

MINUTES

A Regular Meeting of the Lane County School District No. 19 Board of Education was held on June 27, 2016.

1. CALL MEETING TO ORDER

Board Vice Chair Laurie Adams called the Springfield Board of Education meeting to order in the boardroom of the District Administration Center at 7:00 pm and led the Pledge of Allegiance.

Attendance

Board Members present included Vice Chair Laurie Adams, Erik Bishoff, Sandra Boyst, and Tina DeHaven. Board Chair Jonathan Light was excused from the meeting.

District staff and community members identified included Superintendent Sue Rieke-Smith, David Collins, Brett Yancey, Karen Lewis, Judy Bowden, Jenna McCulley, Kevin Ricker, Suzy Price, Chad Towe, Jeff Michna, Greg James, José da Silva, Calli Dean, Rachel Allen, John Saraceno, Terry Rutledge, Christopher Reiersgaard, Jason Pickett, Emilio Hernandez and Ken Kohl. Alisha Roemeling of *The Register Guard*.

• Changes or Additions to the Agenda

Ms. Adams pulled agenda item 5. B., Board Policies, First Reading, from the Consent Agenda.

2. NEW ADMINISTRATOR INTRODUCTION

Kevin Ricker introduced Kevin Wright, Principal at Hamlin Middle School, who introduced Rachel Allen as the new Assistant Principal at Hamlin Middle School, for the 2016-2017 school year.

Mr. Wright said Ms. Allen came with extensive experience. She played an instrumental role in the school's STEAM project based development. He noted she graduated from Thurston High School.

Ms. Allen said she looked forward to the opportunity to serve HMS and the District in a different capacity. She looked forward to the work around STEAM at HMS and making STEAM the Hamlin way. She would work tirelessly for the District and the kids at HMS.

Kevin Ricker introduced José da Silva, Principal at Springfield High School (SHS), who introduced Calli Dean as the new Assistant Principal for Springfield High School, for the 2016-2017 school year.

Mr. da Silva said Ms. Dean came to SHS from Thurston Elementary School where she worked as a behavioral specialist and administrative assistant. She was also the lead teacher for the Life Skills Extended School Year Program and greatly contributed to the behavior intervention program. He said Ms. Dean will be a valuable asset for SHS and he is proud to have such a flexible team player and creative problem-solver joining the staff at SHS.

Ms. Dean was thrilled to be at SHS and at the opportunity to serve the District, the students and staff. Go Millers!

Mr. Ricker said there were over 100 candidates for the two positions in a very competitive process. Both candidates were SPS staff members, which said a great deal about the individuals in the District. He was very proud of the people who worked in the District.

3. BOND OVERSIGHT COMMITTEE REPORT

Brett Yancey offered an overview of the Quarterly Written Report & Update of the Bond Oversight Committee, a copy of which was included in the agenda packet. Committee members Emilio Hernandez and Ken Kohl were present. One of the charges of the committee was to affirm to the Board that the District was meeting its commitments to the community and obligations as set forth in the ballot title. Mr. Yancey said the committee report would be forwarded to the Bond Oversight Committee following tonight's meeting. He noted there had been several upgrades to the District's technology. He had toured Dr. Rieke-Smith on several of the projects today.

Mr. Kohl said staff had been forthcoming in providing information and tours of the facilities. He affirmed that it appeared that the District was following the direction of the bond. In response to Ms. Adams, Mr. Kohl agreed the Bond Oversight Committee was a good idea and provided another level of transparency for the community.

4. PUBLIC COMMENTS

No one wished to make public comments.

5. CONSENT AGENDA

A. June 13, 2016 Board Meeting Minutes

B. Board Policy, First Reading

Jenna McCulley recommended that the Board of Directors review the following ARs as a first reading:

- GCBDA/GDBDA-AR(1) Federal Family and Medical Leave/State Family Medical Leave
- GCBDA/GDBDA-AR(2) Request for Family Medical Leave
- GDBDA/GDBDA-AR(4) FMLA/OFLA Eligibility Notice to Employees

C. Personnel Action, Resolution #15-16.068

Michael Henry recommended that the Board of Directors approve the personnel action for licensed employees as reflected below:

New Hires

Corrie Aljian	Aimee Hardenbrook	Laurel Lisovskis
Jessica Baril	Jon Helmandollar	Ivy McClain
Ryan Booth	Mali Howell	Karissa McDowell
Alicia Chamness	Tiffany Jensen	Alexandria Noell
Adam Dimock	Kyle Johnson	Stella Strother-Blood
Jennifer Gonzales	Laura Kaiser	Boaz Wolpe

Retirement

Helen Fast

Change of Contract Status

Rachel Allen

Calli Dean

Patricia Stolp

Leave of Absence

Allyssa Dodds

D. Board Policy Approval, Resolution #15-16.069

Jenna McCulley recommended that the Board of Directors approve the following board policy:

- AC Nondiscrimination

E. Alternative Education Program Approval, Resolution #15-16.070

Brian Megert recommended that the board approve the following in-district programs and private contractors for alternative education services for the 2016-2017 academic year.

In-district Programs

- Gateways Annex for Tutored & Expelled Youth (GATES) Grades 6-12
 - In-school alternative programs at SHS & THS Grades 9-12
 - ITP (Intensive Tutoring Program) Grades 6-12
 - Dropout Recovery Grades 9-12
- ☐ Contracted Service Providers (See attached Description)
- Northwest Youth Corps Out Door High School (ages 13-18) Grades 6-12
 - Looking Glass: Riverfront School & Career Center (ages 14-21) Grades 7-12
 - Lane Metro Youth Corps (ages 14-19) Grades 9-12
 - Center Point School (ages 14-19) Grades 9-12
 - Department of Youth Services:
 - MLK School (Court School) (ages 11-19) Grades 5-12
 - Wellsprings Friends School Grades 9-12
 - Bridgeway School Grades 1-12
 - Jasper Mountain/SAFE Center Grades K-8

F. Summer School Programs Update

G. Graduation and Scholarships Report

Motion: Mr. Bishoff moved, seconded by Ms. Boyst for approval of the Consent Agenda.

Ms. Adams asked for clarification on agenda item 5.B., Board Policies, First Reading, related to Federal Family and Medical Leave/State Family Medical Leave, Code GCBDA/GDBDA-AR(1).

Ms. McCulley explained the proposed revisions brought the language in District policies into alignment with approved language from the Oregon School Boards Association (OSBA), in compliance with federal and state policies.

Mr. Bishoff asked for clarification on agenda item 5. E. Alternative Education Program Approval, Wellsprings Friends School. He noted the school was about 13 miles from Thurston High School.

Dr. Rieke-Smith said students were placed in out of District alternative education programs that were tailor made for specific needs for specific reasons.

Mr. Ricker said Brian Megert, Director of Special Programs, would provide information to the Board related to how many students participated in the programs.

The motion carried unanimously, 4-0.

6. ACTION ITEMS

A. District Wide Telephone System Replacement, Resolution #15-16.071

Brett Yancey recommended that the Board of Directors approve the award of the Multi-School Site Phone System Replacement to Inflow Communications of Portland, Oregon for a total of \$521,542.59

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.

The motion carried unanimously, 4-0.

B. Hamlin Middle School Contractor Approval, Resolution #15-16.072

Brett Yancey recommended that the Board of Directors approve the award of the Hamlin Middle School Replacement Project to John Hyland Construction of Springfield, OR for the Base Bid plus Alternates 1, 3, 4, and 9, for an amount of \$40,814,184.00.

Motion: Ms. Boyst moved, seconded by Ms. Adams, for approval.

Mr. Bishoff said he would not vote for the motion because he had concerns with Base Bid Alt 3: Provide VCT rubber floor tiles in lieu of linoleum floor tiles. He suggested that the District reconsider linoleum or rubber floor tiles. He opined the added expense was worthy of reconsideration for the benefit of the students. The cost of using Alt 2 was less than ½ of 1 percent of the entire budget for the project.

Mr. Yancey said VCT was used in all District schools. The floors were well maintained and lasted a long time. Alt 3 was proposed because it was budget driven. The preference was Nora flooring, which would be a \$43,420 increase in the Base Bid. He added the Nora flooring was a higher quality product that would provide enough points to reach the LEAD equivalent silver. Without the Nora flooring, the LEAD equivalent silver would not be reached. He noted the District had decided historically not to apply for lead certification because of cost.

Mr. Bishoff, moved, seconded by Ms. DeHaven, to amend B. Hamlin Middle School Contractor Approval, to consider Alt 2 in place of Alt 3.

Mr. Yancey proposed that the Board discuss other options before voting.

Mr. Bishoff withdrew the amendment to the motion, and Ms. DeHaven withdrew the second to the amendment.

Board members and staff discussed Alt 1 through Alt 10 of the base bid.

Mr. Yancey noted the District had been challenged with bond basics, with additional projects being identified. The projects were initially identified in 2013 when the first bond attempt failed. The bond measure was successful in 2014. Bond basics was almost fully expended, and the District would need to pause on some projects in year three until other projects were completed and paid for. This was the same approach the District had used in the 2006 bond. Additionally, some projects, such as the SHS boilers, had jumped up in priority during the last three years. Boilers were currently being replaced at THS. He estimated that there would be approximately \$3 million available after the bond basics projects were completed and staff would be seeking direction from the Board on allocating those funds.

Mr. Yancey stated staff had been having conversations about the next bond and the need at the District's two comprehensive high schools, and he wanted to continue the conversations.

Mr. Bishoff, moved, seconded by Ms. Adams, to amend the motion to revise the bid amount to \$41,070,470. The motion to amend carried unanimously, 4-0.

Ms. Adams called for the vote on the motion, as recommended by Brett Yancey, that the Board of Directors approve the award of the Hamlin Middle School Replacement Project to John Hyland Construction of Springfield, OR for the Base Bid plus Alternates 1, 2, 4, and 9, for an amount of \$41,070,470.00.

The motion carried unanimously, 4-0.

C. Yolanda Parking Lot & Circulation Project, Resolution #15-16.073

Brett Yancey recommended that the Board of Directors award the Yolanda Elementary School Parking and Circulation Project to Durbin Excavating, LLC of Eugene, OR for the Base Bid plus Alternate #1 amount of \$518,191.40.

Motion: Mr. Bishoff moved, seconded by Ms. Boyst for approval.
The motion carried unanimously, 4-0.

D. Bus Lease/Purchase Agreement, Resolution #15-16.074

Brett Yancey recommended that the Board of Directors approve the resolution as presented authorizing the issuance of the lease/purchase agreement in an aggregate amount not to exceed \$400,000, including the designation of authorized representatives.

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

E. Transfer Budget Appropriations, Resolution #15-16.075

Brett Yancey recommended that the Board of Directors hereby recognize additional revenue, allocate budget appropriations and approve transfers for the 2015-2016 fiscal year within the funds and functions listed below:

APPROPRIATION FUNCTION TRANSFERS:

General Fund (Fund 100):

100-1000	Instruction Services	\$ 600,000
100-2000	Support Services	(\$ 600,000)

Equipment Replacement Fund (Fund 297):

100-2000	Support Services	(\$ 42,000)
100-5000	Other Uses	\$ 42,000

Capital Projects Fund (Fund 401):

401-0000-5150	Loan Proceeds	(\$4,000,000)
401-2000	Support Services	\$ 425,000
401-4000	Building Acquisition/Improvements	\$ 3,575,000

General Obligation Bonds Fund (Fund 415):

415-1000	Instruction Services	\$2,250,000
415-4000	Building Acquisition/Improvements	(\$2,250,000)

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

F. Officers/Clerks/Depository, Resolution #15-16.076

Brett Yancey recommended that the Board of Directors approve the resolution designating District officers, clerks, and agents, including the depositories for District funds for the 2016-2017 fiscal year, as listed below:

BUDGET OFFICER:

Be it resolved, that Brett Yancey is hereby designated to serve as Budget Officer of the Springfield Public Schools for the fiscal year 2016-2017.

DISTRICT CLERKS:

Be it Resolved, that law designates Sue Rieke-Smith, Superintendent of Springfield Public Schools, as Clerk of said District for the fiscal year 2016-2017.

Whereas, it is advisable for additional staff members to be designated as Deputy Clerk.

Be it Resolved, that Brett M. Yancey, Chief Operations Officer be appointed as Deputy Clerk for the Springfield Public Schools for the 2016-2017 fiscal year.

Be it further Resolved, that adequate bonds be obtained for the above named Clerk and Deputy Clerk, in accordance with ORS 332.525 and that bonds be filed with the Lane Education Service District as outline in ORS 327.415.

Be it further Resolved, the Board of Directors authorizes the Superintendent and Chief Operations Officer to have signature authority on all matters and issues related to conducting business of the School District. It is also recognized that the Superintendent shall have the authority to delegate levels of signature, outlining appropriate areas for designees (by content area).

GRANT OFFICER:

Whereas, grant funding may become available through Federal, State or other sources; and,

Whereas, certain available grant funds may be deemed beneficial toward improvement of the District's educational system;

Be it Resolved, that the Superintendent or designee be named as the Local Agency Representative and shall hereby be authorized to execute and file application(s) for and on behalf of the District and otherwise act as the District's representative in all activities related to grants for the fiscal year 2016-2017.

PUBLIC CONTRACT REVIEW:

Be it Resolved, that the Board of Directors will act as its own contract review board granted authority under ORS 279A.060, and also adopts the current Oregon Attorney General's Model Public Contracts Manual stipulated by ORS 279A, 279B, 279C, OAR 137 Divisions 46, 47, 48, and 49.

INVESTMENT DEPOSITORIES:

Whereas, Springfield Public Schools has statutory authority for investment of funds,

Be it Resolved, that the following depositories are hereby approved as official depositories of Springfield Public Schools for the 2016-2017 fiscal year:

Bank of America, Umpqua Bank, Key Bank of Oregon, Pacific Continental Bank, Northwest Community Credit Union, Citizens Bank, OnPoint Community Credit Union, US Bank, Chase Bank, Wells Fargo Bank, Oregon State Treasury Local Government Investment Pool, Wells Capital Management, D.A. Davidson & Company, Siuslaw Bank, Oregon Community Credit Union and Piper Jaffrey & Company.

Be it further Resolved, that the Clerk of the District or the Deputy Clerks, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or Deputy Clerk or the facsimile signature of the Clerks in accordance with ORS 328.411 and 328.445.

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

G. Property/Liability/Workers Comp Insurance, Resolution #15-16.077

Brett Yancey recommended that the Board of Directors renew property, casualty and liability insurance coverage, including earthquake and flood coverage under Special District Association of Oregon for the period July 1, 2016 – June 30, 2017.

Brett Yancey recommended that the Board of Directors renew worker's compensation insurance coverage under SAIF Corporation for the period July 1, 2016 – June 30, 2017.

Motion: Mr. Bishoff moved, seconded by Ms. Boyst, for approval.
The motion carried unanimously, 4-0.

H. Legal Services & Auditor, Resolution #15-16.078

Brett Yancey recommended that the Board of Directors approve the resolution designating District agents as listed below for the 2016-2017 fiscal year:

LEGAL COUNSEL:

Be it Resolved, that Thorp, Purdy, Jewett, Urness & Wilkinson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for general counsel (real estate, contract review, etc.) services.

Be it Resolved, that the Hungerford Law Firm, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for labor relations and special education services.

Be it Resolved, that Bullivant Houser Bailey PC, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for liability, litigation and other specialized services.

Be it Resolved, that Oregon School Boards Association, Policy and Legal Services is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for general counsel services.

Be it Resolved, that Mersereau and Shannon, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for litigation and bond counsel services.

Be it Resolved, that Miller Nash LLP, is hereby designated to serve as legal counsel of Springfield Public School for the fiscal year 2016-2017 for contract administration and construction law.

All services will be provided on an "as needed" basis at the hourly rates indicated in the proposal responses.

AUDITOR:

Be it Resolved, that the firm of Pauly, Roger & Company PC Certified Public Accountants, are hereby designated to serve as auditors for Springfield Public Schools for the fiscal year 2016-2017.

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

7. Decision on Action of Findings of Investigation Report on Complaints

Vice Chair Laurie Adams read the following statement:

Prior to the Board Meeting, the Springfield Board of Education met in Executive Session under ORS 192.660(2)(f) to review information exempt from disclosure.

At this time the Board will discuss and determine what action, if any, is warranted regarding the allegations that Board Member Boyst should have recused herself from any vote regarding Principal Lange's employment due to her business relationship with Principal Lange.

It is my recommendation that after reviewing the findings of the Investigation Report, the Board send a letter to the complainant outlining the following points:

1. Following the third-party investigation of the complaint, the Board has determined that Board Member Boyst did not violate Board Policy BBFA – Board Member Ethics and Conflicts of Interest, by failing to recuse herself from voting at the Hearing on April 13, 2016.

A “potential conflict of interest” is defined as follows in Board policy: “any action or any decision or recommendation by a Board member that result in a financial benefit or detriment for self or relatives or for a business with which the Board member or relatives are associated, unless otherwise provided by law.” The business relationship between Board Member Boyst and Principal Lange concluded in May 2015; therefore, there was no pending transaction between Board Member Boyst and Principal Lange that would have benefited or been detrimental to Board Member Boyst’s business that could have created such a conflict of interest.

2. In addition, the Board has reviewed the second complaint and understands the complainant’s position regarding the April 13, 2016 hearing, but as the complaint relates to a personnel matter, the Board cannot comment further on it.

No further action will be taken on this complaint.

At this time the Board will also discuss and determine what action, if any, is warranted regarding several complaints filed against the Board related to how the April 13, 2016 Board Hearing was conducted and the alleged violation of Board policy related to confidentiality, personnel and student records.

Following a third-party investigation it was determined there were several disclosures of confidential student and personnel information at the April 13, 2016 hearing in violation of Board policy.

The Board acknowledges the violation of Board Policy JOB, Personally Identifiable Information; Board Policy GBL, Personnel Records; and Board Policy KL, Public Complaint Procedure.

Corrective Measures

It is my recommendation that after reviewing the findings of the Investigation Report, the Board send a communication to the Page Elementary School **teachers and staff** apologizing for the manner in which the hearing was conducted. Individual response letters will be sent to all complainants, pursuant to the district complaint process, Policy KL.

In addition, Board Members will hold a training on Board Meeting and Hearing procedures; review Board policies on student and staff confidentiality; and remind the public at board meetings, that participants are prohibited from disclosing confidential student and employee information.

Do I have a motion?

Motion: Erik Bishoff moved, seconded by Tina DeHaven, for approval.
The motion carried unanimously, 4-0.

8. REPORTS AND DISCUSSION

A. Superintendent Communication

Superintendent Sue Rieke-Smith provided great news to the Board related to the impact of full day kindergarten. As the District reviewed reading and math data for full day kindergarten students, it was clear that the impact of time was significant. The District observed pockets in initial results where 70 percent of

students were at benchmark at the end of the school year for reading, which bode well as the District continued to build capacity within the 1st, 2nd, and 3rd grade teachers cohort. The District should continue to see increases in the numbers of 3rd grade students who were reading and doing math at benchmark by the end of 3rd grade. Additionally, the District was expanding the KITS program, with a federal grant through United Way of Lane County, which would provide the opportunity to help students transition well into kindergarten. The District had received another federal grant that allows the District to add a preschool at Maple Elementary School. Based on national studies, staff believed the District would be able to close the learning gaps that existed when students came to the District because of the variety of circumstances with which they came to the District, and that the gaps should stay closed. She would continue to share the progress related to the pathways the District was building. She noted Mr. Ricker and Mr. Collins had begun working with community and business partners to form the Business Technical Advisory Group that would help build out course work for various strands including health care, manufacturing, etc. The District would move forward with hiring the CTE electives coordinator who would help the District do that work.

Dr. Rieke-Smith said the District and Board would say goodbye to Karen Lewis, the Superintendent's Executive Assistant, who had served the District for over 25 years. She thanked Ms. Lewis for her service to the District and the Board.

Dr. Rieke-Smith welcomed Judy Bowden and thanked her for saying yes and stepping into Ms. Lewis' shoes. She brought energy, talent and gifts that would continue the great work forward.

Dr. Rieke-Smith said she and Mr. Light were going to Washington, DC in July 2016, where they would be doing advocacy work with the District's lobbying firm and the Congressional delegation on CTE, to secure additional funding sources to retrofit District buildings, and expand District programming.

Ms. Adams asked for clarification on the KITS program and the kindergarten programming at Maple Elementary School.

Dr. Rieke-Smith said the challenge was always dollars to hire staff and outfit schools for new and expanded programs. Districts generally started with their most impacted populations, and expanded programs from that point. She opined the District would see results in one or two years, and be able to move forward.

Ms. Price said five elementary schools, Mt. Vernon, River Bend, Guy Lee, Maple and Two Rivers Dos Rios, were the catchment areas where the District was serving up to 60 students. There would be three programs housed at River Bend and Guy Lee, with two morning sessions and an afternoon session.

Dr. Rieke-Smith said the program was short term, with the intention of helping students learn the soft skills necessary—how to sit, how to follow directions, how do to the daily classroom management skills—so that they knew the skills before they entered kindergarten. There was also a strong parent component which focused on getting children to school on time, organizing the home environment to support healthy eating and healthy sleeping patterns that set children up for success. She noted the Bethel School District had been a leader in Lane County related to the KITS program. Springfield Public Schools had a commitment to the program before she joined the District. She commended Ms. Price and her team and Mr. Collins for their work related to full day kindergarten planning, continued planning and ongoing support to teachers.

B. Board Communications

• Agencies & Civic Organizations Reports

Ms. Adams expressed the Board's thanks to Ms. Lewis for her work for the District.

Mr. Bishoff shared information about the District's summer programs, which was a testament to how hard the District worked to reach out to serve as many kids as possible. His son was attending the HMS summer institute, which was providing him an opportunity to meet kids and establish relationships that he would have for the rest of his career at HMS. He noted Food for Lane County was providing food for the program, and there were other community organizations that wanted to participate and help the students. WOW Springfield! He thanked Ms. Lewis for her service to the District and encouraged her to have a wonderful retirement.

Ms. DeHaven thanked Ms. Lewis for guiding her as a new Board member through the process.

Ms. Boyst thanked Ms. Lewis, noting she would be missed.

9. Election of Officers 2016 – 2017

A. Board Chair

Motion: Mr. Light was nominated by Ms. DeHaven, and seconded by Ms. Boyst, to serve as Board Chair for the 2016-2017 school year. The vote carried 4:0.

B. Board Vice Chair

Motion: Ms. Adams was nominated by Mr. Bishoff, and seconded by Ms. DeHaven, to serve as Board Vice Chair for the 2016-2017 school year. The vote carried 4:0.

10. OTHER BUSINESS

Ms. Adams said the Board had previously discussed the possibility of renaming HMS.

Mr. Yancey said if the Board was interested in renaming HMS, it would need to direct staff to prepare a process for renaming the school.

Ms. McCulley recalled the Board had discussed naming a wing in the new building after former Superintendent Nancy Golden, and decided not to do so.

11. NEXT MEETING

Ms. Adams said the next meeting was set for August 8, 2016.

12. ADJOURNMENT

With no other business, Vice Chair Adams adjourned the meeting at 8:32 pm.

(Minutes recorded by Linda Henry)