andersen, Christine Friedemann, Gina Curtis, Jennifer Haliski, Lois Reynolds, Eddie B Reynolds, L. Fountain Williams, George Russell, Dawn Patrick, Elijah Hebert, Kathy Webster, Bryn Fredrickson, Amy Bernatz, Heidi Hewett, Kira Fee, Kari Isham, Anne Goff, Cassandra Moorhead, Bethany Boardrow, Shelli Wolford, Andrea Shelley, Karen Blackly, Bob L. Mullins, Casey Anderge, Yolanda Fields, Retha Kemp, Darrell Wright, Morley Hegstrom, and Britt Adair.

Media included Alisha Roemeling and Kelly Lyon of *The Register-Guard*.

2. INTRODUCTION OF ATTORNEY KATE WILKINSON, HEARING FACILITATOR

Chair Light introduced Oregon School Boards Association attorney, Kate Wilkinson, who served as facilitator for the grievance hearing.

3. REVIEW OF GROUND RULES

Ms. Wilkinson reviewed the ground rules as follows:

- Participants must address their presentation to the question currently before the Board.
- Participants will address the board as a whole; they may not direct questions to individual Board members.
- There will be no cross-examination.
- Participants will observe the time limits and respect the timekeeper's notice that time has concluded. Ms. Wilkinson served as timekeeper.
- All participants will speak in a respectful tone and volume.
- No personal attacks will be allowed.
- Board members will be asked to save their questions for the Q and A period.

4. DISTRICT/EMPLOYEE PRESENTATIONS

Ms. Wilkinson reviewed the presentation format as follows:

- District's presentation (30 minutes)
- Ms. Lange's presentation (30 minutes)
- District rebuttal (10 minutes)
- Ms. Lange's rebuttal (10 minutes)
- District closing argument (5 minutes)
- Ms. Lange's closing argument (5 minutes)
- Questions from the Board
- Move to deliberations
- Following deliberations, the Board will conduct its vote on the matter

Kevin Lafky, representing Deborah Lange, objected to the stated Oregon Revised Statute.

Nancy Hungerford, representing Springfield Public Schools, said they would be staying within the stated reasons for non-renewal.

District's Presentation

Ms. Hungerford and Dr. Michael Henry, Human Resources Director, made a 30-minute presentation of findings, during which time Dr. Henry distributed Exhibit A and Exhibit B. During this 30-minute timeframe, Dr. Henry called on Anne Goff, Springfield Education Association president, who presented concerns expressed by staff. Dr. Henry distributed Exhibit C and Exhibit D.

Ms. Lange's Presentation

Mr. Lafky, representing Ms. Lange, made a 30-minute presentation of findings. The following witnesses were called on behalf of Ms. Lange:

- Lyllye Reynolds-Parker
- Jennifer Haliski
- Betty Snowden
- Casey Andarge
- Morley Hegstrom

Ms. Lange spoke on her own behalf.

District's Rebuttal

Nancy Hungerford, on behalf of Springfield Public Schools, said no teachers have come forward to contradict the statements of the Springfield Education Association. She stated that the district's witnesses were very favorable.

Ms. Lange's Rebuttal

Ms. Lange continued her presentation of comments.

District' Closing Arguments

Ms. Hungerford presented closing arguments on behalf of the District.

Ms. Lange's Closing Arguments

Mr. Lafky presented closing arguments on behalf of Ms. Lange.

Questions from the Board

Ms. Wilkinson took questions from the Board.

Board members requested additional exhibits be available for their review. Dr. Henry distributed Exhibit D, Exhibit E, and Exhibit F.

Board members took a break at 6:25 pm; reconvened at 6:40 pm.

5. BOARD DELIBERATIONS

Ms. Wilkinson lead the Board in deliberations of the question of whether the decision to non-renew probationary administrator Deborah K. Lange should be upheld or rescinded. The Board will take until 7:00 pm to review their written materials and then come back to make their decision.

Mr. Lafky requested that the Board not consider Exhibits D, E & F as part of the deliberations, as he and his client have not had a chance to review.

In response, Dr. Henry stated that Ms. Lange had received the information in another form.

Ms. Wilkinson acknowledged Mr. Lafky's request and said the Board would take it into consideration.

As the Board reviewed documents they asked clarifying questions of both Mr. Lafky and Ms. Hungerford, as well as staff.

6. BOARD VOTE TO AFFIRM OR RESCIND DECISION OF NON-RENEWAL OF PROBATIONARY ADMINISTRATOR PURSUANT TO ORS 342.835

Motion: Laurie Adams moved that the Board of Education affirm its decision to non-renew the contract for probationary (2) administrator Deborah K. Lange, made on March 14, 2016 for the 2016-2017 school year (effective July 1, 2016).

The motion died for lack of a second.

Motion: Sandra Boyst moved, seconded by Erik Bishoff, that the Board of Education rescind its decision to non-renew the contract for probationary (2) administrator Deborah K. Lange, made on March 14, 2016 for the 2016-2017 school year (effective July 1, 2016).

Vote: Mr. Light called for the vote. The motion carried 3-1, with Board members Light, Bishoff and Boyst voting in favor; Ms. Adams voted against; and Ms. DeHaven abstained.

7. ADJOURNMENT

With no other business, Board Chair Light adjourned the meeting at 7:51 pm.

(Minutes recorded by Karen Lewis)

BOARD LISTENING SESSION MINUTES

18/ A Special Meeting of the Lane County School District No. 19 Board of Education was held on April 18, 2016 in the Library at Springfield High School 875 7th Street, Springfield, Oregon.

Attendance

Board members present included Laurie Adams, Erik Bishoff, Sandra Boyst, and Jonathan Light. Tina DeHaven was not able to attend the meeting due to a previously scheduled meeting.

Others who signed in at the meeting included Becky Dopps, Jenny Orlandini, Cheryl Dixon, Apryl Smith, Amy Danziger, Maria Sayre, Mary Harwood, Laurel Henry, Josh Jordan, Colette Trotter, Crissy Buck, Diana Morgan, Leah Taylor, Sharon Orme, Heidi Hewett, Laurel Ross, Jeffrey Thompson, Jennifer Mays, Veronica Cheek, Paul Keppo, Audrea Shelley, Hillary Galloway, Art Liddle, Celina Ziolkowski, Sara Blackwell, Karen Hunter, Rene Cogg, Steffanie Peters, Curtis Crosswhite, Allyson A. Lewellen, Karen Blachly, Robyn Hass, Patrick Allender, James Tyser, Anne Goff, Katie Keeler, Sharie Borneman, Kelley Gayle, Kathy Smith, Arlene Boylan, Amy Page, Nola Kari, Mike Maulding, Kim Hernandez, Jim Hallwyler, Kristen Ness, Karen Coldren, Catherine Wicke, Monica Tapia, Nocola Shaddon, Staci Hagel, Leesa Skordahl, Traci Vaughan, Joni Wareham, Bethany Boardrow, Kira Fee, Burdy Smith, Jovonne Kettwig, Tracy Lindsey, Sheng Saechao, Diana Jordan, Laura Scruggs, Abby Bessett, Holly Reposa, Lucy McWhorter, Karri Thiele, Kara Anderson, Della Dean, Teresa Page, Brooke Quinones, Debra Pennicott, Amber Verkler, Linda Erickson, Amy Bernatz, Amanda Ormsbee, Annette Peters, Tara Rickner, Bryan Reed, Deborah Knapp, Heather Klym, Angela Brewer, Teresa Beach, Billie Jo Rodriguez, Brenda Ogan, Heather Dillon, Joe Hass, Mick Drath, Lynn Lary, David Frost, Terrisa Cook, and Nikki Danner.

Board Chair Jonathan Light opened the meeting at 3:35 PM. Jonathan explained that the listening session has been planned for several years to get a pulse of the district. No Administration staff are in attendance.

The agenda included:

- Welcome & Purpose- Jonathan Light
- Agenda Overview & Introductions- Laurie Swanson Gribskov
- Process & Ground Rules
- Key Questions/Input
- Next Steps
- Debrief

Facilitator Laurie Swanson Gribskov explained the ground rules and noted that there will be 3 listening sessions and one work session of the board to debrief with the District Leadership Team and Administration.

Board Members Sandra Boyst, Jonathan Light, Laurie Adams and Erik Bishoff were in attendance. Each board member introduced themselves and noted how long they have served on the board and why they serve.

The listening session used a technique of using Post-it notes to gather input and to help identify clusters for prioritization. Audience members were asked to write their responses to key questions, which were then collected, and group according to content area. The first question presented to show the audience on how it works was:

<u>What is working Well in Springfield Public Schools?</u>

Great teachers CLUSTER

- Collaboration core teachers
- Teachers work with all students to get them ready for graduation and beyond
- Collaboration with my teammates
- Love the staff
- Amazing teachers
- Staff Commitment to students
- Dedicated staff
- Committed staff!
- Staff adaptability & flexibility
- Page staff teaching my kid and loving my kid
- Great support from staff
- Teachers are awesome!
- Kind Staff
- Teacher Leaders Pathways
- Dedicated Professionals Serving Children
- Teachers Work hard!
- A district with skilled certified and classified employees who care deeply about students!
- Teachers are still teaching with heart
- Staff who come to work every day
- Good well teaming hardworking teachers, many, many
- I love the team I teach with. We give our souls to the job.
- My colleagues and I work together superbly
- Teachers teach, Motivate, Inspire, guide to excellence.
- Great Staff

Kids CLUSTER

- Staff for the Kids
- Students are more accepting of difference
- Genuine care for Kids
- Focus remains on children

- Kids are learning
- Teacher Students
- Kids ready to learn

Tech upgrades CLUSTER

- New Technology
- Bond passed
- Technology for the most part
- New construction and building upgrades
- Bond \$ for technology
- Technology integration & support
- Passage of the Bond and the fruit from it ... Hamlin Baseball Complex
- New buildings & classrooms to better serve kids.

New superintendent CLUSTER

- Superintendent listens and responds
- Sue Rieke-Smith is approachable

SEA support for teachers CLUSTER

- Union representation
- We have a fab union representation

Mentoring CLUSTER

- Mentor Support

Miscellaneous comments

- Using Response to Instruction (R&I) to meet student needs at elementary
- Staff, students at Page School
- Tonight's event
- Collaboration
- Better Oregon Campaign has Superintendent & Chairman of Board signatures
- José
- Music programs
- We have a partial reading adoption next year

The second question posed to the audience who were asked to give written post-it responses and grouped in clusters was:

What are your concerns/issues?

Hiring/Firing Concerns

- Board level decisions not thought through well enough
- District decision not supported by board

- Hiring and Firing Process
- Politics involved in decision making
- District process- Hiring/Firing
- Teacher evaluation system poorly planned out- it was clear this system would overload school administration
- Past hiring practice with administration
- Major turnover in district leadership lacks skill & history
- Lack of app. Experience for Principals
- Previous hiring process a joke
- Too much power downtown- needs to be in schools

Page Elementary Concerns

- Page Teachers not supported
- Decision making at recent hearing
- Page Fiasco- Do you have our backs?
- Unsubstantiated public remarks about Page staff. Let's focus on facts.
- Official complaint process is unclear
- Board not listening to Staff & Leadership. Re: Principal at Page
- Lack of Board support of Admin (Superintendent and HR)
- Teacher concern at Page ignored initially
- No trust in Page teachers
- Board not listening to Page teachers/Superintendent/HR Director
- Renewal of our Principal's contract at Page
- Not supporting Superintendent's decision
- District operates from fear of Lawsuits
- Is there a plan for reconciliation and unity between our community and Page staff following a damaging newspaper article defaming teachers & staff?
- Concerns with the hire/fire process at Page
- Good kind people were portrayed as racists
- Teachers at Page under attack!

Evaluation Concerns

- There is a need for well trained and respected principals that are part of the team and not a liability
- No teacher & staff input on evaluation of admin
- Doesn't seem to be a process for evaluating administrators
- Evaluation system
- Admin has too many meetings- pulled out of buildings & can't do their actual jobs
- Principal evaluations

Teacher Respect Concerns

- Staff Safety Concerns w/students
- Disregard of teachers as professionals
- Teacher's concerns ignored

- Many talking of bailing out of corrupt School District
- Cronyism

Leadership Concerns

- Good principals looking outside Springfield School District. Leadership at district a concern.
- Leadership says they are collaborative-Are they truly?
- Lack of Leadership
- Need strong Leadership
- Disconnect between District office and schools
- Disconnect between board and what's going on.
- Lack of vision at district level

Communication Concerns

- Communications
- Lack of consistent communication!
- High School Administrators jump to conclusions when parents complain.
- Lack of support for teachers from the board
- Communications with Administration and Board
- Not listening to staff concerns
- Lack of support from Administration
- Disparaging remarks about teachers from Administration
- Teachers/Staff can't give feedback to/about administration.
- Unclear process for complaints when leadership is poor.
- Curriculum driven by administration not teacher
- Trust of Administration
- Trust teachers and staff around building leadership
- Trust and respect for teachers
- Lack if Teacher support by Administration
- The board not listening to staff
- Lack of trust by board of Admin and Teachers
- Trust Respect
- Accountability & Equity
- No teacher voice-only teacher work
- Trust teachers and staff around building leadership

Student Behavior Needs Concerns

- More support for students with intense behavior needs
- Extreme behaviors beyond tier 3
- More mental health support
- Counselors for the elementary level
- Special Ed communications
- Issues with teachers having to handle extreme behaviors & mental health beyond our professional skills

- Need more Special Ed services
- Mental Health resources
- Counseling (Lack of)
- Not enough support for out of control student
- More support for High Needs Kids
- Class sizes are huge in high school special ed classes
- RTI

Community Model Concerns

- Community Model without support
- Community Model not working
- Community Model fiasco
- Need to revise community model (It's not successful)
- Community Model doesn't support student's needs
- Get rid of community model

Technology Concerns

- Hoops to get Bond Technology
- Taking so long and having to go through so many hoops to receive new technology from the passing bond.
- 1-½ years after bond passed-no new computers for students, Crazy process to get computers.
- Too hard to get technology in the hands of kids
- Technology Bond still not in classrooms.
- Need easier access to bond technology \$.
- Have to write grant to get bond approval money for tech. 50+ hours.

Workload Concerns

- No collaboration time for elementary
- More demands put on teachers with no extra time
- Work Load equity
- Class sizes too large
- New report card=more work
- Staffing complaints not responded to
- More job responsibility/ Less time to get it done

Classified Staff Concerns

- Need Classified Subs
- Need to support classified staff
- Not enough EA support
- Lack of curriculum and resources

Funding Concerns

- Funding not sustainable and adequate

- Need to reinvest after years of cut- but smart investment
- Fund Programs we already have

Walterville Principal Concern

- ½ time Principal at Walterville- not enough time
- Walterville Elementary with rotating principals every 2 years. Need a full time Principal.

PE Concern

- PE Curriculum
- Need P.E.!!!

Math Concerns

- Incomplete Math curriculum this year at Elementary.
- Need math curriculum to match common core
- Lack of math curriculum for 4th grade teachers and assessments.

High School schedule concerns

- High School A/B schedule isn't best for Kids.
- High School Schedule Change! Need math/reading everyday like elementary & middle school

Librarians Concern

- Lack of trained Librarians-Teacher Librarians
- Need for teacher librarians

Miscellaneous Concerns

- Standards for student achievement slipping
- Too much teaching to test, not enough inspiration
- Home to school connection
- No elementary Assistant Principals
- Making teachers responsible for student attendance/blaming
- Springfield salary schedule not at parity with other districts for new teachers
- No teacher reps for Facility Advisory Committee so many major facilities' problems overlooked prior to last bond measure
- Limited copy budget!
- Kindergarten teachers have very little say in how to begin our year (staggered staff)

After the two series of questions with written post-it responses, 10 people gave testimony. The 10 people who spoke were:

- Heidi Patterson
- Bethany Boardrow
- Stacy Swartout-McKee
- Heidi Saunders
- Nicola Shaddon
- Lori Palermo

- Anne Goff
- Karen Hunter
- Audrea Shelley
- Debra Pennicott

Facilitator Laurie Swanson Gribkov identified the upcoming additional Listening Sessions and Work Session with District Leadership and Administration. She then asked the Board members to comment on what they appreciated about the Listening Session.

Board Chair Jonathan Light adjourned the meeting at 5:45 p.m.

(Minutes recorded by Laurie Swanson Gribkov)

WORK SESSION MINUTES

19/ The Springfield Board of Education held a work session on April 25, 2016 around strategic planning/ thinking.

1. Call Meeting to Order

Board Chair Jonathan Light called the meeting to order at 4:07 pm, in the First Floor Conference Room of the District Administration Center, 525 Mill Street, Springfield.

Attendance

Board members present included Chair Light, Laurie Adams, Erik Bishoff, Sandra Boyst, and Tina DeHaven.

Others in attendance included Superintendent Sue Rieke-Smith, Tom Lindly, Karen Lewis, Suzy Price, Brian Megert, Jenna McCulley, Brett Yancey, Kevin Ricker, Anne Goff, David Collins, and Linda Henry.

2. Welcome and Introductions

Chair Light welcomed Mike Dugas, the consultant who was working with the Board on its Strategic Vision.

3. Strategic Vision Work

Mike Dugas of Vision Creation Consulting lead the Board through a Strategic Vision discussion.

Mr. Dugas had prepared the five Bold Steps from the ballots submitted by the participants at the April 11 meeting:

Bold Steps

1. Connecting with community partners to provide mental, physical, social help services with a formal system of mental health supports district wide.
2. Leverage Federal and State dollars, grants and bond funds, leverage facilities advisory committee work. Pursue ongoing and consistent funding opportunities.
3. Develop district wide tech plan that provides teacher professional development/instruction; replace/repair outdated equipment. Focus teacher training on 21st technical skills.
4. Formalized CTE at all secondary schools; multiple curricular/co-curricular options/pathways; expanded opportunities/elective/online, TAG, Dual credit Rtl;
5. Develop a comprehensive, two-way communication and feedback system with stakeholders.

Mr. Dugas stated the group would focus developing the Vision Statement today. He reviewed the Vision Themes/Bubbles and facilitated a discussion on the themes/bubbles developed at the April 11 meeting:

Vision Themes:

- Provide personalized learning opportunities for all students.
- Support the needs of families so that students are ready to learn.
- Create future ready facilities that inspire learning.
- Promote growth and success for every student.

The Board took a short break.

- Engage students in a technology rich environment that enhances teaching and learning.
- Funding and policy theme—the group discussed a variety of ways to clarify this theme. There was consensus to table this item until the next Board meeting.

Mr. Dugas noted this Vision Statement accurately reflected the group's recent discussions:

Vision Statement:

Every student a graduate, excited about learning, confident in their ability to be productive and successful citizens.

4. Wrap Up and Next Steps

Mr. Dugas noted there was consensus to continue with this work at the May 9, 2016 Board meeting.

5. Next Meetings

Chair Light announced the next Board Meeting would be held on May 9, 2016, 7:00 pm.

6. Adjournment

Chair Light adjourned the work session at 7:00 pm.

(Minutes recorded by Linda Henry)

BOARD REPORT

May 9, 2016

SPRINGFIELD PUBLIC SCHOOLS 2015-2016 Revenue/Expenditure Forecast As of April 30, 2016

****Please see attached report****

REVENUES:

- A majority of our (current year) property taxes were received during the month of November, with minor collections remaining throughout the remainder of the year. Additionally, it is estimated that approximately \$475,000 of prior year property taxes are to be received on behalf of the District. This report is based on the information received through the Lane County Tax and Assessment office.
- The District's most significant portion of revenue is the District's scheduled Basic School Support payments. According to Oregon Department of Education's estimate (dated 4/1/2016), the District is scheduled to receive approximately 99.5% of the adopted budget. This estimate includes the additional students enrolled in the SPS Online program, as well as Charter School enrollment at both A3 and Willamette Leadership Academy.
- The District is anticipating receiving approximately \$500,000 in revenue associated with High Cost Disability students. This revenue source was unknown at the time of the budget adoption, however the Legislature finalized the reimbursement at the end of the 2015-17 session.
- The District is anticipating receiving approximately \$190,000 in County School Funds. To date the District has not received anticipated funds.
- The District is anticipating receiving approximately \$1.14 million in Common School Funds. To date the District has received approximately 50% of anticipated funds.
- Federal Forest Fees has been eliminated from the Federal Budget, therefore the District is not anticipated receiving these funds.
- Not anticipated during the budget process, the District has received \$4,000,000 in loan proceeds related to the purchase & renovation of a new administration building.

EXPENDITURES:

- Salary amounts are based upon staff allocations adopted during the budgeting process. These amounts are estimated using actual data (per year-end estimates). These projections reflect anticipated and realized retirements and are projected to be approximately 99% of adopted budget.
- Benefit amounts are based upon staff allocations revised during the budgeting process, along with budgeted salaries. Due to employee insurance enrollment in less expensive plans, the District is anticipating an approximate 4% savings in this area.
- The purchased services, supplies and capital outlay expenditure projections are based upon anticipated expenditures. With the budget savings in the salary/benefit portion of the budget, the District is in the fortunate position to purchase a continuation of curriculum materials

during the current year. These purchases will positively impact the English/Language Arts and Math consumables at the Elementary levels, World Language at the secondary levels. In addition, Special Education will support it's program with additional intervention materials.

- Capital outlay is anticipated to fully expend the proceeds (\$4,000,000) for the purchase and renovation of the new administration building. This was not anticipated at the time the 2015-16 operating budget was adopted; therefore there was no allocation.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2015-2016 adopted budget.

Additional Notes: For the 2015-2016 budget year the current estimate of ending fund balance is \$7,349,258. Included in this number is the audited ending fund balance from the 2014-2015 fiscal year (\$5,624,193).

Submitted by:

Brett M. Yancey
Chief Operations Officer

Reviewed by:

Dr. Sue Rieke-Smith
Superintendent

SPRINGFIELD SCHOOL DISTRICT 19
2015-2016 REVENUE/EXPENDITURE FORECAST
as of
4/30/16

	BUDGET	ACTUAL through 04/30/16	ESTIMATED from 04/30/16 to year end	PROJECTED 2015-2016	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	22,757,340	21,973,977	783,363	22,757,340	100.00%
Property taxes - prior years	475,000	295,729	179,271	475,000	100.00%
Other local sources	911,100	724,858	186,242	911,100	100.00%
Lane ESD Apportionment	1,516,180	761,234	754,946	1,516,180	100.00%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	68,798,807	63,146,134	5,274,705	68,420,839	99.45%
State School Fund - High Cost Disability	0	0	500,000	500,000	N/A
Common School Fund	997,484	569,820	569,820	1,139,639	114.25%
Loan Proceeds	0	4,000,000	0	4,000,000	N/A
Federal Forest Fees	400,000	0	550,000	550,000	137.50%
Total revenues	96,045,911	91,471,752	8,988,346	100,460,098	104.60%
Beginning fund balance	4,407,051	0	5,624,193	5,624,193	127.62%
Total Beginning fund balance	4,407,051	0	5,624,193	5,624,193	127.62%
Total resources	100,452,962	91,471,752	14,612,539	106,084,291	105.61%
EXPENDITURES:					
Personal services	49,394,218	34,579,401	14,390,488	48,969,889	99.14%
Employee benefits	30,417,001	20,994,707	8,099,479	29,094,186	95.65%
Purchased services	10,466,354	8,026,827	2,385,200	10,412,027	99.48%
Supplies & materials	2,891,426	1,705,595	2,517,378	4,222,974	146.05%
Capital outlay	132,375	2,557,989	1,600,000	4,157,989	3141.07%
Other objects	700,111	692,859	7,252	700,111	100.00%
Fund transfers	1,177,858	1,177,858	0	1,177,858	100.00%
Total expenditures	95,179,343	69,735,236	28,999,798	98,735,034	103.74%
Unappropriated	4,000,000	0	0	0	-
Contingency	1,273,619	0	0	0	0.00%
Total appropriations	100,452,962	69,735,236	28,999,798	98,735,034	98.29%
Total resources		91,471,752	14,612,539	106,084,291	
Total appropriations		69,735,236	28,999,798	98,735,034	
Ending fund balance		21,736,517	(14,387,259)	7,349,258	
Less: contingency			0	0	
Net fund balance		21,736,517	(14,387,259)	7,349,258	

BOARD POLICY FOR REVIEW

RELEVANT DATA:

From time to time, changes in laws or operating practice require changes or additions to board policies. In addition, the district subscribes to a policy review service with Oregon School Boards Association and receives samples that are used to craft policy for Springfield Public Schools. Administrative Rules (ARs) are brought to the board for approval when required.

One current policy needs to be updated to reflect legislative changes

Brett Yancey is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors review the following board policy as a first reading:

- DLC Expense Reimbursements

SUBMITTED BY:

Jenna McCulley
Community Engagement Officer



Code: **DLC**
Adopted:

Expense Reimbursements * (Version 2)

District employees who incur expenses in carrying out their authorized duties will be reimbursed upon submission of a properly completed and approved voucher and receipts as required by the business office.

Such expenses may be incurred and approved in line with budgetary allocations for specific types of expenses.

Expenses for travel will be reimbursed when the travel has the advance authorization of the superintendent or designee. Out-of-state travel will, additionally, require prior Board approval.

Lodging, meal and mileage for travel by private vehicle reimbursement rates unless in a collective bargaining agreement or individual employment contract, will be set by the Board at its annual organizational meeting following July 1. Reimbursement for mileage will be based on the Internal Revenue Service rate at the time the expense is incurred.

Persons who travel at district expense will exercise the same economy as a prudent person traveling on personal business and will differentiate between business expenditures and those for personal convenience.

The Board authorizes the superintendent or designee to establish administrative regulations to implement this policy. Regulations will include provisions for the use of private and rental vehicles, insurance coverage, expense reimbursement and accounting procedures.

Reimbursement for out-of-state travel by private vehicle will be made on the basis of airfare or mileage rate, whichever is lower.

~~The board recognizes that certain expenses are incurred by district employees in carrying out authorized duties. The board approves the reimbursement of such necessary and reasonable expenditures as outlined in administrative procedures~~

~~All approval and reimbursement procedures must be followed prior to reimbursement.~~

END OF POLICY

Legal Reference(s):

ORS 294.155

ORS 332.107

OAR 581-022-1660

I.R.C. § 162 (2006); Business Expenses, 26 C.F.R. 1.162-1 (2006).

INTERNAL REVENUE SERVICE, PUBLICATION 463: TRAVEL, ENTERTAINMENT, GIFT AND CAR EXPENSES.

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached retirements, resignations, and new hire. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Dr. Michael Henry is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- Retirements
- Resignations
- New Hire

SUBMITTED BY:

Michael Henry, Ph.D.
Director of Human Resources

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

NO	NAME	CURRENT BUILDING ASSIGNMENT	STATUS	FTE	EFFECTIVE DATE	NOTES
	RETIREMENTS					
1	SCOTT CARDWELL	SHS	CONTRACT TEACHER	FT	6/30/16	RETIREMENT
2	NORMAN EIGNER	THS	CONTRACT TECHER	FT	6/30/16	RETIREMENT
	RESIGNATIONS					
3	ROWAN BUPP	YOLANDA/RIVERBEND	PROBATIONARY 1	PT	5/5/16	RESIGNATION
4	KIRA FEE	TES	PROBATIONARY 2	FT	6/30/16	RESIGNATION
5	GEORGE GILLETT	GUY LEE	PROBATIONARY 2	FT	6/30/16	RESIGNATION
6	JOY KOENIG	ADMIN BLDG	PROBATIONARY 3 ADMINISTRATOR	FT	3/31/16	RESIGNATION
7	ASHLEY LAVELLE	HAMLIN	CONTRACT TEACHER	FT	6/30/16	RESIGNATION
	NEW HIRE					
8	JUDY BOWDEN	ADMIN BLDG	CLASSIFIED	FT	7/1/16	NEW HIRE FROM CLASSIFIED

BOARD POLICIES FOR APPROVAL

RELEVANT DATA:

From time to time, changes in laws or operating practice require changes or additions to board policies. In addition, the district subscribes to a policy review service with Oregon School Boards Association and receives samples that are used to craft policy for Springfield Public Schools.

Four board policies to be rewritten to meet legal standards. These policies were presented for first reading at the April 11, 2016, board meeting.

Kevin Ricker is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the following board policy:

- JEDA Truancy
- JG Student Discipline
- JGD Suspension
- JGE Expulsion

SUBMITTED BY
Jenna McCulley
Community Engagement Officer

RECOMMENDED BY:
Susan Rieke-Smith
Superintendent

Truancy (Version 2)

Truancy is defined as absence from school without permission.

The district believes irregular attendance is one of the factors associated with student failure and frustration with the school experience. A fundamental purpose for insisting on punctual, regular school attendance is to help each student develop habits of responsibility.

With these beliefs in mind, the district will develop procedures that foster a partnership with parents in the early detection of truancy, related counseling and appropriate consequences.¹

END OF POLICY

Legal Reference(s):

ORS 339.040 to -339.090

ORS 339.240

ORS 339.250

OAR 581-021-0050 to -0075

¹ Expulsion may not be used to address truancy. (ORS 339.250(2)(b)(B))

Student Discipline**

Discipline in the district is based upon a philosophy designed to produce behavioral changes that will enable students to develop the self-discipline necessary to remain in school and to function successfully in their educational and social environments.

The major objectives of the district discipline program are to teach the following fundamental concepts for living:

1. Understanding and respect for individual rights, dignity and safety;
2. Understanding and respect for the law, Board policies, administrative regulations and school rules;
3. Understanding of and respect for public and private property rights.

The Board seeks to ensure a school climate which is appropriate for learning and which assures the safety and welfare of personnel and students. The superintendent will develop administrative regulations whereby those students who disrupt the educational setting or who endanger the safety of others, will be offered corrective counseling and be subject to disciplinary sanctions that are age appropriate, and to the extent practicable, that uses approaches that are shown through research to be effective.

The district shall enforce consistently, fairly and without bias all student conduct policies, administrative regulations and school rules.

A student whose conduct or condition is seriously detrimental to the school's best interests may be suspended. Students may be expelled for any of the following circumstances: a) when a student's conduct poses a threat to the health or safety of students or employees; b) when other strategies to change the student's behavior have been ineffective, except that expulsion may not be used to address truancy; or c) when required by law. The district shall consider the age of the student and the student's past pattern of behavior prior to imposing the suspension or expulsion. The district will ensure careful consideration of the rights and needs of the individual concerned, as well as the best interests of other students and the school program as a whole.

The use of out-of-school suspension or expulsion for discipline of a student in the fifth grade or below, is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observation or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or

3. When the suspension or expulsion is required by law.

When an out-of-school suspension is imposed on a student, the district shall take steps to prevent the recurrence of the behavior that led to the out-of-school suspension, and return the student to a classroom setting to minimize the disruption of the student's academic instruction.

Parents, students and employees shall be notified by handbook, code of conduct or other document of acceptable behavior, behavior subject to discipline and the procedures to address behavior and the consequences of that behavior. These procedures will include a system of consequences designed to correct student misconduct and promote acceptable behavior.

END OF POLICY

Legal Reference(s):

ORS 243.650
ORS 332.061
ORS 332.072

ORS 332.107
ORS 339.115
ORS 339.240 to -339.280

OAR 581-021-0045
OAR 581-021-0050 to -0075

Suspension**

The Board authorizes student suspension for one or more of the following reasons:

1. Willful violation of Board policies, administrative regulations or school rules;
2. Willful conduct which materially and substantially disrupts the rights of others to an education;
3. Willful conduct which endangers the student, other students or staff members;
4. Willful conduct which damages or injures district property.

Students and parents are given notice of possible discipline actions resulting from student misconduct that may result in suspension in the *Student Responsibilities and Rights /School Handbook* made available by the district.

Each suspension will include a statement of the reasons for suspension, the length of the suspension, ~~and~~ a plan for readmission and may include a plan for the student to make up school work. No suspension shall extend beyond 10 school days. Every reasonable and prompt effort must be made to notify the parents of suspended students. The district may require a student to attend school during nonschool hours as an alternative to suspension.

In emergency situations that are a result of risk to health and safety, the district may postpone the suspension notice process above until the emergency condition has passed.

Students who are suspended may not attend after-school activities and athletic events, be present on district property without a parent or participate in activities directed or sponsored by the district.

END OF POLICY

Legal Reference(s):

ORS 339.240
ORS 339.250

OAR 581-021-0050 to -0075

Expulsion**

A principal, after reviewing available information, may recommend to the superintendent that a student be expelled. Expulsion of a student shall not extend beyond one calendar year.

No student may be expelled without a hearing unless the student's parents, or the student if 18 years of age, waive the right to a hearing, either in writing or by failure to appear at a scheduled hearing. By waiving the right to a hearing, the student and parent agree to abide by the findings of a hearings officer.

When an expulsion hearing is not waived, the following procedure is required:

1. Notice will be given to the student and the parent by personal service¹ or by certified mail² at least five days prior to the scheduled hearing. Notice shall include:
 - a. The specific charge or charges;
 - b. The conduct constituting the alleged violation, including the nature of the evidence of the violation and reason for expulsion;
 - c. A recommendation for expulsion;
 - d. The student's right to a hearing;
 - e. When and where the hearing will take place; and
 - f. The right to representation.
2. The Board may expel, or may delegate the authority to decide on an expulsion to the superintendent or superintendent's designee, who may also act as the hearings officer. The district may contract with an individual who is not employed by the district to serve as the hearings officer. The hearings officer designated by the Board will conduct the hearing and will not be associated with the initial actions of the building administrators;
3. Expulsion hearings will be conducted in private and will not be open to the general public unless the student or the students' parents request an open session;
4. In case the parent or student has difficulty understanding the English language or has other serious communication disabilities, the district will provide a translator;

¹The person serving the notice shall file a return of service. (OAR 581-021-0070)

²When "certified mail is given to a parent of a suspended student, the notice shall be placed in the mail at least five days before the date of the hearing." (OAR 581-021-0070)

5. The student shall be permitted to have representation present at the hearing to advise and to present arguments. The representation may be an attorney and/or parent. The district's attorney may be present;
6. The student shall be afforded the right to present his/her version of the events underlying the expulsion recommendation and to introduce evidence by testimony, writings or other exhibits;
7. The student shall be permitted to be present and to hear the evidence presented by the district;
8. The hearings officer or the student may record the hearing;
9. Strict rules of evidence shall not apply to the proceedings. However, this shall not limit the hearings officer's control of the hearing;
10. If the Board is conducting the expulsion hearing, the Board may designate the Board chair or a third party as the hearings officer. The hearings officer will determine the facts of each case on the evidence presented at the hearing. Evidence may include the relevant past history and student education records. The hearings officer will provide to the Board, findings of as to the facts, the recommended decision and whether or not the student has committed the alleged conduct. This will include the hearings officer's recommended decision on disciplinary action, if any, including the duration of any expulsion. This material will be available in identical form to the Board, the student if age 18 or over and the students' parents at the same time. Following the review by the Board of the hearings officer's recommendation, the Board will make the final decision regarding the expulsion;
11. If the Board has delegated authority to the superintendent or designee to act as the hearings officer, the superintendent may designate him or herself, or a third party, as the hearings officer. The hearings officer's decision is final. However, a decision of the hearings officer may be appealed by the parent or the student if age 18 or over to the Board for review. If the decision of the hearings officer is appealed to the Board for review, the findings as to the facts and the hearings officer's decision will be submitted to the Board, and will be available in identical form to the Board, the student and the students' parents at the same time. At its next regular or special meeting the Board will review the hearings officer's decision and will affirm, modify or reverse the decision.
11. A Board review of the hearings officer's decision will be conducted in executive session unless the student or the student's parent requests a public hearing. If an executive session is held by the Board or a private hearing held by the hearings officer, the following will not be made public:
 - a. The name of the minor student;
 - b. The issues involved, including a student's confidential medical record and that student's educational program;
 - c. The discussion;
 - d. The vote of Board members, which may be taken in executive session when considering an expulsion.

Prior to expulsion, the district must propose alternative programs of instruction or instruction combined with counseling to a student subject to expulsion for reasons other than a weapons policy violation. The

district must document to the parent of the student that proposals of alternative education programs have been made.

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 332.061
ORS 336.615 to -336.665

ORS 339.115
ORS 339.240
ORS 339.250

OAR 581-021-0050 to -0075

PACE DECLARATION OF TRUST

RELEVANT DATA:

Springfield School District obtains Property, Casualty and Liability insurance through PACE (Property and Casualty Coverage for Education), sponsored by OSBA. Recently the OSBA Board approved a new PACE Declaration of Trust which requires each participating School District to also approve. This Declaration of Trust is presented below, as well as a “Joinder for Trust Agreement for Members” that is also required.

Brett Yancey will be present if questions arise.

RECOMMENDATION:

It is recommended that the Board of Directors approve the following Declaration of Trust:

Whereas **Springfield School District #19** is a member of Property and Casualty Coverage for Education (PACE), a self-insured, property and liability program with Oregon School Boards Association (OSBA); Whereas the OSBA Board of Directors have approved a new PACE Declaration of Trust; Whereas it is required for all PACE members to adopt the PACE Declaration of Trust to enter into an intergovernmental agreement with PACE and continue to receive PACE benefits; Therefore, be it resolved that the **Springfield School District #19** Board of Directors adopts the PACE Declaration of Trust and Form of Joinder to Trust Agreement.

Agreed By:

Attested By:

Jonathan Light
School Board Chair

Dr. Sue Rieke-Smith
Superintendent

**FORM OF
JOINDER TO TRUST AGREEMENT
FOR MEMBERS**

By execution of this Joinder, the undersigned public body hereby agrees to become a party to, and is bound by, the First Restatement of Declaration of Trust of the Property and Casualty Coverage for Education (PACE) effective as of March 12, 2016 (and as the same may be amended, supplemented or otherwise modified from time to time, the "Agreement"), by and among the Trustees and the Members, in the same manner as if the undersigned were an original signatory to such Agreement.

The undersigned represents and warrants that (i) the undersigned has received a copy of, and has reviewed the terms of, the Agreement and all related or relevant documents and agreements, (ii) undertakes to become a Member of the Property and Casualty Coverage for Education (PACE) with all the rights and obligations thereof, and (iii) such undertaking has been duly authorized as an intergovernmental agreement to create a program of self-insurance pursuant to ORS 30.282. Capitalized terms used but not defined in this Joinder shall have the meanings set forth in the Agreement.

IN WITNESS WHEREOF, the undersigned has executed this Joinder as of this ____ day of _____, 2016.

[Name of District]

By: _____

Name: _____

Title: _____

Address for Notices:

With copies to:

SPRINGFIELD HIGH SCHOOL
VICA

RELEVANT DATA:

We are requesting approval for Springfield High School VICA students to travel to San Francisco, California.

The objective of our trip is to provide Springfield High School's VICA students the opportunity to explore post high school Technical school options. Touring historical structures such as the Golden Gate Bridge will help students gain exposure to the engineering and design challenges of the past. Students will also gain awareness and appreciation of historical significance of this city and its landmarks.

Students will miss two school days. A rationale for school days missed is attached. Additionally, SHS indicates Ms. Toncray, an SHS educational assistant, has been granted approval to take personal leave days to attend.

To date, SHS VICA students have fundraised 75% of necessary monies to cover the cost of the trip. Scheduled fundraising activities for the remaining amount will be completed by the end of April.

There is not cost to the district for this trip. All sub costs will be paid using SHS or non-district funds.

RECOMMENDATION:

It is recommended the Board approve Springfield High School's VICA students' request to travel to San Francisco, California provided the group successfully fundraise all needed monies prior to the trip. Dates of the trip will be May 20 – 23, 2016.

José da Silva and Randy Wilson will be available to answer questions.

SUBMITTED BY:

Kevin Ricker
Director of Secondary Education

RECOMMENDED BY:

Dr. Susan Rieke-Smith
Superintendent

Springfield School District

OUT-OF-STATE TRAVEL REQUEST

School: Springfield H.S. Contact: Randy Wilson Date: 3/7/16
Club/Organization Going on Trip: VICA # of Students: 30
Number of Faculty Chaperones: 4 Number of Parent/Other Chaperones: 0

Names of Chaperones:

School Staff: Randy Wilson, Scott Touchette, Daren Harmon, Mark Simmons, Shelly Toncray

Parents/Others: _____

Destination: San Francisco, CA. Dates of Trip: 5/20 - 23, 2016

Estimated Total Cost: \$8500.00 Cost to the Program/Building*: \$0

(Includes substitute teacher cost.)

Fundraising Activities: EPUD and Lane Electric truck washes, Booster Concessions, sale of student projects, Papas Pizza fund raisers.

Lodging: Best Western Inn @ Discovery Park 1596 Fairgrounds Drive, Vallejo, CA 94589 (707-554-9655)

Food: Misc. fast food and restaurants

Method of travel: MTR Western Charter Bus

(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: 2

(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) N/A

Type of Coverage

Cost per Person

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form X Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: X Denied: _____ Principal: José daSilva Date: 3/11/16

Approved: X Denied: _____ Secondary Director: Kevin Ricker Date: 3/14/16

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**Springfield High School
VICA
San Francisco, CA.
5/20-5/23, 2016**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

- 1) Students will explore post high school Technical school options.
- 2) Historical structures like the Golden Gate Bridge will help students gain exposure to the engineering and design challenges of the past.
- 3) Awareness and appreciation of the historical significance of this city and its many landmarks.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

- 1) The students will visit Universal Technical Institute to explore possible post high school options.
- 2) We will visit the Golden Gate Bridge Operations and Engineering center to study the history and the challenges associated with the design and building of this amazing structure.
- 3) Visits to Hoyt Tower, China Town, Pier 39, and Little Italy will provide exposure to the cultural diversity and history this significant western city.

How will the experience motivate students for further learning?

Refer to the Rationale Section.

Does the trip make best use of the available time and money?

Yes, we think so.

What effect does the trip have on other classes or programs?

Very minimal class time will be lost. We are leaving on a late start Friday and returning Monday. Students will be back in class on Tuesday.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

Charter bus will transport students to all meals and events scheduled. Teacher / advisors will accompany students and make routine checks of hotel rooms to insure students are safe and accounted for.

Has all monies required to cover the cost of this trip been fundraised?

To date, we have accumulated approximately 75% of the necessary money for the trip. Fundraising is scheduled for the remaining monies and will be completed by the end of April.

RATIONALE*

*Rationale must be included if students will miss two or more school days.

Students will understand that the hard work they did raising the money for this trip paid off in an educational and also fun experience. The organization of fund raising and the trip arrangements are done by our students. This is the most important part of a student leadership organization. We are helping these young people practice the skills it takes to be a leader in the community, at work or in a family. Exposure to a larger city can open eyes for teenagers and make them more aware a world outside of this community. They could gain perspective and have more experience to draw upon in their future lives.

**Springfield High School
VICA
San Francisco, CA.
5/20-5/23, 2016**

ITINERARY

Departure Date & Time: 5/20 8:00 AM

Return Date & Time: 5/23 7:00 PM

Friday 5/20

Leave SHS @ 8:00am

Stop for Lunch

Arrive at Hotel @6:30pm

**Best Western Inn @ Discovery Park 1596 Fairgrounds Drive Vallejo, CA 94589
707-554-9655**

Saturday 5/21

Six Flags Discovery Kingdom(arrive @10:30am leave @7:30pm)

1001 Fairgrounds Drive

Vallejo, CA

707-643-6722

Sunday 5/22

San Francisco Waterfront (arrive @ 10:00am)

Alcatraz Tour @ 3:00pm

Golden Gate Tour

TransAmerica Pyramid Tour

Monday 5/23

Leave Hotel @ 8:00am

Universal Technical Institute (arrive @ 9:00am)

4100 Duckhorn Drive

Sacramento, CA 95834

916-263-9100

Arrive at SHS @7:00 PM

RESOLUTION #15-16.053
OUT-OF-STATE TRIP REQUEST

DATE: MAY 9, 2016

SPRINGFIELD HIGH SCHOOL
HOSA

RELEVANT DATA:

We are requesting approval for Springfield High School HOSA students to travel to Nashville, Tennessee.

The objective of our trip is to allow Springfield High School's HOSA students the great opportunity to compete in the International HOSA Leadership Conference.

The opportunity to compete was not afforded to SHS students until early April when two students qualified for Nationals. The students were not notified of their status until April 10.

Tonight's Board meeting is the first we were able to bring a complete request forward.

Students will miss no school days.

There is not cost to the district for this trip. All sub costs will be paid using SHS or non-district funds.

RECOMMENDATION:

It is recommended the Board approve Springfield High School's HOSA students' request to travel to Nashville, Tennessee provided the group successfully fundraise all needed monies prior to the trip. Dates of the trip will be June 20 – 27, 2016.

José da Silva and Leslie Watson will be available to answer questions.

SUBMITTED BY:

Kevin Ricker
Director of Secondary Education

RECOMMENDED BY:

Dr. Susan Rieke-Smith
Superintendent

Springfield School District

OUT-OF-STATE TRAVEL REQUEST

School: SHS Contact: Leslie Watson Date: 4/18/16

Club/Organization Going on Trip: HOSA # of Students (M/F): 0 / 2

Number of Faculty Chaperones: 1 Number of Parent/Other Chaperones: 0

Names of Chaperones:

School Staff: Leslie Watson

Parents/Others: _____

Destination: Nashville, Tennessee Dates of Trip: June 20-27, 2016

Estimated Total Cost: \$6,500.00 Cost to the Program/Building*: \$1,500.00
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$5,000.00 (approx.)

Fundraising Activities: Pep Rally, Basketball Concessions, Spirit Week, asking SHS Booster, Lane ESD, grants

Lodging: Residence Inn, Nashville Airport, 2300 Elm Hill Pike, Nashville, TN 37214

Food: Restaurants near the hotel and convention center, free breakfast at hotel

Method of travel: Airplane, shuttle/Taxi
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: None
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) _____
Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form _____ Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: X Denied: _____ Principal: José daSilva Date: 4/27/16

Approved: X Denied: _____ Secondary Director: Kevin Ricker Date: 4/30/16

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**Springfield High School HOSA Chapter
International HOSA Leadership Conference
Nashville, Tennessee
June 20-27, 2016**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program? I will be allowing two students the great opportunity to compete in the International HOSA Leadership Conference. Springfield High School is currently pursuing the application process for a Health Sciences CTE Program of Study. While I am at the conference, I will be connecting and collaborating with HOSA advisors and teachers around the world who are implementing Health Science CTE Programs of Study or similar programs at their schools. I plan to discuss ideas and strategies that they are using to develop their programs so that our own implementation of the Health Sciences CTE Program of Study will be a smoother transition. I also hope to open my eyes to other great ideas happening around the world.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired? There are many opportunities for HOSA members and advisors to learn more about health and biomedical issues. The HOSA Leadership Conference teaches members leadership skills such as effective communication, goal setting, time management, teamwork and self-awareness. Professional partners will present workshops to provide information about current health-related issues. Topics cover a variety of interests. Past workshops have covered topics such as large vet dentistry, health careers in the ARMY, mobile health technology, college readiness, baby catching and many more.

How will the experience motivate students for further learning?

The competitive events that my students will participate in are designed to motivate HOSA members to study, work hard, and achieve a high standard of excellence in a variety of leadership and skill disciplines. These will be useful when these two exceptional individuals go on to college.

Does the trip make best use of available time and money?

The trip is largely being funded by a Lane Foundations Grant, which comes from Perkin's money through the Lane ESD. We are also obtaining money through Springfield Education Foundation (Ronnel Curry) and Jose da Silva. We have been fundraising for the leadership conferences all year. We will not be going during the school year. Instead, we are going during summer break so we will not be missing school, nor will I have to get a sub. Furthermore, I chose a hotel that offers free breakfast to save money.

What effect does the trip have on other classes or programs?

As HOSA advisor and the Health Sciences CTE Program of Study Coordinator, I will gain valuable information by attending the conference that will impact the classes/programs that I am involved in and the students that are in the classes/programs here at SHS. The HOSA Leadership Conference teaches advisors how to provide balanced academic, technical, leadership and teamwork skills through HOSA strategies and successful chapter activities.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

Students will meet me at the Eugene airport on the day of our departure. We will all be traveling together. Shuttle/taxi will transport us to the hotel, to and from our conference site, and any other outings we choose to participate in. Students and I will be staying in the same hotel, different rooms. Students in one room and me in another. The rooms will be close to each other to allow for best supervision. Students will be given rules to follow, must keep me informed of their location at all times, and will have a curfew.

Has all monies required to cover the cost of this trip been fundraised?

Yes.

**Springfield High School HOSA Chapter
International HOSA Leadership Conference
Nashville, Tennessee
June 20-27, 2016**

ITINERARY

Departure Date & Time: June 20, 2016/Time TBD

Return Date & Time: June 27, 2016/Time TBD

**Springfield High School HOSA Chapter
International HOSA Leadership Conference
Nashville, Tennessee
June 20-27, 2016**

ADDENDUM

Explanation as to why we are not submitting 90 days prior to date of proposed trip:

On April 5-7, nine HOSA students attended the Oregon HOSA State Leadership Conference in Portland. The SHS HOSA Chapter members did great! Sydney Guthrie-Baker got 1st place in Sports Medicine, Meghan Ramirez got 3rd place in Medical Assisting, Sarai Batista got 5th place in Nursing Assisting, and the team of Shelby Blackwell, Hailey Bonham, Emma Klym, and Tabitha Sample got 5th place in Creative Problem Solving. Sydney and Meghan qualified for Internationals in Nashville, Tennessee in June!

When we found out that Sydney and Meghan qualified for Internationals, we needed time to decide if we wanted to commit to going and to fundraising for the conference. We realized that the amount of money to go is enormous. I also needed time to talk to possible donors. As a result of the quick turn around from the Oregon HOSA State Leadership Conference to the International HOSA Leadership Conference and the decisions we needed to make, we were not able to submit a proposal within the 90 days prior to the date of our trip.

**Springfield High School HOSA Chapter
International HOSA Leadership Conference
Nashville, Tennessee
June 20-27, 2016**

BUDGET SHEET

Budget for HOSA Students (2)	Quantity	Unit Price	Total Price
Plane Tickets (Alaska or Delta)	2	\$600.00	\$1200.00
Hotel (Residence Inn Nashville Airport)	1 rm x 7 nights	\$175.00/day	\$1225.00
International Leadership Conference Registration	2	\$115.00	\$230.00
Student Workshops	2	\$25.00	\$50.00
Food (per diem)	2 x 8 days	\$59.00/day	\$944.00
Shuttle/Taxi	TBD	TBD	\$3449.00
Budget for HOSA Advisor (1)	Quantity	Unit Price	Total Price
Plane Ticket (Alaska or Delta)	1	\$600.00	\$600.00
Hotel (Residence Inn Nashville Airport)	1 rm x 7 nights	\$175.00/day	\$1225.00
International Leadership Conference Registration	1	\$115.00	\$115.00
Advisor Workshops	1	\$50.00	\$50.00
Food (per diem)	8 days	\$59.00/day	\$472.00
Shuttle/Taxi	8 days	\$400.00	\$400.00
			\$2862.00
TOTAL			\$6511.00

Fundraising/Donations	Account	Amount
Lane Foundations Grant (Lane ESD)	Advisor	\$2862.00
Lane Foundations Grant (Lane ESD)	Students	\$1000.00 (\$500/student)
Jose da Silva (SHS Principal)	Students	\$1500.00
Springfield Ed Foundation (Ronnell Curry)	Students	\$1500.00

WORLD LANGUAGES
TEXTBOOK ADOPTION

RELEVANT DATA:

In accordance with Board Policy IIAA, Textbook Selection and Adoption, the titles listed below are presented to the Board for approval as the basal textbook program for High School World Languages.

These titles provide language acquisition components correlated to the Oregon State Second Language Standards and reflect the recommendations of the Springfield and Thurston High School Planned Course Statement Committee.

Whitney McKinley is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the request for:

Bien Dit French

El español para nosotros: Curso para hispanohablantes (levels 1,2)

Asi se dice! (levels 1,2,3)

Holt McDougal 2013

McGraw-Hill Education 2006

McGraw-Hill Education 2016

for basal use in the High School World Language Program.

SUBMITTED BY:

Kevin Ricker
Director of Secondary Education

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

TRANSPORTATION SUPPLEMENTAL PLAN REVISION

RELEVANT DATA:

In 2012, as part of an ODE Transportation audit, we were notified that we needed to update the district's Transportation Supplemental Plan. A supplemental plan is required in order for the district to be reimbursed for regular education transportation within a school's walk zone when student walking safety is compromised. At the time, the ODE provided us with a process for creating the plan. We completed the study during the spring of 2013 and it was approved by the Board in June 2013.

We were able to obtain the services of two interns from the University of Oregon to work on the supplemental plan. Our interns gathered quantitative data which included car counts, measurements of shoulder widths, documentation of sidewalk locations and determination of the actual speed of traffic in specific areas using a handheld radar gun. Once the data was collected, they used formulas provided as part of the North Clackamas study to determine which areas within the walking boundary are eligible for transportation.

The 2013 supplemental plan represented a snapshot of the current street and traffic patterns, patterns that have changed over time. One area that was a gray area at the time of the 2013 study was the area north of Harlow Road served by Guy Lee elementary school. Some students living in this area are required to walk down Gateway Street, some down Game Farm Road, and all of the students are required to cross Harlow Road at some point.

In speaking with Principal Nicki Gorham, she feels that things have become really dangerous for the kids crossing Harlow Road at Hartman Lane this year. Changes to the light at Hartman Lane, more traffic, and more people ignoring the school zone have resulted in a number of close calls this year. Nicki has added two additional safety patrol members in an attempt to mitigate the problems at the crossing. We have also received feedback from parents on several occasions expressing concerns for student safety at the Harlow Road crossing.

The changes proposed in this update to the district's supplemental plan are as follows:

- *Make all students living north of Harlow Road who attend Guy Lee elementary school eligible for bus transportation. This is a total of 205 students. Based on a district average of 70% of the eligible students actually riding a bus, we anticipate somewhere in the neighborhood of 140 additional bus riders. In order to address the additional riders, we would add two new*

bus routes for Guy Lee. In addition to transporting Guy Lee students, these buses would allow us to provide additional routes for both Briggs and Hamlin, eliminating crowding conditions and reducing student ride times.

RECOMMENDATION:

It is recommended that the Board of Directors accept for first reading the proposed revision to the Transportation Supplemental Plan.

Mike Schlosser, Matt Fisher, and Nicki Gorham are here to answer any questions that you may have.

SUBMITTED BY:

Tom Lindly
Director of Technology & Transprotation

RECOMMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

Guy Lee Elementary School

Guy Lee is located at 755 Harlow Road in Springfield. Oregon serving students grades K-5.

School Summary

Total Students: 410
Total Walkers: 319

Students currently transported within 1.0 mile Walk Zone:

1. East of Pioneer Parkway Roundabout: 18

Number of students to become eligible for district-provided transportation within 1.0 mile Walk Zone:

1. East of Pioneer Parkway Roundabout: 18
2. North of Harlow Road, Between Gateway Street and Pioneer Parkway: 187

Currently transported areas where students would be required to walk under Proposed Supplemental Plan:

None

Guy Lee Elementary School Walk Zone Summary:

Students Currently Eligible for Transportation: 18

Students Proposed to Transport: 205

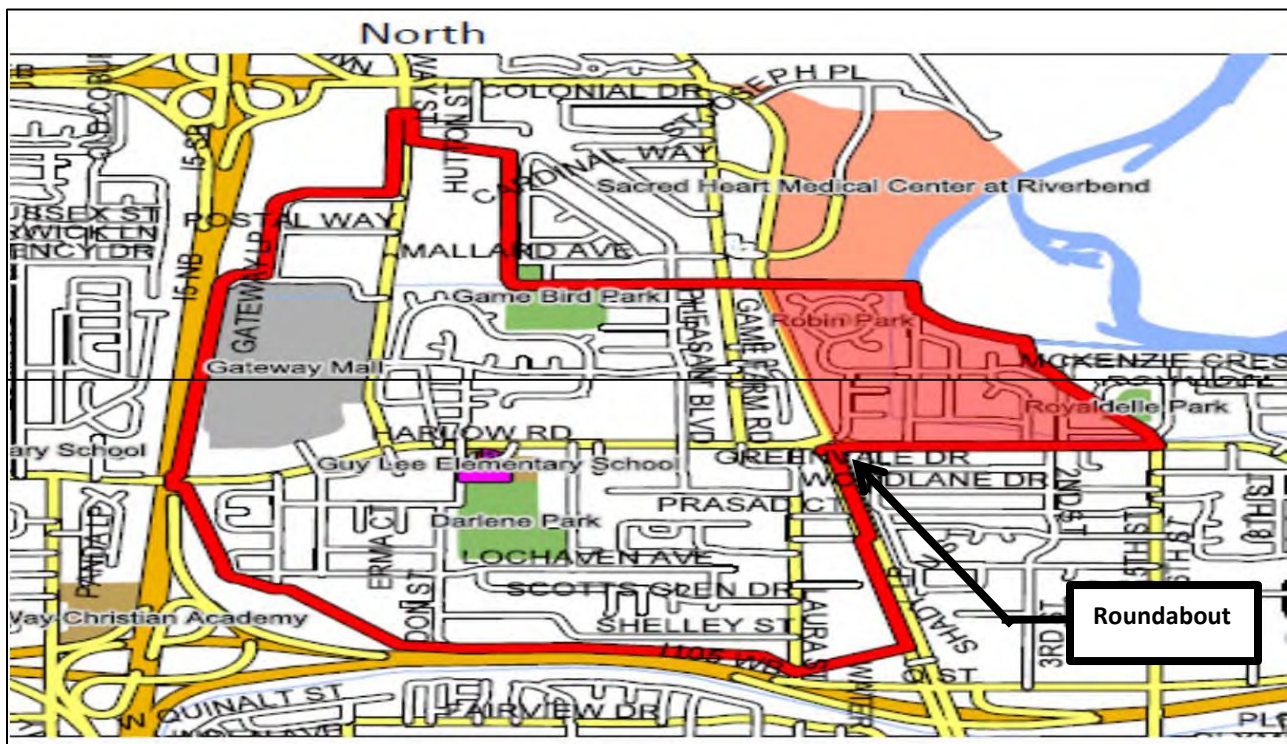
Net Increase/Decrease in Riders: +187

Total Buses Proposed: 3

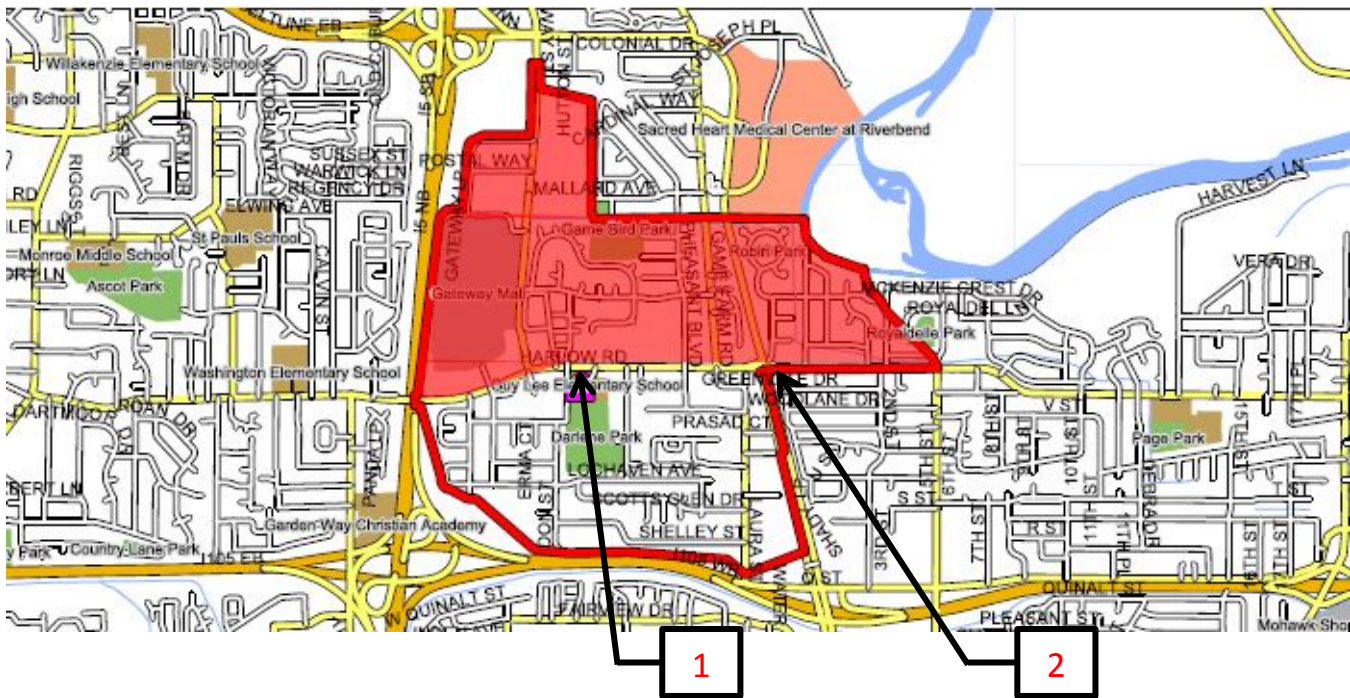
Additional Routes Proposed: 2

Total Walkers Proposed: 132

1. Existing Walk Zone Boundary from 2013 Supplemental Plan



2. Areas shaded in red represent unsafe conditions due to high volume and unsafe conditions at Harlow Road crosswalk



Recommendation for future improvements:

- 1. Install more pedestrian safety crossing devices on Harlow Road.**
- 2. Pedestrian safety improvements to the roundabout on Harlow Road and MLK Jr. Parkway.**

NIKE CONTRACT PROPOSAL

Relevant Data:

Throughout the State of Oregon, Nike has offered exclusive-rights apparel agreements to several Districts and comprehensive high schools. In September 2015, Eugene 4J and Bethel School District entered into similar agreements. At that time Springfield School District was offered an identical contract, however decided to delay a decision based on community concerns observed in Eugene.

Currently Springfield and Thurston High School are responsible for replacing uniforms on an as-needed basis. A majority of these funds are generated through the Associated Student Body. Each school is allocated \$25,000 every year through the Co-Curricular Fund to cover all costs associated with the co-curricular programs. This \$25,000 annual allocation does not provide the opportunity to provide uniform replacement on a consistent basis. Both schools indicate that approximately 70% - 80% of their existing apparel is Nike brand and support this contract proposal.

Details of the current proposal are outlined on the attached document, however in summary:

- Both Thurston High School and Springfield High School would receive \$15,000 per year in retail product.
- District entitled to discounts: 40% footwear, 45% non-custom apparel, 35% custom uniforms, 25% custom digital uniforms.
- Buy one uniform, get one uniform at no charge.
- Sports include: Football, Volleyball, Boys and Girls Soccer, Boys and Girls Basketball, Baseball, Softball, Boys and Girls Track and Cross Country, Boys and Girls Tennis.
- Any product purchased by an individual student is exempt from the agreement.
- 3-Year phase in agreement.
- 60 day termination agreement.

Recommendation:

It is recommended that the Board of Directors consider this proposal as a first reading. Further action will be requested by administration at a future Board meeting.

Submitted By:

Brett Yancey
Chief Operations Officer



Re: Team Sales/Product Supply for Athletic Program

NIKE is pleased to have reached agreement with Springfield School District with regard to the purchase and supply of NIKE product for use by the District high schools and its interscholastic programs.

We have agreed as follows:

The duration of this agreement is from June 1, 2016 to July1, 2021.

1. On orders of NIKE Product, the District will be entitled to the following discounts (off suggested retail pricing): 40% for footwear and equipment, 45% for non-custom apparel, 35% for custom twill or print uniforms, and 25% for custom digital uniforms.. If all high schools in the district participate in the agreement and additional benefit is added. For each uniform purchased at these discounts, the District will receive an additional uniform free of charge.

The District is responsible for standard freight charges. This same pricing structure is available to purchases made by the individual athletes and other organizations associated with the District including youth organizations.

2. All purchases will be made through a NIKE Team Retailer who is in good standing with NIKE Team Sports at the time of the purchase. Orders shall be submitted according to NIKE's ordering deadlines.

3. This agreement covers high school varsity teams. Sports included in this agreement include Football, Boys and Girls Soccer, Volleyball, Boys and Girls Basketball, Baseball, Softball, Boys and Girls Track & Cross Country, Boys and Girls Tennis.

4. NIKE uniforms will be purchased during the normal buying cycle for each sport. All programs are expected to be in NIKE uniforms by year three of the agreement.

5. Each Agreement Year, each high school will receive a \$15,000 retail product. These rebates are for use by the high schools' athletic programs and must be used during the school year. Funds do not carry over from year to year.

6. The District shall require the players and staff of the program to wear and/or use exclusively NIKE Products during games and other official program activities associated with the school's team (exhibitions, photo sessions, etc.). Non-branded apparel may be worn for practice sessions. Any product purchased by an individual student is exempt from this agreement. Any exceptions to this must be requested and cleared by the District's athletics director(s) and NIKE. NIKE is to be given the opportunity to resolve any issue. OSAA ball adoptions are excepted.

7. The term "Products" as used in this agreement means (i) all athletic and athletically inspired or derived footwear, authentic competition apparel consisting of uniforms, warm-ups, practice wear, sideline/on-field apparel, similar apparel and gloves, all other apparel articles of an athletic nature including but not limited to polo shirts, golf shirts, tank-tops, T-shirts, sweat suits, separates, base-layer apparel, undergarments and other body coverings,

and accessories of an athletic nature, including but not limited to headwear (e.g., skull caps), headbands, wristbands, bags, socks, chinstraps and gloves, that the players or staff wear or use or may be reasonably expected to wear or use while participating in their respective sport.

8. The District acknowledges that "polishing-out", "spatting" or otherwise taping, so as to cover or obscure any portion of any NIKE trademark, the NIKE Products worn by the players or staff as required under this agreement is inconsistent with the purpose of the agreement.

9. Should NIKE or the District fail to live up to any portion of this agreement and fail to correct that within 60-day notice, the agreement may be cancelled by the other party.

10. At NIKE's request, the District shall negotiate with NIKE in good faith with respect to the terms of a renewal of this Agreement. For a period of 120 days prior to the ending of the agreement, NIKE will have the exclusive right to negotiate with the representatives and its representatives.

11. The District represents that neither the District nor any staff member is party to any agreement or understanding that would prevent or limit the performance of any obligations under this Agreement.

AGREED:

By: _____

Title:

Date:

Nike Inc.

By: _____

Title:

Date:

2016-2017 ACADEMIC CALENDAR

RELEVANT DATA:

The attached 2016-2017 Academic Calendar is presented to the Board for approval. The calendar includes 175 student contact days, which represents a continued commitment to a full academic calendar; start and end dates of the 2016-17 school year; and dates of winter and spring break. It is important to note the previously approved January 3, 2017 Collaboration Day has been changed to a student contact day. In order to meet the state instructional minute requirement for students, this change was necessary.

Dr. Michael Henry is available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the 2016-2017 Academic Calendar, as presented.

SUBMITTED BY:

Michael Henry, Ph.D.
Human Resources Director

RECOMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

2016-2017 DISTRICT CALENDAR

Community Calendar IMPORTANT DATES

M	T	W	T	F
---	---	---	---	---

JULY 2016

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST 2016

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	⁴ 30	⁴ 31		

SEPTEMBER 2016

		⁴ 1	⁴ 2	
¹¹ 5	⁴ 6	¹ 7	¹ 8	⁹ K
12	13	14	15	16
19	20	21	22	²³ D
26	27	28	29	30

OCTOBER 2016

3	4	5	6	⁷ B
10	11	12	13	¹⁴
17	18	19	20	21
24	25	26	27	²⁸ T
31				









NOVEMBER 2016

	1	2	³	4
7	8	9	10	¹¹
14	15	16	17	¹⁸ B
21	22	23	²⁴	25
28	29	³⁰		

DECEMBER 2016

			1	2
5	6	7	8	⁹ T
12	13	14	15	16
¹⁹	²⁰	²¹	²²	²³
²⁶	²⁷	²⁸	²⁹	³⁰

Key:

	End of Quarter
	Non-Contract Holiday
	First & Last Day of School
	Holidays
	Grading-Planning Days/ Parent Conference Days
	Inservice Days:
	Staff Dev, Planning & Collab
	Late Start - HS

 Collaboration Days (certified & classified report): B=Building; D=District; T=Teacher

*This is Springfield Public School's district-wide calendar. For specific information pertaining to your school, please contact your school.

NOTE: In the event of budget constraints, the school board reserves the right to adjust the district's calendar

Semester DRAFT

M	T	W	T	F
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JANUARY 2017

¹¹ 2	3	4	5	6
9	10	11	12	¹³ B
¹⁶	17	18	19	20
23	24	25	²⁶	²⁷
30	31			

FEBRUARY 2017

		1	2	³ T
6	7	8	9	10
13	14	15	16	¹⁷ D
20	21	22	23	24
27	28			

MARCH 2017

		1	2	³ T
6	7	8	9	¹⁰
13	14	15	16	¹⁷ B
20	21	22	23	24
²⁷	²⁸	²⁹	³⁰	³¹

APRIL 2017

3	4	5	6	⁷
10	11	12	13	¹⁴ D
17	18	19	20	21
24	25	26	27	²⁸ T

MAY 2017

1	2	3	4	5
8	9	10	11	¹² D
15	16	17	18	19
22	23	24	25	²⁶ B
²⁹	30	31		

JUNE 2017

		1	2	
5	6	7	8	⁹ D
12	13	14	¹⁵	¹⁶
19	20	21	22	23
26	27	28	29	30

Day	Month
0	August
30 & 31:	Inservice Days - No School
18	September
1, 2 & 6:	Inservice Days - No School
5:	Labor Day - No School
7:	First Day of School - Grades K-5, 6 & 9
8:	First Day of School - Grades 7, 8 & 10-12
9:	Early Release - Collaboration Day (Kinder)
23:	Early Release - Collaboration Day (District)
20	October
7 & 28:	Early Release - Collaboration Day (Building - Teacher)
14:	Collaboration Day - No School (full day)
17	November
3 & 4:	Conference/Grading Day, End of 1st Qtr - no school
11:	Holiday - Veterans Day
18:	Early Release - Collaboration Day (Building)
24 & 25:	Holiday - Thanksgiving - No School
30:	Grading/Conference Day, End of 1st Trimester
12	December
1 & 2:	Grading/Conference Day (no school)
9:	Early Release - Collaboration Day (Teacher)
19 - 30:	Winter Break - No School
18	January
2:	Holiday - New Year's Day (Jan 1)
13:	Early Release - Collaboration Day (Building)
16:	Non-Contract Holiday - No School (full day)
26 & 27:	Grading/Conf Day-End of 1st Sem/Elem Tchr Prep Day
20	February
3 & 17	Early Release - Collaboration Day (Teacher & District)
18	March
3 & 17	Early Release - Collaboration Day (Teacher & Building)
10:	Grading Day/End of 2nd Trimester - No School
27-30:	Spring Break - No School
19	April
7:	Confernece/Grading Day/End 3rd Qtr - no school
14 & 28:	Early Release - Collaboration Day (District & Teacher)
22	May
12 & 26:	Early Release - Collaboration Day (District & Building)
29:	Holiday - Memorial Day
11	June
9:	Early Release - Collaboration Day (District)
15:	Last Day of School
16:	Grading Day/End 3rd Trimester - No School

E-RATE SUBSIDIZED
NETWORK INFRASTRUCTURE
TECHNOLOGY UPGRADES

RELEVANT DATA:

This purchase reflects pricing associated with the NASPO NVP Cisco Master Agreement #AR233 (14-19), and State of Oregon price agreement #4723. As a member agency of the Oregon Cooperative Purchasing Program (ORCPP), Springfield School District is authorized to utilize this joint cooperative agreement Pursuant to ORS Chapter ORS 279A.210.

This purchase will provide equipment supporting the upgrade of the District network infrastructure at a number of facilities including Agnes Stewart, Riverbend, Springfield High, Centennial, A3, and Two Rivers / Dos Rios. Federal E-Rate funding will offset 80% of the total equipment purchase price. The remaining 20% will be provided through Bond proceeds.

District Technology Services staff led by Tom Lindly selected the equipment to support these infrastructure upgrades in alignment with the District technology plan. Board Member Laurie Adams reviewed the procurement file. Tom Lindly will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the award the Network Infrastructure Technology Upgrades to Presidio Networked Solutions Group, LLC Lake Oswego, OR for \$363,434.00, of which \$72,686.80 will be paid from Bond proceeds.

SUBMITTED BY:

Tom Lindly
Director of Technology & Transportation

RECOMMENDED BY:

Susan Rieke-Smith, D.Ed.
Superintendent

CLASSROOM CEILING MOUNTED
PROJECTION SYSTEMS

RELEVANT DATA:

In April of 2015, the Board was presented with the outcome of the Request for Proposal (RFP) for Extron ceiling mounted projection systems culminating in the award of a multi year price agreement to support technology bond projects. With this agreement in place, we are moving forward with the purchase of systems to support the second phase of the classroom projector installations. This phase includes the purchase of equipment for installation at Centennial, Douglas Gardens, Guy Lee, Yolanda, and Thurston High School.

A contractor providing the labor for the installation of these units will be identified through a separate formal bid process. Funding for these projects will be provided through bond proceeds.

The original solicitation document and specifications were developed by Jeff Graper of JLG Engineers, LLC in coordination with District Technology Services staff.

Board Member Laurie Adams reviewed the procurement file. Tom Lindly will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the purchase of 60 Extron Classroom Ceiling Mounted Projection Systems based on the existing price agreement #14-15/29 from Professional Security Alarm Company of Albany, Oregon for a base system amount of \$2,783.00 per unit, and a total amount of \$166,980.

SUBMITTED BY:

Tom Lindly
Director of Technology & Transportation

RECOMMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

LEASE PURCHASE OF TYPE C
PROPANE SCHOOL BUSES

RELEVANT DATA:

This purchase reflects pricing associated with an existing Eugene 4J permissive cooperative agreement for type "C" school buses. Pursuant to ORS Chapter 279A.215, government agencies may utilize an existing permissive cooperative agreement of another public agency if all of the statutory requirements covered under this section have been met.

As part of the Transportation Fleet Management Plan, we identified the need to establish a regular replacement cycle for district owned school buses. While the length of the replacement cycle was not set in stone, it was recommended that the district establish a replacement cycle somewhere between 10-15 years. It was also recommended that the district standardize on Type D transit style buses for all regular education routes. Since the time of the original fleet plan, there have been some changes in the school bus industry that have caused us take another look at using only Type D transit style buses.

Currently all of the major manufacturers now produce a propane powered 77-78 passenger Type C (front engine) route bus. These buses have greatly reduced emissions and are measurably less expensive to purchase and operate than the currently available Type D buses. Looking at the benefits of the propane powered Type C buses, it was determined that we would add a few to the fleet this year, assigning them to rural routes that do not have the need for the larger 84 passenger Type D buses. Last year we purchased five propane powered buses and they worked out very well. In addition we have added a propane fueling station at the Center to accommodate local refueling.

School buses of this type should provide Springfield School District with a life cycle of 12+ years or 200,000 miles. Funding for this purchase will be provided through the District equipment replacement fund. This expenditure is 70% reimbursable from the State at a predetermined rate over the life cycle of the equipment.

Once again this year, the district will be making arrangements to fund this bus purchase through a lease purchase at a market driven interest rate associated with municipal leases. Initial estimates indicate that we should see an interest rate around 3% for this lease, comparable to previous bus leases. A formal Board Resolution authorizing the issuance and negotiated sale of full faith and credit obligations to support this vehicle purchase will be presented to the Board at a subsequent board meeting.

Fleet maintenance and transportation staff have reviewed the Type C bus specifications. Purchasing staff reviewed the original solicitation document and cooperative agreement to assure alignment with statutory requirements.

Board Member Laurie Adams reviewed the procurement file. Tom Lindly and Brett Yancey will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the purchase of three (3) Type C Propane Blue Bird Vision 77-passenger front engine school buses from Western Bus Sales, Inc. of Boring, OR for \$398,409.

SUBMITTED BY:

Tom Lindly
Director of Technology & Transportation

RECOMMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent