



BOARD OF EDUCATION
August 8, 2016
Administration Center Boardroom
525 Mill Street • Springfield, OR 97477

4:30 pm Work Session, Board Training with Oregon School Boards Association
7:00 pm Board Meeting

AGENDA	TAB
1. Call Meeting to Order and Flag Salute • Changes or Additions to the Agenda	Board Chair Jonathan Light
2. Work Session Summary	Chair Light
3. Joy Marshall, Measure 98 Stand for Children	Chair Light
4. PBIS Update	Brian Megert/Nicole Nakayama
5. Public Comments (Three (3) minutes each; maximum time 20 minutes. Speakers may not yield their time to other speakers.)	
6. Consent Agenda	
A. June 27, 2016 Board Meeting Minutes	1
B. Financial Statement	Brett Yancey 2
C. Personnel Action, Resolution #16-17.001	Michael Henry 3
D. Nutrition Services Fresh Produce Products, Res. #16-17.002	Brett Yancey 4
E. Nutrition Services Dairy Products, Resolution #16-17.003	Brett Yancey 5
F. Nutrition Services Bakery Products, Resolution #16-17.004	Brett Yancey 6
G. Purchase of Nutrition Services Supplies, Resolution #16-17.005	Brett Yancey 7
H. 2016-2017 Grants Report	David Collins 8
I. Restraint & Seclusion Report	Brian Megert 9
7. Action Items	
A. Contingency Request Page Elementary School, Res. #16-17.006	Brett Yancey 10
8. Reports and Discussion	
A. Superintendent Communication	Sue Rieke-Smith
B. Board Communication	Chair Light
• Board Committee Representation	
9. Other Business	
10. Next Meeting: August 22, 2016, 9:00 am, Summer Planning Session September 12, 2016, 7:00 pm, Business Meeting	
11. Adjournment	Chair Light

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 525 Mill Street, Springfield, OR 97477; Phone: (541) 726-3201. Contact should be made 72 hours in advance of the event.

MINUTES

A Regular Meeting of the Lane County School District No. 19 Board of Education was held on June 27, 2016.

1. CALL MEETING TO ORDER

Board Vice Chair Laurie Adams called the Springfield Board of Education meeting to order in the boardroom of the District Administration Center at 7:00 pm and led the Pledge of Allegiance.

Attendance

Board Members present included Vice Chair Laurie Adams, Erik Bishoff, Sandra Boyst, and Tina DeHaven. Board Chair Jonathan Light was excused from the meeting.

District staff and community members identified included Superintendent Sue Rieke-Smith, David Collins, Brett Yancey, Karen Lewis, Judy Bowden, Jenna McCulley, Kevin Ricker, Suzy Price, Chad Towe, Jeff Michna, Greg James, José da Silva, Calli Dean, Rachel Allen, John Saraceno, Terry Rutledge, Christopher Reiersgaard, Jason Pickett, Emilio Hernandez and Ken Kohl. Alisha Roemeling of *The Register Guard*.

• Changes or Additions to the Agenda

Ms. Adams pulled agenda item 5. B., Board Policies, First Reading, from the Consent Agenda.

2. NEW ADMINISTRATOR INTRODUCTION

Kevin Ricker introduced Kevin Wright, Principal at Hamlin Middle School, who introduced Rachel Allen as the new Assistant Principal at Hamlin Middle School, for the 2016-2017 school year.

Mr. Wright said Ms. Allen came with extensive experience. She played an instrumental role in the school's STEAM project based development. He noted she graduated from Thurston High School.

Ms. Allen said she looked forward to the opportunity to serve HMS and the District in a different capacity. She looked forward to the work around STEAM at HMS and making STEAM the Hamlin way. She would work tirelessly for the District and the kids at HMS.

Kevin Ricker introduced José da Silva, Principal at Springfield High School (SHS), who introduced Calli Dean as the new Assistant Principal for Springfield High School, for the 2016-2017 school year.

Mr. da Silva said Ms. Dean came to SHS from Thurston Elementary School where she worked as a behavioral specialist and administrative assistant. She was also the lead teacher for the Life Skills Extended School Year Program and greatly contributed to the behavior intervention program. He said Ms. Dean will be a valuable asset for SHS and he is proud to have such a flexible team player and creative problem-solver joining the staff at SHS.

Ms. Dean was thrilled to be at SHS and at the opportunity to serve the District, the students and staff. Go Millers!

Mr. Ricker said there were over 100 candidates for the two positions in a very competitive process. Both candidates were SPS staff members, which said a great deal about the individuals in the District. He was very proud of the people who worked in the District.

3. BOND OVERSIGHT COMMITTEE REPORT

Brett Yancey offered an overview of the Quarterly Written Report & Update of the Bond Oversight Committee, a copy of which was included in the agenda packet. Committee members Emilio Hernandez and Ken Kohl were present. One of the charges of the committee was to affirm to the Board that the District was meeting its commitments to the community and obligations as set forth in the ballot title. Mr. Yancey said the committee report would be forwarded to the Bond Oversight Committee following tonight’s meeting. He noted there had been several upgrades to the District’s technology. He had toured Dr. Rieke-Smith on several of the projects today.

Mr. Kohl said staff had been forthcoming in providing information and tours of the facilities. He affirmed that it appeared that the District was following the direction of the bond. In response to Ms. Adams, Mr. Kohl agreed the Bond Oversight Committee was a good idea and provided another level of transparency for the community.

4. PUBLIC COMMENTS

No one wished to make public comments.

5. CONSENT AGENDA

A. June 13, 2016 Board Meeting Minutes

B. Board Policy, First Reading

Jenna McCulley recommended that the Board of Directors review the following ARs as a first reading:

- GCBDA/GDBDA-AR(1) Federal Family and Medical Leave/State Family Medical Leave
- GCBDA/GDBDA-AR(2) Request for Family Medical Leave
- GDBDA/GDBDA-AR(4) FMLA/OFLA Eligibility Notice to Employees

C. Personnel Action, Resolution #15-16.068

Michael Henry recommended that the Board of Directors approve the personnel action for licensed employees as reflected below:

New Hires

Corrie Aljian	Aimee Hardenbrook	Laurel Lisovskis
Jessica Baril	Jon Helmandollar	Ivy McClain
Ryan Booth	Mali Howell	Karissa McDowell
Alicia Chamness	Tiffany Jensen	Alexandria Noell
Adam Dimock	Kyle Johnson	Stella Strother-Blood
Jennifer Gonzales	Laura Kaiser	Boaz Wolpe

Retirement

Helen Fast

Change of Contract Status

Rachel Allen

Calli Dean

Patricia Stolp

Leave of Absence

Allyssa Dodds

D. Board Policy Approval, Resolution #15-16.069

Jenna McCulley recommended that the Board of Directors approve the following board policy:

- AC Nondiscrimination

E. Alternative Education Program Approval, Resolution #15-16.070

Brian Megert recommended that the board approve the following in-district programs and private contractors for alternative education services for the 2016-2017 academic year.

In-district Programs

- Gateways Annex for Tutored & Expelled Youth (GATES) Grades 6-12
 - In-school alternative programs at SHS & THS Grades 9-12
 - ITP (Intensive Tutoring Program) Grades 6-12
 - Dropout Recovery Grades 9-12
- ☐ Contracted Service Providers (See attached Description)
- Northwest Youth Corps Out Door High School (ages 13-18) Grades 6-12
 - Looking Glass: Riverfront School & Career Center (ages 14-21) Grades 7-12
 - Lane Metro Youth Corps (ages 14-19) Grades 9-12
 - Center Point School (ages 14-19) Grades 9-12
 - Department of Youth Services:
 - MLK School (Court School) (ages 11-19) Grades 5-12
 - Wellsprings Friends School Grades 9-12
 - Bridgeway School Grades 1-12
 - Jasper Mountain/SAFE Center Grades K-8

F. Summer School Programs Update

G. Graduation and Scholarships Report

Motion: Mr. Bishoff moved, seconded by Ms. Boyst for approval of the Consent Agenda.

Ms. Adams asked for clarification on agenda item 5.B., Board Policies, First Reading, related to Federal Family and Medical Leave/State Family Medical Leave, Code GCBDA/GDBDA-AR(1).

Ms. McCulley explained the proposed revisions brought the language in District policies into alignment with approved language from the Oregon School Boards Association (OSBA), in compliance with federal and state policies.

Mr. Bishoff asked for clarification on agenda item 5. E. Alternative Education Program Approval, Wellsprings Friends School. He noted the school was about 13 miles from Thurston High School.

Dr. Rieke-Smith said students were placed in out of District alternative education programs that were tailor made for specific needs for specific reasons.

Mr. Ricker said Brian Megert, Director of Special Programs, would provide information to the Board related to how many students participated in the programs.

The motion carried unanimously, 4-0.

6. ACTION ITEMS

A. District Wide Telephone System Replacement, Resolution #15-16.071

Brett Yancey recommended that the Board of Directors approve the award of the Multi-School Site Phone System Replacement to Inflow Communications of Portland, Oregon for a total of \$521,542.59

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

B. Hamlin Middle School Contractor Approval, Resolution #15-16.072

Brett Yancey recommended that the Board of Directors approve the award of the Hamlin Middle School Replacement Project to John Hyland Construction of Springfield, OR for the Base Bid plus Alternates 1, 3, 4, and 9, for an amount of \$40,814,184.00.

Motion: Ms. Boyst moved, seconded by Ms. Adams, for approval.

Mr. Bishoff said he would not vote for the motion because he had concerns with Base Bid Alt 3: Provide VCT rubber floor tiles in lieu of linoleum floor tiles. He suggested that the District reconsider linoleum or rubber floor tiles. He opined the added expense was worthy of reconsideration for the benefit of the students. The cost of using Alt 2 was less than ½ of 1 percent of the entire budget for the project.

Mr. Yancey said VCT was used in all District schools. The floors were well maintained and lasted a long time. Alt 3 was proposed because it was budget driven. The preference was Nora flooring, which would be a \$43,420 increase in the Base Bid. He added the Nora flooring was a higher quality product that would provide enough points to reach the LEAD equivalent silver. Without the Nora flooring, the LEAD equivalent silver would not be reached. He noted the District had decided historically not to apply for lead certification because of cost.

Mr. Bishoff, moved, seconded by Ms. DeHaven, to amend B. Hamlin Middle School Contractor Approval, to consider Alt 2 in place of Alt 3.

Mr. Yancey proposed that the Board discuss other options before voting.

Mr. Bishoff withdrew the amendment to the motion, and Ms. DeHaven withdrew the second to the amendment.

Board members and staff discussed Alt 1 through Alt 10 of the base bid.

Mr. Yancey noted the District had been challenged with bond basics, with additional projects being identified. The projects were initially identified in 2013 when the first bond attempt failed. The bond measure was successful in 2014. Bond basics was almost fully expended, and the District would need to pause on some projects in year three until other projects were completed and paid for. This was the same approach the District had used in the 2006 bond. Additionally, some projects, such as the SHS boilers, had jumped up in priority during the last three years. Boilers were currently being replaced at THS. He estimated that there would be approximately \$3 million available after the bond basics projects were completed and staff would be seeking direction from the Board on allocating those funds.

Mr. Yancey stated staff had been having conversations about the next bond and the need at the District's two comprehensive high schools, and he wanted to continue the conversations.

Mr. Bishoff, moved, seconded by Ms. Adams, to amend the motion to revise the bid amount to \$41,070,470. The motion to amend carried unanimously, 4-0.

Ms. Adams called for the vote on the motion, as recommended by Brett Yancey, that the Board of Directors approve the award of the Hamlin Middle School Replacement Project to John Hyland Construction of Springfield, OR for the Base Bid plus Alternates 1, 2, 4, and 9, for an amount of \$41,070,470.00.

The motion carried unanimously, 4-0.

C. Yolanda Parking Lot & Circulation Project, Resolution #15-16.073

Brett Yancey recommended that the Board of Directors award the Yolanda Elementary School Parking and Circulation Project to Durbin Excavating, LLC of Eugene, OR for the Base Bid plus Alternate #1 amount of \$518,191.40.

Motion: Mr. Bishoff moved, seconded by Ms. Boyst for approval.
The motion carried unanimously, 4-0.

D. Bus Lease/Purchase Agreement, Resolution #15-16.074

Brett Yancey recommended that the Board of Directors approve the resolution as presented authorizing the issuance of the lease/purchase agreement in an aggregate amount not to exceed \$400,000, including the designation of authorized representatives.

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

E. Transfer Budget Appropriations, Resolution #15-16.075

Brett Yancey recommended that the Board of Directors hereby recognize additional revenue, allocate budget appropriations and approve transfers for the 2015-2016 fiscal year within the funds and functions listed below:

APPROPRIATION FUNCTION TRANSFERS:

General Fund (Fund 100):

100-1000	Instruction Services	\$ 600,000
100-2000	Support Services	(\$ 600,000)

Equipment Replacement Fund (Fund 297):

100-2000	Support Services	(\$ 42,000)
100-5000	Other Uses	\$ 42,000

Capital Projects Fund (Fund 401):

401-0000-5150	Loan Proceeds	(\$4,000,000)
401-2000	Support Services	\$ 425,000
401-4000	Building Acquisition/Improvements	\$ 3,575,000

General Obligation Bonds Fund (Fund 415):

415-1000	Instruction Services	\$2,250,000
415-4000	Building Acquisition/Improvements	(\$2,250,000)

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

F. Officers/Clerks/Depository, Resolution #15-16.076

Brett Yancey recommended that the Board of Directors approve the resolution designating District officers, clerks, and agents, including the depositories for District funds for the 2016-2017 fiscal year, as listed below:

BUDGET OFFICER:

Be it resolved, that Brett Yancey is hereby designated to serve as Budget Officer of the Springfield Public Schools for the fiscal year 2016-2017.

DISTRICT CLERKS:

Be it Resolved, that law designates Sue Rieke-Smith, Superintendent of Springfield Public Schools, as Clerk of said District for the fiscal year 2016-2017.

Whereas, it is advisable for additional staff members to be designated as Deputy Clerk.

Be it Resolved, that Brett M. Yancey, Chief Operations Officer be appointed as Deputy Clerk for the Springfield Public Schools for the 2016-2017 fiscal year.

Be it further Resolved, that adequate bonds be obtained for the above named Clerk and Deputy Clerk, in accordance with ORS 332.525 and that bonds be filed with the Lane Education Service District as outline in ORS 327.415.

Be it further Resolved, the Board of Directors authorizes the Superintendent and Chief Operations Officer to have signature authority on all matters and issues related to conducting business of the School District. It is also recognized that the Superintendent shall have the authority to delegate levels of signature, outlining appropriate areas for designees (by content area).

GRANT OFFICER:

Whereas, grant funding may become available through Federal, State or other sources; and,

Whereas, certain available grant funds may be deemed beneficial toward improvement of the District's educational system;

Be it Resolved, that the Superintendent or designee be named as the Local Agency Representative and shall hereby be authorized to execute and file application(s) for and on behalf of the District and otherwise act as the District's representative in all activities related to grants for the fiscal year 2016-2017.

PUBLIC CONTRACT REVIEW:

Be it Resolved, that the Board of Directors will act as its own contract review board granted authority under ORS 279A.060, and also adopts the current Oregon Attorney General's Model Public Contracts Manual stipulated by ORS 279A, 279B, 279C, OAR 137 Divisions 46, 47, 48, and 49.

INVESTMENT DEPOSITORIES:

Whereas, Springfield Public Schools has statutory authority for investment of funds,

Be it Resolved, that the following depositories are hereby approved as official depositories of Springfield Public Schools for the 2016-2017 fiscal year:

Bank of America, Umpqua Bank, Key Bank of Oregon, Pacific Continental Bank, Northwest Community Credit Union, Citizens Bank, OnPoint Community Credit Union, US Bank, Chase Bank, Wells Fargo Bank, Oregon State Treasury Local Government Investment Pool, Wells Capital Management, D.A. Davidson & Company, Siuslaw Bank, Oregon Community Credit Union and Piper Jaffrey & Company.

Be it further Resolved, that the Clerk of the District or the Deputy Clerks, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or Deputy Clerk or the facsimile signature of the Clerks in accordance with ORS 328.411 and 328.445.

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

G. Property/Liability/Workers Comp Insurance, Resolution #15-16.077

Brett Yancey recommended that the Board of Directors renew property, casualty and liability insurance coverage, including earthquake and flood coverage under Special District Association of Oregon for the period July 1, 2016 – June 30, 2017.

Brett Yancey recommended that the Board of Directors renew worker's compensation insurance coverage under SAIF Corporation for the period July 1, 2016 – June 30, 2017.

Motion: Mr. Bishoff moved, seconded by Ms. Boyst, for approval.
The motion carried unanimously, 4-0.

H. Legal Services & Auditor, Resolution #15-16.078

Brett Yancey recommended that the Board of Directors approve the resolution designating District agents as listed below for the 2016-2017 fiscal year:

LEGAL COUNSEL:

Be it Resolved, that Thorp, Purdy, Jewett, Urness & Wilkinson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for general counsel (real estate, contract review, etc.) services.

Be it Resolved, that the Hungerford Law Firm, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for labor relations and special education services.

Be it Resolved, that Bullivant Houser Bailey PC, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for liability, litigation and other specialized services.

Be it Resolved, that Oregon School Boards Association, Policy and Legal Services is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for general counsel services.

Be it Resolved, that Mersereau and Shannon, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2016-2017 for litigation and bond counsel services.

Be it Resolved, that Miller Nash LLP, is hereby designated to serve as legal counsel of Springfield Public School for the fiscal year 2016-2017 for contract administration and construction law.

All services will be provided on an "as needed" basis at the hourly rates indicated in the proposal responses.

AUDITOR:

Be it Resolved, that the firm of Pauly, Roger & Company PC Certified Public Accountants, are hereby designated to serve as auditors for Springfield Public Schools for the fiscal year 2016-2017.

Motion: Mr. Bishoff moved, seconded by Ms. DeHaven, for approval.
The motion carried unanimously, 4-0.

7. Decision on Action of Findings of Investigation Report on Complaints

Vice Chair Laurie Adams read the following statement:

Prior to the Board Meeting, the Springfield Board of Education met in Executive Session under ORS 192.660(2)(f) to review information exempt from disclosure.

At this time the Board will discuss and determine what action, if any, is warranted regarding the allegations that Board Member Boyst should have recused herself from any vote regarding Principal Lange's employment due to her business relationship with Principal Lange.

It is my recommendation that after reviewing the findings of the Investigation Report, the Board send a letter to the complainant outlining the following points:

1. Following the third-party investigation of the complaint, the Board has determined that Board Member Boyst did not violate Board Policy BBFA – Board Member Ethics and Conflicts of Interest, by failing to recuse herself from voting at the Hearing on April 13, 2016.

A “potential conflict of interest” is defined as follows in Board policy: “any action or any decision or recommendation by a Board member that result in a financial benefit or detriment for self or relatives or for a business with which the Board member or relatives are associated, unless otherwise provided by law.” The business relationship between Board Member Boyst and Principal Lange concluded in May 2015; therefore, there was no pending transaction between Board Member Boyst and Principal Lange that would have benefited or been detrimental to Board Member Boyst’s business that could have created such a conflict of interest.

2. In addition, the Board has reviewed the second complaint and understands the complainant’s position regarding the April 13, 2016 hearing, but as the complaint relates to a personnel matter, the Board cannot comment further on it.

No further action will be taken on this complaint.

At this time the Board will also discuss and determine what action, if any, is warranted regarding several complaints filed against the Board related to how the April 13, 2016 Board Hearing was conducted and the alleged violation of Board policy related to confidentiality, personnel and student records.

Following a third-party investigation it was determined there were several disclosures of confidential student and personnel information at the April 13, 2016 hearing in violation of Board policy.

The Board acknowledges the violation of Board Policy JOB, Personally Identifiable Information; Board Policy GBL, Personnel Records; and Board Policy KL, Public Complaint Procedure.

Corrective Measures

It is my recommendation that after reviewing the findings of the Investigation Report, the Board send a communication to the Page Elementary School **teachers and staff** apologizing for the manner in which the hearing was conducted. Individual response letters will be sent to all complainants, pursuant to the district complaint process, Policy KL.

In addition, Board Members will hold a training on Board Meeting and Hearing procedures; review Board policies on student and staff confidentiality; and remind the public at board meetings, that participants are prohibited from disclosing confidential student and employee information.

Do I have a motion?

Motion: Erik Bishoff moved, seconded by Tina DeHaven, for approval.
The motion carried unanimously, 4-0.

8. REPORTS AND DISCUSSION

A. Superintendent Communication

Superintendent Sue Rieke-Smith provided great news to the Board related to the impact of full day kindergarten. As the District reviewed reading and math data for full day kindergarten students, it was clear that the impact of time was significant. The District observed pockets in initial results where 70 percent of

students were at benchmark at the end of the school year for reading, which bode well as the District continued to build capacity within the 1st, 2nd, and 3rd grade teachers cohort. The District should continue to see increases in the numbers of 3rd grade students who were reading and doing math at benchmark by the end of 3rd grade. Additionally, the District was expanding the KITS program, with a federal grant through United Way of Lane County, which would provide the opportunity to help students transition well into kindergarten. The District had received another federal grant that allows the District to add a preschool at Maple Elementary School. Based on national studies, staff believed the District would be able to close the learning gaps that existed when students came to the District because of the variety of circumstances with which they came to the District, and that the gaps should stay closed. She would continue to share the progress related to the pathways the District was building. She noted Mr. Ricker and Mr. Collins had begun working with community and business partners to form the Business Technical Advisory Group that would help build out course work for various strands including health care, manufacturing, etc. The District would move forward with hiring the CTE electives coordinator who would help the District do that work.

Dr. Rieke-Smith said the District and Board would say goodbye to Karen Lewis, the Superintendent's Executive Assistant, who had served the District for over 25 years. She thanked Ms. Lewis for her service to the District and the Board.

Dr. Rieke-Smith welcomed Judy Bowden and thanked her for saying yes and stepping into Ms. Lewis' shoes. She brought energy, talent and gifts that would continue the great work forward.

Dr. Rieke-Smith said she and Mr. Light were going to Washington, DC in July 2016, where they would be doing advocacy work with the District's lobbying firm and the Congressional delegation on CTE, to secure additional funding sources to retrofit District buildings, and expand District programming.

Ms. Adams asked for clarification on the KITS program and the kindergarten programming at Maple Elementary School.

Dr. Rieke-Smith said the challenge was always dollars to hire staff and outfit schools for new and expanded programs. Districts generally started with their most impacted populations, and expanded programs from that point. She opined the District would see results in one or two years, and be able to move forward.

Ms. Price said five elementary schools, Mt. Vernon, River Bend, Guy Lee, Maple and Two Rivers Dos Rios, were the catchment areas where the District was serving up to 60 students. There would be three programs housed at River Bend and Guy Lee, with two morning sessions and an afternoon session.

Dr. Rieke-Smith said the program was short term, with the intention of helping students learn the soft skills necessary—how to sit, how to follow directions, how do to the daily classroom management skills—so that they knew the skills before they entered kindergarten. There was also a strong parent component which focused on getting children to school on time, organizing the home environment to support healthy eating and healthy sleeping patterns that set children up for success. She noted the Bethel School District had been a leader in Lane County related to the KITS program. Springfield Public Schools had a commitment to the program before she joined the District. She commended Ms. Price and her team and Mr. Collins for their work related to full day kindergarten planning, continued planning and ongoing support to teachers.

B. Board Communications

• Agencies & Civic Organizations Reports

Ms. Adams expressed the Board's thanks to Ms. Lewis for her work for the District.

Mr. Bishoff shared information about the District's summer programs, which was a testament to how hard the District worked to reach out to serve as many kids as possible. His son was attending the HMS summer institute, which was providing him an opportunity to meet kids and establish relationships that he would have for the rest of his career at HMS. He noted Food for Lane County was providing food for the program, and there were other community organizations that wanted to participate and help the students. WOW Springfield! He thanked Ms. Lewis for her service to the District and encouraged her to have a wonderful retirement.

Ms. DeHaven thanked Ms. Lewis for guiding her as a new Board member through the process.

Ms. Boyst thanked Ms. Lewis, noting she would be missed.

9. Election of Officers 2016 – 2017

A. Board Chair

Motion: Mr. Light was nominated by Ms. DeHaven, and seconded by Ms. Boyst, to serve as Board Chair for the 2016-2017 school year. The vote carried 4:0.

B. Board Vice Chair

Motion: Ms. Adams was nominated by Mr. Bishoff, and seconded by Ms. DeHaven, to serve as Board Vice Chair for the 2016-2017 school year. The vote carried 4:0.

10. OTHER BUSINESS

Ms. Adams said the Board had previously discussed the possibility of renaming HMS.

Mr. Yancey said if the Board was interested in renaming HMS, it would need to direct staff to prepare a process for renaming the school.

Ms. McCulley recalled the Board had discussed naming a wing in the new building after former Superintendent Nancy Golden, and decided not to do so.

11. NEXT MEETING

Ms. Adams said the next meeting was set for August 8, 2016.

12. ADJOURNMENT

With no other business, Vice Chair Adams adjourned the meeting at 8:32 pm.

(Minutes recorded by Linda Henry)

**SPRINGFIELD PUBLIC SCHOOLS
2016-2017 Revenue/Expenditure Forecast
As of July 31, 2016
Please see attached report**

REVENUES:

- A majority of our (current year) property taxes will be received during the month of November, with minor collections remaining throughout the remainder of the year. Additionally, it is estimated that approximately \$450,000 of prior year property taxes are to be received on behalf of the District. This report is based on the information received through the Lane County Tax and Assessment office.
- The District's most significant portion of revenue is the District's scheduled Basic School Support payments. According to Oregon Department of Education's estimate, the District is scheduled to receive approximately 100% of the adopted budget. This estimate includes the additional students enrolled in the SPS Online program, as well as Charter School enrollment at both A3 and Willamette Leadership Academy.
- The District is anticipating receiving approximately \$190,000 in County School Funds. To date the District has not received anticipated funds.
- The District is anticipating receiving approximately \$1.05 million in Common School Funds. To date the District has not received anticipated funds.

EXPENDITURES:

- Salary amounts are based upon staff allocations adopted during the budgeting process. This is estimated using actual data (per year-end estimates). These projections reflect anticipated and realized retirements.
- Benefit amounts are based upon staff allocations revised during the budgeting process, along with budgeted salaries.
- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends. While historically the District has under spent these budget areas, reductions in discretionary budget no longer afford for significant under-expending.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2016-2017 adopted budget.

Additional Notes: For the 2016-2017 budget year the current estimate of ending fund balance is \$4,754,234. Included in this number is the un-audited ending fund balance estimate from the 2015-2016 fiscal year (\$8,000,000).

Submitted by:

Reviewed by:

Brett M. Yancey
Chief Operations Officer

Susan Rieke-Smith, Ed.D.
Superintendent

SPRINGFIELD SCHOOL DISTRICT 19
2016-2017 REVENUE/EXPENDITURE FORECAST
as of
7/31/16

	BUDGET	ACTUAL through 07/31/16	ESTIMATED from 07/31/16 to year end	PROJECTED 2016-2017	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	23,471,453	0	23,471,453	23,471,453	100.00%
Property taxes - prior years	450,000	0	450,000	450,000	100.00%
Other local sources	936,100	13,755	922,345	936,100	100.00%
Lane ESD Apportionment	1,607,785	0	1,607,785	1,607,785	100.00%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	70,872,711	11,736,815	59,135,896	70,872,711	100.00%
Common School Fund	1,048,399	0	1,048,399	1,048,399	100.00%
Total revenues	98,576,448	11,750,570	86,825,878	98,576,448	100.00%
Beginning fund balance	8,133,941	0	8,000,000	8,000,000	98.35%
Total Beginning fund balance	8,133,941	0	8,000,000	8,000,000	98.35%
Total resources	106,710,389	11,750,570	94,825,878	106,576,448	99.87%
EXPENDITURES:					
Personal services	52,025,705	821,973	51,203,732	52,025,705	100.00%
Employee benefits	31,493,037	444,487	31,048,550	31,493,037	100.00%
Purchased services	11,490,100	564,183	10,925,917	11,490,100	100.00%
Supplies & materials	3,098,500	126,408	2,972,092	3,098,500	100.00%
Capital outlay	265,000	0	265,000	265,000	100.00%
Other objects	723,295	638,561	84,734	723,295	100.00%
Fund transfers	2,631,577	0	2,631,577	2,631,577	100.00%
Total expenditures	101,727,214	2,595,612	99,131,602	101,727,214	100.00%
Unappropriated	4,000,000	0	0	0	-
Contingency	983,175	0	95,000	95,000	9.66%
Total appropriations	106,710,389	2,595,612	99,226,602	101,822,214	95.42%
Total resources		11,750,570	94,825,878	106,576,448	
Total appropriations		2,595,612	99,226,602	101,822,214	
Ending fund balance		9,154,958	(4,400,724)	4,754,234	
Less: contingency			0	0	
Net fund balance		9,154,958	(4,400,724)	4,754,234	

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, resignations, retirement and leave of absence. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Dr. Michael Henry is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Resignations
- Retirement
- Leave of Absence

SUBMITTED BY:

Michael Henry, Ph.D.
Director of Human Resources

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

NO	NAME	CURRENT BUILDING ASSIGNMENT	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES					
1	BONNIE AULAKH	SHS	PROBATIONARY 2	FT	2016-17	RE-HIRE FROM TEMPORARY
2	TAMARA BROWN	HAMLIN	PROBATIONARY 1	FT	2016-17	NEW HIRE
3	TIFFANY BROWN	TWO RIVERS	PROBATIONARY 1	FT	2016-17	NEW HIRE
4	JOSHUA CARLTON	A3	PROBATIONARY 1	FT	2016-17	NEW HIRE
5	GREG FISHER	THS	PROBATIONARY 1	FT	2016-17	NEW HIRE
6	PAUL GRIFFITH	HAMLIN	PROBATIONARY 1	FT	2016-17	RE-HIRE FROM TEMPORARY
7	ZACKERY GRIMSLEY	SHS	TEMPORARY	FT	2016-17	TEMPORARY NEW HIRE
8	JULIA HARRIS	THURSTON ELEM	PROBATIONARY 1	FT	2016-17	NEW HIRE
9	ALLISON JACOBSON	GUY LEE	PROBATIONARY 1	FT	2016-17	NEW HIRE
10	JEANETTE JACOBSON	TMS	PROBATIONARY 2	FT	2016-17	RE-HIRE FROM TEMPORARY
11	AMBER KETCHUM	CENTENNIAL	PROBATIONARY 1	FT	2016-17	NEW HIRE
12	ASHLEY LAWRENCE	RIVERBEND	PROBATIONARY 1	FT	2016-17	NEW HIRE
13	COLIN LYONS	HAMLIN	PROBATIONARY 1	FT	2016-17	NEW HIRE
14	HANNAH MILLER	ADMIN BLDG	PROBATIONARY 1	FT	2016-17	NEW HIRE
15	CASSANDRA MOORHEAD	RIDGEVIEW	TEMPORARY	FT	2016-17	RE-HIRE FROM TEMPORARY
16	SHELBY MORGAN	GUY LEE	PROBATIONARY 1	FT	2016-17	NEW HIRE

17	DANA OKRAY	PAGE	PROBATIONARY 1	FT	2016-17	NEW HIRE
18	KRISTIN PAGE-BOTELHO	TMS	PROBATIONARY 1	FT	2016-17	NEW HIRE
19	ERIC ROBERTS	THURSTON ELEM	PROBATIONARY 1	FT	2016-17	NEW HIRE
20	JENNIFER SMITH	RIVERBEND	PROBATIONARY 1	FT	2016-17	NEW HIRE
21	MOLLY SPAIN	PAGE	PROBATIONARY 1	FT	2016-17	NEW HIRE
22	RENAE THWAITES	TRDR	PROBATIONARY 1	FT	2016-17	NEW HIRE
	RESIGNATIONS					
23	AMANDA HEAVEN	DOUGLAS GARDENS	PROBATIONARY 1	FT	7/22/16	RESIGNATION
24	BROOKE QUINONES	TRDR	PROBATIONARY 3	FT	7/25/16	RESIGNATION
25	KELLY STROH	TRDR	PROBATIONARY 2	FT	6/17/16	RESIGNATION
26	TIFFANY SWALM	THS	PROBATIONARY 1	FT	7/25/16	RESIGNATION
27	LONNIE USREY	TMS	CONTRACT TEACHER	FT	7/30/16	RESIGNATION
	RETIREMENT					
28	PATRICK ALLENDER	TMS	CONTRACT TEACHER	FT	6/30/16	RETIREMENT

	LEAVE OF ABSENCE					
29	KATIE KEELER	PAGE	CONTRACT TEACHER	FT	2016-17	FULL TIME LEAVE OF ABSENCE

RESOLUTION: #16-17.002

DATE: AUGUST 8, 2016

NUTRITION SERVICES
FRESH PRODUCE PRODUCTS

RELEVANT DATA:

The Nutrition Services Fresh Produce Products Request for Proposals took place in July of 2013 and established a price agreement for the 2013-14 year with the option to renew annually through the 2017-18 school year.

This action will authorize District staff to exercise the contract renewal option to furnish fresh produce products including some locally grown farm to school produce for the Nutrition Services program for the 2016-17 school year.

Board member Laurie Adams reviewed the procurement file. Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors award the fresh produce products contract to Emerald Fruit & Produce of Eugene for an estimated amount of \$200,000.00.

SUBMITTED BY:

Brett M. Yancey
Chief Operations Officer

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

RESOLUTION: #16-17.003

DATE: AUGUST 8, 2016

NUTRITION SERVICES
DAIRY PRODUCTS

RELEVANT DATA:

The Nutrition Services Dairy Products Bid took place in July of 2013 and established a price agreement for the 2013-14 year with the option to renew annually through the 2017-18 school year.

This action will authorize District staff to exercise the contract renewal option to furnish dairy products for the Nutrition Services program for the 2016-17 school year.

Board member Laurie Adams reviewed the procurement file. Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors award the dairy products contract to Spring Valley Dairy of Eugene for an estimated amount of \$340,000.00.

SUBMITTED BY:

Brett M. Yancey
Chief Operations Officer

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

RESOLUTION: #16-17.004

DATE: AUGUST 8, 2016

NUTRITION SERVICES
BAKERY PRODUCTS

RELEVANT DATA:

The Nutrition Services Bakery Products Bid took place in July of 2013 and established a price agreement for the 2013-14 year with the option to renew annually through the 2017-18 school year.

This action will authorize District staff to exercise the contract renewal option to furnish bakery products for the Nutrition Services program for the 2016-17 school year.

Board member Laurie Adams reviewed the procurement file. Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors award the bakery products contract to Franz Family Bakeries of Eugene for an estimated amount of \$100,000.00.

SUBMITTED BY:

Brett M. Yancey
Chief Operations Officer

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

RESOLUTION: #16-17.005

DATE: AUGUST 8, 2016

PURCHASE OF NUTRITION SERVICES SUPPLIES

RELEVANT DATA:

This bid was advertised on the Bend-La Pine School District web site and bid packets were distributed to vendors on the current bidders list. Bids meeting requirements were received by the Applegate Trail Child Nutrition Purchasing Group. This purchasing cooperative represents nutrition service programs in twenty-one (21) school districts. This solicitation establishes a price agreement for the 2016-17 year and provides four optional annual renewals through the 2020-2021 school year.

This contract award will furnish Frozen/Perishable, Canned/Dry Goods, and Paper/Cleaning supplies for the Nutrition Service program for the 2016-17 year. Board member Laurie Adams reviewed the procurement file. Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the purchase of Nutrition Service supplies from the following vendors for the anticipated amounts indicated:

McDonald Wholesale Company, Eugene, OR	680,000.00
NW Distribution – Tools for Schools, Emmitt, ID	20,000.00
Wallace Packaging LLC, Tucson, AZ	20,000.00

TOTAL ANTICIPATED AWARD \$720,000.00

SUBMITTED BY:

Brett M. Yancey
Chief Operations Officer

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

GRANTS AND DEVELOPMENT REPORT

RELEVANT DATA:

Staff in the Instruction Department has collaborated with other District staff and departments to submit grant applications to the U.S. Department of Education, Oregon Department of Education, and a variety of private and public funding organizations. The goal is to secure funds that benefit District students, teachers and schools.

The District's process for selecting the grant applications it chooses to pursue is established in accordance with District policy and funding opportunities that are aligned with District goals to support existing initiatives, enhance current projects, offset budget and staff reductions, and find funding for projects for which the District currently has budgeted matching funds.

This year the District's Instruction Department grant efforts prioritized projects that were aligned with current District initiatives such as collaboration, college and career readiness, dual language programming, STEM, and recruiting, supporting and training bilingual/bicultural community members to become highly qualified teachers.

2015-2016 Highlights:

- Successfully submitted various grant applications totaling, \$2,358,365.00.
- \$284,339.00 awarded for Project SOARS. This program will develop, field test, and evaluate a technology based school safety framework.
- \$545,783.00 awarded for ArtCore; an initiative that joins community creative and middle school teachers to develop arts-based teaching and learning.
- Awarded a \$1,079,913.00 Collaboration grant (ODE) to continue and further our work with CLASS Project.
- \$572,437.97 was allocated during 2015-16 school year for the 21st CCLC grants MAP (Miller After School Program) and SAFE2 to provide out-of-school activities for various schools.
- Received \$134,900.00 in PEEK-8 funds to support Physical Education
- 2015-16 teachOREGON grant funding includes partnership commitments totaling \$85,000.00; a total of \$50,000 in partner commitments from Pacific University, UO, NCU, Bethel and 4J School Districts, and an additional \$300,000 will be allocated over 2014-2016 from the Paul G. Allen Family Foundation.
- \$30,000 Dual Language Bilingual grant (ODE) to support bilingualism, biliteracy, and academic achievement at Guy Lee Elementary.

SUBMITTED BY:

David Collins
Assistant Superintendent

APPROVED BY:

Susan Rieke-Smith, Ed.D
Superintendent

Fund	15-16	Initial Award \$	F = Formula C = Competitive D = Discretionary	
201	Title IA 2015-2016	3,219,827.00	F	
202	ArtCore	545,783.00	F	
203	SIF - KITS Grant	136,050.00	F	
208	EWEB-WET Grant	47,000.00	C	
209	Teach Oregon	85,000.00	D	59230.64 (carry forward)
212	Title IVB - 21st CCLC	500,000.00	C	572437.97 (carry forward)
214	Title III ELL 14-15 Carryover	83,522.16	F	20634.98 (carry forward)
216	SOAR	284,339.00	C	
220	SPR&I 15-16	6,939.00	D	
221	Title VII Indian Education	51,292.00	F	
222	IDEA Part B, 611 15-16	1,822,370.49	F	
223	IDEA Part B, 611 14-15 Carryover	1,861,501.18	F	132873.42 (carry forward)
224	EBISS	24,800.00	D	
225	LTCT	1,165,235.00	F	
225	LTCT - Title ID Funds	55,555.61	F	
225	LTCT - IDEA Funds	67,334.47	F	
227	Title III ELL 15-16	77,607.00	F	
228	IDEA part B, 619	22,232.66	F	
243	IDEA Enhancement	12,731.00	F	
245	YTP Grant	227,878.03	F	
248	Title IIA 14-15 Award	523,088.00	F	83486.14 (carry forward)
249	Title IIA 15-16 Award	519,283.00	F	
253	WIOA	60,000.00	F	
254	Title IIC - LESD Perkins	49,526.00	F	
255	Mini Perkins & TSU - LESD	11,054.70	F	
267	PEEK-8 (Physical Ed Expansion)	100,000.00	C	
268	Safe Routes to School - LTD	45,766.00	C	

Fund	15-16	Initial Award \$	F = Formula C = Competitive D = Discretionary	
269	Springfield Education Foundation Grants	49,060.86	C	
270	PEEK-8 District Wide (PE Expansion)	34,900.00	C	
271	Title IA 14-15 Carryover	3,137,392.00	F	581963.55 (carry forward)
272	Paul G Allen Foundation		C	98331.88 (carry forward)
273	Dual Language Bilingual	30,000.00	C	
275	Collaboration Grant	1,079,913.00	C	
280-750	Project SOAR/SSOAR/ESCOLAR	5,597.00	C	
280-777	UO C2SL	61,350.00	C	
280-779	Freshman Success Grant	15,000.00	C	
280-780	Paths 2 the Future (P2F)	3,000.00	C	
281	Extended Assessment	3,600.00	F	
285	Spfld. Utility Board-WELL Grant	138,000.00	C	
288	Music Matters - ASMS	13,500.00	C	

REPORTING REQUIREMENTS FOR THE USE OF RESTRAINT & SECLUSION

RELEVANT DATA:

This is year four of the restraint and seclusion reporting requirements that took affect in July 2012. The wording of the OAR has been adjusted on more than one occasion in the last few years, but the substance of the physical restraint and seclusion law has remained consistent. As part of the law, the district must make available to the board and to the public all incidents of restraint and seclusion during the school year. Additionally, specific demographic information pertaining to the students involved in the incidents of restraint and seclusion must be made available. The attached report provides the applicable OARs and the required information. This report will be kept on file at the district office and will be available on our website. In some cases the demographic information potentially reveals student identifiable information and that portion has been redacted. For specific information regarding the number of restraint and seclusions, please see pages three and four of the attached report.

Brian Megert will be available to answer any questions.

SUBMITTED BY:

Brian Megert, D.Ed.
Special Programs Director

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

Summary Report: 2015-16

Use of Physical Restraint and Seclusion in Springfield Public Schools

581-021-0559

Reporting Requirements for the Use of Physical Restraint and Seclusion

(1) Each entity that has jurisdiction over a public education program must prepare and submit to the Superintendent of Public Instruction an annual report detailing the use of physical restraint and seclusion for the preceding school year, including, at a minimum:

- (a) The total number of incidents involving physical restraint;
- (b) The total number of incidents involving seclusion;
- (c) The total number of seclusions in a locked room;
- (d) The total number of students placed in physical restraint;
- (e) The total number of students placed in seclusion;
- (f) The total number of seclusion rooms available; and a description, including the location of those rooms, designated solely for seclusion;
- (g) The total number of incidents that resulted in injuries or death to students or personnel as a result of the use of physical restraint or seclusion;
- (h) The number of students who were placed in physical restraint or seclusion more than 10 times in the course of a school year and an explanation of what steps have been taken by the public education program to decrease the use of physical restraint and seclusion for each student;
- (i) The number of incidents in which the personnel of the public education program administering physical restraint or seclusion were not trained; and
- (j) The demographic characteristics of all students upon whom physical restraint or seclusion was imposed, including race, ethnicity, gender, disability status, migrant status, English proficiency, and status as economically disadvantaged, unless the demographic information would reveal personally identifiable information about an individual student.

(2) Each entity that has jurisdiction over a public education program shall make its annual report about physical restraint and seclusion available to:

- (a) The public at the entity's main office and the website of the entity;
- (b) The school board or governing body overseeing the entity;
- (c) If the entity is an education service district, the component school districts of the education service district;

Summary Report: 2015-16

Use of Physical Restraint and Seclusion in Springfield Public Schools

- (d) If the entity is a public charter school, the sponsor of the public charter school;
- (e) Parents and guardians of students in a public education program, who shall be advised at least once each school year about how to access the report.

Stat. Auth. 326.051

Stats. Implemented: 2011 OL Ch. 665 (Enrolled HB 2939)

Hist.: ODE 12-2012, f. 3-30-12, cert. ef. 5-1-12; ODE 13-2014, f. & cert. ef. 2-19-14; ODE 15-2014, f. & cert. ef. 3-4-14

Definitions: As used in OAR 581-021-0550 to 581-021-0566:

“Physical restraint” means the restriction of a student's movement by one or more persons holding the student or applying physical pressure upon the student.

“Physical restraint” may not be used for discipline, punishment or convenience of personnel of the public education program.

“Seclusion” means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving. “Seclusion” does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control if the student is in a setting from which the student is not physically prevented from leaving.

Physical restraint or seclusion may be used on a student in a public education program only if:

- (A) The student's behavior imposes a reasonable threat of imminent, serious bodily injury to the student or others; and,
- (B) Less restrictive interventions would not be effective.

Summary Report: 2015-16

Use of Physical Restraint and Seclusion in Springfield Public Schools

Total Incidents of Physical Restraint and Seclusion:	<u>6</u>
Total number of incidents involving physical restraint:	<u>6</u>
Total number of incidents involving seclusion:	<u>0</u>
Total number of seclusions in a locked room:	<u>0</u>
Total number of students placed in physical restraint:	<u>6</u>
Total number of students placed in seclusion:	<u>0</u>

Demographic characteristics:

Race:

African American	0
Asian	0
Multi-Racial	1
White	5

Ethnicity:

Hispanic	1
Non-Hispanic	5

Gender:

Female	0
Male	6

Disability Status:

Identified as Disabled under IDEA or Section 504:	
	4
Non-Disabled:	
	2

Migrant Status: 0

English Proficiency:

0 Students receiving ELL services.

Status as Economically Disadvantaged:

4 Students eligible for free and reduced lunch.

Summary Report: 2015-16

Use of Physical Restraint and Seclusion in Springfield Public Schools

Total number of incidents that resulted in **injuries or death** to students or personnel as a result of the use of physical restraint or seclusion: 0 incidents resulted in reported injuries to staff.

Number of students placed in physical restraint or seclusion **more than 10** times in the 2011-12 school year: 0

Steps taken to reduce the use of physical restraint for each student:

In each case, the team debriefed the incident, reviewed the behavior support plan, identified triggers and consequences for behavior, and determined next steps.
Following the meeting, the team implemented strategies based on the information collected with the team, including the parents and team members from outside the school system. While the information is confidential, each incident was thoroughly documented as part of the required, formal process.

Number of incidents in which personnel administering physical restraint or seclusion were not trained: 2

RESOLUTION TO ALLOCATION CONTINGENCY FUNDS
PAGE ELEMENTARY SCHOOL – REPLUMBING PROJECT

RELEVANT DATA:

Immediately following concerns arising from nationwide and local entity results of water testing, Springfield School District developed a plan and strategy for managing our water systems for the District.

Originally tested in November 2001, testing results returned with levels, at that time, below the EPA’s (Environmental Protection Agency) tolerance for required action. Recently (June 2016) the District conducted additional testing at all District owned facilities with a goal to further understand potential levels of lead in our water system(s). The results at two facilities indicated levels above the EPA’s tolerance level of 20 parts per billion (.02ppb). One sight, Brattain Early Learning Center, identified one rarely used fixture as being above acceptable tolerance (.04820ppb) during the first sample tested. To verify results the District followed recommended practices and retested the source. The second test resulted in the fixture falling below tolerance (.00362ppb), therefore confirming that lead is no longer present at a level of concern for the EPA.

The second site that tested above tolerance levels was Page Elementary School. Again, recommended practices were followed and the school was retested. This second sample testing confirmed that six classrooms in the west instructional wing of the school continued to be above an acceptable level of lead presence. The District’s recommended approach is to abandon the existing water system and reconstruct a new water system above ground (in ceiling). This replacement project will alleviate the lead concerns and ensure that the school is completely upgraded.

Realizing that the District is on a very tight timeline in order to complete the project prior to the start of the 2016-17 school year, staff conducted an evaluation process, based on two bids received. The lowest bid received is \$95,000 by Hydro-Temp Mechanical from Wilsonville, Oregon. At the time of the 2016-17 budget adoption this project was unknown, therefore the requirement to allocate contingency resources is necessary.

Brett Yancey will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors allocate contingency resources for the Page Elementary School re-plumbing project as follows:

<u>General Fund:</u>	
100-6110-0810	(\$95,000)
100-4150	\$95,000

Submitted By:

Brett M. Yancey
Chief Operations Officer

Recommended By:

Susan Rieke-Smith, Ed.D.
Superintendent